

41-41A Chestnut Street

NDP REHAB IV





CITY OF PORTLAND

JOSEPH E. GRAY, JR.  
DIRECTOR OF URBAN DEVELOPMENT

November 5, 1980

Mr. Wallace E. Kimball  
121 Jeanne Street  
Portland, Maine 04103

Re: 41 Chestnut Street 26-F-13 Gen.  
1st, 2nd, 3rd and 4th floors

Dear Mr. Kimball:

This is to inform you, as owner or agent of the property located at 41 Chestnut Street, Portland, Maine, that we have released the 1st., 2nd, 3rd and 4th floor apartments from posting.

Therefore, you may rent the apartments to others or occupy them yourself.

If any additional information is desired, visit or call this office.

Sincerely yours,  
Joseph E. Gray, Jr., Director  
Urban Development

By Lyle D. Noyes  
Lyle D. Noyes,  
Housing Code Administrator

Inspector Marland Wing  
Marland Wing

jnr



CITY OF PORTLAND.

JOSEPH E. GRAY, JR.  
DIRECTOR OF URBAN DEVELOPMENT

November 5, 1980

Mr. Wallace E. Kimball  
121 Jeanne Street  
Portland, Maine 04103

Re: 41 Chestnut Street 26-F-13 Gen.  
1st, 2nd, 3rd and 4th floors

Dear Mr. Kimball:

This is to inform you, as owner or agent of the property located at 41 Chestnut Street, Portland, Maine, that we have released the 1st., 2nd, 3rd and 4th floor apartments from posting.

Therefore, you may rent the apartments to others or occupy them yourself.

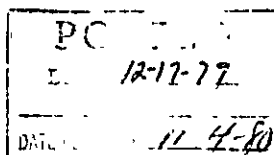
If any additional information is desired, visit or call this office.

Sincerely yours,  
Joseph E. Gray, Jr., Director  
Urban Development

By Lyle D. Noyes  
Lyle D. Noyes,  
Housing Code Administrator

Inspector Marland Wing  
Marland Wing

jmr



December 17, 1979

Mr. Wallace E. Kimball  
121 Jeanne Street  
Portland, Maine 04103

Re: 41 Chestnut Street 26-F-13 Cen.  
1st, 2nd, 3rd & 4th floors

Dear Mr. Kimball:

As owner or agent of the property located at 41 Chestnut Street, Portland, Maine, you are hereby notified that as the result of a recent fire the 1st, 2nd, 3rd and 4th floor apartments are hereby declared unfit for human occupancy.

The above mentioned apartments are to be kept vacant so long as the following conditions continue to exist thereon:

- a. The property is damaged, decayed, deteriorated, insanitary and unsafe (or vermin infested) in such a manner as to create a serious hazard to the health, safety and general welfare of the occupants or the public.

Therefore, you will not occupy, permit anyone to occupy, or rent the above mentioned without the written consent of the Health Officer or his agent, certifying that the conditions have been corrected.

You are also hereby ordered to make the above mentioned property safe and secure so that no danger to life or property or fire hazard shall exist thereon. This can be accomplished by boarding up doors and windows and other openings at all levels of the structure. You are ordered to do this on or before December 27, 1979, or we will have no choice but to refer this matter to the Corporation Counsel for legal action as the law allows.

Sincerely yours,  
Joseph E. Gray, Jr., Director  
Neighborhood Conservation

By Lyle D. Noyes  
Lyle D. Noyes,  
Housing Code Administrator

Inspector \_\_\_\_\_  
H. Wing

did

REINSPECTION RECOMMENDATIONS

LOCATION 41 Chestnut St. - X  
PROJECT GENERAL  
OWNER MR. KIMBALL

INSPECTOR M. Wing

NOTICE OF HOUSING CONDITIONS		HEARING NOTICE		FINAL NOTICE	
Issued	Expired	Issued	Expired	Issued	Expired
<u>12-17-79</u>					

A reinspection was made of the above premises and I recommend the following action:

DATE	ALL VIOLATIONS HAVE BEEN CORRECTED Send "CERTIFICATE OF COMPLIANCE"	"POSTING RELEASE" <input checked="" type="checkbox"/>
	SATISFACTORY Rehabilitation in Progress	<u>11-9-80</u> release 1-2-7-4
	Time Extended To:	
	Time Extended To:	
	Time Extended To:	
	UNSATISFACTORY Progress Send "HEARING NOTICE"	"FINAL NOTICE"
	NOTICE TO VACATE POST Entire _____ POST Dwelling Units _____	
	UNSATISFACTORY Progress "LEGAL ACTION" To Be Taken _____	

