

6/16/51—Copies of this letter sent to:

Mr. William R. Prosser, 61 Deane Street
Mrs. Helen S. Ormsbee, 662 Congress St.

DUPLICATE COPY OF CONTRACTOR SENT 1/24/50
(Mr. Fred I. Merrill
22 Somerset Street
South Portland, Maine)

AP 660-Congress Street-I

December 19, 1949

Mrs. Helen S. Ormsbee
662 Congress Street
Portland, Maine

Subject: Building permit for alterations second and
third stories of the combined apartment and business
building at 660 Congress Street

Dear Mrs. Ormsbee:

Building permit for the above work is issued to you, herewith, subject to the following:

1. As we arranged, when you have decided finally upon your contractor you will notify this office of his name and address so that they may be entered on the application for the permit. With this letter we are enclosing a copy for the contractor, if you will be good enough to give it to him, so that he may be fully informed of the conditions involved.

2. The kitchenette in apartment H on third floor shows no means of ventilation, but you are told that you intend to interchange the bathroom and kitchenette of this apartment from the arrangement shown on the plan which we have here. There will be no partition and no door between the kitchenette and the window in exterior wall, thus placing the window in the kitchenette. No vent is shown for the very small kitchenette off the living room in apartment G on the third floor, but I believe you said that this would be a special equipment and really a part of the living room. If not a part of the living room this kitchenette will also have to be vented in accordance with Section 212d of the Building Code by means of a vent duct through the roof. If there is to be cooking equipment in a very small area as shown on the plan, care will have to be used as to fire protection.

Please see to it that all of the prints which you have, especially those given to the contractor are marked up to show this change.

Ventilating bathroom is not controlled by the building code, but it is noted that none of the three bathrooms indicated on the third floor show any vents or any outside windows. The new bathrooms for apartments G and H on second floor show no venting facilities, but each of these have shown a note in pencil on the print—vent through roof. I presume you will have your plumber consult the building inspector in the Health Department and provide these vents according to the plumbing and health regulations. All ducts are required to be of non-burnable material.

If the small kitchenettes of apartments G and H are separate rooms, the same applies as to venting them as indicated with relation to the third floor apartments and also the same as to question of fire hazard of cooking appliances in close quarters.

To provide necessary daylight in the public halls, the new door to lead to fire escape at both second and third floor levels should have a glass panel as close as feasible to six square feet in area in each door.

3. Lighting fixtures are not shown in the halls. These electric lights in public hall and stair halls, including the stair halls in first story, are to be adequate in number, size and location to unobstructedly illuminate the way to a place of safety at the ground level for occupants of both second and third floors; they are to be on the owner's meter and to be controlled by an automatic time switch, capable of being set according to the season of the year to turn the lights automatically at sunset each night and to turn them off, if desired by the owner, not earlier than sunrise the next morning. If any part of the stair or public halls is normally so dark that artificial light is needed even in the daytime, these particular lights should be on a separate circuit without reference to the automatic time switch.

First floor plan of the building is not shown, but it is assumed that the rear

Mrs. Helen S. Grimes

-2

December 19, 1949

stairs run down to a rear public hall at the first floor level with exterior doorway leading from the hall to out of doors, and that without intervening private quarters and without obstruction.

Handrails are required on at least one side, full length, of every run of stairs.

4. All new partition work exposed to public or stair halls is required to be plastered on non-burnable lath on both sides of each partition, and any new ceiling work exposed to public halls or stair halls requires similar treatment.

5. Presumably the second and third floors are to be heated by the existing plant which is either steam or circulating hot water without the use of warm air, the Building Code containing additional requirements as regards the use of warm air heat in an apartment house.

If any change in heater or in equipment for heating domestic hot water is contemplated, installation or relocation of the appliance to heat the building or any appliances to heat domestic hot water require separate permits from this department which are to be applied for by and are issuable only to the actual installer.

6. Unless separate meters for electricity are intended for each of the apartments, your electrician should consult the Electrical Inspector before proceeding, as normally a separate meter is required.

7. In one of our telephone conversations I called attention to the fact that some of the partitions to be altered around the public and stair halls are probably bearing partitions in the sense that the existing partitions support parts of the building above. The plans still do not clearly indicate this situation, and rather than delay issuance of the permit longer, it is being issued on the basis that your contractor will clear this matter all up, and, if the partitions are bearing partitions, will file plans at this office showing what size members he intends to introduce to take the place of the altered partitions. It is important that the contractor understand this from the outset, and that the matter be all cleared up before he is ready for the required inspection before covering up any of the framing of the building or partitions. The contractor is required to give notice to this office when all is in readiness to cover up parts of the work which will create concealed spaces and to have our certificate of closure before any covering up is done. This would be a difficult time to find deficiencies in the matter of supports. If it turns out that any changes in bearing partitions are necessary, the contractor should file with his plan an application for amendment to the permit now issued, so that we may check his proposal and indicate approval by issuing the amendment.

A permit for the fire escape was issued to Main Metals, Inc. last August, and no work has been done. Normally this permit would have expired three months from the date of issue, but considering all the circumstances, it seems better to consider the permit still effective. That work should proceed without delay, however, and the permit now issued would become void, if no work is done on it within three months of the date of issue.

Very truly yours,

Warren McDonald
Inspector of Buildings

WMD/G

CC: To owner for contractor's use

Oliver T. Santorn, Chief of the Fire Department:

A memorandum from District Chief Marr of August 30 reports that second and third floors have been vacated for the purpose of making alterations and that the owner intended to have three apartments on the third floor and three apartments on the second floor. The permit now issued shows three apartments on third floor and four apartments on second floor, but no essential change appears as to adequacy of means of egress. We shall be glad to have Chief Marr examine the current plans at this office to make sure that means of egress will satisfy the requirements of the Safety Ordinance before the work is commenced and the Fire Dept. takes over jurisdiction of the arrangement.

Warren McDonald

INTER-OFFICE CORRESPONDENCE

CITY OF PORTLAND, MAINE
FIRE DEPARTMENT

To: Mr. Warren McDonald,
City Building Inspector
From: District Chief Harry W. Marr

DATE August 30, 1949

SUBJECT: Building at 560-662 Congress St.

When inspection was made last October, the above building was used as a rooming house, and was being vacated in order to make way for alterations which were to accommodate 6 apartments.

