

PORTLAND TERMINAL WHARF #1

SHAW-WALKER

Full cut # 920R Half cut # 920Z1 The # 920R Full cut # 920R



APPLICATION FOR PERMIT

Class of Building or Type of Structure _____

Portland, Maine, April 28, 1970

PERMIT ISSUED
424
APR 29 1970
CITY OF PORTLAND

To the INSPECTOR OF BUILDINGS, PORTLAND, MAINE

The undersigned hereby applies for a permit to erect alter repair demolish install the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code and Zoning Ordinance of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Portland Terminal Wharf Within Fire Limit.? _____ Dist. No. _____

Owner's name and address Maine Central Railroad, 242 St. John St. Telephone _____

Lessee's name and address _____ Telephone _____

Contractor's name and address owners Telephone _____

Architect _____ Specifications _____ Plans _____ No. of sheets _____

Proposed use of building _____ No. families _____

Last use _____ No. families _____

Material _____ No. stories _____ Heat _____ Style of roof _____ Roofing _____

Other buildings on same lot _____

Estimated cost \$ _____ Fee \$ 2.00

General Description of New Work

To remove 1-1000 gallon gasoline tank (under Portland Bridge)

sent to Fire Dept 4/28/70
Rec'd from Fire Dept 4/29/70

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor. **PERMIT TO BE ISSUED TO Maine Central Railroad**

c/o W. M. Grace

Details of New Work

Is any plumbing involved in this work? _____ Is any electrical work involved in this work? _____

Is connection to be made to public sewer? _____ If not, what is proposed for sewage? _____

Has septic tank notice been sent? _____ Form notice sent? _____

Height average grade to top of plate _____ Height average grade to highest point of roof _____

Size, front _____ depth _____ No. stories _____ solid or filled land? _____ earth or rock? _____

Material of foundation _____ Thickness, top _____ bottom _____ cellar _____

Kind of roof _____ Rise per foot _____ Roof covering _____

No. of chimneys _____ Material of chimneys _____ of lining _____ Kind of heat _____ fuel _____

Framing Lumber—Kind _____ Dressed or full size? _____ Corner posts _____ Sills _____

Size Girder _____ Columns under girders _____ Size _____ Max. on centers _____

Studs (outside walls and carrying partitions) 2x4-16" O. C. Bridging in every floor and flat roof span over 8 feet.

Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____

On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____

Maximum span: 1st floor _____, 2nd _____, 3rd _____, roof _____

If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____ number commercial cars to be accommodated _____

Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

Miscellaneous

Will work require disturbing of any tree on a public street? _____

Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

Maine Central Railroad

APPROVED:
Eric C. O'Neil 4-29-70
R.L.D. 4/25/70

CS 301

INSPECTION COPY

Signature of owner

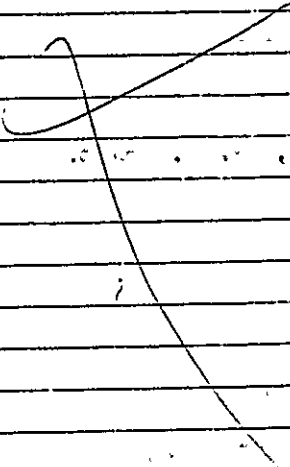
Maine Central R.R. W.M. Grace

By:

NOTES

4-30-70 Removed

DLW



Permit No. 70/424

Location *Port of Boston Terminal*

Owner *Merchants' Mutual*

Date of permit 4/29/50

Notif. closing-in

Inspn. closing-in

Final Notif.

Final Inspn.

Cert. of Occupancy issued

Staking Out Notice

Form Check Notice

Large grid area for notes and data, consisting of many horizontal lines.



I-3 INDUSTRIAL ZONE 2-70

APPLICATION FOR PERMIT

Class of Building or Type of Structure All metal

Portland, Maine, June 18, 1957

PERMIT ISSUED

JUL 500934

CITY OF PORTLAND

To the INSPECTOR OF BUILDINGS, PORTLAND, MAINE

The undersigned hereby applies for a permit to erect alter repair demolish install the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code and Zoning Ordinance of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location 464 Commercial Street Within Fire Limits? Dist. No.
Owner's name and address Richardson Dana & Co., 474 Commercial St. Telephone
Lessee's name and address
Contractor's name and address owners Telephone
Architect Specifications yes Plans yes No. of sheets 10 11
Proposed use of building Warehouse No. families
Last use " No. families
Material metal No. stories 1 Heat Style of roof Roofing
Other building on same lot
Estimated cost \$ 11,000 Fee \$ 11.00

General Description of New Work

To erect 1-story all metal addition 40'x82' as per plans
Stran-steel RF 40 C

Standard plans and statements of design in
Stran-steel standard Pipe-pile in concrete foundation
File in Room 110 - 212

Permit issued with Letters

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor. PERMIT TO BE ISSUED TO owners

Details of New Work

Is any plumbing involved in this work? Is any electrical work involved in this work?
Is connection to be made to public sewer? If not, what is proposed for sewage?
Has septic tank notice been sent? Form notice sent?
Height average grade to top of plate Height average grade to highest point of roof
Size, front depth No. stories solid or filled land? filled earth or rock?
Material of foundation concrete piers at least 4' below grade Thickness, top bottom cellar
Material of underpinning as per plans Height Thickness
Kind of roof Rise per foot Roof covering
No. of chimneys Material of chimneys of lining Kind of heat fuel
Framing Lumber-Kind Dressed or full size? Corner posts Sills
Size Girders Columns under girders Size Max on centers
Kind and thickness of outside sheathing of exterior walls?
Studs (outside walls and carrying partitions) 2x4-16" O. C. Bridging in every floor and flat roof span over 8 feet.
Joists and rafters: 1st floor 2nd 3rd roof
On centers: 1st floor 2nd 3rd roof
Maximum span: 1st floor 2nd 3rd roof
If one story building with masonry walls, thickness of walls? height?

If a Garage

No. cars now accommodated on same lot to be accommodated number commercial cars to be accommodated
Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building?

APPROVED:

with letters by [Signature]

Miscellaneous

Will work require disturbing of any tree on a public street? no
Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? Yes Richardson Dana & Co.

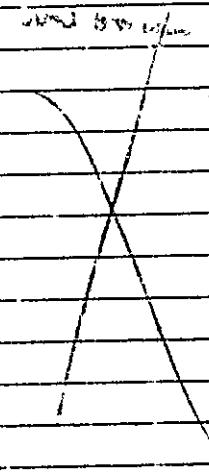
INSPECTION COPY

Signature of owner By:

[Signature]

NOTES

- ✓ Permit needed for sub & etc.
- 7/16/57 - Work started - Allan
- 7/30/57 - Work started - Allan
- 8/5/57 - Same - Allan
- 8/20/57 - Work started on side of end of the building - Allan
- 9/3/57 - Work proceeding inside - Allan
- 9/24/57 - Doors and work installed - Allan
- 9/30/57 - Made final inspection - Allan



| | |
|---------------------------|--------------------|
| Permit No. | 57/934 |
| Location | 164 Commercial St. |
| Owner | Carl Allen Danz |
| Date of permit | 7/15/57 |
| Notif. closing-in | |
| Insp. closing-in | |
| Final Insp. | 9/30/57 |
| Final Notif. | 10/1/57 |
| Cert. of Occupancy issued | |
| Standing Out Notice | |
| Form Check Notice | |

40 300 40 8 10/15

50347 10/15/57

10/15/57

10/15/57

10/15/57



APPLICATION FOR PERMIT

Class of Building or Type of Structure... Structure.....

Portland, Maine, Sept 5, 1946

PERMIT ISSUED
01654
SEP 5 1946

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect, repair, demolish or alter the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code and Zoning Ordinance of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Portland Terminal Wharf #2 Within Fire Limits? yes Dist. No. 2
 Owner's name and address Casco Wharf and Storage Co., 5 Temple Street Telephone _____
 Lessee's name and address _____ Telephone _____
 Contractor's name and address W. C. Sparks, RFD 2, South Portland Telephone _____
 Architect _____ Specifications _____ Plans _____ No. of sheets _____
 Proposed use of building _____ No. families _____
 Last use trestle and storage hopper No. families _____
 Material _____ No. stories _____ Heat _____ Style of roof _____ Roofing _____
 Other buildings on same lot _____
 Estimated cost \$ _____ Fee \$ 1.00

General Description of New Work

To demolish trestle 50' high, 40' wide and 200' long.

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor.

Details of New Work

Is any plumbing work involved in this work? _____ Is any electrical work involved in this work? _____
 Height average grade to top of plate _____ Height average grade to highest point of roof _____
 Size, front _____ depth _____ No. stories _____ solid or filled load? _____ earth or rock? _____
 Material of foundation _____ Thickness, top _____ bottom _____ cellar _____
 Material of underpinning _____ Height _____ Thickness _____
 Kind of roof _____ Rise per foot _____ Roof covering _____
 No. of chimneys _____ Material of chimneys _____ of lining _____ Kind of heat _____ fuel _____
 Framing lumber—Kind _____ Dressed or full size? _____
 Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____
 Girders _____ Size _____ Columns under girders _____ Size _____ Max. on centers _____
 Studs (outside walls and carrying partitions) 2x4-16" O. C. Bridging in every floor and flat roof span over 8 feet.
 Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____
 On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____
 Maximum span: 1st floor _____, 2nd _____, 3rd _____, roof _____
 If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____ number commercial cars to be accommodated _____
 Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

APPROVED:

Miscellaneous

Will work require disturbing of any tree on a public street? no
 Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

Casco Wharf & Storage Co.

Signature of owner By: W. C. Sparks



D) INDUSTRIAL ZONE

PERMIT ISSUED

APPLICATION FOR PERMIT

1212
AUG 17 1932

Class of Building or Type of Structure Third Class

Portland, Maine, August 17, 1932

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to ~~erect~~ alter install the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Portland Terminal Wharf #1 Ward B Within Fire Limits? yes Dist. No. 2
Owner's or Lessee's name and address Portland Terminal Company 222 St. John St Telephone F 6200
Contractor's name and address Omar Telephone _____
Architect's name and address _____
Proposed use of building Office building No. families _____
Other buildings on same lot _____
Plans filed as part of this application? no No. of sheets _____
Estimated cost \$ 75.00 Fee \$.50

Description of Present Building to be Altered

Material wood metal clad No. stories 2 Heat _____ Style of roof _____ Roofing _____
Last use office building No. families _____

General Description of New Work

To ~~partition~~ put in 15' sheet rock partition to divide existing room into two rooms, 2nd floor
To cut in new door opening in existing sheet rock partition, 2nd floor

It is understood that this permit does not include installation of heating apparatus which is to be taken out _____ and in the name of the heating contractor _____

PERMIT BEFORE LATHING
REQUIRED IS WAIVED.
CERTIFICATE OF OCCUPANCY
REQUIRED IS WAIVED.

Details of New Work

Height average grade to top of plate _____
Size, front _____ depth _____ No. stories _____ Height average grade to highest point of roof _____
To be erected on solid or filled land? _____ earth or rock? _____
Material of foundation _____ Thickness, top _____ bottom _____
Material of underpinning _____ Height _____ Thickness _____
Kind of Roof _____ Rise per foot _____ Roof covering _____
No. of chimneys _____ Material of chimney _____ of lining _____
Kind of heat _____ Type of fuel _____ Is gas fitting involved? _____
Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____
Material columns under girders _____ Size _____ Max. on centers _____
Studs (outside walls and carrying partitions) 2x4-10" O. C. Girders 6x8 or larger. Bridging in every floor and flat roof span over _____ feet. Sills and corner posts all one piece in cross section.
Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____
On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____
Maximum span: 1st floor _____, 2nd _____, 3rd _____, roof _____
If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____
Total number commercial cars to be accommodated _____
Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

Miscellaneous

Will above work require removal or disturbing of any shade tree on a public street? no
Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes
By Omar
Signature of owner _____
Portland Terminal Company

INSPECTION COPY



FILL IN COMPLETELY AND SIGN WITH INK

PERMIT ISSUED

Permit No. 0350

APPLICATION FOR PERMIT FOR HEATING, COOKING OR POWER EQUIPMENT

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

Portland, Maine, April 1, 1931

The undersigned hereby applies for a permit to install the following heating, cooking or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Location Wharf #5 P. T.

Use of Building Office

Name and address of owner Portland Terminal Co.

Contractor's name and address P. Reuben & Co. 70 India St.

