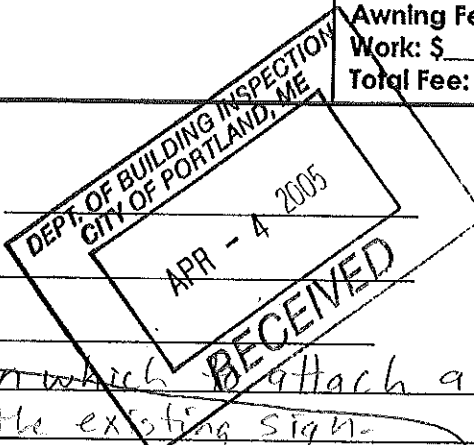


Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>196 Allen Ave. Portland Me.</u>		
Total Square Footage of Proposed Structure <u>68 sq ft</u>	Square Footage of Lot <u>40 Acres</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>343</u> Block# <u>C</u> Lot# <u>13</u>	Owner: <u>City of Portland</u>	Telephone: <u>874-8165</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone:	Total s.f. of signage x \$2.00 per s.f. plus \$30.00/\$65.00 for H.D. signage = Total Fee: \$ <u>67.00</u> Awning Fee = Cost Of Work: \$ <u>0</u> Total Fee: \$ <u>99.00</u>
Current use: <u>Sign</u>		
If the location is currently vacant, what was prior use:		
Approximately how long has it been vacant:		
Proposed use: <u>School sign</u>		
Project description: <u>Install a brick base in which to attach a 4' x 8' = 32" notice board after we remove the existing sign.</u>		
Contractor's name, address & telephone:		
Whom should we contact when the permit is ready: <u>Portland Arts and Technology High School</u> Mailing address: <u>196 Allen Ave. Portland Me. 04103-3799</u> <u>Attn: Matt Wentworth.</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A STOP WORK ORDER will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>874-8165</u>		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Heane Bailey Director Date: 3-28-05

This is NOT a permit, you may not commence ANY work until the permit is issued.

SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE COMPLETE ALL INFORMATION

ADDRESS: 196 Allen Ave Ptd Mc 04103-3799 ZONE: R3

CBL: 343-C-13

SINGLE TENANT LOT? YES NO MULTI TENANT LOT? YES NO

MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES NO

TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET):

Length: _____ Height: _____

INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES NO DIMENSIONS PROPOSED: 4' x 8' notice board = 32^{sq} ft.

BLDG. WALL SIGN? (attached to bldg) YES NO DIMENSIONS PROPOSED: _____

INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES NO DIMENSIONS: _____

BLDG. WALL SIGN(attached to bldg) ? YES NO DIMENSIONS: _____

AWNING? YES NO DIMENSIONS: _____

LOT FRONTAGE (FEET): _____

AWNING YES NO IS AWNING BACKLIT? YES NO

HEIGHT OF AWNING: _____ LENGTH OF AWNING: _____ DEPTH: _____

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES NO

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? _____ s.f.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

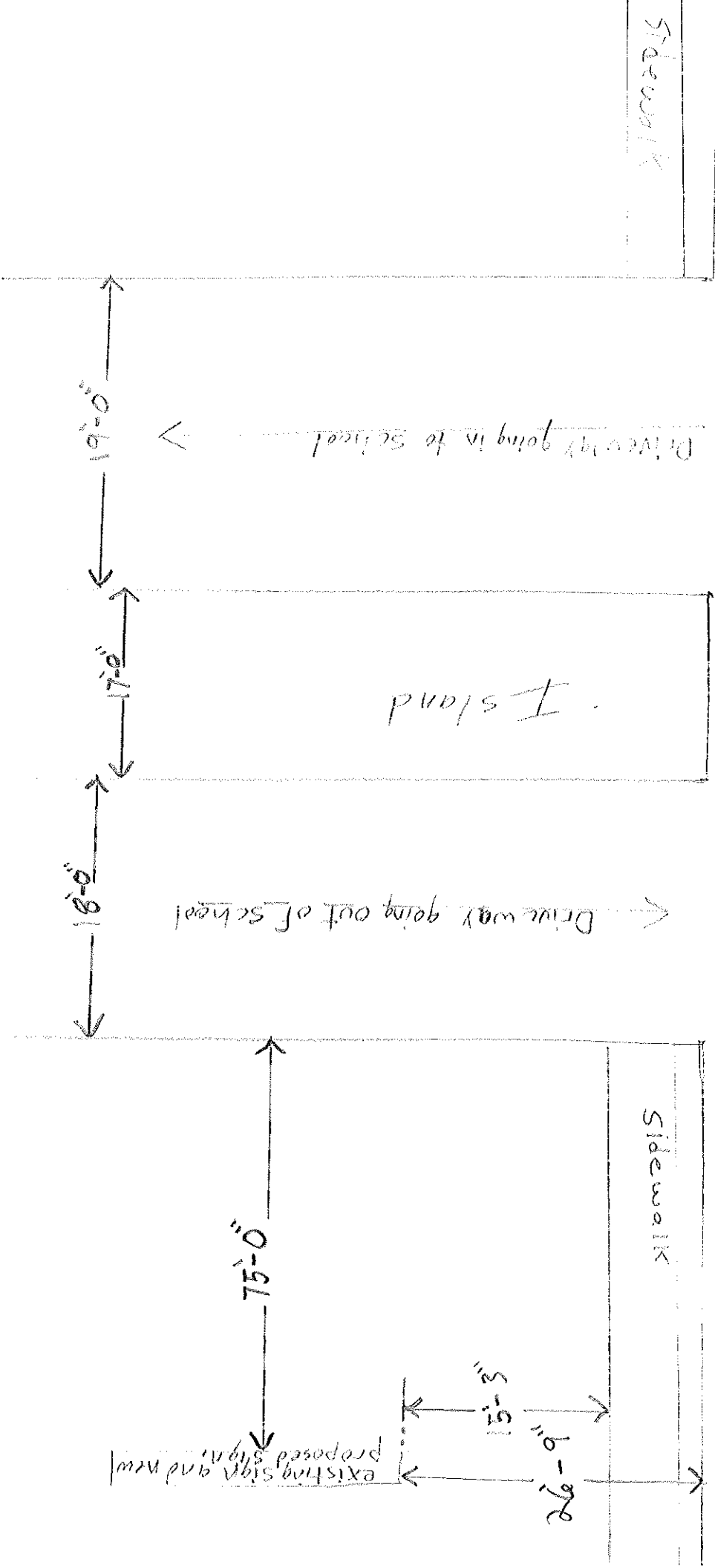
SIGNATURE OF APPLICANT: D. Bauley Director DATE: 3-28-05