INSPECTOR'S REMARKS: 1st 2nd & floor OK  
11-3-80 MW 3rd fl apt has leakage  
inv.  
11-9-80 MW All corrections made on fire damage  
in apartments

INSTRUCTIONS TO INSPECTOR:



CITY OF PORTLAND

JOSEPH E. GRAY, JR.  
DIRECTOR OF URBAN DEVELOPMENT

November 5, 1980

OK  
BY MW  
DATE 11/2/80

Mr. Wallace E. Kimball  
121 Jeanne Street  
Portland, Maine 04103

Dear Mr. Kimball:

Re: 41 Chestnut St. 26-F-13 Gen.

As the result of an inspection by Housing Inspector Marland Wing of the property owned by you at 41 Chestnut St., Portland, Maine, you are hereby ordered to correct the following substandard housing conditions:

- ~~12-383 FIRST, SECOND, THIRD, AND FOURTH FLOOR REAR APARTMENTS leakage. 3-b~~
- ~~12-382 OVERALL REAR EXTERIOR - wall - missing siding. 3-a~~

The above mentioned conditions are in violation of Chapter 307 of the Municipal Code of the City of Portland, Maine, and must be corrected on or before, December 5, 1980.

Failure to comply with this order may result in a complaint being filed for prosecution in District Court.

Sincerely yours,  
Joseph E. Gray, Jr., Director  
Urban Development

By [Signature]  
Lyle D. Noyes  
Housing Code Administrator

Inspector [Signature]  
Marland Wing

jar

**REINSPECTION RECOMMENDATIONS**

LOCATION 41 Chestnut St  
 PROJECT Gen.  
 OWNER E. W. Kimball

INSPECTOR M. Akey

NOTICE OF HOUSING CONDITIONS		HEARING NOTICE		FINAL NOTICE	
Issued	Expired	Issued	Expired	Issued	Expired
11-5-80	12-5-80				

A reinspection was made of the above premises and I recommend the following action:

DATE	ALL VIOLATIONS HAVE BEEN CORRECTED Send "CERTIFICATE OF COMPLIANCE" <input checked="" type="checkbox"/> "POSTING" RELEASE" <input type="checkbox"/>
12/7/80 MMS	SATISFACTORY Rehabilitation in Progress Time Extended To: _____ Time Extended To: _____ Time Extended To: _____
	UNSATISFACTORY Progress Send "HEARING NOTICE" _____ "FINAL NOTICE" _____
	"NOTICE TO VACATE" POST Entire _____ POST Dwelling Units _____
	UNSATISFACTORY Progress "LEGAL ACTION" To Be Taken _____
12-5-80 MMS	INSPECTOR'S REMARKS: <u>all work done</u>
	INSTRUCTIONS TO INSPECTOR: _____



CITY OF PORTLAND

JOSEPH E. GRAY, JR.  
DIRECTOR OF URBAN DEVELOPMENT

November 5, 1980

Mr. Wallace E. Kimball  
121 Jeanne Street  
Portland, Maine 04103

Dear Mr. Kimball:

Re: 41 Chestnut St. 26-F-13 Gen.

As the result of an inspection by Housing Inspector Marland Wing of the property owned by you at 41 Chestnut St., Portland, Maine, you are hereby ordered to correct the following substandard housing conditions:

1. FIRST, SECOND, THIRD, AND FOURTH FLOOR REAR APARTMENTS - leakage. 3-b
2. OVERALL REAR EXTERIOR - wall - missing siding. 3-a

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Failure to comply with this order may result in a complaint being filed for prosecution in District Court.

Sincerely yours,  
Joseph E. Gray, Jr., Director  
Urban Development

By Lyle D. Noye  
Lyle D. Noye  
Housing Code Administrator

Inspector Marland Wing  
Marland Wing

jmr



SECTION 8 - EXISTING - LEASED HOUSING PROGRAM

ADDRESS 41 Chestnut St DATE 3/29/78

OWNER Wallace Kimball ADDRESS 65 Buckley St.