NOT AWARD
WARD 7
CITY OF PORTLAND, ME. 1527

Telephone 610-1131

General Description of Work

To install hot water heating system

NO MORE LATHING
CERTIFICATE OF OCCUPANCY
REQUIRED IS WAIVED

IF HEATER, POWER BOILER OR COOKING DEVICE

Is heater or source of heat to be in cellar? no If not, which story 1st Kind of Fuel coal

Material of supports of heater or equipment (concrete floor or what kind) concrete

Minimum distance to wood or combustible material, from top of boiler or casing top of furnace, 2'
from top of smoke pipe 15', from front of heater 7' from sides or back of heater 5'

IF OIL BURNER

Name and type of burner _____ Approved by Underwriters' Laboratories? _____
Location oil storage _____ No. and capacity of tanks _____

Will all tanks be more than seven feet from any flame? _____ How many tanks fireproofed? _____

Amount of fee enclosed? 1.00 (\$1.00 for one heater, etc., 50 cents additional for each additional heater, etc., in same building at same time.)

INSPECTION COPY

Signature of contractor

P. Reuben & Co.

initials

#4093A-I

Copy to Megquier & Jones Co.-33 Pearl St.

February 7, 1951

A. H. Morrill, Chief Engineer Portland Terminal Company
122 St. John Street
Portland, Maine

Dear Sir:

Enclosed is the building permit covering erection of one story all-metal warehouse for the Portland Terminal Company, Megquier & Jones Company, contractors, on Terminal Wharf #3.

When this building is completed and ready for occupancy, at least two fire extinguishers will be required within the building, one in each section. Since the building is to be without heat, I presume you will provide fire extinguishers containing a liquid which will not freeze.

Very truly yours,

Inspector of Buildings.

BY/EC
Enc.



INDUSTRIAL ZONE

Permit No. 1110
ISSUED
FEB 11 1931

APPLICATION FOR PERMIT

Class of Building or Type of Structure First Class

Portland, Maine, February 6, 1931

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect ~~alter~~ install the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Terminal Wharf 55 Ward 7 Within Fire Limits? yes Dist. No. 2

Owner's or Lessee's name and address Portland Terminal Co., A. E. Morrill, Chief Engineer Telephone F 6200

Contractor's name and address Hogquist & Jones Co., 35 Pearl St. Telephone F 3060

Architect's name and address _____

Proposed use of building Warehouse No. families _____

Other buildings on same lot _____

Description of Present Building to be Altered

Material _____ No. stories _____ Heat _____ Style of roof _____ Roofing _____

Last use _____ No. families _____

General Description of New Work

To erect one ~~story~~ metal building, 22' x 112'

as per plan submitted

NOTREMENTO DE OBRAS EN LA LEY
OR CLOSURE IS WAIVED.

Details of New Work

Size, front _____ depth _____ No. stories 1 Height average grade to highest point of roof _____

To be erected on solid or filled land? sharf piling earth or rock? _____

Material of foundation _____ Thickness, top _____ bottom _____

Material of underpinning _____ Height _____ Thickness _____

Kind of roof flat Roof covering metal

No. of chimneys one Material of chimneys metal of lining _____

Kind of heat stove Type of fuel _____ Distance, heater to chimney _____

If oil burner, name and model _____

Capacity and location of oil tanks _____

Is gas fitting involved? _____ Size of service _____

Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____

Material columns under girders _____ Size _____ Max. on centers _____

Studs (outside walls and carrying partitions) 2x4-16" O.C. Girders 6x8 or larger. Bridging in every floor and flat roof span over 8 feet. Sills and corner posts all one piece in cross section.

Joists and rafters. 1st floor _____, 2nd _____, 3rd _____, roof _____

On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____

Maximum span. 1st floor _____, 2nd _____, 3rd _____, roof _____

If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____

Total number commercial cars to be accommodated _____

Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

Miscellaneous

Will above work require removal or disturbing of any shade tree on a public street? no

Plans filed as part of this application? yes No. sheets 1

Estimated cost \$ 5000. Fee \$ 2.50

Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes
Portland Terminal Co.

Signature of owner B. F. D. Sampson - Eng

INSPECTION COPY

*File
with
inspect
copy*

OFFICE OF
CHIEF ENGINEER. AHEZ:S

PORTLAND TERMINAL COMPANY

ENGINEERING DEPARTMENT

PORTLAND, MAINE, Feb. 5, 1931

SUBJECT: Portland, Wharf #3 - Office Building

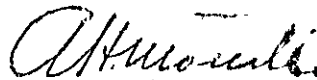
Mr. Warren McDonald
Inspector of Buildings
City Hall
Portland, Maine

Dear Mr. McDonald,

I have your letter of February 4th
relative to permit issued to John H. Simonds
Company covering one-story building on Wharf
#3.

We will change location of the
chimney and increase the size of girder support-
ing roof over Longshoremen's Room, as you suggest;
also furnish fire extinguishers.

Very truly yours,



Chief Engineer.

G.C.IWR

Copy to J. H. Simonds Co.--216 Federal St.

31/100-I

February 4, 1931

A. H. Merrill, Chief Engineer Portland Terminal Company
222 St. John Street
Portland, Maine

Dear Sir:

We are issuing to the J. H. Simonds Company the building permit covering erection of one story employees' building on Wharf #3.

The following matters are called to your attention:

The chimney should be provided in such a location that the smokepipe from the heater will be at least twelve inches from the partition between the heater room and the corridor. This distance is a minimum to such a partition, and should be at least as much as the diameter of the smokepipe,-- that is if the smokepipe is to be eight inches, the distance should be at least twelve inches; if the smokepipe were to be by any chance fourteen inches, this distance to the partition should be at least fourteen inches. Even a greater distance than these minimum distances specified by the Code is desirable.

Two standard fire extinguishers should be provided in the building,-- one located in the corridor just outside the heater room and the other in the longshoremen's room.

The 6x10 hard pine girder supporting the roof of the longshoremen's room does not appear to figure out. Under the Building Code, we figure a total live and dead load of 50 lbs. per square foot. The area is 17'x11'-6" or 195 square feet resulting a total load of 9700 lbs. The Code allows 1500 lbs. per square inch fibre stress for Long Leaf Yellow Pine. We figure the section modulus requires to be 112. The section modulus of a 6x10 full size is 103. I would suggest an 8x10 or a 8x12.

Please be governed accordingly.

Very truly yours,

Inspector of Buildings.

STATEMENT ACCOMPANYING APPLICATION FOR BUILDING PERMIT

for office building
at Terminal Wharf #5

Date 1/30/31

1. In whose name is the title of the property now recorded? *Portland Terminal Co.*
2. Are the boundaries of the property in the vicinity of the proposed work shown clearly on the ground, and how? *yes*
3. Is the outline of the proposed work now staked out upon the ground? *yes* If not, will you notify the Inspection Office when the work is staked out and before any of the work is commenced? *yes*
4. What is to be maximum projection or overhang of eaves or drip? *two inches*
5. Do you assume full responsibility for the correctness of the location plan or statement of location filed with this application, and does it show the complete outline of the proposed work on the ground, including bay windows, porches and other projections? *yes*
6. Do you assume full responsibility for the correctness of all statements in the application concerning the sizes, design and use of the proposed building? *yes*
7. Do you understand that in case changes are proposed in the location of the work or in any of the details specified in the application that a revised plan and application must be submitted to this office before the changes are made? *yes*

Portland Terminal Co.



(C) INDUSTRIAL ZONE

Permit No. _____

APPLICATION FOR PERMIT

Class of Building or Type of Structure Third Class

Portland, Maine, January 30, 1931

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect alter install the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Terminal Wharf #8 Ward 7 Within Fire Limits? _____ Dist. No. 2
 Owner's or Lessee's name and address Portland Terminal Company 222 St. John St. Telephone _____
 Contractor's name and address John H. Birrands Co. 115 Federal St. Telephone P 5051
 Architect's name and address _____
 Proposed use of building office building No. families _____
 Other buildings on same lot _____
 Plans filed as part of this application? yes No. of sheets 1
 Estimated cost \$ 6200. Fee \$ 5.00

Description of Present Building to be Altered

Material _____ No. stories _____ Heat _____ Style of roof _____ Roofing _____
 Last use _____ No. families _____

General Description of New Work

To erect office Building 35'-0 x 71'-0
 All exterior ~~work~~ exposed ~~work~~ woodwork except windows sashes and doors to be covered with metal

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor.

Details of New Work

Size, front 55'-0 depth 71'-0 No. stories 1 Height average grade to top of plate 11'-0
 To be erected on solid or filled land? Solid earth or rock? _____
 Material of foundation Concrete piers Thickness, top 24" Sq. Footing bottom 12" Sq. pier
 Material of underpinning _____ Height _____ Thickness _____
 Kind of Roof Flat Rise per foot 1 in 12 Bottom covering T. & G. 5 Ply
 No. of chimneys 1 Material of chimneys Brick of lining Tile
 Kind of heat Hot water Type of fuel Coal Is gas fitting involved? no
 Corner posts 4x4 Sills 6x8 Girt or ledger board? _____ Size _____
 Material columns under girders _____ Size _____ Max. on centers _____
 Studs (outside walls and carrying partitions) 2x4-16" O.C. Girders 6x8 or larger Bridging in every floor and flat roof span over 8 feet. Sills and corner posts all one piece in cross section.
 Joists and rafters: 1st floor 6x10 3/4, 3rd _____, roof 2x10
 On centers: 1st floor 19", 2nd _____, 3rd _____, roof 20"
 Maximum span: 1st floor 17'-0, 2nd _____, 3rd _____, roof 17'-0

If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____
 Total number commercial cars to be accommodated _____
 Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

Miscellaneous

Will above work require removal or disturbing of any shade tree on a public street? no
 Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

INSPECTION COPY

Signature of owner _____
 By John H. Birrands Co.
John H. Birrands

4075A

Permit No. 31/100 P

Location Terminal Wharf #3

Portland Terminal Co

Date of permit 2/24/31

losing-in 2/13/31 - 31511

osing-in 2/13/31 - 31501

Final Inspn 4/14/31

Cert. of Occupancy issued 4/14/31

NOTES

2/9/31 - Framing walls
 2/13/31 - Framing com-
 pleted. Electric
 wiring not done. r.c.
 pl. in line. In
 but at this point only a
 one storage
 and placed
 all in one
 gate firm
 close in
 away from
 approved. Chas
 not yet
 al practically
 outside walls.

Chimney not yet
 built - A.G.
 3/18/31 - Painting ins
 side. Needs v. s. s. s.
 by P. Reuben Co. with
 cert permit. A.G.
 Left word at Reubens
 office to get permit
 right away - A.G.
 3/30/31 - Chas Engineer
 would said that
 Reuben put in this
 boiler - used.
 4/1/31 - Permit for
 heater applied
 for and issued.
 4/5/31 - Mr. A.G. to get
 heater room to check
 heater. Building com-
 pleted. No fire exting-
 uishers. H. v. a. = P
 fire! ops chosen r of
 timbers over car jing
 partition forming
 one side of heater room
 Also stopping off of
 spaces between ends
 of strapping? A.G.

2/15



INDUSTRIAL ZONE

APPLICATION FOR PERMIT

PERMIT ISSUED

Class of Building or Type of Structure Gasoline Installation Nov 4 1930

Portland, Maine, October Nov. 1, 1930

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect and install the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Wharf No. 1, Ward 6 Within Fire Limits? yes Dist. No. 2

Owner's or Lessee's name and address Portland Terminal Co., B. Franklin Telephone F 6200

Contractor's name and address Standard Oil Co., 49 Main St., So. Port Telephone F 7700

Architect's name and address _____

Proposed use of building _____ No. families _____

Other buildings on same lot _____

Plans filed as part of this application? yes No. of sheets 1

Estimated cost \$ 60. Fee \$.50

Description of Present Building to be Altered:

Material _____ No. stories _____ Heat _____ Style of roof _____ Roofing _____

Last use _____ No. families _____

General Description of New Work

To install one 500 gallon tank and one 5 gallon pump for gasoline. Private Use
Tank to be buried underground. New installation

JUSTIFICATION REQUIRED
IF CLOSED THIS WAIVED
CERTIFICATE OF OCCUPANCY
REQUIREMENT IS WAIVED

storage license
applied for

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor.

