



CITY OF PORTLAND, MAINE

199 CONGRESS STREET  
PORTLAND, MAINE 04101  
(207) 775-5451

DEPARTMENT OF PLANNING & URBAN DEVELOPMENT

P. SAMUEL HOFFSES, CHIEF  
INSPECTOR IN SERVICES DIVISION

January 13, 1969

RE: 75 Front Street

Ms. Bonny Trumble  
75 Front Street  
Portland, Maine 04101

Dear Ms. Trumble:

We understand that you are operating a day care facility called "family day care" serving six or fewer children in your residence at 75 Front Street. If this is so, then you need to process a change of use for your residence, which is located within the R-5 Residence Zone.

In order to process your application for a change of use we shall need to have a floor plan showing the rooms of your apartment, which are used for supervisory purposes of the children, the number of children supervised, and the proximity of these rooms to outside exits, and whether there is ample provision for off-street parking to permit the pick-up and drop-off of the children by their parents without creating a traffic problem in the area.

Please come to Room 315, City Hall, Portland, and make application for family day care as a change of use for your residence, submit the floor plan, and pay a change of use fee of \$25.00 if you wish to obtain approval of your use of your residence for a home occupation: family day care.

In the event you wish to accommodate more than six children, then you would require a conditional use appeal for a day care center through the Board of Appeals. The fee for this conditional use appeal is \$50.00, and complete plans would have to be furnished for such review.

Sincerely,

Warren J. Turner  
Zoning Enforcement Inspector

/s/

cc: Joseph E. Gray, Jr., Director of Planning and Urban Development  
Alexander Jaegerman, Chief Planner  
Samuel Hoffses, Chief of Inspection Services  
Williams, Code Enforcement Officer