Location of Dwelling Units or  
Number of Dwelling Units Under  
Section 8 - Lease 5

NEIGHBORHOOD CONSERVATION PROJECT NCP

INSPECTED BY HOUSING DIVISION - YES  NO

"NOTICE OF HOUSING CONDITIONS" ISSUED 8/2 1972 ABATED 10/25/73

LOAN PARTICIPANT \_\_\_\_\_





## CITY OF PORTLAND

JOSEPH E. GRAY, JR.  
DIRECTOR OF PLANNING  
AND URBAN DEVELOPMENT

April 28, 1986

#DU: 20

Peter Wovkonish  
370 Mitchell Road  
Cape Elizabeth, ME 04107

Re: 41 Chestnut St. 26-F-13 GEN.

Dear Mr. Wovkonish:

The Housing Inspections Division of the Department of Planning and Urban Development has recently completed an overall inspection of the above referred property.

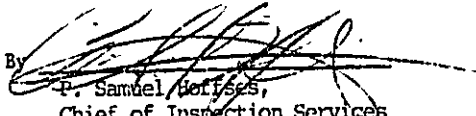
Congratulations are extended to you for the general condition of your property which was found to meet the standards established by the City's Housing Code.


Good maintenance is the best way to protect the value of your property and neighborhood.

Please feel free to call on us if we can be of assistance to you.

Sincerely yours,  
Joseph E. Gray, Jr., Director  
Planning & Urban Development

By

  
P. Samuel Hoffses,  
Chief of Inspection Services

  
Code Enforcement Officer  
Arthur Rowe (10)

jmr



# CITY OF PORTLAND

DEPARTMENT OF PLANNING & URBAN DEVELOPMENT  
INSPECTION SERVICES DIVISION

## NOTICE OF HOUSING CONDITIONS

DU: 16  
CHART-BLOCK-LOT - 26-F-13  
LOCATION: 41 Chestnut St.

(BAYSIDE)

DISTRICT: 10  
ISSUED: February 11, 1990  
EXPIRES: April 21, 1990

Peter Wovkonish  
370 Mitchell Road  
Cape Elizabeth, ME 04107

Dear Mr. Wovkonish:

You are hereby notified, as owner or agent, that an inspection was made of the premises at 41 Chestnut Street by Code Enforcement Officer M. Leary for H. Irving. Violations of Article V of the Municipal Ordinance (Housing Code) were found as described in detail on the attached "Housing Inspection Report".

In accordance with the provisions of the above mentioned Code, you are hereby ordered to correct those defects on or before April 21, 1990. If you are unable to make such repairs within the specified time, you may contact this office to arrange a satisfactory repair schedule. If we do not hear from you within ten (10) days, from this date, we will assume the repairs to be in progress and, on re-inspection within the time set forth above, will anticipate that the premises have been brought into compliance with the Housing Code Standards.

Please Note: You should consult the Inspection Services Division to insure that any corrective action you undertake complies with the building, plumbing, electrical, zoning and other Article of the City Code.

Please contact this office if you have any questions regarding this order.

Your cooperation will aid this department in its goal to maintain decent, safe, and sanitary housing for all of Portland's residents.

Very truly yours,

Joseph E. Gray, Jr., Director  
Planning & Urban Development

By: P. Samuel Hoffsee  
P. Samuel Hoffsee  
Chief of Inspection Services

Merlin Leary  
Merlin Leary for Hugh Irving (10)  
Code Enforcement Officer

Attachments

jmr

389 CONGRESS STREET • PORTLAND, MAINE 04101 • TELEPHONE (207) 775-5400

CIB  
OSL  
M.F.

HOUSING INSPECTION REPORT

OWNER: Peter Wovkonish

LOCATION: 41 Chestnut St. 26-F-13

CODE ENFORCEMENT OFFICER: Merlin Leary for Hugh Irving (10)

HOUSING CONDITIONS DATED: Feb. 21, 1990

EXPIRES: April 21, 1990

ITEMS LISTED BELOW ARE IN VIOLATION OF ARTICLE V OF THE MUNICIPAL CODES, "HOUSING CODE", AND MUST BE CORRECTED ON OR BEFORE THE EXPIRATION DATE.