Details of New Work

Height average grade to top of plate _____

Size, front _____ depth _____ No. stories _____ Height average grade to highest point of roof _____

To be erected on solid or filled land? _____ earth or rock? _____

Material of foundation _____ Thickness, top _____ bottom _____

Material of underpinning _____ Height _____ Thickness _____

Kind of Roof _____ Rise per foot _____ Roof covering _____

No. of chimneys _____ Material of chimneys _____ of lining _____

Kind of heat _____ Type of fuel _____ Is gas fitting involved? _____

Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____

Material columns under girders _____ Size _____ Max. on centers _____

Studs (outside walls and carrying partitions) 2x4-16" O.C. Girders 6x8 or larger. Bridging in every floor and flat roof span over 8 feet. Sills and corner posts all one piece in cross section.

Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____

On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____

Maximum span: 1st floor _____, 2nd _____, 3rd _____, roof _____

If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____ to be accommodated _____

Total number commercial cars to be accommodated _____

| | |
|---------------------|--|
| APPROVED | |
| CHIEF OF FIRE DEPT. | |



FILL IN COMPLETELY AND SIGN WITH INK

PERMIT 2129
Permit No. ISSUED

APPLICATION FOR PERMIT FOR HEATING, COOKING OR POWER EQUIPMENT

SEP 25 1930

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

Portland, Maine, Sept 25-1930

The undersigned hereby applies for a permit to install the following heating, cooking or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Location Portland Terminal Wharf Use of Building Office

Name and address of owner F. L. Ransom Co. 533 Forest Ave. Ward 6

Contractor's name and address Harry Larch 54 Middle St. Telephone NOTED

General Description of Work

To install Boilers & Radiators

RECEIVED
CLOSING IS IN
10

IF HEATER, POWER BOILER OR COOKING DEVICE

Is heater or source of heat to be in cellar? Yes If not, which story _____ Kind of Fuel Coal

Material of supports of heater or equipment (concrete floor or what kind) Concrete

Minimum distance to wood or combustible material, from top of boiler or casing top of furnace, 5ft

from top of smoke pipe 3ft, from front of heater 5ft from sid. or back of heater 3ft

IF OIL BURNER

Name and type of burner _____ Approved by Underwriters' Laboratories? _____

Location oil storage _____ No. and capacity of tanks _____

Will all tanks be more than seven feet from any flame? _____ How many tanks fireproofed? _____

Amount of fee enclosed? _____ (\$1.00 for one heater, etc., 50 cents additional for each additional heater, etc., in same building at same time.)

Signature of contractor Harry Larch

INSPECTION COPY

Ward 6 Permit No. 30/1889

Location Wharf 41 Commercial

Owner Portland Terminal Co

Date of permit 9/4/30

Notif. closing-in

Inspn. closing-in

Final Notif.

Final Inspn. 1/30/31

Cert. of Occupancy issued None

RECEIVED
SEP. 3 1930
DEPT. OF LIC. & INS.
CITY OF PORTLAND

NOTES
10/8/30 - Cell phone
installation not yet
completed.
1/30/31 Installation OK.
Ag's

BEARING RECORDS OF PORTLAND TERMINAL CO

Copy of Report of Work

PERMIT DEPT. OF LIC. & INS.

BY CITY ENGINEER

RECEIVED

30/1849-I

Copy to Chief Engineer Morrill-Portland Terminal Co.
September 2, 1930

F. A. Hunery Company
535 Forest Avenue
Portland, Maine

Gentlemen:

With reference to building permit issued August 29th to cover the construction of a two story office building for the Portland Terminal Company on Pier #1, the following changes in the plans were agreed upon by the Portland Terminal Company prior to issuing the building permit, these changes having been indicated for the most part upon the set of plans already on file in this office.

The front door leading to the stair hall in the first story, and the doors leading to the outside from the longshoreman's room in the first story are to be made to swing outwards.

A hand-rail is to be provided on one side of the stairs.

The closet shown under the stairs is to be eliminated.

A scuttle is to be provided through the roof of the two story portion leading from the upper hallway, and a permanent ladder is to be fastened to the wall leading to this scuttle. The wooden posts shown on the plans as foundation for the two story portion are to be changed to concrete piers.

All of the 3 x 10 joists in the second floor which are on the 20' span are to be spaced 14" from center to center instead of 16" from center to center.

The headers over the ordinary windows are to be double 2 x 4 or equal.

The Chief Engineer states that not more than six or eight persons are to be employed in the second story of this building, and on this basis the single stairway is satisfactory.

From the plans, it appears that the boiler and the smokepipe therefrom may be closer to the wooden sheathed partition than permitted by the Building Code. Please see to it that this arrangement is adjusted so as to comply with the Code, before the concrete slab under the boiler is poured.

Very truly yours,

Inspector of Buildings

WJ/HC

(over)

Attention: Mr. A. H. Morrill

Five extinguishers will be required in this building as follows: one in the heater room, one in the balance of the first story, and one in the second story. Any portable hand type of fire extinguisher approved by the Underwriters' Laboratories, Inc. will be acceptable.

W. McDonald

STATEMENT ACCOMPANYING APPLICATION FOR BUILDING PERMIT

for office building
at Terminal Pier #1

Date 8/26/30

1. In whose name is the title of the property now recorded? *Portland Terminal*
2. Are the boundaries of the property in the vicinity of the proposed work shown clearly on the ground, and how? *yes*
3. Is the outline of the proposed work now staked out upon the ground? *yes* If not, will you notify the Inspection Office when the work is staked out and before any of the work is commenced?
4. What is to be maximum projection or overhang of eaves or drip? *16"*
5. Do you assume full responsibility for the correctness of the location plan or statement of location filed with this application, and does it show the complete outline of proposed work on the ground, including bay windows, porches and other projections? *yes*
6. Do you assume full responsibility for the correctness of all statements in the application concerning the sizes, design and use of the proposed building? *yes*
7. Do you understand that in case changes are proposed in the location of the work or in any of the details specified in the application that a revised plan and application must be submitted to this office before the changes are made? *yes*

F. A. Ramsey co
B. J. Smith



APPLICATION FOR PERMIT

Class of Building or Type of Structure Third

Portland, Maine, August 25, 1930

Permit No. P 1849
AUG 28 1930

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect ~~also~~ install the following building structure equipment in accordance with the Laws of the State of Maine, the Building Code of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Wharf Terminal Pier #1 Ward 6 Within Fire Limits? yes Dist. No. 1

Owner's or Lessee's name and address Portland Terminal Co. 222 St. John St. Telephone _____

Contractor's name and address P. A. Rumery Co. 635 Forest Avenue Telephone 4343

Architect's name and address _____ Telephone _____

Proposed use of building office building No. families _____

Other buildings on same lot _____

Plans filed as part of this application? yes No. of sheets 8

Estimated cost \$ 3,000 Fee \$ 5.00

Description of Present Building to be Altered

Material _____ No. stories _____ Heat _____ Style of roof _____ Roofing _____

Last use _____ No. families _____

General Description of New Work

To erect office building 35' x 60' as per plans submitted
All exterior exposed woodwork except window sashes and doors to be covered with metal.

It is understood that this permit does not include installation of heating apparatus which is to be taken out separately by and in the name of the heating contractor.

Details of New Work

Size, front 60' depth 35' No. stories 1-2 Height average grade to top of plate _____
Height average grade to highest point of roof 24'

To be erected on solid or filled land? sett-wharf platform earth or rock? _____

Material of foundation _____ Thickness, top _____ bottom _____

Material of underpinning _____ Height _____ Thickness _____

Kind of Roof _____ Rise per foot _____ Roof covering _____

No. of chimneys _____ Material of chimneys _____ of lining _____

Kind of heat _____ Type of fuel _____ Is gas fitting involved? _____

Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____

Material columns under girders _____ Size _____ Max. on centers _____

Studs (outside walls and carrying partitions) 2x4-16" O.C. Girders 6x8 or larger. Bridging in every floor and flat roof span over 8 feet. Sills and corner posts all one piece in cross section.

Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____

On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____

Maximum span: 1st floor _____, 2nd _____, 3rd _____, roof _____

If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____

Total number commercial cars to be accommodated _____

Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

Miscellaneous

Will above work require removal or disturbing of any shade tree on a public street? no

Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

Portland Terminal Co.

by P. A. Rumery Company

Signature of owner _____

[Handwritten Signature]

INSPECTION COPY

[Handwritten notes and stamps]

Ward 6 Permit No. P-30/1849
 No. Terminal Apts #1
 Owner Portland Terminal Co
 Issued permit 8/28/30
 Not closing-in 9/19/30 8:50 AM
 Insp. closing-in 9/19/30 2:30 PM
 Perf. 10/7/30 1:50 PM
 Final Insp. 10/17/30
 Cert. of Occupancy issued 10/17/30

NOTES

8/28/30 - Mr. McDonald
 9/9/30 - First story
 9/16/30 - Green laggwen
 9/19/30 - Green laggwen
 Harry Calhoun
 9/25/30 - OK to close in
 chimney. Where miter
 pipe is close to miter
 sheet metal like bar is to
 be used in place of
 sheathing. A.J.S.

10/2/30 - No hand rail
 over stairs. How about
 fire extinguishers?

J-6200-
 10/13/30 - Talked with
 man in Chief Engi-
 neer's office who
 said above matters
 will be taken care
 of - A.J.S.
 10/17/30 - Mr. Merrill
 over phone told Mr.
 McDonald that above
 matters had been
 taken care of - A.J.S.

D-11-12 of New York

10/17/30 - Mr. Merrill over phone told Mr. McDonald that above matters had been taken care of - A.J.S.
 10/13/30 - Talked with man in Chief Engineer's office who said above matters will be taken care of - A.J.S.
 10/2/30 - No hand rail over stairs. How about fire extinguishers?
 J-6200-
 8/28/30 - Mr. McDonald
 9/9/30 - First story
 9/16/30 - Green laggwen
 9/19/30 - Green laggwen
 Harry Calhoun
 9/25/30 - OK to close in chimney. Where miter pipe is close to miter sheet metal like bar is to be used in place of sheathing. A.J.S.

80/321-I

May 27, 1930

Rockwood Sprinkler Company of Massachusetts
120 Milk Street
Boston, Mass.

Gentlemen:

The plan of the automatic sprinkler layout for the Portland Terminal warehouse on Wharf #1, this City appears to be satisfactory, since it evidently covers the entire building, and the plan bears the approval of the New England Insurance Exchange as required by the Building Code.

We do not make it a practice of issuing formal approval of drawings of this kind, and in this particular case we already had on file in this office one of your plans filed by the chief engineer of the Portland Terminal Company.

I wish to make clear our method of handling building permits as the Portland Terminal Company job is somewhat different from the usual case. You do not require a building permit to cover the installation of this sprinkler system because the Portland Terminal Company applied for and secured a single building permit to cover the construction of the building and all of the installation work including the sprinkler system. For this reason evidently Mr. Morrill secured an approved copy of the sprinkler layout from you and filed it in this office.

You have doubtless had other jobs in this City and will have other ones which will be handled differently. It is the usual case for the permit covering general construction work to be issued without including the installation of the sprinkler system in it, in which case it would be incumbent upon the sprinkler company to find out whether or not the installation of the sprinkler system had been covered in the general permit. If not, it would be the duty of the sprinkler company to apply for the building permit and secure the same before work is started on the job. Our Building Code provides, however, that plans of sprinkler layouts bearing the approval of the New England Insurance Exchange are to be filed in this office before any work is started in the shop.

If you will see to it that this procedure is followed, we shall appreciate very much your cooperation.

Very truly yours,

Inspector of Buildings.

RM/HO

*File
Post Terminal
ing 5/27/30*

ROCKWOOD SPRINKLER COMPANY

OF MASSACHUSETTS

120 MILK ST.,

BOSTON, MASS.

May 24, 1930.

Portland Building Dept.,
Portland, Maine.

Att: Mr. Warren McDonald

Gentlemen:-

Enclosed you will find the complete plan showing the sprinkler layout throughout the new Warehouse of the Portland Terminal Company Building for your approval.

This plan, as you will notice, has been approved by the New England Insurance Exchange, also by Mr. Morrill of the Portland Terminal Company.

Your approval would be appreciated by return mail.

Very truly yours,

ROCKWOOD SPRINKLER COMPANY OF MASS.

by

F. Sabbow

F. Sabbow,

FS:RMI

May 22, 1950

Mr. A. H. Morrill, Chief Engineer
Portland Terminal Company
Portland, Maine

Dear Sir:

I beg to acknowledge receipt of Rockwood Sprinkler Company's plan of automatic sprinkler system for the new Portland Terminal building on Wharf #1, bearing approval of the New England Insurance Exchange over date of May 19th, 1950.