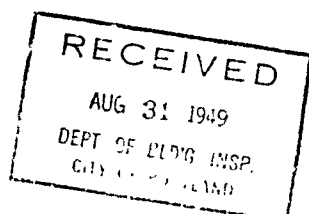
The new set-up will be as follows:

3rd floor	3 Apts.	2 Exits for each (1 stairway & 1 escape)
2nd floor	3 Apts.	2 Exits for each (1 stairway & 1 escape)
1st floor	Doctor's Office & Dress Shop (2 Exits)	

The owner of the above building was not notified of any safety defects at the time of the original inspection, pending completion of work shown above.

This building now meets the requirements of the State Law with regard to safety features.

Yours truly



Harry W. Marr
Harry W. Marr
District Chief

100 Congress St
Portland, Maine

General Contractor

Third Floor

Work on third floor includes making any new partitions taking out any old ones designated by owner or according to plans. Remove all wall paper, plaster nearly all ceilings, plaster all new work on walls. All new work to be sized and painted two coats - one coat undercoat, one coat of finish paint. All ceilings to be plastered. Some window sills to be replaced. Others to be well sanded before painting. All hardwood floors to be stained and waxed. All baths to have plastic tile floor back of fixtures. Estimate for work to include cutting for electrician and plumber. All closets to have one shelf, rod for coat hangers, place for hooks. Plumbing boxed in.

Apt F

Put in new plastered walls for kitchenette and bath at west end. Door to each. Stop up one door to wall and plaster. Finish of closet with door. New ceiling. Plaster paint and finish as above. Install cabinette when ready. Yale lock on door.

Cost

Apt G

Recess cabinette into wall between the two rooms 20 inches. Back up with a new plaster wall. Make closet for bed room at end of cabinet. Break closet next to cabinet. Close up east closet and plaster wall. Doors to other closets. Change door from hall to living room to enter at north, and make bath room wall to connect with north wall of hall and chimney. Change bath at end of hall to make room for fire escape. Bath room walls and ceiling to have plastic tile, one coat of sizing and one coat of enamel. Yale lock on living room door.

Cost

Apt H

Living room.

Make new wall for fire escape corridor, and open door through west wall of living room into triangular space for closet. Finish closet with door also other closet in this room. Plaster and paint as above. Kitchenette and bath. Closet at end of kitchenette. Install cabinette when ready. Finish kitchenette and bath as spec above. Also bed room. Lock on door

Halls

2nd Floor. Finish 2nd floor hall walls half way to west wall. Push back wall as per plans. Finish door to utility closet, plaster wall in back. Put temporary door from old kitchen to bath room corridor. Sand and paint all wood work two coats. Take out old windows in hall. Plaster and paint. Wall board under stairs. Replaster, paint.

3rd Floor

Finish completely all walls. Patch all plaster. New ceiling. Fix sky lights. Cut door for fire escape and finish comply with all fire regulations.



(C) GENERAL BUSINESS ZONE

APPLICATION FOR PERMIT

Class of Building or Type of Structure Second Class

Portland, Maine, August 18, 1949

PERMIT ISSUED

01356

AUG 29 1949

CITY OF PORTLAND

To the INSPECTOR OF BUILDINGS, PORTLAND, MAINE

The undersigned hereby applies for a permit to erect ~~alter or extend~~ the following building ~~or structure~~ equipment in accordance with the Laws of the State of Maine, the Building Code and Zoning Ordinance of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location 662 Congress Street Within Fire Limits? yes Dist. No. _____
Owner's name and address Mrs. Helen S. Ormsbee, 662 Congress Street Telephone _____
Lessee's name and address _____ Telephone _____
Contractor's name and address Maine Metals, Inc., 169 Front St., So. Portland Telephone 4-6442
Architect _____ Specifications _____ Plans yes No. of sheets 1
Proposed use of building Apartment house & Shop No. families _____
Last use _____ " " " No. families _____
Material brick No. stories 3 Heat _____ Style of roof _____ Roofing _____
Other buildings on same lot _____
Estimated cost \$ 543 Fee \$ 4.00

General Description of New Work

To construct metal fire escape from third floor to ground as per plan.

Permit Issued with Letter

Sent to Fire Dept. 8/23/49
Rec'd from Fire Dept. 8/25/49

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor. **PERMIT TO BE ISSUED TO Maine Metals, Inc.**

Details of New Work

Is any plumbing involved in this work? _____ Is any electrical work involved in this work? _____
Height average grade to top of plate _____ Height average grade to highest point of roof _____
Size, front _____ depth _____ No. stories _____ solid or filled land? _____ earth or rock? _____
Material of foundation _____ Thickness, top _____ bottom _____ cellar _____
Material of underpinning _____ Height _____ Thickness _____
Kind of roof _____ Rise per foot _____ Roof covering _____
No. of chimneys _____ Material of chimneys _____ of lining _____ Kind of heat _____ fuel _____
Framing lumber—Kind _____ Dressed or full size? _____
Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____
Girders _____ Size _____ Columns under girders _____ Size _____ Max. on centers _____
Studs (outside walls and carrying partitions) 2x4-16" O. C. Bridging in every floor and flat roof span over 8 feet.
Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____
On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____
Maximum span: 1st floor _____, 2nd _____, 3rd _____, roof _____
If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____ number commercial cars to be accommodated _____
Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

APPROVED:

Helen S. Ormsbee
Signature of owner
with letter by A.G.S.

Miscellaneous

Will work require disturbing of any tree on a public street? no
Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

Mrs. Helen S. Ormsbee
Maine Metals, Inc.

Signature of owner by F. Leroy Gomer

COPY

NOTES

9/2/49 - Mowals started
11/14/49 - Mowals started in 20
12/3/49 - Mowals started in 20
1/23/50 - Fire escape completed
ground 2nd floor to ground

Cert. of Occupancy issued

Final Inspn.

