

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No:	09-0789	Issue Date:	7/30/09	CBL:	037 H013001
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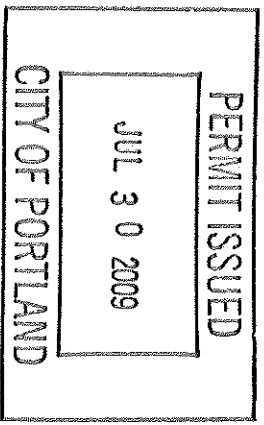
Location of Construction:	504 CONGRESS ST	Owner Name:	KAPLAN 504 LLC	Owner Address:	49 OCEAN AVE	Phone:	914-261-4440
Business Name:		Contractor Name:	Project Resources, Inc. / Dale Akele	Contractor Address:	PO Box 661 Yarmouth	Phone:	2078311180
Lessee/Buyer's Name:		Phone:		Permit Type:	Amendment to Commercial	Zone:	

Past Use:	Restaurant/bar	Proposed Use:	Restaurant/bar - Amendment to 09-0658, various alteration to the original plans. No change in cost of work.	Permit Fee:	\$30.00	Cost of Work:	\$0.00	CEO District:	1
Proposed Project Description:	Amendment to 09-0658, various alteration to the original plans. No change in cost of work.			FIRE DEPT:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	INSPECTION:	A-2 Type: 1/B	
				Signature:	<i>KG</i>	Signature:	<i>IRB 6-2003</i>		
				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)					
				Action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions	<input type="checkbox"/> Denied		
				Signature:		Date:			

Permit Taken By:	lmd	Date Applied For:	07/29/2009	<b>Zoning Approval</b>			
1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.				Special Zone or Reviews	Zoning Appeal	Historic Preservation	

- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.

<input type="checkbox"/> Shoreland	<input type="checkbox"/> Variance	<input type="checkbox"/> Not in District or Landmark
<input type="checkbox"/> Wetland	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Does Not Require Review
<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Requires Review
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Interpretation	<input checked="" type="checkbox"/> Approved
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Approved	<input checked="" type="checkbox"/> Approved w/Conditions
Major <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Date: 7/30/09	Date:	Date: 7/30/09



**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK TITLE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

## CITY OF PORTLAND

### BUILDING INSPECTION

# PERMIT

Permit Number: 090789

Please Read Application And Notes, if Any, Attached

This is to certify that KAPLAN 504 LLC / Project Resources, Inc. / Steve Keley has permission to Amendment to 09-0658, various alterations to the original plans for change in cost of work 09-0658-057-H013001 AT 504 CONGRESS ST

provided that the person or persons, firm or corporation accepting this permit shall comply with all the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection and give and written permission prior to this building or performing work or other services issued. If **NOTICE IS REQUIRED**

**PERMIT ISSUED**

**OTHER REQUIRED APPROVALS**

Fire Dept. \_\_\_\_\_  
Health Dept. JUL 30 2009  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_