Very truly yours,

Inspector of Buildings.

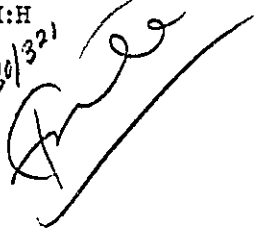
WM/HG

PORTLAND TERMINAL COMPANY.

ENGINEERING DEPARTMENT

OFFICE OF
CHIEF ENGINEER. WJH:H

PORTLAND, MAINE, May 21, 1930

20/321

SUBJECT: Portland, Wharf #1 - Warehouse

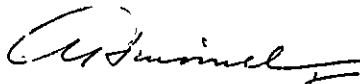
Mr. Warren McDonald
Building Inspector
City of PORTLAND, Maine

Dear Sir:

I am sending you herewith plan
showing system of piping and sprinklers for
Warehouse, Wharf #1, Portland.

Will you kindly acknowledge
receipt?

Very truly yours,



Chief Engineer.

Enc.

PORTLAND TERMINAL COMPANY

ENGINEERING DEPARTMENT

OFFICE OF
CHIEF ENGINEER. AHM:H

PORTLAND, MAINE, March 5, 1930

SUBJECT: Portland - Warehouse

Mr. Warren McDonald
Building Inspector
City of Portland, Maine

Dear Sir:

The Portland Terminal Company hereby makes application for a permit for the construction of a steel warehouse building about 794 feet in length by 124 feet in width, to be erected on the waterfront adjacent to its Commercial Street Freight House. The building will be used for the handling and storage of baled pulp or other general cargo.

A part of the building will be constructed on land and a part on a pile and timber wharf. That portion of the building located on land will have a concrete floor, and that on the wharf a top floor of hard wood.

The building will be equipped with an approved sprinkler system.

The estimated cost of the building is \$168,000.

Very truly yours,



Chief Engineer.

cated on the drawings. Ventilating sash to be operable from floor by means of Detroit Steel Products Company worm and gear type operator, chain pull.

Glass -

All sash in doors are to be glazed with 1/4" thick factory rib type glass and stool sash putty. All sash in building walls to be glazed with 3/16" thick factory rib type glass and stool sash putty.

Painting -

All structural steel shall be given one shop coat of best grade metallic paint before shipment.

Steel sash shall be supplied with manufacturer's standard shop coat of paint.

Miscellaneous -

The Portland Terminal Company will provide complete substructure of the building, including anchor bolts for one interior line and one exterior line of main building columns where same are supported on timber. The Blaw Knox Company will supply all anchor bolts for setting in concrete and all lag screws for securing door jambs, end posts and sill angle clips to wood dock. All bolts to be set by owner.

The Portland Terminal Company will equip the substructure with a top angle of 3"x2"x1/4" at all exterior edges of concrete and also guide angles to be set in timber floor at dock side of the building. The Blaw Knox Company will supply the special wedge anchor plates for center and ends of door runs for insertion at guide angles, dock side.

The Blaw Knox Company will furnish and install stop gutters, or baffles, at eaves of main roof over doors at land side of the building.

Reference Design drawings submitted March 4, 1930.

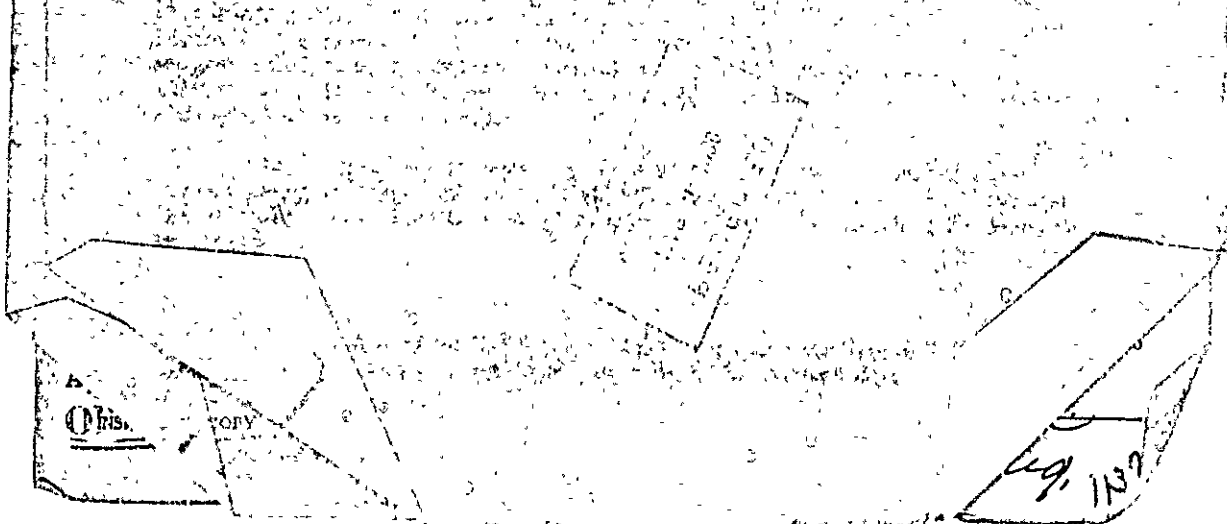
B-61656; B-62705; B-62704;
B-62705; B-62706; 57145; 57146.

The Blaw Knox Company will furnish an insurance policy written by the National Union Fire Insurance Company of Pittsburgh, guaranteeing the steel roof deck for a period of twenty years against corrosion as provided in the terms of the policy.

A ten-year guarantee will be provided for the material of the built-up roofing.

All walls, doors, sash of the building shall be properly flashed to provide a watertight cover.

The sill angles (at base of wall sheets) shall be bedded on mastic at time of installation, both on concrete and timber supports.



Specifications for
Pier Warehouse, Wharf No. 1, Portland Terminal
Company, Portland, Maine.

The building covered by these specifications is a pier warehouse, 123'-10" wide by 793'-6" long, inside of wall sheets by sixteen feet clear height under lean-to rafters, to be erected at Wharf No. 1 of the Portland Terminal Company at Portland, Maine.

Structure -

The structural framing of the building shall be designed in accordance with the requirements of the building laws of Portland, Maine, and to latest specifications of the American Institute of Steel Construction. The live load on the horizontal projection of the roof shall be assumed to be 45 pounds per square foot. No structural member shall be of less thickness than one-quarter inch.

The lean-to rafters on water side of the building shall be designed to support runways for a two-ton capacity Cleveland Tramrail Transfer Crane.

The entire inside perimeter of the building, except at doors, is to be protected to a height of twelve feet above the floor by angle guards, made up of single $2\frac{1}{2}'' \times 2'' \times \frac{1}{4}''$ angles spaced two feet on centers and supported on three lines of channel girts. All field connections to be bolted.

Building Cover -

The roof deck of the building shall be Blaw Knox standard 20 gauge galvanized steel sheets formed in 24-inch wide units with ribs $1\frac{1}{2}''$ deep, spaced six inches on centers. The deck shall be secured to the supporting frame by means of galvanized wire tie anchors.

The walls, gables and door sheets shall be Blaw Knox standard 20 gauge, ribbed type sheets connected with interlocking sliding caps all secured to the framing by means of strap anchors or $1/4''$ galvanized R. H. Stove bolts.

All eave and gable trim, sash and door flashings shall be of galvanized steel sheets.

Roofing and Insulation -

The entire roof shall be covered with a three-ply asbestos felt roof applied over one layer of one-half inch insulator.

The insulation shall be hot mopped to the deck in a high melting point asphalt. Roofing felts to be fifteen pounds per square, except edging strips, monitor base flashings, etc., which are to be sixty pound flexible felt. Ten year guarantee to be provided.

Doors -

All sliding doors shall be furnished, made up of hot rolled structural shapes and plates and covered with Blaw Knox standard interlocking type sheets, bolted to the frame. Each door leaf shall have inserted one steel sash of maximum standard sash width and three lights high, (14:20 glass size). All sliding door hardware, hangers, track, brackets, guides, etc., shall be Allith Prouty's manufacture or equal.

Three single hinged doors, $3' 6'' \times 6' 6''$, shall be galvanized metal covered, wood core type doors, complete with hinges and cylinder rim latch and six keys each, with operating handles inside and out. Upper panels of doors to be glazed.

Sash -

All sash are to be factory type steel sash as manufactured by Products Company. Ventilating sections to be furnished at

thereto

(1) INS.

Aug 11 1937

March 18, 1930

The Portland Terminal Company
Portland, Maine

Attention: Mr. A. H. Morrill

Gentlemen:

Enclosed is the building permit covering erection of an all metal building on your wharf #1. The following matters are called especially to your attention:

The Building Code requires that connections in the structural steel frame be made either with pins, driven rivets or turned bolts in reamed holes with washers under nuts, - in all cross connections; in connection of trusses to columns; in connection of low roof rafters; and in connection of longitudinal struts to columns. This was explained to the representative of the Blaw-Knox Company.

It is understood that there is to be no heat in the building other than that for the sprinkler valve which will probably be by electricity.

The Building Code requires that toilet facilities be provided for the employees, and it is understood that you propose to make arrangements outside of this building, probably in a separate building to be erected later.

On account of the large amount of exposed woodwork in the sub-structure of this building, it seems evident that the building must be classed as per as this Department is concerned as one of third class construction. The Building Code provides that a building of such a large floor area may be erected if divided into limits by means of standard fire resistive partitions. It is thoroughly understood, however, that such partitions would interfere seriously with the operation and the use of the building. On this account, the following special provisions will be acceptable in lieu of the partitions:

A bulkhead of piling is to be built near the westerly end of the wharf to divert the current of the tide so that oil and other combustible materials will not be carried under the wharf; if it seems advisable, and if required by the City, a continuous boom will be provided along the entire length of the wharf, floating at the water level to prevent oil from floating under the wharf; three plank bulkheads or partitions will be built under the wharf at regular intervals in the length of it, these partitions to be tight, to extend from the harbor side of the building to the fill, and from just below low water to the underside of the floor of the wharf.

Very truly yours,

Inspector of Buildings.



PERMIT ISSUED

Permit No. 1032
MAINE 1930

APPLICATION FOR PERMIT

Class of Building or Type of Structure Second Class

Portland, Maine, March 5, 1930

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to erect ~~and~~ install the following building ~~structure~~ equipment in accordance with the Laws of the State of Maine, the Building Code of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Wharf No. 1 Ward 6 Within Fire Limits? Dist. No. 2

Owner's or Lessee's name and address Portland Terminal Co., Telephone _____

Contractor's name and address Blaw-Knox Co. Pittsburgh Pa. Telephone _____

Architect's name and address _____ Telephone _____

Proposed use of building Warehouse No. families _____

Other buildings on same lot _____

Description of Present Building to be Altered

Material _____ No. stories _____ Heat _____ Style of roof _____ Roofing _____

Last use _____ No. families _____

General Description of New Work

To erect ~~sheet~~ structural steel framed, building 794' x 124' as per plans submitted

Details of New Work

Size, front 794' depth 124' No. stories 1 Height average grade to highest point of roof _____

To be erected on solid or filled part on land-part piling earth or rock? _____

Material of foundation _____ Thickness, top _____ bottom _____

Material of underpinning _____ Height _____ Thickness _____

Kind of roof _____ Roof covering _____

No. of chimneys no Material of chimneys _____ of lining _____

Kind of heat no Type of fuel _____ Distance, heater to chimney _____

If oil burner, name and model _____

Capacity and location of oil tanks _____

Is gas fitting involved? _____ Size of service _____

Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____

Material columns under girders _____ Size _____ Max. on centers _____

Studs (outside walls and carrying partitions) 2x1-16" O.C. Girders 6x8 or larger. Bridging in every floor and flat roof span over 8 feet. Sills and corner posts all one piece in cross section.

Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____

On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____

Maximum span: 1st floor _____, 2nd _____, 3rd _____, roof _____

If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____

Total number commercial cars to be accommodated _____

Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? _____

Miscellaneous

Will above work require removal or disturbing of any shade tree on a public street? no

Plans filed as part of this application? yes & specif. No. sheets 8-11

Estimated cost \$ 168,000. Fee 34.00
84.00

Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto

APPROVED
INSPECTION COPY Garborn Signature of owner By Portland Terminal Co.
CHIEF OF FIRE DEPT. Ch. Eng. 1132

Ward 6 Permit No. 30/321

Location R. R. Wharf #1

Office Portland Terminal Co.