Final Notice

rapid, closing-in

Neif. closing in

State of permit 2/28/14/7

8/20/10

Owner *Mr. William A. Brown*

—

Section 163

REF ID: A11000

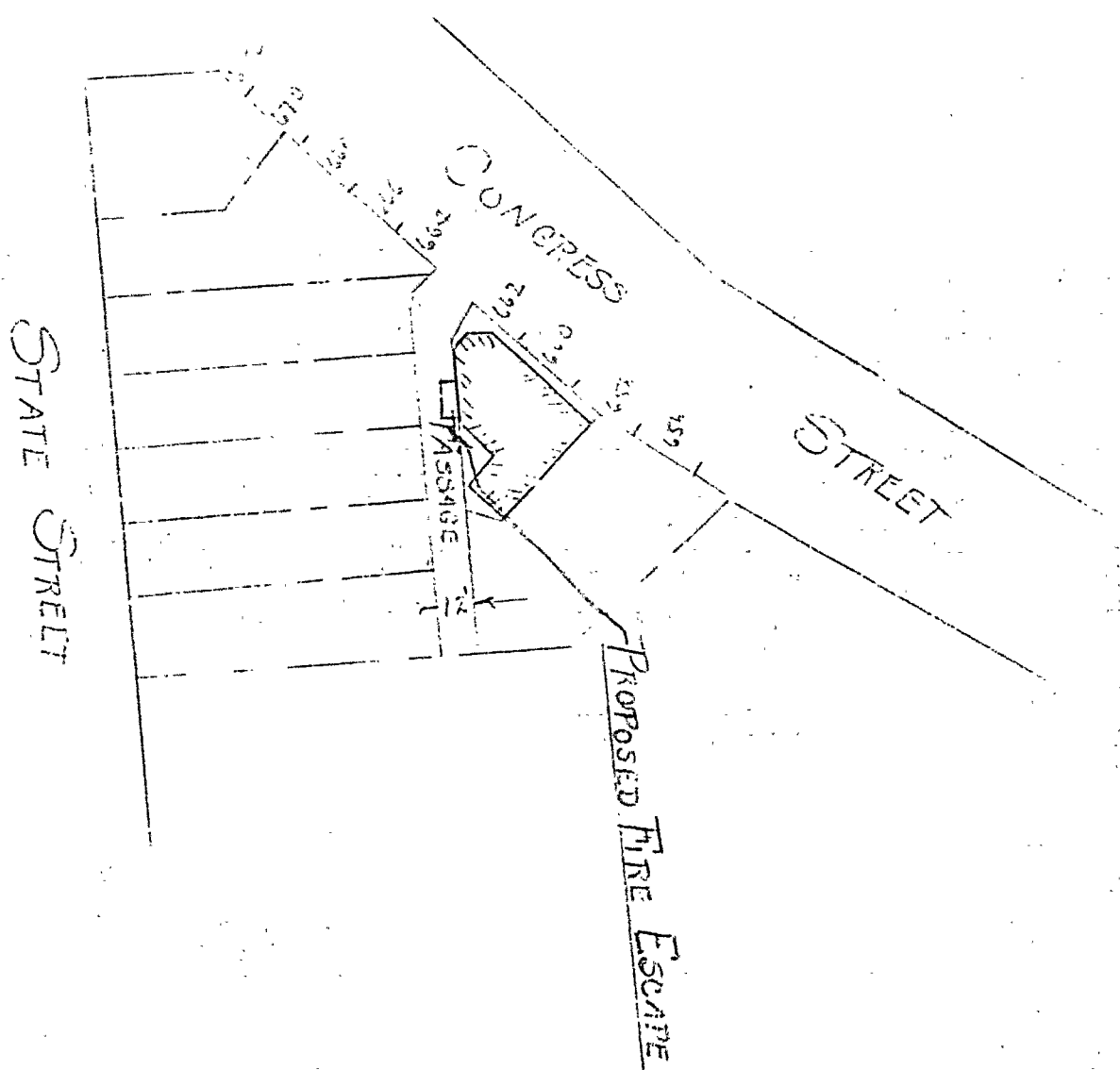
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7



فقدت



At 662 Congress Street-I

August 27, 1949

Mrs. Helen S. Grimes
662 Congress Street
Portland, Maine

Subject: Permit for erection of metal fire
escape on south easterly side of building
at 662 Congress Street

Dear Madam:

We are issuing herewith to Maine Metals, Inc. a permit for the erection of a metal fire escape to serve the second and third stories of your building. While the construction shown meets building code requirements, we want to call attention to the possibility of damage to the fire escape by large trucks, if such vehicles are able to use the passageway over which the fire escape will project.

A separate permit is required for the cutting in of the new doorways at first and second floor levels for the small corner in connection with the new opening in third story. Since this location is in Fire District #1, any woodwork in the corner, which would otherwise be exposed to the open air, is required to be covered by sheet metal or equivalent noncombustible material. This permit should be secured by the party doing the work before any work is started on that part of the job.

Very truly yours,

Warren McDonald
Inspector of Buildings

MS/G

CC; Maine Metals, Inc.
169 Front Street
South Portland, Maine

CITY OF PORTLAND, MAINE
Department of Building Inspection

To: Oliver F. Sanborn
Chief of the Fire Department

(date) August 23, 1949

Location: 607 Congress Street

From: Warren McDonald
Inspector of Bldgs.

Subject: Application for permit for
improvements at above location,
required by order of Chief of Fire
Department dated No written order yet

While our two departments have done a good job of coordination under
the Safety Ordinance--yours issuing the orders after inspection and ours
issuing permits for improvements to be made,--

The confusion on the part of many people, who come in here,
as to who has ordered them to do what,

The fact that on some jobs a permit has been issued, and the
work done, only to have your inspector find that the situation did
not then satisfy your order under the law,

And, the fact that you are permitted under the Building Code
to exercise discretion as to details of means of egress in an exist-
ing building where there is no substantial increase in number of per-
sons accommodated, while we must proceed under the precise terms of
the Code unless deviation in this connection is approved by yourself--

leads me to the belief that each situation ought to be checked before any
permits are issued, presumably by the inspector in your department who made
the inspection on which the original order was based, to see:

1. If the work contemplated will completely satisfy the order.
2. To see, if possible, whether or not there may be some more
economical way of satisfying the order, and, if so, to recommend
that way to the owner.

To that end there is attached for your consideration applications
for permits at the above location.

Remarks relating to this particular job:

Nothing special appears about this job as far as any information we have
except that the fire escape will be over an alley which could be used as a driveway.
The clearance is shown 12', however, which is the minimum allowed by the Building
Code above the alley.

Warren McDonald
Inspector of Buildings

Complaint No. 8-49-100 4-24/50

Location 636-662 Congress St.,

Date Received 5/24/49

Date Disposed of

NOTES

5-27-49. This is a
exhaust fan from
Lam's Cafe kitchen
the fan is perfectly
but 7 ft above the
ground and with the
wind blowing in the
direction of the
office (171 State St.)
there is no way for the
wind to reach the
in contact with the
blade of the fan
Patterson Restaurant was
was in the same
location as Lam's
and when this is in
operation, the
may have difficulty in
contacting this building
St. Mary's - 1111
16 on Health problem.