	<u>SEC. (S)</u>
1. INTERIOR SECOND FLOOR, APT. #3A - living room window - missing storms and screens.	108-3
2. INTERIOR THIRD FLOOR, APT. #5A - living room window - missing storms and screens.	108-3
3. INTERIOR FOURTH FLOOR, APT. #7A - living room window - missing storms and screens.	108-3
* 4. INTERIOR FIRST FLOOR, APT. #1 - kitchen ceiling - cracked and buckled plaster.	108-2 108-3
5. INTERIOR FIRST FLOOR, APT. #2 - kitchen window - missing storm.	108-3
* 5. INTERIOR SECOND FLOOR, APT. #4 - bedroom window - broken glass.	108-3
7. INTERIOR SECOND FLOOR, APT. #4 - bedroom window - missing storm and screen.	108-3
8. INTERIOR THIRD FLOOR FRONT HALL FLOOR - broken and torn linoleum.	108-2

\*WHEN MAKING YOUR REPAIRS, FIRST PRIORITY IS TO BE GIVEN TO ITEMS WITH ASTERISKS, AS THEY CONSTITUTE EXTREME HAZARDS TO THE HEALTH OR SAFETY OF THE OCCUPANTS OF THIS STRUCTURE.



CITY OF PORTLAND, MAINE

389 CONGRESS STREET  
PORTLAND, MAINE 04101  
(207) 775-5451

DEPARTMENT OF PLANNING & URBAN DEVELOPMENT

P. SAMUEL HOFFSES, CHIEF  
INSPECTION SERVICES DIVISION

Date: February 21, 1990

Peter Wovkonich  
370 Mitchell Road  
Cape Elizabeth, ME 04107

Re: Smoke Detectors

Dear Mr. Wovkonich:

During a recent inspection of the property owned by you at 41 Chestnut St.,  
Portland, Maine, it was noted that smoke detectors  
were missing/inoperable in some locations.

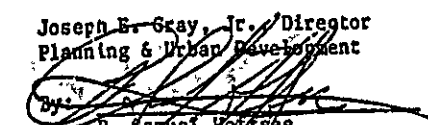
25 MRSA 2464 requires that approved smoke detectors be installed in each  
apartment in the immediate vicinity of the bedrooms. When actuated, the  
detector shall provide an alarm suitable to warn the occupants within the  
individual unit. Failure to comply with this statute may result in a fine  
of up to \$500 for each violation.

Re-inspection of your property will be made in ten (24) hrs. . Lack of  
compliance will result in referral of the matter for legal action.

Loss control is a responsibility of your management. Our observations are  
intended to assist you. Recommendations are a result of conditions observed  
at the time of our visits. They do not necessarily include every possible  
loss potential code violation, or exception to good practice.

Sincerely yours,

Joseph E. Gray, Jr., Director  
Planning & Urban Development

By:   
P. Samuel Hoffses,  
Chief of Inspection Services

Merlin Leary for Hugh Irving (10)  
Code Enforcement Officer

cc: Lt. James P. Collins, Fire Prevention Bureau

jmr







CITY OF PORTLAND, MAINE

339 CONGRESS STREET  
PORTLAND, MAINE 04101  
(207) 775-5451

(Bayside)



DEPARTMENT OF PLANNING & URBAN DEVELOPMENT

P. SAMUEL HOFFSES, CHIEF  
INSPECTION SERVICES DIVISION

Date: 2/14/90

Peter Storchman  
370 Mitchell Road  
Cape Elizabeth, ME 04106

Re: Smoke Detectors

Dear Mr. Storchman

During a recent inspection of the property owned by you at 41 Chestnut, it was noted that smoke detectors were missing/inoperable in some locations.

25 MRSA 2464 requires that approved smoke detectors be installed in each apartment in the immediate vicinity of the bedrooms. When actuated, the detector shall provide an alarm suitable to warn the occupants within the individual unit. Failure to comply with this statute may result in a fine of up to \$500 for each violation.

Re-inspection of your property will be made in ten (10) days. Lack of compliance will result in referral of the matter for legal action.

Loss control is a responsibility of your management. Our observations are intended to assist you. Recommendations are a result of conditions observed at the time of our visits. They do not necessarily include every possible loss potential code violation, or exception to good practice.

Sincerely yours,

Joseph E. Gray, Jr., Director  
Planning & Urban Development

By:

P. Samuel Hoffses  
Chief of Inspection Services

Mark L. H. F.