Date of permit 3/18/30

Job ing-in

Inspn. closing-in

Final Notif. 9/8/30

Final Inspn. 9/9/30 - O.K. - A.J.S.

✓ Cert. of Occupancy issued 9/8/30

NOTES

4/3/30 - No work started.

4/9/30 - Excavation for foundation walls and side-lis started.

4/11/30 - Building forms

4/29/30 - Laying

5/9/30 - Finishing foundation walls

5/19/30 - Foshenko's frame of

nearly complete

6/5/30 - Foundation walls piece complete

7/1/30 - So long steel getting ready for erection

7/7/30 - Steel frame being erected

7/16/30 - Same - A.J.S.

7/25/30 - Framework up and riveting nearly completed. Getting ready to put on siding

8/2/30 - Mr. Howell called up and said the two partitions were all in under

8/25/30 - P. and A. J. S. in at meeting

wharf. Pulling on sheets. Sprinkler being installed



(1) INDUSTRIAL ZONE

0793

Permit No.

APPLICATION FOR PERMIT

Class of Building or Type of Structure 5rd

Portland, Maine, June 8/27

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to ~~alter~~ construct the following building ~~in accordance with~~ in accordance with the Laws of the State of Maine, the Building Code of the City of Portland, plans and specifications, if any, submitted herewith and the following specifications:

Location Portland Terminal Wharf #1, Foot Street Ward 5 Within Fire Limits? yes Dist. No. 2

Owner's or ~~owner's~~ name and address Portland Terminal Co, 222 St John St Telephone _____

Contractor's name and address owner Telephone _____

Architect's name and address none Telephone _____

Proposed use of building sulphur storage building No. families _____

Other buildings on same lot none

Description of Present Building to be Altered

Material wood No. stories 2 Heat _____ Style of roof pitch Roofing asphalt

Last use sulphur storage No. families _____

General Description of New Work

re-cover entire roof

change size of hatches from 39x21ft to 28x21ft, cut two new hatches

NOTIFICATION BEFORE LEAVING
OR CLOSING IN IS WAIVED
CERTIFICATE OF OCCUPANCY
REQUIREMENTS WAIVED

Details of New Work

Size front _____ depth _____ No. stories _____ Height average grade to highest point of roof _____

To be erected on solid or filled land? _____ earth or rock? _____

Material of foundation _____ Thickness, top _____ bottom _____

Material of underpinning _____ Height _____ Thickness _____

Kind of roof pitch Roof covering asphalt shingles, Class O

No. of chimneys _____ Material of chimneys _____ of lining _____

Kind of heat _____ Type of fuel _____ Distance heater to chimney _____

If oil burner, name and model _____

Capacity and location of oil tanks _____

Is gas fitting involved? _____ Size of service _____

Corner posts _____ Sills _____ Girt or ledger board? _____ Size _____

Material columns under girders _____ Size _____ Max. or centers _____

Studs (outside walls and carrying partitions) 2x4-16" O.C. Girders 6x8 or larger. Bridging in every floor and flat roof

span over 8 feet. Sills and corner posts all one piece in cross section.

Joists and rafters: 1st floor _____, 2nd _____, 3rd _____, roof _____

On centers: 1st floor _____, 2nd _____, 3rd _____, roof _____

Maximum span: 1st floor _____, 2nd _____, 3rd _____, roof _____

If one story building with masonry walls, thickness of walls? _____ height? _____

If a Garage

No. cars now accommodated on same lot _____, to be accommodated _____

Total number commercial cars to be accommodated _____

Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building _____

Miscellaneous

Will above work require removal or disturbing of any shade tree on a public street? no

Plans filed as part of this application? no No. sheets _____

Estimated cost \$ 1,000. Fee \$ 1.00

Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed? yes

Signature of owner Portland Terminal Co

INSPECTION COPY

J. H. Palmer

3724



(1) INDUSTRIAL ZONE 27/38

Application for Permit for Alterations and Miscellaneous Structures

CLASS OF BUILDING OR TYPE OF STRUCTURE 5rd

Portland, Maine, February 3/27

To the INSPECTOR OF BUILDINGS, PORTLAND, ME.

The undersigned hereby applies for a permit to alter the following described building according to the following specifications, the Laws of the State of Maine, and the Building Ordinance of the City of Portland 1927

PERMIT NO. 108
FEB 8 1927

Location Portland Terminal Wharf #1, Commercial Ward 5 Within Fire Limits? Dist #2

Owner's name and address? Portland Terminal Co., St. John Street 217-70 - Line 34

Contractor's name and address? OWNER

Architect's name and address? ---

Last use of building? sulphur storage bldg No. Families? -

Proposed use of building? sulphur storage bldg No. Families? -

Description of Present Building

Material wood No. of Stories 5ft high Style of Roof flat Roofing asphalt

General Description of New Work

Repair building to former condition after fire

NOTIFICATION BEFORE LEAVING OR CLOSING IS REQUIRED

CERTIFICATE OF OCCUPANCY REQUIREMENT IS WAIVED

Size of New Framing Members

Corner posts? _____ Sills? _____ Rafters or roof beams? _____ on center?
Material and size of columns under girders? _____ on center?
Ledger board used? _____ Size? _____ Studs (outside walls and carrying partitions) 2 x 4 - 16" O. C.
Girders 6" x 8" or larger. Bridging in every floor and flat roof span over 8 feet. Sills and corner posts will be all one piece in cross section.
Floor timbers: 1st floor _____, 2nd _____, 3rd _____, 4th _____
On centers: 1st floor _____, 2nd _____, 3rd _____, 4th _____
Span: 1st floor _____, 2nd _____, 3rd _____, 4th _____

If 1st or 2nd Class Construction

External walls } thickness { 1st story _____, 2nd story _____
Party walls } 1st story _____, 2nd story _____

Other Details New Construction

To be erected on solid or filled land? _____ earth or rock?
Material of foundation? _____ Thickness, top? _____ bottom?
Material of underpinning? _____ over 4 ft. high? _____ thickness?
Kind of roof (pitch, hip, etc.)? _____ Kind of roofing? _____
No. of new chimneys? _____ Material of chimneys? _____ of lining? _____

If a Private Garage

No. cars now accommodated on lot? _____ Total number to be accommodated? _____
Other buildings on same lot? _____
Distance from nearest present building to proposed garage? _____
All parts of garage, including eaves, will be at least 2 ft. from all lot lines.
Garage will be at least _____ feet from nearest windows of adjoining property.

Miscellaneous

Will the above construction require the removal or disturbing of any shade tree on the public street? no
Plans filed as part of this application? no No. sheets? _____
Estimated total cost \$ 400. Fee? .35

Signature of owner or authorized representative? _____



STATE OF MAINE

Department of Environmental Protection

MAIN OFFICE: RAY BUILDING, HOSPITAL STREET, AUGUSTA
MAIL ADDRESS: State House Station 17, Augusta, 04333

207 289-7688

JOHN R. MCKERNAN, JR.
GOVERNOR

DEAN C. MARRIOTT
COMMISSIONER

21 Vocational Drive, S. Portland, ME 04106

May 2, 1989

Mr. Howard W. Wohltjen
Waterfront Division
City of Portland, Maine
2 Portland Fish Pier, Suite 307
Portland, Maine 04101

RE: PORTLAND INTERNATIONAL, MARINE TERMINAL REHABILITATION

Dear Mr. Wohltjen:

This letter is in response to your request for an advisory opinion concerning the applicability of the Natural Resources Protection Act, 38 M.R.S.A. Section 480 et seq. ("NRPA") (copy enclosed). Based on a review of the following items and your April 14, 1989 phone conversation with Jeanne DiFranco, I have determined that a permit will be required:

- 1) "Concrete Pile Jacket Detail, International Ferry Terminal, Portland, Maine"
- 2) an untitled site plan showing locations of repairs needed
- 3) your accompanying letter dated March 24, 1989.

The facts as I understand them are:

- 1) The City of Portland owns the Portland International Marine Terminal.
- 2) The City of Portland plans to install concrete jackets on 19 of the existing steel pilings directly in front of the main terminal building. The piles would be concrete encased from one foot below the mudline to a height of EL + 6.0 MLW.
- 3) The City of Portland plans to clean and coat with epoxy the structural steel above E1 + 6.0.

Because the City of Portland will be altering a permanent structure below the normal high water line by encasing pilings in concrete and also will be displacing sediment, this project requires Department of Environmental Protection approval pursuant to the "NRPA" (see Sections 480(c)(2)(A) and 480(c)(2)(D)).

REGIONAL OFFICES

• Portland •

• Bangor •

• Presque Isle •

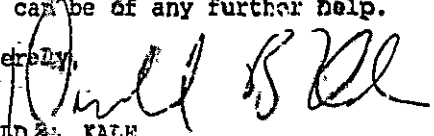
Page 2
Howard W. Wohltjen

This project would not qualify for Permit By Rule because concrete jackets will increase the dimensions of the existing pilings. They also will not be constructed of similar materials with respect to the original structure. Please refer to Permit By Rule Standards, "NRPA" Chapter 305 Section 1 (c)(4)(c) (copy enclosed).

This opinion is based solely on the materials you submitted and is subject to change if that information is found to be inaccurate or incomplete.

I hope this letter serves your needs. Please call me at 767-4763 if I can be of any further help.

Sincerely,


DONALD R. KALLE
Regional Director of Enforcement & Field Services
Land Quality Control

DBK:JD/cp

cc: Clark N. Neily, Dir. of Economic Dev., Portland
Board of Harbor Comm. for the Harbor of Portland
Samuel Hoffses, Building Inspector, Portland
File

PORTLAND PLANNING BOARD WORKSHEET AGENDA
TUESDAY, MAY 9, 1989 AT 3:30 P.M.
ROOM 209, CITY HALL, PORTLAND, MAINE

- i. Chestnut Street Garage Reapproval

- ii. Portland Water District Site Plan/Text Change

- iii. Fenton Zone Change India/Federal Streets R-6 to B-2

- iv. Mechanical Services, Presumpscot Street Zone Change; R-3 to I-2,
Robert Patton, applicant

- v. Historic Resources: Discussion with the Corporation Counsel

CHIEF OF BUILDING INSPECTIONS

CITY OF PORTLAND, MAINE

PLANNING BOARD

TUESDAY EVENING, MAY 9, 1989 AT 7:30 P.M.
ROOM 209, CITY HALL, PORTLAND, MAINE

Barbara A. Vestal, Chair
Joseph R. DeCoursey, Vice Chair
John L. Barker
Jadine R. O'Brien
Kenneth M. Cole III
Jack D. Humeniuk
Irving Fisher

Agenda

1. ROLL CALL AND DECLARATION OF QUORUM

2. APPROVAL OF MINUTES OF PREVIOUS MEETING

3. COMMUNICATIONS AND REPORTS

4. ANNOUNCEMENTS DECISIONS AT THE PREVIOUS MEETING

Capital Improvements Program

The Portland Planning Board voted 7-0 to recommend to the City Council the FY 90 and 90 Capital Improvement Program and Ten Year Financial Forecast.

11. Conditional Rezoning Amendment

The Portland Planning Board voted 7-0 to recommend to the City Council a text amendment broadening the zoning application of conditional rezoning.

5. UNFINISHED BUSINESS

1. 120 Middle Street Office Site Plan

The Board will consider a subdivision and site plan by P.D. Associates for a 9 story 99,500 sq. ft. retail and office building located in the vicinity of 120 Middle Street. The site is 2.08 acres and zoned B-3 Business. The plan will be reviewed for conformance with the Subdivision and Site Plan Ordinances of the Land Use Code.

11. Harborpoint R-6 Subdivision/Site Plan

The Board will consider a plan by Joseph Timulty and Michael D'Avolio for an 80-unit multifamily development located in the vicinity of 129-155 North Street. The parcel is 2.3 acres and zoned R-6 Residential. Access to the site is from North and Walnut Streets. The plan will be reviewed for conformance with the Subdivision and Site Plan Ordinance of the Land Use Code.