FILL IN AND SIGN WITH INK

APPLICATION FOR PERMIT FOR
HEATING, COOKING OR POWER EQUIPMENT

Portland, Maine, October 7, 1948

RECEIVED
OCT 15
CITY OF PORTLAND

To the INSPECTOR OF BUILDINGS, PORTLAND, MAINE

The undersigned hereby applies for a permit to install the following heating, cooking or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Location 12 Congress Street Use of Building Dress Shop No. Stories 3 Building Existing Yes
Name and address of owner of appliance Mrs. H. Orasbee, 662 Congress Street
Installer's name and address E. C. Waterfield, 495 Elm Street, Biddeford Telephone _____

General Description of Work

To install forced warm air-conditioning system in place of gravity warm air heating system

IF HEATER, OR POWER BOILER

Location of appliance or source of heat cellar Type of floor beneath appliance concrete
If wood, how protected? _____ Kind of fuel oil
Minimum distance to wood or combustible material from top of appliance or casing top of furnace 2'
From top of smoke pipe 2' From front of appliance over 4' From sides or back of appliance over 3'
Size of chimney flue 8x12 Other connections to same flue none
If gas fired, how vented? _____ Rated maximum demand per hour _____

IF OIL BURNER

Name and type of burner 2 Torridheat Labelled by underwriter's laboratories? yes
Will operator be always in attendance? _____ Does oil supply line feed from top or bottom of tank? bottom
Type of floor beneath burner concrete
Location of oil storage cellar Number and capacity of tanks 1-275 gal.
If two 275-gallon tanks, will three-way valve be provided? _____
Will all tanks be more than five feet from any flame? yes How many tanks fire proofed? _____
Total capacity of any existing storage tanks for furnace burners none

IF COOKING APPLIANCE

Location of appliance _____ Kind of fuel _____ Type of floor beneath appliance _____
If wood, how protected? _____
Minimum distance to wood or combustible material from top of appliance _____
From front of appliance _____ From sides and back _____ From top of smokepipe _____
Size of chimney flue _____ Other connections to same flue _____
Is hood to be provided? _____ If so, how vented? _____
If gas fired, how vented? _____ Rated maximum demand per hour _____

MISCELLANEOUS EQUIPMENT OR SPECIAL INFORMATION

Amount of fee enclosed? 2.00 (\$2.00 for one heater, etc., 50 cents additional for each additional heater, etc., in same building at same time.)

APPROVED:

10/7/48 E.C.

Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

INSPECTION COPY

Signature of Installer

E. C. Waterfield

Permit No. 48/1815
 Location 662 Congress St.
 Owner May 21 November
 Date of permit 10/8/48
 Approved 12/21/48

NOTES

will show by letter to show about to call for and
 show the old building, can be done in one or two
 4" with shield 6022-1 as shown to for all
 Back of the the about 4" from the old building
 study permit for 12" with the that the old building
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Some additional work for the old building
 and the old building

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AP 662 Congress Street-I

September 27, 1948

Mr. J. H. Kennedy (copy of letter for foreman on job)
106 Froble Street
Mrs. N. S. Grubbs
662 Congress Street

Subject: Building permit for alterations in the
combined shop and lodging house at 662 Congress
Street

Dear Madam & Sir:

After telephone conversation with the owner, the building permit is issued herewith to the contractor, but subject to the following limitations:

1. The basement will never be habitually occupied by more than two persons. There will be no customer space there and the basement will be taken up with heater room, new enlarged toilet room and storage space.

2. Only the partitions around the boiler room and around the enlarged toilet room in the basement and the re-construction of stairs from first story to basement are contemplated under this permit. The plaster and lath providing one hour fire resistance is not required on the new partitions, ceilings and soffit of the stairs on account of this decision not to use the basement for customer's space; but of course these fire resistive separations are very desirable.

3. No change will be required in the existing entrance door to dress shop from Congress Street because no increase in capacity of the dress shop is contemplated. The alterations on first floor, while they will cut down substantially the area of the dress shop, will also deprive the dress shop of a real means of egress. The area of the dress shop as proposed comes very close to the maximum area allowed to have only one means of egress (that will be of course the front entrance door). The permit may be issued with only this one means of egress on the basis that there will never be at any one time more than 40 persons in the shop, including employees.

4. The change in doors at the lodging house entrance is included in the permit, but the new inside door is to be made to swing in to avoid the accident hazard of swinging it out directly over a step-down.

The owner contemplates some alterations later to make of the two upper lodging room floors an apartment house of perhaps six apartments. The Building Code requirements will have to be applied to that proposition when full information is known. The new front door, however sought to be equipped at this time with a vestibule latchset which will no doubt be required when the change is made on the upper floors, this type of lock being one which cannot be locked against persons from the inside getting out and which can quickly be operated at all times from the inside without requiring a key or any special knowledge, merely by turning the usual knob.

5. The heating man has not yet applied for the necessary permit to install the heater which may only be applied for by him and is to be in his possession before he starts the installation.

Very truly yours,

CC: Messrs. J. H. & J. C. Stevens
187 Middle Street
Contractor for foreman on the job

Inspector of Buildings

662 Congress Street-I

September 11, 1948

Mr. J. H. Kennedy
105 Froble Street
Messrs. John Howard & John Calvin Stevens
187 Middle Street
Mrs. H. C. Crasbee
Oranquit, Maine

Subject: Application for building permit
to cover alterations in the building
at 662 Congress Street to provide
sales space for dress shop in basement

Dear Madam & Gentlemen:

Examination of the application and plans against the building code requirements discloses the following additional or corrected information to be necessary, references where given being to sections of the building code applying:

1. What is to be done about the starting railway door at the top of the outside cellarway, since such doors cannot be counted as a required means of egress which is evidently intended through the boiler room? If a bulkhead over this cellarway vertical wall and vertical doorway should be contemplated, it should be borne in mind that this location is in Fire District No. 1 where wooden frame construction is not ordinarily allowed.

Presumably the existing doors at the foot of this outside cellarway are to be replaced. What is the width of each pair of doors leading from boiler room to basement stairhall, are locks and fastenings intended on these doors—if so the working door should have a vestibule latchset. The same applies to the door from basement customers space to boiler room. What is width and height of boiler room door?

