

CITY OF PORTLAND, MAINE

ZONING BOARD OF APPEALS

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October 13, 2009

Steven Morrow
P.O. Box 43
Westbrook, Maine 04098

RE: 104 Front Street
CBL: 167 B006
ZONE: R-3

Dear Mr. Morrow:

As you know, at the August 6, 2009 meeting, the Board granted the Disability Variance Appeal with condition.

The inspection office sent you an invoice for the total amount due of \$148.06 for legal advertisements, notices and processing fee. I'm sorry the invoice was sent you, but I was not informed that these fees had been waived due to the sufficient financial information submitted by the applicant. On reviewing the submitted information, the City determined that the fees for the Disability Variance was a financial hardship.

Enclosed is your new invoice for the waived fees, showing that nothing is now owed.

Should you have any questions please feel free to contact me at 207-874-8701.

Sincerely,



Gayle Guertin
Office Assistant

Cc: File

CITY OF PORTLAND
DEPARTMENT OF PLANNING & URBAN DEVELOPMENT

389 Congress Street
 Portland, Maine 04101

INVOICE FOR FEES

Application No: 0000-1535	Applicant: Hoden Aden
Project Name: 104 Front St	Location: 104 FRONT ST
CBL: 167 B006001	Application Type:
Invoice Date: 07/15/2009	

Previous Balance	-	Payment Received	+	Current Fees	-	Current Payment	=	Total Due	Payment Due Date
\$0.00		\$0.00		\$100.00		\$100.00		\$0.00	On Receipt

Previous Balance **\$0.00**

Fee Description	Qty	Fee/Deposit Charge	
Waived Fee <i>Signal Advertisement</i>	1	\$0.00	<i>\$59.71</i>
Waived Fee <i>Notices</i>	51	\$0.00	<i>\$32.25</i>
Waived Fee <i>Processing Fee</i>	1	\$0.00	<i>\$50.00</i>
Appeal Fee	1	\$100.00	
		<u>\$100.00</u>	
Total Current Fees:	+	\$100.00	
Total Current Payments:	-	\$100.00	
Amount Due Now:		\$0.00	

Bill to: Shir Sadri
 41 Ocean House Rd
 Cape Elizabeth, ME 04107

CBL 167 B006001
Application No: 0000-1535
Invoice Date: 07/15/2009
Invoice No: 35013
Total Amt Due: \$0.00
Payment Amount: \$100.00

Make checks payable to the *City of Portland*, ATTN: Inspections, 3rd Floor, 389 Congress Street, Portland, ME 04101.



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*Penny St. Louis Littell - Director of Planning and Urban Development
Marge Schmuckal, Zoning Administrator*

MEMO FOR FILE

RE: Waiving of Appeal Fees due to financial hardship

BY: Ann Machado, Zoning Specialist

In the cover letter with the Disability Variance Appeal Application Stevan Morrow, the contractor, asked that the application costs for the appeal be waived since the ramp was “partially supported by funds given to Alpha One for the construction of disability access for Portland Residents in need”.

In email to Marge dated 7/23/09, Dwight Glidden from Alpha One provided sufficient financial information for the City to determine that the fee for the appeal were a financial hardship and that they should be waived.

Gayle was unaware of this and sent out an invoice to Stevan Morrow of Sterling Builders for the fees that were still owed. Gayle has written a follow up letter dated 10/13/09 stating that the fees have been waived and enclosing an invoice which reflects the waived fees.