6. NEW BUSINESS

1. Westbrook College Athletic Facility Site Plan/Cond. Use

The Board will consider a plan by Westbrook College for a 16,000 sq. ft. gymnasium, located in the vicinity of 716 Stevens Avenue on the Westbrook College Campus. The site is 2.6 acres and zoned R-5 Residential. The plan will be reviewed for conformance with the Site Plan and Conditional Use Standards of the Land Use Code.

ii. Lancaster Street Discontinuance

The Board will consider a plan by Harry Eddy for the discontinuance of a portion of Lancaster Street located between Parris and Brattle Streets. The plan will be reviewed by the Planning Board pursuant to Section 14-30 of the City Code.

iii. Maine State Pier

The Planning Board will consider a proposal by the City of Portland to develop a variety of improvements on City owned property on the westerly side of the Maine State Pier. The improvements include a pedestrian walkway along the perimeter of the pier. The walkway is a minimum 12 feet wide and includes a variety of pedestrian amenities including benches and lights. On the southerly end of the pier, a portion of the pier is proposed to be removed and an embayment created with a float for short term loading and unloading of boat passengers and supplies. The plan will be reviewed for conformance with the Site Plan, shoreland and flood plain management regulations of the Land Use Code.

Adjournment

Professional workshop on... **Development Impact Fees**

June 8-10, 1989—Hilton Head, South Carolina

June 15-17, 1989—Washington, D.C.

June 22-24, 1989—Boston, Massachusetts

August 3-5, 1989—San Francisco, California

This workshop will teach:

- The principles of legally defensible impact fee programs
- Critical elements of impact fee calculation.
- How to document the need for impact fees including
 - attributing costs to be borne by new development,
 - identifying credits, and
 - ascribing benefit
- The link between land use and facility planning, capital improvement programming, and impact fees.
- Computing impact fees for water, sewer, police, fire, emergency medical, solid waste, park, street, school, and other facilities.
- Computing impact fees that vary by geographic location.
- How to write legally defensible impact fee ordinances.
- How to administer impact fee programs effectively.

Receive...

- Impact fee textbook and background material.
- Model impact fee statutes and ordinances.
- Impact fee calculation manual.
- New, updated and expanded microcomputer impact fee calculation software and documentation.
- Model impact fee administrative code with
 - model forms,
 - accounting procedures; and
 - instructions on collection and dispersal.

Leave the workshop prepared to determine legally defensible impact fees, write impact fee ordinances, and administer impact fee programs.

About the Workshop

Growth is expensive to accommodate. Rising costs, declining federal revenue, and local tax restrictions force communities to shift the burden of paying for growth to new development. Communities across the nation now assess development to help pay for water, sewer, drainage, police, fire, emergency medical, library, school, park, recreational, and other public facilities. This professional workshop on Development Impact Fees shows participants how to have legally defensible impact programs.

What You Will Learn

Important Background Information

- What impact fees are and are not
- How they are used (and sometimes abused)
- Which communities use impact fees and why
- The link between planning, capital improvement programming, and impact fees

Legal Foundations

- Critical court cases leading to defensible impact fees
- Steering clear of constitutional challenges
- Emerging legal questions on the litigation horizon

Critical Elements of Defensible Impact Fee Programs (More detailed than other workshops)

- Determining the cost of existing facilities
- Determining how existing facilities were financed
- Determining how much new development has already paid for existing facilities
- Determining how much new development will pay in the future for existing facilities
- Determining how much new development should be credited for providing common facilities
- Determining extraordinary costs in serving new development
- Taking account of the time-price differential between fee payment and receipt of benefits

Using Capital Improvements Programs to Document the Need for Impact Fees

(More detailed than other impact fee workshops)

- Establishing facility standards
- Determining deficiencies in existing facilities
- Eliminating existing deficiencies
- Projecting future demand for facilities
- Determining the cost of providing new or expanded facilities
- Attributing the burden of facility costs to new development

Using Capital Improvements Programs to Establish the Impact Fee

(New to impact fee workshops)

- Evaluating revenues available for new or expanded facilities
- Determining the difference between available revenues and facility financing needs
- Establishing the appropriate impact fee within the CIP
- Appropriately crediting new development for contributions to existing facilities not benefiting new development
- Making the most of impact fee revenue through bonding

What You Will Learn (continued)

Calculating Impact Fees for

- Water and sewer facilities
- Parks
- Roads
- Police, fire, and emergency medical facilities
- Schools
- Other public facilities
- And how to calculate impact fees that vary by geographic location within the same community

Administering Impact Fee Programs

(New to impact fee workshops)

- Drafting impact fee ordinances
- Preparing impact fee administrative procedure codes
- How to collect and disperse impact fees
- How to establish and maintain impact fee accounts
- How to use and modify model impact fee forms for your community

Participants Receive the Most Comprehensive Set of Information, Tools and Instructions Available through Any Impact Fee Workshop

- *Development Impact Fees* (published by American Planning Association)
- *Review of Impact Fee Policy*
- *Model Impact Fee Ordinances*
- *Model Impact Fee Administrative Procedures Code*
- *Manual for Calculating Appropriate Impact Fees*
- *Impact Fee Software with Documentation*. Receive and see demonstrations of newly developed impact fee calculation software that shows users how to
 - Project future facility demand
 - Evaluate capacity of revenues to accommodate demand
 - Attribute capital costs for new or expanded facilities to new development
 - Appropriately credit new development for contributions to facilities not benefiting it
 - Establish the appropriate impact fee through the CIP

Reviews from the first of these workshops:

"We adapted the workshop software, ordinances, and background material immediately to create our impact fee program."

"This is the most useful impact fee workshop I've ever attended."

"Great stuff!"

"The workshop was on the cutting edge!"

"I appreciate the detailed workbook and explanations (especially software) presented throughout."

"I have been to several impact fee workshops sponsored by national professional organizations. This is the only one that gave me the tools to do impact fees. This is the only workshop I would recommend to those who are thinking about or actually using impact fees."

"Extremely valuable in showing full scope of impact fee programs and implications for my community."

"All speakers are knowledgeable and polished."

"The workshop provided the tools for implementing fees."

This workshop is even more detailed, practical, and instructive.

Instructors

Julian Conrad Juergensmeyer is Professor of Law and founding Director of Growth Management Studies at the University of Florida. He is co-author, with Donald G. Hagman, of *Urban Planning and Land Development Control Law* (second edition), author of *Florida Land Use Restrictions* (a three-volume legal reference used throughout the nation), and author of numerous legal articles on impact fees. He is recognized nationally as among the leading drafters of impact fee ordinances, none of which has been overturned in the courts.

Arthur C. Nelson, Ph.D., AICP, is Associate Professor of City Planning at the Georgia Institute of Technology. He is editor of *Development Impact Fees*, editor of two symposia on impact fees for the *Journal of the American Planning Association*, organizer of popular professional workshops on impact fees, and author of numerous articles on impact fee theory, practice, and issues. Dr. Nelson has advised communities on impact fee use and he has assisted in the preparation of state impact fee statutes.

James C. Nicholas, Ph.D., is Professor of Urban and Regional Planning, affiliate Professor of Law, and Co-Director of Growth Management Studies at the University of Florida. He is editor of *The Changing Structure of Infrastructure Finance*, author of numerous scholarly and professional articles on impact fees, and is a nationally prominent speaker on impact fee design. Dr. Nicholas has consulted on the preparation and administration of impact fee ordinances throughout the nation, and has been an expert witness in court on behalf of both public and private clients.

The instructors have collectively advised more than 100 communities across the U.S. and overseas on impact fees. They have also assisted states and foreign countries in drafting impact fee laws.

Course Outline

Thursday

- Noon Registration
- 1:00 pm Using Impact Fees to Pay for Growth
- 2:45 pm Principles of Impact Fee Law
- 4:30 pm Critical Elements of Defensible Impact Fees
- 6:00 pm Reception and Cash Bar

Please check which course you will be attending:

- June 8-10, 1989
- June 15-17, 1989
- June 22-24, 1989
- August 3-5, 1989

Registration Form
Development Impact Fees

1.8 CEUs

Name _____ Social Security Number _____
LAST FIRST MIDDLE

Position _____ Organization _____

Organization Address _____ CITY STATE ZIP
STREET

Organization Phone _____ Home Phone _____

Please check which course you will be attending:

- June 8-10, 1989
- June 15-17, 1989
- June 22-24, 1989
- August 3-5, 1989

Course Fee: \$495 Payment Enclosed
Make checks payable to the Georgia Institute of Technology
Charge my: VISA MasterCard

Card Number _____ Expiration Date _____

Cardholder's Name _____
Are you a Georgia Tech graduate? Yes No

Year of Graduation _____ Major _____

NO PROCEEDINGS WILL BE PUBLISHED

*SS# is used to confirm computer name retrieval for CEU transcripts.

Course Outline (continued)

Friday

- 8:30 am Using Capital Improvements Programs to Document the Need for Impact Fees I: Attributing the Cost of Growth to New Development
- 10:30 am Using Capital Improvements Programs to Document the Need for Impact Fees II: Evaluating Revenue Sources and Determining the Appropriate Impact Fee
- 11:30 am Using Capital Improvements Programs to Document the Need for Impact Fees III: Ascribing Benefit to Contributing Development
- Noon Lunch on your own
- 1:30 pm Calculating Impact Fees for Water and Sewer Facilities, and how to calculate impact fees that vary by geographic location
- 3:00 pm Calculating Impact Fees for Roads
- 4:00 pm Calculating Impact Fees for Schools
- 4:45 pm Calculating Impact Fees for Fire, Police, and Emergency Medical Facilities
- 5:15 pm Proper Management and Accounting of Impact Fees
- 6:00 pm Reception and Cash Bar

Saturday

- 8:30 am Drafting Defensible Impact Fee Ordinances
- 10:30 am Drafting Administrative Procedures Codes
- 11:30 am Administering Impact Fee Programs
- 1:30 pm Adjournment

(Saturday includes breaks with snacks)
(Schedule subject to revisions)

You Do Not Need to Bring Your Portable Microcomputer

But if you do, you may follow examples given during the workshop using workshop software. Software is Lotus 1-2-3 (version 2.1) readable through MS DOS, 5 1/4 inch or 3 1/4 inch diskettes. This will give you "hands on" experience. However, you do not need a computer to follow the examples.

Mail the completed registration form to:
Education Extension-R
Georgia Institute of Technology
Atlanta, Georgia 30332-0105
(404) 894-2400
1-800-325-5007

| | | | | | | | | | |
|---------------------|--|--|--|---|---|---|---|---|----|
| FOR OFFICE USE ONLY | | | | | | | | | |
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| FOR CHECK LINE ONLY | | | | | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |



Course Fee and Registration

The course fee of \$495 includes all textbooks, manuals, software, forms and other material. To register, please complete the attached registration form and return it to Georgia Tech Education Extension with payment, purchase order number, or the number of your VISA or MasterCard. Registrants will be permitted to attend only if arrangements for payment have been made prior to the start of the course.

Impact fee workshops have been very popular and may be sold-out in advance. Please register early to reserve your space in this advanced impact fee workshop.

To register by telephone, please call 404/894-2400 or 1-800/325-5007. Payment should be mailed immediately to ensure receipt before the course begins. If you must register 10 days or less before the program is to begin, please do not mail payment, but bring it with you on the first day of the program.

If you must cancel your registration, a refund can be made only if we receive notice of withdrawal on or before 10 days prior to the program start; however, we gladly accept substitutions. A processing fee of five percent of the registration fee will be charged for all returned checks.

We reserve the right to cancel this course. In such an event, we will refund the fee in full.

Costs incurred by the enrollee of cancelled programs are the responsibility of the enrollee. However, none of the previous impact fee workshops have been cancelled.

Stay Saturday Night and Save!

This workshop has been designed so that participants can take advantage of the usually lower weekend air fares and hotel rates.

Accommodations and Course Headquarters

Blocks of rooms have been reserved in Hilton Head, Washington, D.C., Boston, and San Francisco at the site of the course headquarters. Participants should make their reservations directly with the hotels, and refer to the Georgia Tech/Development Impact Fees Workshop when calling to be assured the special room rates.

Course locations and room rates are as follows:

Hilton Head, S.C. (June 8-10, 1989)
Radisson Suites Resort
Rates: \$75/single or \$85/penthouse
Phone: 803/686-5700

Accommodations and Course Headquarters (continued)

Washington, D.C. (June 15-17, 1989)
Keybridge Marriott
Rates: \$139/single or \$159/double
Phone: 703/524-6400

Boston, MA (June 22-24, 1989)
Quality Inn-Downtown Boston
Rates: Call hotel for information
Phone: 617/426-1400

San Francisco, CA (August 3-5, 1989)
Holiday Inn Financial District
Rates: \$97/single or \$107/double
Phone: 415/433-6600

Continuing Legal Education Credit

Georgia Tech Education Extension will complete all forms and supply all information necessary for participants to apply to state bar associations for Continuing Legal Education credits. Although such credit has been given in the past in several states, Georgia Tech Education Extension cannot guarantee credit.