Exit sign, directional if necessary, and with letters in the door exit no less than 6" high required to indicate the boiler room door and another directional sign required to indicate outside stairs so that persons entering the hall from the boiler room would under no circumstances proceed straight ahead and try to enter the apartment house cellar, mistaking it for a means of egress.

Show location of oil tank in the boiler room to make clear unobstructed exit passageway.

The boiler room and the railway at the foot of the outside cellar stairs to have electric lights controlled by a single switch, marked on the panel exit lights, and these lights are to be kept burning at all times when these spaces were otherwise so in darkness and when the shop is open for business.

All separations between the boiler room and the new stairway from first floor to basement, including the soffit of the stairs, should be made as no less than one-hour fire resistance, and if perforated gypsum plate is used on the soffit or on end indicated that 3" wide strips of metal lath are to be used over the joints of the gypsum lath before plaster is applied. This is necessary because of the location of sufficient separation of the two means of egress from the basement in that should a flash fire take place in the boiler room, thus making it impossible for persons in the basement shop to reach the rear outside stairs and quickly involve the proposed new inside stairway, occupants of the basement would have no way out except through the questionable front windows.

Sectional reference—Section 105-0.1 and 4, Section 110-0-1.2 (b) and (c)

2. The existing entrance door to the first story shop requires the lock to be changed out to a vestibule latchset if not existing that way now. Handrail required full length on at least one side of outside entrance steps on Congress Street and both sides if stairs are more than 44" wide—if not already existing. Section 110-0-2.5 and 2.6.

Mr. J. H. Kennedy
Messrs. John Howard & John Calvin Stevens
Mrs. H. B. Ormsbee

2

September 11, 1918

New entrance doors for apartment house part are not permitted to swing outward directly over one step down as shown. It is unlikely that these doors are required to swing outward. If apartment house section would accommodate more than twenty persons after the change, the working door of this pair requires a vestibule latchest. Section 212-c-2.2 & 2.5.

Show figured width of new stairs to basement, also figured rise and trend, also handrail on at least one side full length. Section 212-c-5.

3. Apparently this change is to take part of the present first story dress shop space and make it into living quarters, but it should be indicated whether or not the entire first floor of the living quarters part of the building is to be a single apartment or separate tenancies. If first floor of living quarters part is to have more than one tenant, will each tenant have two unobstructed means of egress without passing through private quarters of others?

How many apartments or how many lodging rooms will be in building after the change? If this should turn out to be more than six apartments, the equivalent in lodging rooms (see Section 203a), there will be a question about fire resistive enclosure for the main heater in the building. Section 203f.

4. If the living quarters part of the building will accommodate more than two dwelling units or in combination with lodging rooms the equivalent of more than two dwelling units, the new partition in first story which would be between dress shop and living quarters part is required to be of one-hour fire resistance, since the dress shop is considered a more hazardous occupancy than the living quarters part. Section 205-b-3.

5. If the new window in basement would be closer than 30' in a direct unobstructed line from any opening in another building, the new window should be a standard fire resistive window (metal sash and wire glass) and so marked on the plan.

Mrs. Ormsbee has reached me on the phone explaining her anxiety to get started on this work. It will expedite from this end if the architect will indicate the answers to the above questions to show all additional information on the plans and furnish revised prints so that we may be reasonably sure that the contractor and the contractor's foreman have the same information that we have. Experience in the past has shown that when those corrections are made by letter, even if the contractor has a copy of the letter, the foreman on the job who plans the work seldom has a copy—a situation which leads to misunderstanding and confusion and often extra expense for someone.

Very truly yours,

Inspector of Buildings

KMcB/G



(G) GENERAL BUSINESS ZONE
APPLICATION FOR PERMIT

Class of Building or Type of Structure Second Class

Portland, Maine, August 27, 1948

PERMIT ISSUED

27 1948

CITY of PORTLAND

To the INSPECTOR OF BUILDINGS, PORTLAND, MAINE

New plans 9/16/48

The undersigned hereby applies for a permit to ~~erect~~ alter ~~or~~ ~~construct~~ the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code and Zoning Ordinance of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location 662 Congress Street

Within Fire Limits? Yes Dist. No. 1

Owner's name and address

Telephone

Lessee's name and address Mrs. H. S. Ormsbee, Ogunquit, Maine

Telephone

Contractor's name and address J. H. Kennedy, 105 Preble Street

Telephone 3-5639

Architect

Specifications

Plans yes

No. of sheets 2

Proposed use of building Stores and dwelling

Last use

No. families

Material brick

No. stories 3

Heat

Style of roof

No. families

Other buildings on same lot

Roofing

Estimated cost \$ 2000.

Fee \$ 5.00

General Description of New Work

To construct non-bearing partition, first floor,
Studs 2x3, 16" O.C., plaster

Re To remove one set of doors of two sets of doors leading to apartments upstairs.

To change existing basement stair to modern stairway in same location.

To finish off walls of basement with knotty pine - basement to be used for sales room.

To enclose heater room with perforated lath and plaster, Class C Lab. fire door.

To provide new insulating tile ceiling.

CERTIFICATE OF OCCUPANCY
REQUIREMENT IS WAIVED

Permit Issued with Letter

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor. PERMIT TO BE ISSUED TO J. H. Kennedy

Details of New Work

Is any plumbing involved in this work?

Is any electrical work involved in this work?

Height average grade to top of plate

Height average grade to highest point of roof

Size front depth

No. stories solid or filled land?

earth or rock?

Material of foundation

Thickness, top

bottom

cellar

Material of underpinning

Height

Thickness

Kind of roof

Rise per foot

Roof covering

No. of chimneys

Material of chimneys

of lining

Kind of heat

fuel

Framing lumber—Kind

Dressed or full size?

Corner posts

Sills

Girt or ledger board?

Size

Girders

Size

Columns under girders

Size

Max. on centers

Studs (outside walls and carrying partitions) 2x4-16" O. C. Bridging in every floor and flat roof span over 8 feet.

Joists and rafters:

1st floor

2nd

3rd

roof

On centers:

1st floor

2nd

3rd

roof

Maximum span:

1st floor

2nd

3rd

roof

If one story building with masonry walls, thickness of walls?

height?

If a Garage

No. cars now accommodated on same lot

to be accommodated

number commercial cars to be accommodated

Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building?