Code Enforcement Officer

cc: Lt. James P. Collins, Fire Prevention Bureau

Inspection Services  
Samuel P. Hoffses  
Chief



Planning and Urban Development  
Joseph E. Gray Jr.  
Director

CITY OF PORTLAND

December 28, 1993

WOVKONISH PETER I  
370 MITCHELL RD  
CAPE ELIZABETH ME 04107

Re: 41 Chestnut St  
CBL: 026- - F-013-001-01  
DU: 0

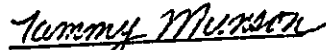
Dear Mr. Wovkonish,

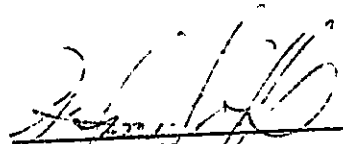
We recently received a complaint and an inspection was made at the above referenced address. As a result of the inspection, you are hereby notified to correct the following substandard housing conditions:

- |                                 |        |
|---------------------------------|--------|
| 1. INT - 1ST FL APTS 1 & 2 -    | 109.50 |
| COCKROACH INFESTATION           |        |
| 2. INT - 1ST FL/APT 1 - KITCHEN | 111.40 |
| LEAKY FAUCETS                   |        |

The above mentioned conditions are in violation of Article V of the Municipal Code of the City of Portland, Maine, and must be corrected within 30 days. Failure to comply with this order may result in a complaint being filed for prosecution in District Court.

Sincerely,

  
Tammy Murson  
Code Enforcement officer

  
P. Samuel Hoffses,  
Chief of Inspection Services

Inspection Services  
Samuel F. Hoffses  
Chief



CITY OF PORTLAND

Planning and Urban Development  
Joseph E. Gray Jr.  
Director

March 10, 1994

WOVKONISH PETER I  
370 MITCHELL RD  
CAPE ELIZABETH ME 04107

Re: 41 Chestnut St  
CBL: 026- - F-013-001-01  
DU:


Dear Mr. Wovkonish,

I am sending you this letter to request an inspection at the property which you own or manage at the above referenced address.

This is for the City of Portland's program to inspect all multi-family buildings in the city every three years.

Please contact me in this office at 874-8300 X8706 between 8:00-9:00AM or 4:00-5:00PM to make arrangements to inspect the building.

Sincerely,

  
Tammy Munson  
Code Enforcement officer

Inspection Services  
Samuel P. Hoffsee  
Chief



Planning and Urban Development  
Joseph E. Gray Jr.  
Director

CITY OF PORTLAND

June 10, 1994

WOVKONISH PETER I  
370 MITCHELL RD  
CAPE ELIZABETH ME 04107

Re: 41 Chestnut St  
CBL: 026- - F-013-001-01  
DU: 16

Dear Mr. Wovkonish:

You are hereby notified, as owner or agent, that an inspection was made of the above referenced property. Violations of Article V of the Municipal Ordinance (Housing Code) were found as described in detail on the attached "Housing Inspections Report".

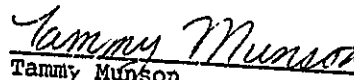
In accordance with the provisions of the above mentioned Code, you are hereby ordered to correct those defects within sixty (60) days. If you are unable to make such repairs within the specified time, you may contact this office to arrange a satisfactory repair schedule. If we do not hear from you within ten (10) days from this date, we will assume the repairs to be in progress and, on re-inspection within the time set forth above, will anticipate that the premises have been brought into compliance with the Housing Code Standards.


Please Note: You should consult this department to insure that any corrective action you should undertake complies with the building, plumbing, electrical, zoning and other Articles of the City Code.

Please contact this office if you have any questions regarding this order.

Your cooperation will aid this department in it's goal to maintain decent, safe, and sanitary housing for all of Portland's residents.

Sincerely,

  
Tammy Munson  
Code Enforcement Officer

  
Marge Schmuckal  
Asst. Chief of Inspection Services

## HOUSING INSPECTION REPORT

Location: 41 Chestnut St  
 Housing Conditions Date: June 10, 1994  
 Expiration Date: August 09, 1994

Items listed below are in violation of Article V of the Municipal Codes, "Housing Codes", and must be corrected before the expiration date:

1.	INT - BASEMENT- THROUGHOUT - FRIABLE ASBESTOS	116.60
2.	INT - BASEMENT - THROUGHOUT - IMPROPERLY ENCAPSULATED ASBESTOS	116.60
3.	INT - BASEMENT - FRONT - NO RELIEVE PIPE ON WATER TANK	111.40
4.	INT - THROUGHOUT - FRONT HALL BROKEN LINOLEUM	108.20
5.	INT - 1ST FL; APT #1 - FRONT - FRONT SECTION NO VENTILATION IN BATHROOM	112.00
6.	INT - 1ST FL; APT #2 - REAR - FRONT SECTION NO VENTILATION IN BATHROOM	112.00
7.	INT - 2ND FL; APT #4 - REAR - FRONT SECTION NO VENTILATION IN BATHROOM	112.00
8.	INT - 2ND FL; APT #4 - REAR - FRONT SECTION BROKEN LINOLEUM IN KITCHEN	108.20
9.	INT - 3RD FL; APT #5 - FRONT - FRONT SECTION NO VENTILATION IN BATHROOM	112.00
10.	INT - 4TH FL; APT #3 - REAR - FRONT SECTION NO VENTILATION IN BATHROOM	112.00
11.	INT - 4TH FL; APT #8 - REAR - FRONT SECTION ILLEGAL LOCK ON BEDROOM DOOR	116.20
12.	INT - 4TH & 5TH FLOORS - STAIRWAY TO ROOF NO HANDRAILS	108.40
13.	INT - 1ST FL; APT #2A - REAR - REAR SECTION BROKEN LINOLEUM IN KITCHEN	108.20
14.	INT - 1ST FL; APT #1A - FRONT - REAR SECTION NO VENTILATION IN BATHROOM	112.00
15.	INT - 1ST FL; APT #1A - FRONT - REAR SECTION DAMAGED CEILING TILES IN BATHROOM	108.20
16.	INT - 2ND FL; APT #4A - REAR - REAR SECTION MISSING LINOLEUM IN KITCHEN	108.20
17.	EXT - THIRD FLOOR LANDING - INOPERABLE WINDOW TO FIRE ESCAPE	108.30
18.	INT - 3RD FL; APT #5A - FRONT - REAR SECTION NO VENTILATION IN BATHROOM	112.00
19.	INT - 3RD FL; APT #6A - REAR - REAR SECTION BROKEN LINOLEUM IN HALL	108.20
20.	INT - REAR HALLWAYS - THROUGHOUT BROKEN LINOLEUM	108.20
21.	INT - 4TH FL; APT #7A - FRONT - REAR SECTION NO VENTILATION IN BATHROOM	112.00
22.	INT - 4TH FL; APT #8A - REAR - REAR SECTION ILLEGAL LOCK ON BEDROOM DOOR	116.20

PRIORITY VIOLATION NUMBER(S): #'s 17 & 22

Inspection Services  
Michael P. Hoffses  
Director



Planning and Urban Development  
Joseph E. Gray Jr  
Director

CITY OF PORTLAND

June 10, 1994

WOVKONISH PETER T  
370 MITCHELL RD  
CAPE ELIZABETH ME 04107

Re: 41 Chestnut St  
CBL: 026- - F-013-001-01  
DU: 16

Dear Mr. Wovkonish:

During a recent inspection of the property owned by you at the above referred address, it was noted that smoke detectors were inoperable in apartment #5-A, third floor (front/rear section).


25 MRSA 2464 requires that approved smoke detectors be installed in each apartment in the immediate vicinity of the bedrooms. When activated, the detector shall provide an alarm suitable to warn the occupants within the individual unit. Failure to comply with this statute may result in a fine of up to \$500 for each violation.

Re-inspection of your property will be made in 24 hours. Lack of compliance will result in referral of the matter for legal action.

Loss control is a responsibility of your management. Our observations are intended to assist you. Recommendations are a result of conditions observed at the time of our visits. They do not necessarily include every possible loss potential code violation, or exception to good practice.

Sincerely,

  
Tammy Munson  
Code Enforcement Officer

  
Marge Schmuckal  
Asst. Chief of Inspection Services



Inspection Services  
F. Samuel Hoffees  
Chief



Planning and Urban Development  
Joseph E. Gray Jr.  
Director

**CITY OF PORTLAND**

MARCH 7, 1997

WOVKONISH PETER I  
370 MITCHELL RD  
CAPE ELIZABETH ME 04107

Re: 41 CHESTNUT ST  
CBL: 026 - F-013-001-01  
DU: 16

Dear Mr. Wovkonish:

A reinspection at the above-noted property was made on March 6, 1997.

This is to certify that you have complied with our request to correct all of the violations (but one) of the Municipal Code relating to housing conditions noted on our letter dated June 10, 1994. The remaining violation is the following:  
Broken linoleum in the halls - - - 108.20

Thank you for your cooperation and your efforts to help us maintain decent, safe and sanitary housing for all Portland residents.

In order to aid in the preservation of Portland's existing housing inventory, it shall be the policy of this department to inspect each residential building at least once every three years.

Sincerely,

Arthur Rowe  
Code Enforcement Officer

Tammy Murison  
Code Enfc. Offr. / Field Supv.