1.8 Continuing Education Units

The Southern Association of Colleges and Schools defines a continuing education unit (CEU) as 10 contact hours of participation in an organized education experience under responsible sponsorship, capable direction, and qualified instruction. According to this scale, participants who successfully complete the program will earn 1.8 CEUs. Upon request, the registrar will supply an official transcript of CEUs awarded by Georgia Tech Education Extension.

Tax Deduction for Educational Expenses

An income tax deduction may be allowable for expenditures incurred for training and education. Consult your tax advisor for new tax law interpretations in regard to your situation.

Education Extension
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Georgia Institute of Technology
Atlanta, Georgia 30332-0385

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Samuel Hoffes
Chief City Inspector
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Portland, ME 04101

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or circulate

Law

TO: DEPARTMENT HEADS AND MID-MANAGERS
FROM: NADEEN DANIELS, ASST TO CITY MGR
RE: MINUTES OF DEPARTMENT HEAD MEETINGS

Firstly, please accept my apologies for the delay in submitting these minutes. They will include discussions from the meetings of March 27, April 3, 10, 18 and 24, and May 1st. Thanks for your patience!

MARCH 27:

Bob stated that the budget review for this afternoon would be either 2:00 or 2:30 p.m. Further, he wanted to "do personnel issues" and Gloria responded that these would be ready. Bob announced that "we have another \$1 million to cut." He still needed to see revenue figures for the enterprise accounts, though. He said he would call the departments in if he had to change the budgets. "It may be that we will have to tighten our belts in the area of new positions and capital outlay". He went on to commend the work of the Budget and Finance offices, and said the data they have supplied has been excellent.

Bob further explained the budget situation at this stage as follows: The 200 accounts are up \$2.2 million - an 11% increase. These includes items such as county, medical and pension. The 100 accounts are up \$2.3 million in the operating budget and approximately \$750,000 in the enterprise accounts. The 300 accounts are up approximately 3%. On the expenditure side, the budget is up "overall". He is aiming toward a 5 - 5 1/2% increase.

He finished by saying that the "detail of the budget presentations was fantastic" this year by the departments, and feels it was "probably the hardest review" he has had "in all the years" he's been doing this.

Chief Chitwood mentioned that Liz Fisher had conducted a task analysis for his department. He said that she took the time to interview every communications person, and was very thorough in her procedures. He feels "she has done a great job". She will be going back to Mike with recommendations.

APRIL 3:

Gloria stated that there would be a department head training this week (April 5) at the Sonesta Hotel from 8:00 a.m. to 4:00p.m.

Bob announced that he has given Mark Green the following two items as projects: (1) implementation of the parking study. Bob would like a plan put together of what actions we will need to take over the next few months. This will involve the help of Tom Valleau (meters), George Flaherty (striping), and Joe Gray (shuttle lot). He said he would "like this prepared relatively quickly" for his meetings with the downtown business people; and (2) the landlord issue re: property tax collections. This will need involvement from Duane Kline, Doris Hohman, David Lourie and Joe Gray. Bob would like this committee to present him with "a plan of action". He stated that Peoples Bank has expressed interest in utilizing their mortgage resources to help. Joe Gray mentioned that John Menario also expressed interest in helping. Bob feels "this may be something we have to generate some press on" and would like "creative methods" suggested.

Bob referred to last week's meeting where he mentioned he needed to cut \$1 million from the budget. He said he did go back and cut, and the end result is that he "did very little in new positions", with the exceptions of a programmer in DP to assist in the revaluation, a nursing position, and a couple of transportation maintenance positions. He also cut about \$48,000 from the capital outlay. These cuts were necessary to get down to the 5.4% increase he had targeted. He stated further that "if we get anything significant out of Augusta in the form of revenue sharing, this will drop further."

Administrative Leave: Gloria stated that there has been much confusion over the language in the policy for positions in pay grades 9-14. Also, she mentioned that for grades 5-8 it says now that they can get over-time pay or administrative leave. Whose choice is this -- employee or department head? Also, is overtime pay at straight pay or time and a half?

Bob mentioned the parking of employee's cars along Myrtle Street, and says these cars should at least be parking at the meters "and leave the free parking for the public."

Bob stated that he met with the unions last week and expressed his feelings that they should "utilize their numbers" to vote on the tax cap issue this May. He does not feel it would be productive for them to go public, but should try to "extend themselves out and influence people through their own membership." With regard to the group hired to defeat the tax cap, Bob says they are waiting for the fundraising efforts to be completed prior to beginning their work.

Gloria announced that a committee in personnel has been working on a policy to comply with the mandates of the Drug Free Work Place Act. Any grant applied for after 3/19/87 says we need to have this policy in place and she would like to hear back from the department heads with their responses by next Monday's meeting (4/10). With regard to rules on alcohol, Bob queried "how do you legislate common sense?" Duane stated that he feels there should be a policy for the office staff with regard to drinking of alcohol during workdays. Bob stated his feelings that he would rather use common sense and deal with people as you have to in the individual situations. He asked "how can you write a rule that covers all cases?" Gloria said she would not do a general policy statement at this time.

Gloria announced that we have been approved by Metropolitan Insurance Company to offer personal lines insurance (homeowners, boat, car, etc). This could be paid through payroll deduction. The City would receive the benefit of group discounts, and she wanted the department head's reactions to this offering. Department heads agreed to review this with their employees and let Gloria know next week. Bob said he is not in favor of this, and does not feel we should be a collection agency for an insurance company. Gloria said the City would not be involved in assisting the employees in claim problems. But, she believed the savings to the employees would average 10 to 15%.

APRIL 10:

Mark Green stated that he and the others previously mentioned will be meeting tomorrow to discuss the Sherman Street issue (landlord ordinance), and Bob asked them to be "innovative and aggressive."

VALUES QUESTIONNAIRE: Bob stated that "there seems to be some disagreement over whether all departments want or should do it." He would like some consensus on this issue today.

David Lourie said there was some concern in his department over anonymity. He will get a draft from Liz and talk about it further with them, but he thought that the department heads were given the choice as to whether their department would participate. Liz stated that there will be additional space allowed for comments on the questionnaires. The information will be compiled and tabulated and coding will be assigned by department, with Liz being the only person who knows the coding system. The goal is to get the feedback. Doris Hohman says she is bothered by this whole idea, and especially with the issue of anonymity. She said she believes this is "along the same lines as wire tapping"

and says she's worried that decisions are being made that affect the entire organization in this aggregate data. She feels that the Mid-Managers were told that this was going to be done, and i. therefore seemed like the decision has already been made. Gloria responded that the memo Doris referred to was directed at the Advanced Management Program, and that is a completely voluntary program, and separate from what we are discussing today. Tony referred to a session he had with his employees at the Italian Heritage where they completed a questionnaire and reviewed the results all in the same day. Liz responded that this process being discussed today would add to what he has already completed, but suggested that those who feel strongly against their staff completing the questionnaire should withhold from doing so and "wait to see how the others do." Liz believes, though, that after the questionnaires are completed, the department head can build into that the desire to talk about it openly with the employees. You will have been enlightened as to perceived problems, weaknesses and strengths. Tony said he understands where Doris is coming from -- this is a question of trust, but he also stated that the truthfulness of the remarks can be real valuable, but "the only real value is if you follow up on it." Tom Valleau feels "there is some explosive potential, but the benefits can outweigh it."

David Lourie offered the suggestion that the questionnaire NOT be anonymous. Gloria responded that this organization is not ready for that yet, and that this should be viewed as a process, and not as a means to an end. Duane does not feel this should be imposed upon the departments. Mike Chitwood says that if you start at the top, you should already have that openness to get honest feedback. It is just the beginning of a process and he hears that people are not focusing on the beginning, but instead focusing on the entire process.

In conclusion, Bob impressed that "part of the past year has been to make you better bosses, but what good does it do you as a boss if you do not know the employees think you are not a good boss? Unless you know the employees perceptions, you can not deal with the feelings, whether or not they are accurate."

With that in mind, Bob stated that "those department heads who have problems with this have one week to find out how they will get this information" and they were told to let him know "how you will be handling this." He asked all department heads to talk to their staff again.

Gloria announced that the firefighters are putting together a party for Joe McDonough on Friday night, April 28. The cost will be \$15.00 per couple or \$8.00 per person. It will be held at the Italian Heritage and she has tickets.

There will also be a luncheon for Joe held on this same day. Department heads and Councilors will be invited and she is collecting money for a gift.

Gloria also distributed copies of the final version of the Overtime and Administrative Leave for Non-Union employees, as well as a memo re: General and Auto Liability Claims Procedures. (I have attached these for your interest).

APRIL 18:

Bob announced that the meeting of May 1st will be an afternoon meeting only, and department heads will be required to attend this meeting due to the first reading of the Appropriation Resolve. Bob hopes to finish the bulk of the Council's workload prior to July 4th.

Department heads will need to be at the following meetings which all pertain to the budget: May 1st Council meeting, May 8th workshop, and May 15th Council meeting.

Gloria stated that Finance and Personnel would be splitting the responsibility for updating the telephone directory. They are asking that departments notify them of the changes, additions or deletions to personnel within their departments that should be reflected in this directory. She also mentioned that Secretary's Day is Wednesday. She also reminded the department heads again that she needs to hear feedback with regard to their support for personal lines insurance. Tony, Tom, Virginia, David, Buddy, and Mike said their employees were interested in hearing more.

Liz stated that she will be making an appointment to go to each of the staff meetings within the departments. The questionnaire is completed and she distributed those to the department heads for them to evaluate each other, and Bob. At this time, Bob mentioned that he got absolutely no response from those departments who had previously stated they were opposed.

Gloria mentioned that the party for Joe McDonough on the 28th is to be held at the Panda Garden in Westbrook, per Joe's request. She needs to know how many will attend so that she can commit a number.

Tony announced that he met with Bob to review the People's Task Force recommendations. Bob will be meeting with that group soon to go over those recommendations. Bob says these recommendations have significant financial numbers attached -- the total budget calls for \$1.5 million

but they will settle for \$300,000 the first year! Tony said these people did a really superior job. The four sub-group chair people will make a presentation to the department heads, mid-managers and union leaders.

Duane said that the report from the task force on Facilities is being completed and will be given to Bob this week.

APRIL 24:

Bob announced that the selection of the new operator for the RWS plant begins today and will take approximately three months. They have received 10 to 12 letters of interest.

Budget reviews are completed, and Bob says they "were pretty consistent". He senses focus will now be shifted to the education side and they will find it to be unrealistic and will probably need to add to it. For example, the City side of the budget has \$215,000 in turn-over savings, while the school department budgeted \$1 million for the same!

Duane Kline reported that Standard & Poore, our bond rating company, came in last Friday from New York requesting to review all the City's financial information. They told Duane that they would be notifying him some time this week as to their decision whether the City will be placed on "credit watch" status. A credit watch virtually means we will be down-graded.

Bob mentioned the hearing held here in City Hall this past Saturday by the State's Taxation Committee, and said there was a strong showing by the Council and public, as well as neighboring Councilors. Bob feels our message was presented loud and clear that we need a "growth tax" that we can rely on, but feels our efforts were "futile".

Gloria distributed the "draft" policy on drugs in the workplace and said this had been sent to the union presidents also. Liz and Roger met with them and they were given a suggested amendment. Gloria asked that department heads get their comments and suggestions in to her by next week.

Anita commented that the offering of gun control classes by the Police department was commendable and "real good PR".

MAY 1:

Bob stated that he would spend most of this week at the interviews for RWS plan operations.

He asked that departments attend the budget Finance Committee wrap-up on Thursday, May 4th. If the department head can not make it, they should at least send their finance person and division head. This will be held in Room 209. He feels they will be making efforts to cut in certain places, but has told them they need to leave him some flexibility to handle those issues, which were never budgeted, that they request throughout the year.

Bob informed everyone that the school department has proposed to take their year end surplus, for the last two years, along with a proposed \$1 million in turnover savings, and apply it towards this year's budget, in order to come up with a \$3 million dollar surplus figure they have shown in their budget. This brings their tax rate increase down to 5.9%, as compared to the 10-12% it otherwise would be.