APPROVED:

Miscellaneous

Will work require disturbing of any tree on a public street? no

Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

Mrs. H. S. Ormsbee

INSPECTION COPY

Signature of owner

By

[Signature]

NOTES

Unit No. 49/1734
 Location 662 Congress St
 Owner Mr. H. H. O'Connell
 Date of permit 9/27/48
 Notif. closing-in _____
 Inspn. closing-in _____
 Final Notif. _____
 Final Inspn. 12/21/48
 Cert. of Occupancy issued 1/16/49

~~11/15/48. Working in without a permit. The fireman said he saw a fire in the evening. The fire was put out by the fire department.~~

11/21/48. Working in without a permit. Stopped them down a heater and warm air ducts because of questionable conditions.

By permit, called, office. In a rooming house. Home repair in rooming house.

11/15/48. Working in without a permit. Stopped them down a heater and warm air ducts because of questionable conditions.

11/21/48. Working in without a permit. Stopped them down a heater and warm air ducts because of questionable conditions.

12/21/48. Work by their permit nearly completed. 12/21/48. The work done, putting on finish etc.



FILL IN AND SIGN WITH INK

APPLICATION FOR PERMIT FOR
HEATING, COOKING OR POWER EQUIPMENT

Portland, Maine, June 10, 1947

PERMIT ISSUED
01315
JUN 12 1947

To the INSPECTOR OF BUILDINGS, PORTLAND, MAINE

The undersigned hereby applies for a permit to install the following heating, cooking or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Location . . . 662 Congress Street . . . Use of Building . . . Store & Rooming house . . . No. Stories . . . 3 . . . New Building
Name and address of owner of appliance . . . Helen Ormsbee, 662 Congress Street . . . Existing "
Installer's name and address . . . Randall & McAllister, 24 Commercial St. . . Telephone . . . 2-2941

General Description of Work

To install . . . oil burning equipment in connection with steam heating system.

IF HEATER, OR POWER BOILER

Location of appliance or source of heat Type of floor beneath appliance . . .
If wood, how protected? Kind of fuel . . .
Minimum distance to wood or combustible material, from top of appliance or casing top of furnace . . .
From top of smoke pipe From front of appliance From sides or back of appliance . . .
Size of chimney flue Other connections to same flue . . .
If gas fired, how vented? Rated maximum demand per hour . . .

IF OIL BURNER

Name and type of burner Silent Glow Labelled by underwriter's laboratories? . . . yes . . .
Will operator be always in attendance? Does oil supply line feed from top or bottom of tank? . . . bottom . . .
Type of floor beneath burner concrete
Location of oil storage cellar Number and capacity of tanks . . . 1-275 gal. . .
If two 275-gallon tanks, will three-way valve be provided?
Will all tanks be more than five feet from any flame? . . . yes . . . How many tanks fire proofed? . . .
Total capacity of any existing storage tanks for furnace burners . . . none . . .

IF COOKING APPLIANCE

Location of appliance Kind of fuel Type of floor beneath appliance . . .
If wood, how protected?
Minimum distance to wood or combustible material from top of appliance
From front of appliance From sides and back From top of smoke pipe . . .
Size of chimney flue Other connections to same flue . . .
Is hood to be provided? If so, how vented? . . .
If gas fired, how vented? Rated maximum demand per hour . . .

MISCELLANEOUS EQUIPMENT OR SPECIAL INFORMATION

Amount of fee enclosed? . . . 1.00 . . . (\$1.00 for one heater, etc., 50 cents additional for each additional heater, etc., in same building at same time.)

APPROVED:

OK. 6-11-47 RTH

Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? . . . yes

Randall & McAllister

Signature of Installer by:

Arthur Riley

INSPECTION COPY

Permit No. 47/1315
Location 662 Congress St
Owner Helen Carmichael
Date of permit 6/12/47
Approved 6-17-47 L. H. H.

NOTES

1. Fuel type ✓
2. Vent Pipe ✓
3. Kind of Heat Gas
4. Burner Reg. & Supports ✓
5. Name & Label ✓
6. Switch control ✓
7. High Limit Control ✓
8. Low Limit ✓
9. Direction ✓
10. Air Flow ✓
11. Air Flow ✓
12. Tank ✓
13. In a ✓
14. In a ✓
15. In a ✓
16. In a ✓



(G) GENERAL BUSINESS ZONE

APPLICATION FOR PERMIT TO ERECT
SIGN OVER PUBLIC SIDEWALK OR STREET

PERMIT ISSUED

Permit No. 831
JUL 28 1945

Portland, Maine, July 24, 1945

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect the following described sign extending over a public sidewalk or street in accordance with the Building Code of the City of Portland, and the following specifications:

Location 666 Congress Street Within Fire Limits? Yes Dist. No. 1

Owner of building to which sign is to be attached Grace Locke

Name and address of owner of sign Jeannette's Beauty Salon, 666 Congress St.

Contractor's name and address United Neon Display, 74 Elm Street Telephone 2-0695

When does contractor's bond expire? January 1946

Information Concerning Building

No. stories 2 Material of wall to which sign is to be attached brick

Details of Sign and Connections

Electric? yes Vertical dimension after erection 2' Horizontal 1'

Weight 90 lbs. Will there be any hollow spaces? yes Any rigid frame? yes

Material of frame angle iron No. advertising faces 2, material metal

No. rigid connections 2 Are they fastened directly to frame of sign? yes

No. through bolts none Size _____, Location, top or bottom _____

No. guys 2, material angle iron - cable, Size 1 1/2 x 1 1/2 x 3/16" - 4"

Minimum clear height above sidewalk or street 12'

Maximum projection into street 5'

Chas. T. Lebowitz Signature of contractor. Ey: W. J. McLaughlin Fee \$ 1.00
ORIGINAL CHIEF OF FIRE DEPT.

Sub. to Fire Dept. 7/24/45
Rec'd from Fire Dept. 7/27/45
CERTIFICATE OF OCCUPANCY
REQUIREMENT IS WAIVED

Permit No. 45/931

Location 666 Congress St

Owner Ja. it's Beauty Salon

Date of permit 7/28/45

Sign Contractor

Final Inspn. 8/27/45 OK

NOTES

[The notes section contains a large handwritten 'X' mark.]

