



# Titcomb Associates

Land Surveying  
 Land Planning  
 133 Gray Road  
 Falmouth, Maine 04105-2029  
 (207) 797-9199  
 Fax (207) 878-3142  
 Bath (207) 442-7799  
 New Gloucester (207) 926-4699

July 12, 2004

Tammy Munson  
 Code Enforcement Officer  
 City of Portland  
 389 Congress Street  
 Portland, ME 04101

VIA FAX: (207) 874-8716

re: Lots 5 & 6, Carriage Lane, Portland

Dear Ms. Munson:

This letter will confirm that Titcomb Associates has staked the locations for the buildings on Lots 5 & 6, Carriage Lane, in accordance with the locations shown on the development plans prepared by Gorrill-Palmer Consulting Engineers.

The building locations are in compliance with the City of Portland Setback Requirements. The building locations are based on established property pins.

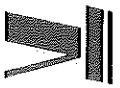
Please call if you have any further questions.

Sincerely,

William J. Acheson, PLS

cc: Dwight Brackett

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August 25, 2004

Tammy Munson  
Code Enforcement Officer  
City of Portland  
389 Congress Street  
Portland, ME 04101

VIA FAX: (207) 874-8716

re: Lot 8, Carriage Lane, Portland

Dear Ms. Munson:

This letter will confirm that Titcomb Associates has staked the location for the building on Lot 8, Carriage Lane, in accordance with the location shown on the development plans prepared by Gorrill-Palmer Consulting Engineers.

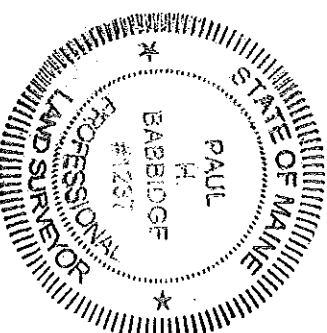
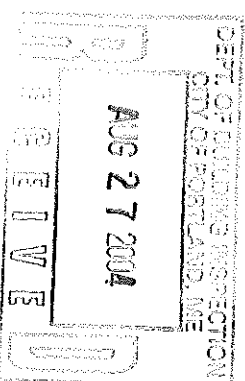
The building location is in compliance with the City of Portland Setback Requirements. The building location is based on established property pins.

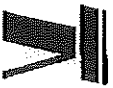
Please call if you have any further questions.

Sincerely,

Paul H. Babbidge, PLS  
Titcomb Associates

cc: Dwight Brackett





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Portland, ME 04101

VIA FAX: (207) 874-8716

re: Lot 8, Carriage Lane, Portland

Dear Ms. Munson:

This letter will confirm that Titcomb Associates has staked the location for the building on Lot 8, Carriage Lane, in accordance with the location shown on the development plans prepared by Gortli-Palmer Consulting Engineers.

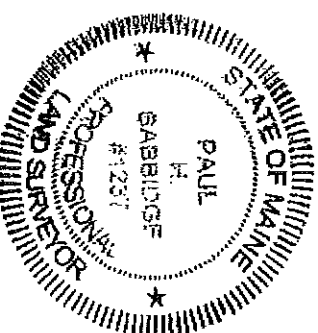
The building location is in compliance with the City of Portland Setback Requirements. The building location is based on established property pins.

Please call if you have any further questions.

Sincerely,

Paul H. Babbidge, PLS  
Titcomb Associates

cc: Dwight Brackett



# BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

Pre-construction Meeting: Must be scheduled with your inspection team upon receipt of this permit. Jay Reynolds, Development Review Coordinator at 874-8632 must also be contacted at this time, before any site work begins on any project other than single family additions or alterations.

Footing/Building Location Inspection: Prior to pouring concrete

~~N/A~~ Re-Bar Schedule Inspection: Prior to pouring concrete

Foundation Inspection: Prior to placing ANY backfill

Framing/Rough Plumbing/Electrical: Prior to any insulating or drywalling

Final/Certificate of Occupancy: Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

**CERTIFICATE OF OCCUPANCIES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED**

Signature of Applicant/Designee

Date

Signature of Inspections Official

Date

CBL: 341-6-25428

Building Permit #: 04-666

04-667