Duane announced that he has received notification from Standard & Poore that they have placed the RWS and PWD bonds on credit watch.

George and Joe stated that they received notification from DEP that they will no longer give their approval for construction projects exceeding 60,000 square feet due to the combined sewer overflow problem in Portland. This includes the construction at the East End Beach boat ramp.

Duane mentioned the report issued by the task force on Facility barriers and improvements and says he is waiting for comments back from department heads. He would like this discussed at a department head meeting. He believes the implementation and the decision of where to go from here will be "a joint effort." Tony commended the group for such a fine report, and stated that the pictures were "very effective".

Gloria brought up the topic of the memo sent by George to all departments regarding the cost of telephone work in future instances. George says they have tried to be understanding, but overspent his budget by nearly \$50,000 for these expenses. He stated that during the FY 90 budget they do have enough money to buy the lines from NET and to pay the contractor, but he feels strongly that the expenses "are coming from the same people moving the same phones constantly". The police department was mentioned as the prime culprit. George agreed that software purchases will still be handled by him, but he can not handle the hardware costs. Bob says he would rather deal with it in individual budgets, and any overexpenditures relating to this will be dealt with through the Manager's office.

Bob said that it has been mentioned to him that the department head meetings be held at various locations off-site of City Hall. Therefore, the next department head meeting, which is to be held Monday, May 8, will be held at the RWS incinerator board room at 8:30 a.m. He says that many businesses have also offered their locations, and he will look into this.

Gloria announced that the deadline for submitting changes to the telephone directory is passed and that is being prepared at this time. Also, with regard to the Drug and Alcohol policy, they will be implementing the change suggested by the union President. Part of this law requires a drug awareness program and Carol Young will be placing emphasis on this aspect at the new employee orientation sessions.

George announced that Parks & Public Works will be holding their "truck rodeo" on Saturday, May 20th. There will be a picnic in conjunction with the rodeo and he invited all those interested in attending. He noted that this year the employees will be allowed to drive their own trucks. As an aside, the Parks division beat the Streets division last year; the Streets division came in fourth. (GOOD LUCK to both divisions this year!).

Bob announced that the City Council will hold their Caucus for Mayor on Wednesday, May 10th at 3:00 p.m. The Inauguration ceremonies will be held on June 5th at NOON. The Council meeting for that week will be held on Wednesday, June 7th at 4:00 and 7:30 p.m.

Doris Hohman stated that last night (April 30) was the last night that the homeless shelter at the Jail would be open. She is not expecting any problems, but did want to notify everyone.

(As my daughter's favorite doll, Cricket, would say: I'll be talking to ya! Thanks again for your patience with these minutes).

Yadeen

ATTACHMENT
4-10 atg
hand-cut

CITY OF PORTLAND, MAINE

Memorandum

TO: All Department Heads
FROM: Robert E. Ganley, City Manager
RE: Overtime and Administrative Leave for Non-Union Employees

DATE: April 3, 1989

The purpose of this memo is to modify the application of language in Personnel Policy as it relates to the above-referenced subject. This memo will remain in effect as an Executive Department directive until Personnel Policy can be modified later this year.

I. Non - Exempt Non - Union Employees

Employees in pay grades 1 through 4 are covered by the Fair Labor Standards Act. They are eligible for overtime compensation for work beyond eight hours per day or forty hours per week.

The method of compensation for overtime worked is in the form of pay (1.5 x base rate) or compensatory time off earned at a time and one-half rate.

These employees can accrue comp time up to a maximum of 240 hours and employees will be paid for accrued comp time upon separation.

II. Exempt Non - Union Employees

Employees in pay grades 5 through 14 are not covered by the Fair Labor Standards Act. These employees are salaried employees and are not entitled to overtime compensation. Personnel Policy does allow Department Head discretion to grant administrative leave or, if special circumstances exist, to authorize overtime pay.

I want Department Heads to follow these guidelines:

A. Overtime Pay

1. Employees in grades 5 through 8 may receive overtime pay at a time and one half rate if the employee's Department Head and the Deputy City Manager approve the request. If an emergency situation exists, the Department Head may authorize the overtime and notify the Deputy City Manager as soon as practical of the authorization.
2. Employees in grades 9 through 14 may not receive overtime pay. Deputy Fire Chiefs may receive straight time for shift coverage of another Deputy who is on sick leave or another leave of absence.

(over)

memo - RBG/DH

pg 2

B. Administrative Leave

1. Employees in grades 5 through 8 may have administrative leave authorized by their Department Head when special circumstances exist. Administrative leave is at a straight time rate. These employees do not "accrue" administrative leave and no payment will be made upon separation.
2. Employees in grades 9 through 14, as well as other division heads designated by Department Heads, are not entitled to administrative leave. Because of the expectation that key staff and managers work in excess of a 40 hour workweek, these employees may adjust their work schedules as approved by their Department Head. The work schedule adjustment may include time off for a needed break from work in the event that the employee has inadequate vacation leave accrued.

RBG/cjw

ATTACHMENT
4-10 mtg
hand-out

CITY OF PORTLAND, MAINE

MEMORANDUM

TO: All Department Heads
FROM: Gloria L. Thomas, Personnel Director
DATE: April 10, 1989
RE: General and Auto Liability Claims Procedures

The purpose of this memo is to clarify the claim management procedures to be used by all City personnel. The following are procedures your personnel should be aware of:

1. Persons contacting department personnel with questions regarding litigation should be referred to the Risk Management staff without comments or statements as to the City's liability.
2. Employees involved in accidents with City vehicles or their personal vehicles being used for City business should notify the Risk Management staff as soon as possible so appropriate steps can be taken to help minimize costs.
3. When Notices of Claims or Summons are received by departments or individual employees, please contact Cheryl Main at ext. 8431 immediately. She will be responsible for picking up the claim or summons. Please do not put them in interoffice mail. If Cheryl is not in the office, Carol Brimecombe has been assigned the responsibility of picking up the claim or summons and making sure it is properly distributed.

If you have any questions regarding these procedures, please contact Frank Greslick, Risk Manager at ext. 8620 or Cheryl Main, Risk Management Associate at ext. 8431.

Thank you for your anticipated cooperation.

GLT/cjb

SEALING SEWER DRAINS
PRIVATE DISPOSAL SYSTEMS
PERMIT FEE \$50.00

CITY OF PORTLAND, MAINE
DEPARTMENT OF PUBLIC WORKS

PERMIT NO.

S 0030

DATE: April 18, 1989

PERMISSION IS HEREBY GIVEN TO Fred I. Merrill, Inc.

NAME

ADDRESS

TO (Seal drain or close private disposal system) at Brighton Avenue - Barron Center

ADDRESS

Demolition - Seal Drain

SAID WORK SHALL BE PROPERLY DONE ACCORDING TO Chapter 308, Plumbing Code, and Section 24-57, Sewer Use Ordinance, of the Municipal Code of the City of Portland, Maine.

THE WORK IS BEING DONE BY:

CONTRACTOR: Fred I. Merrill, Inc.

NAME

ADDRESS

THE PROPERTY OWNER IS City of Portland

NAME

ADDRESS

George A. Flaherty

GEORGE A. FLAHERTY,
Director of Public Works

SKETCH OF LOCATION OF WORK:

Date Completed _____

RECEIVED

APR 18 1989

DEPT. OF BUILDING INSPECTION
CITY OF PORTLAND

Authorized Sewer Division Inspector _____

Date of Seal _____

BUILDING INSPECTION COPY

045011

MER.CON.DMK.1
04.10.89

AGREEMENT BETWEEN
CITY OF PORTLAND
AND

FRED I. MERRILL, INC.

COPIES ISSUED
WITH LETTER

AGREEMENT made this 25th day of April 1989, by and between the CITY OF PORTLAND, a body politic and corporate, located in Cumberland County and State of Maine, (hereinafter the "CITY"), and FRED I. MERRILL, INC., a Maine corporation, located at 187 Sawyer Street, Portland, Maine (hereinafter the "CONTRACTOR").

W I T N E S S E T H:

WHEREAS, CITY did advertise by Bid #14289 entitled Demolition of Ward 7 Structure; and

WHEREAS, the CONTRACTOR did under date of April 3, 1989 submit a Proposal for such work; and

WHEREAS, after due consideration of all the Proposals, the CITY did award the proposal to the CONTRACTOR;

NOW, THEREFORE, in consideration of the mutual promises made by each party to the other, the parties covenant and agree as follows:

1. CONTRACTOR will furnish the materials, supplies, equipment and labor in accordance with the specifications contained in the Notice and Specifications/Request for Proposal of Bid/RFI issued to the CONTRACTORS under date of March 9, 1989 by the Purchasing Agent of the CITY of Portland, and also in accordance with CONTRACTOR's Proposal. A copy of said Notice and Specifications/Request for Proposal and CONTRACTOR's Proposal is attached to this Agreement and made a part hereof. The restatement in this Agreement of any of the terms of said Notice and Specifications/Request for

MER.CON.DMK.1
04.10.89

Proposal or Proposal shall not be deemed to waive any terms not so restated. If a discrepancy is found between the said attachments and this Agreement, then this Agreement shall govern.

2. CONTRACTOR covenants and agrees that all work performed and materials used shall be free from all defects, and that all work be performed in a good workmanlike manner.
3. CONTRACTOR will supply the CITY with a performance bond and labor and materials payment bond, each in the amount of \$36,016.00, guaranteeing one hundred percent performance of this Agreement free and clear of any and all liens, attachments, and encumbrances.
4. Prior to the execution of this Agreement, CONTRACTOR will procure and maintain Public Liability Insurance coverage and Automobile Insurance coverage in amounts not less than \$300,000 combined single limit for bodily injury, death, and property damage, and also Workers' Compensation Insurance coverage, naming the CITY as an additional insured thereon. CONTRACTOR shall furnish and thereafter maintain certificates evidencing such coverage, which certificates shall guarantee thirty (30) days notice to CITY of termination of insurance from insurance company or agent.
5. To the fullest extent permitted by law, the CONTRACTOR shall defend, indemnify and hold harmless the CITY, its officers and employees, from and against all claims, damages, losses, and expenses, just or unjust, including but not limited to costs of defense and attorneys' fees, arising out of or resulting from the performance of this Agreement, provided that any such claims, damage, loss or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use therefrom, and (2) is caused in whole or in part by any negligent act or omission of the CONTRACTOR, anyone directly or indirectly employed by it, or anyone for whose act it may be liable.
6. Time is of the essence in the performance of this Agreement. CONTRACTOR will begin the work within fifteen (15) days after the signing of this contract and complete the work within thirty (30) calendar days after commencement of the work. The time for performance may be extended only by the written consent of the Chief of Building Inspections of the CITY of Portland (hereinafter "Chief"). A penalty of \$100.00 per calendar day will be assessed to contractor if

MER. CON. DMK. 1
04.10.89

contractor exceeds the thirty (30) day period without a grant of extension.

7. The CITY may terminate this Agreement for cause by written Notice to the CONTRACTOR. In the event of such termination, CONTRACTOR shall not be entitled to any further payment under this Agreement from the date of receipt of said Notice.
8. The CITY shall have the right to terminate this Agreement at any time for its convenience on prior written Notice to CONTRACTOR. If Agreement is terminated by the CITY for convenience, the CITY shall pay the CONTRACTOR for all work performed and all materials purchased pursuant to this Agreement prior to receipt of such Notice.
9. Upon performance of all the terms and conditions of this Agreement, CITY will pay CONTRACTOR (\$36,016.00), in full payment for the CONTRACTOR's performance, less any penalty amount, if applicable. Payment will be made thirty (30) days after acceptance of the job by the Chief and receipt of CONTRACTOR's invoice.

IN WITNESS WHEREOF, the said CITY OF PORTLAND has caused this Agreement to be signed and sealed by Robert B. Ganley, its City Manager, thereunto duly authorized, and the CONTRACTOR has caused this Agreement to be signed and sealed by FRED J. Merrill, its President, thereunto duly authorized, the day and year first above written.

WITNESS:

Wade M. Daniels

CITY OF PORTLAND

By Robert Ganley
Its City Manager

Elliott E. Eastman

CONTRACTOR

By Fred J. Merrill
Its President

3

Approved as to form:

Donna M. Katsifias
Donna M. Katsifias