WRITTEN CONSENT AND AGREEMENT RELATING TO A CERTAIN SIGN PROPOSED TO BE
ERECTED PROJECTING OVER A PUBLIC SIDEWALK FROM THE PREMISES
AT 666 Congress St; IN PORTLAND, MAINE

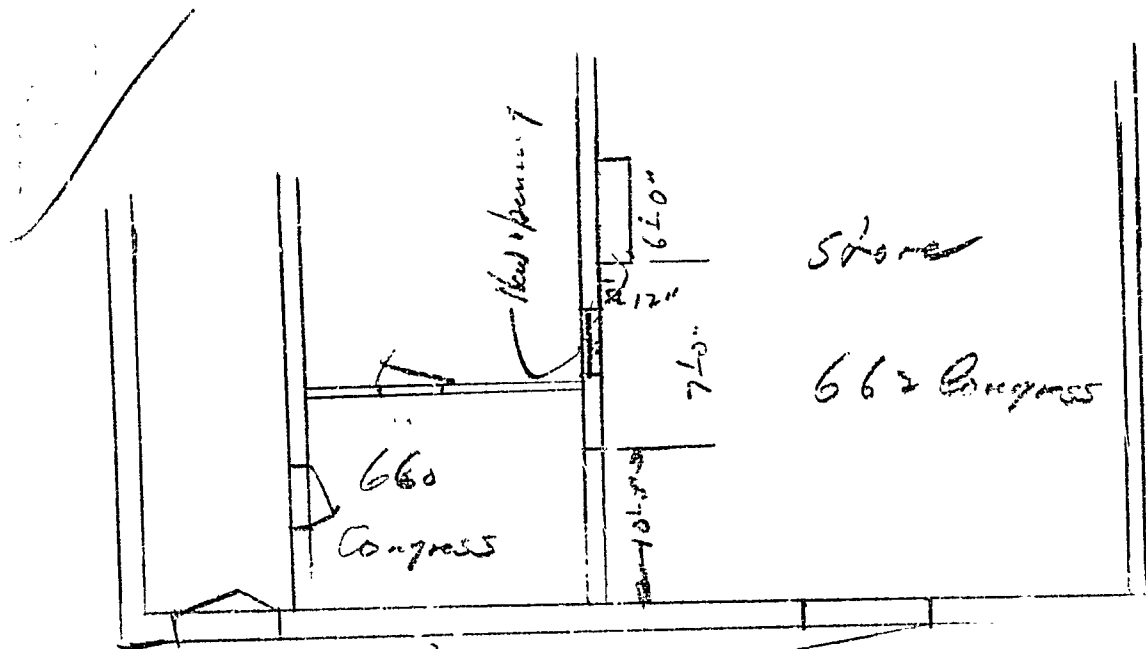
Grace P. Locke ^{part Sargent}, being the owner of the
premises at 666 Congress St; in Portland, Maine hereby gives
consent to the erection of a certain sign owned by Janet Wright
projecting over the public sidewalk from said premises as described in
application to the Inspector of Buildings of Portland, Maine for a permit
to cover erection of said sign;

And in consideration of the issuance of said permit _____
Grace P. Locke, owner of said premises, in event said sign
shall cease to serve the purpose for which it was erected or shall become
dangerous and in event the owner of said sign shall fail to remove said sign
or make it permanently safe in case the sign still serves the purpose for
which it was erected, hereby agrees for himself or itself, for his heirs,
its successors, and his or its assigns, to completely remove said sign
within ten days of notice from said Inspector of Buildings that said sign
is in such condition and of order from him to remove it.

In Witness whereof the owner of said premises has signed this
consent and agreement this 13th day of July, 1945

Florence Hummel Grace P. Locke ^{part Sargent}
Witness Owner

RECEIVED
JUL 24 1945
DEPT. OF BLD'G. INSP.
CITY OF PORTLAND



1st Floor

Congress St.

660 & 662 Congress St.
Mrs. Helen Shand Orinbee



APPLICATION FOR PERMIT

Class of Building or Type of Structure 2-1-1

Permit No. 447-2

Portland, Me. June 1, 1924

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect alter install the following building structure Remodel in accordance with the Laws of the State of Maine, the Building Code of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location 660-662 Congress Street Within Fire Limits? yes Dist. No. 1
Owner's or Lessee's name and address Mrs. Helen Shaw Ormsby, 660-662 Congress St. Telephone 2-5051
Contractor's name and address Burnham-McLellan, 1911 Congress St. Telephone 2-5051
Architect _____ Plans filed yes No. of sheets 1
Proposed use of building Store and lodging No. families _____
Other buildings on same lot _____
Estimated cost \$ 24 Fee \$.25

Description of Present Building to be Altered

Material brick No. stories 2 Heat _____ Style of roof _____ Roofing _____
Last use Store and lodging No. families _____

General Description of New Work

To open up existing former door between store and workshop, first floor

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor.

Details of New Work

Is any plumbing work involved in this work? _____
Is any electrical work involved in this work? _____ Height average grade to top of plate _____
Size, front _____ depth _____ No. stories _____ Height average grade to highest point of roof _____
To be erected on solid or filled land? _____ earth or rock? _____
Material of foundation _____ Thickness, top _____ bottom _____ cellar _____
Material of underpinning _____ Height _____ Thickness _____
Kind of roof _____ Pitch per foot _____ Roof covering _____
No. of chimneys _____ Material of chimneys _____ of lining _____
Kind of heat _____ Type of fuel _____ Is gas fitting involved? _____
Framing lumber—Kind _____ Dressed or full size? _____
Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____
Material columns under girders _____ Size _____ Max. on centers _____
Studs (outside walls and carrying partitions) 2-4-16" O. C. Girders 6x8 or larger. Bridging in every floor and flat roof span over 8 feet. Sills and corner posts all one piece in cross section.
Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____
On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____
Maximum span: 1st floor _____, 2nd _____, roof _____
If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____
Total number commercial cars to be accommodated _____
Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

Miscellaneous

Will above work require removal or disturbing of any shade tree on a public street? no
Will there be in charge of above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

INSPECTOR COPY

Signature of owner Mrs. Helen Shaw Ormsby
By Burnham-McLellan

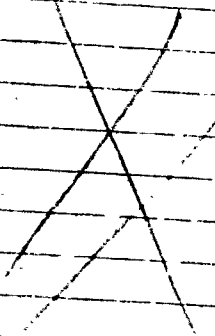
By Philip M. Burnham

3745D

Permit No 43/1024
Location 660-662 Congress St.
Owner Mrs. Helen Shaw Dunlop
Date of permit 10/8/43.
Notif. closing-in
Inspn. closing-in
Final Notif.
Final Inspn. 10/9/43
Cert. of Occupancy issued None