**** FOR OFFICE USE ONLY ****

486' linear frontage shown on Assessor's maps
max sq. footage = 50^{sq} ft — proposing 32^{sq} ft
max height = 8' — 7' is being shown
min setback = 5' — 5' + is being shown

Allen Ave.

5' min to
Property line





Sign Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of construction: <u>196 Allen Ave P416 Me</u>		Zone: <u>R3</u>
Total square footage of proposed structure: <u>6959 FT</u>	Square footage of lot: <u>40 Acres</u>	Lot frontage: _____ Tenant frontage: _____
Tax Assessor's Chart, Block & Lot Chart# _____ Block# _____ Lot# _____	Owner: <u>City of Portland</u>	Telephone: _____
Lessee/buyer's name (If applicable) _____	Current use: <u>Sign</u>	Total s.f. of signage <u>32</u> \$1.00 per s.f. \$ <u>32</u> , plus \$30.00 base fee Fee: \$ <u>62</u>
Applicant name, address & telephone: _____	Proposed use: <u>Sign</u>	Awning-without signage: \$30.00 for first \$1,000 plus \$7.00 each addict. \$1,000 Fee: \$ _____
Freestanding sign? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dimensions <u>8' wide</u>	Height <u>4'-0"</u>
More than one sign? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Dimensions _____	Height _____
Sign Attached to Building? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Dimensions _____	Height _____
Awning <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is awning backlit? <input type="checkbox"/> Yes <input type="checkbox"/> No	Height off sidewalk? _____
Awning Height: _____ Length: _____ Depth: _____	Is there any message, trademark or symbol on it? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, total s.f. of panels/graphics: _____	
Please describe: <u>The sign will have 6" changeable letters.</u>		
List ALL existing signage and their dimensions: <u>None</u>		
Contractor's name, address & telephone: <u>Portland Arts and Technical High School 874-8165</u>		
Who should we contact when the permit is ready: <u>Matt Wentworth 874-8165</u>		
Mailing address: <u>196 Allen Ave. P416 Me 04103-3799</u> Phone: <u>874-8165</u>		

Once your permit is approved, we will notify you to come in and pick up your permit and review the requirements with our plan reviewer. Beginning work prior to receiving your permit will result in a violation fee of \$50.00.

Please submit all of the information outlined in the Signage Application Checklist including a building sketch showing exactly where existing is and proposed signage will be located. Please include sketches/pictures of proposed signage. Failure to do so will result in the automatic denial of your permit. At the discretion of the Planning and Development Department, additional information may be required prior to permit approval. For further information stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>R. Bauby, Director</u>	Date: <u>3-28-05</u>
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This is not a Permit; you may not commence any work until the Permit is issued.

CHECKLIST FOR SIGN/AWNING APPLICATION

Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:

N/A

Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.

N/A

Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.

✓

A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. Indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building facade dimensions for any signage attached to a building.

✓

A sketch or photo of any proposed sign(s) indicating *content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.*

N/A

Certificate of Flammability required for awning or canopy at time of application.

TBP

UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.

✓

Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:
\$30.00 plus \$2.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:
\$30.00 for the first \$1,000.00, plus \$9.00 for each additional \$1,000.00.**

Base Application Fee for any Historic District signage is \$65.00 instead of \$30.00