NOTES

10/11/43 P.L.T. [initials]





FILL IN COMPLETELY AND SIGN WITH INK

IT ISSUED
Permit No. 0699

WARM AIR

APPLICATION FOR PERMIT FOR HEATING, COOKING OR POWER EQUIPMENT

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

Portland, Maine, May 18, 1937

The undersigned hereby applies for a permit to install the following heating, cooking or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Location 662 Congress St. Use of Building Commercial
Name and address of owner F. W. Cunningham & Sons, 181 State St. Ward _____
Contractor's name and address Easternoil, Inc., 133 Marginal Way Telephone 3-6495

General Description of Work

To install Oil Burning Equipment

IF HEATER, POWER BOILER OR COOKING DEVICE

Is heater or source of heat to be in cellar? Yes If not, which story _____ Kind of Fuel Oil
Material of supports of heater or equipment (concrete floor or what kind) Concrete
Minimum distance to wood or combustible material, from top of boiler or casing top of furnace, _____
from top of smoke pipe _____, from front of heater _____ from sides or back of heater _____

IF OIL BURNER

Name and type of burner Easternoil A Labeled and approved by Underwriters' Laboratories? Yes
Will operator be always in attendance? No Type of oil feed (gravity or pressure) Pressure
Location oil storage Cellar No. and capacity of tanks One 275-gal. tank
Will all tanks be more than seven feet from any flame? Yes How many tanks fireproofed? _____
Amount of fee enclosed? \$1.00 (\$1.00 for one heater, etc., 50 cents additional for each additional heater, etc., in same building at same time.)

INSPECTION COPY

Signature of contractor EASTEROIL Inc.
By R. O. Bailey

Ward 6 Permit No. 37/699
 Location 662 Anglen St.
 Owner F.W. Cunningham Inc
 Date of permit 5/20/37
 Notif. closing-in _____
 Inspn. closing-in _____
 Final Notif. None
 Final Inspn. 5/23/37. C06
 Cert. of Occupancy issued None

made. This will be done
 12' from front - 12' to
 4' from back - 12' to
 done yet, etc.
 6/8/37. In Burnham of
 F.W. Cunningham & Sons
 said condition noted
 under 5/24/37 will be
 taken care of. C06.

NOTES

1. Kind of heat Steam
2. Fuel Oil
3. Anti-siphon ✓
4. Oil storage ✓
5. Tank distance ✓
6. Vent pipe ✓
7. Fill pipe ✓
8. Gauge ✓
9. Rigidity ✓
10. Feed safety ✓
11. Pipe sizes & material ✓
12. Control valve ✓
13. Ash pit vent ✓
14. Trap or pressure ✓
15. Instruction card ✓

16. Draft tests in smoke if
 chimney has clear cut,
 5/28/37. A small section
 of this furnace has been



APPLICATION FOR PERMIT TO REPAIR BUILDING

Second Class Building

Permit No. 1290

JUL 3 1928

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.
The undersigned hereby applies for a permit to repair the following described building in accordance with the
Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Location 603 Congress Street Ward 6 Within fire limits? Yes Dist. No. 1
Owner's name and address John J. Cunningham, 101 State St. Telephone 5380
Contractor's name and address Ormer P. J. Cunningham & Sons Telephone 5380
Use of building Garage Shop and lodging house
No. stories 3 Height ft., Gross area sq. ft., Style of roof
Type of present roof covering

General Description of New Work

Repair after Fire to former condition. No alterations

(Damage to Tailor Shop)

If Roof Covering is to be Repaired or Renewed

When last repaired? Area then repaired sq. ft.
Are repairs or renewal due to damage by fire? Yes If so, what area damaged? sq. ft.
Area of roof to be repaired now? sq. ft.
Type of roofing to be used No. plies
Trade name and grade of roof covering to be used
Estimated cost \$ 800.

JOHN J. Cunningham

Fee \$.75

INSPECTION COPY

Signature of owner Thomas J. Fullen

6917

Ward 6 Permit No. 28/1290

Location 662 Congress St

Owner John J. Cunningham

Date of permit 7/3/28

Notif. closing-in

Inspn. closing-in

Final Notif.

Final Inspn.

Cert. of Occupancy issued

NOTES

X

SIGNS

WINDOW LETTERING
STORE FRONT PUBLICITY
DECORATIVE DISPLAY



ELECTRIC SIGNS
ANY DESCRIPTION
BANNERS - WALLS - BULLETINS

CHARLES OERTER, JR.
46 WILLARD STREET, SO. PORTLAND, MAINE

3/10 100 ft. 2.50

1/4" x 2"
LOUIS SWANKMAN
MERCHANT
TAILOR

*10 ft
from sidewalk*

*night 30 ft
and same
" 10 ft*



(13) GENERAL BUSINESS ZONE

PERMIT ISSUED

Permit No. _____

APPLICATION FOR PERMIT TO ERECT SIGN
OVER PUBLIC SIDEWALK OR STREET

Portland, Maine, _____ 19 27

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect the following described sign extending over a public sidewalk or street in accordance with the Building Code of the City of Portland, and the following specifications:

Location _____ Ward _____ Within Fire Limits? _____ Dist. No. _____

Owner of building to which sign is to be attached _____

Name and address of owner of sign _____

Contractor's name and address _____ Telephone _____

When does contractor's bond expire? _____

Information Concerning Building

No. stories _____ Material of wall to which sign is to be attached _____

Details of Sign and Connections

Electric? _____ Vertical dimension after erection _____ Horizontal _____ ft.

Weight _____ lbs., Will there be any hollow spaces? _____ Any rigid frame? _____

Material of frame _____ No. advertising faces _____, material _____

No. rigid connections _____ Are they fastened directly to frame of sign? _____

No. through bolts _____, Size _____, Location, top or bottom _____

No. guys _____, material _____, Size _____ and 5/8"

Minimum clear height above sidewalk or street _____ ft.

Maximum projection into street _____

Fee \$.00

Signature of contractor _____

INSPECTION COPY

4696

Word to Permit No. 377/10
Location 660 Congress St.
Owner Dr. J. S. W. ...
Date of permit Sept 17/27
Sign Contractor ...
Final Inspn. 11/11/27 CMG

NOTES
Work done by ...
sign ...

~~FOR PERMIT TO ERECT SIGNAGE
ON SIDEWALK OF STREET~~