Department of **CITY OF PORTLAND**

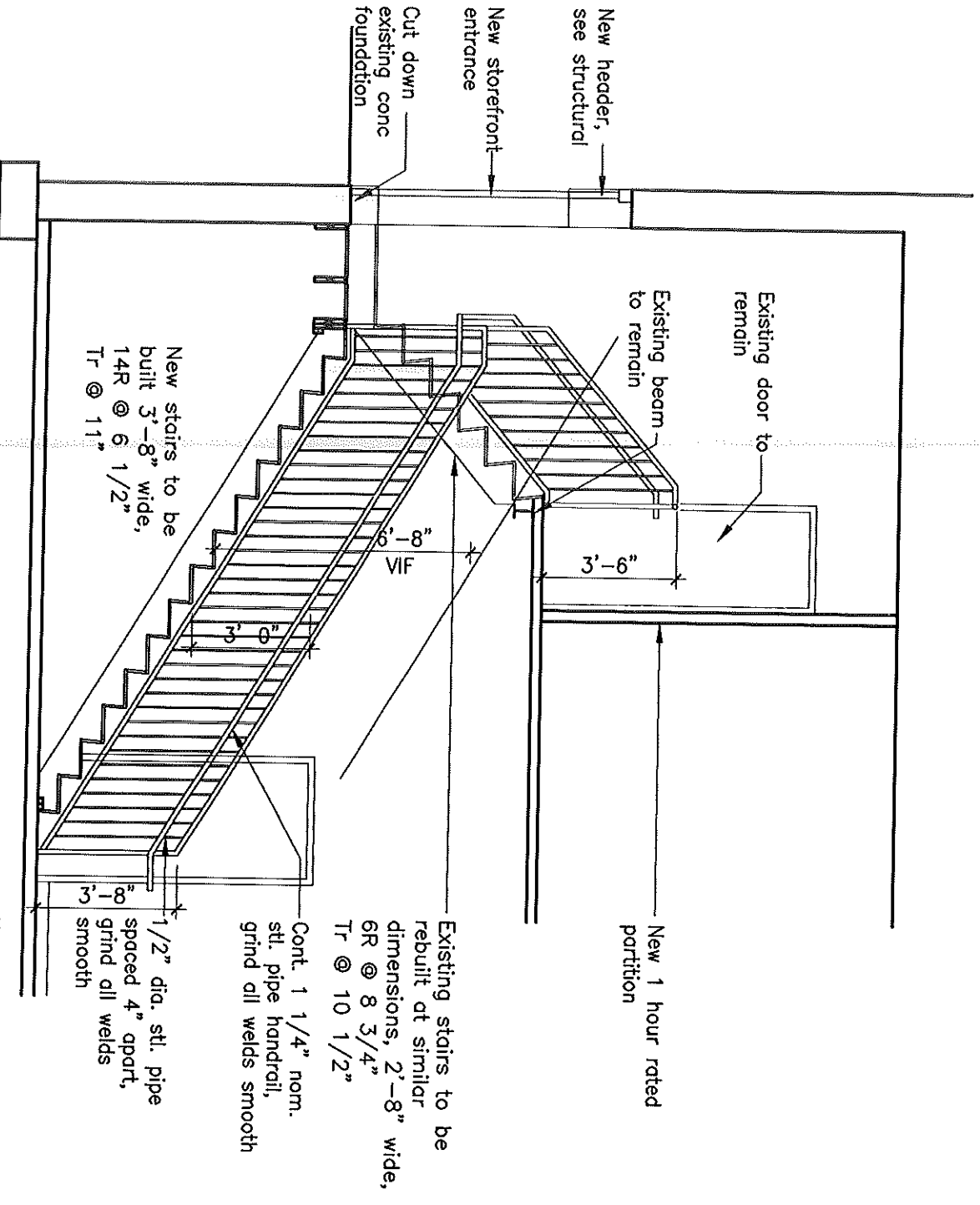
**PENALTY FOR REMOVING THIS CARD**

ce  
d-

10-9-09

*Insured -  
Will Pink use  
Fisher*

*Truck Rental  
w/line*



**11** Stair #2 Section  
Scale: 1/4" = 1'-0"

Note: Rubber treads/risers/landing on wood stairs

**DayMatero studio**  
 Architecture • Lighting Design  
 100 Front Street  
 10th Floor  
 Bath, Maine US 04530  
 207.371.1819  
 info@daymatero.com

Stair No. 2 Revision  
 Scale: 1/4" = 1'-0"  
 Date: 07.30.09

Binga's Wingas at the Stadium  
 77 Free Street, Portland, Maine

**ASK.9**

# PLUMBING APPLICATION

Department of Health and Human Services  
Division of Environmental Health

## PROPERTY ADDRESS

Town or Planitation: PORTLAND  
 Street: 504 CONCRETS ST  
 Subdivision Lot #: PROPERTY OWNERS NAME  
KARLAN SGA LLC/DAVE PELLEY - PROJECT RESIDENT  
 LAST: BINGMAN'S WINDFALLS  
 Applicant Name: Southern Waste Removal & REPAIRING INC.  
 Mailing Address: of Owner/Applicant (if Different): 160 PERSIMMON ST PORTLAND, ME 04103

PORTLAND

PERMIT # 10995 TOWN COPY

Date Permit Issued: 7/20/09

\$ 1219.25  If Double Fee  
 FEE Charged  
 L.P.I. # 1067

Local Plumbing Inspector Signature

Sgt. Hunt

## Owner/Applicant Statement

## Caution: Inspection Required

I certify that the information submitted is correct to the best of my knowledge and understand that any falsification is reason for the Local Plumbing Inspectors to deny a Permit.

I have inspected the installation authorized above and found it to be in compliance with the Maine Plumbing Rules.

Signature of Owner/Applicant

Date

Local Plumbing Inspector Signature

Date Approved

## PERMIT INFORMATION

This Application is for  
 1.  RELOCATED PLUMBING  
 2.  RELOCATED PLUMBING

Type of Structure To Be Served:  
 1.  SINGLE FAMILY DWELLING  
 2.  MODULAR OR MOBILE HOME  
 3.  MULTIPLE FAMILY DWELLING  
 4.  OTHER - SPECIFY Commercial

Plumbing To Be Installed By:  
 1.  MASTER PLUMBER  
 2.  OIL BURNERMAN  
 3.  MFGD. HOUSING DEALER/MECHANIC  
 4.  PUBLIC UTILITY EMPLOYEE  
 5.  PROPERTY OWNER  
 LICENSE # 02288

Hook-Up & Piping Relocation Maximum of 1 Hook-Up	Number	Column 2 Type of Fixture		Number	Column 1 Type of Fixture	
		Hosebib / Silcock	Floor Drain		Bathub (and Shower)	Shower (Separate)
<b>H</b> HOOK-UP: to public sewer in those cases where the connection is not regulated and inspected by the local Sanitary District.	0	7	Floor Drain			
	0	2	Urinal	1	3	Sink
<b>C</b> HOOK-UP: to an existing subsurface wastewater disposal system.	0	1	Sinking Fountain <u>Jaw Sink</u>	0	6	Wash Basin
	0	4	Indirect Waste	0	6	Water Closet (Toilet)
<b>P</b> PIPING RELOCATION: of sanitary lines, drains, and piping without new fixtures.			Water Treatment Softener, Filter, etc.			Clothes Washer
	0	2	Grease / Oil Separator	0	3	Dish Washer
<b>R</b> OR TRANSFER FEE (\$5.00)			Roof Drain			Garbage Disposal
			Bidet			Laundry Tub
<b>O</b> OR TRANSFER FEE (\$5.00)	0	2	Other: <u>ICE SINKS</u>			Water Heater
			Fixtures (Subtotal) Column 2			Fixtures (Subtotal) Column 1

SEE PERMIT FEE SCHEDULE FOR CALCULATING FEE

292.00

<b>Total Fixtures</b>	
Fixture Fee	
Transfer Fee	
Hook-Up & Relocation Fee	
<b>Permit Fee (Total)</b>	

# ELECTRICAL PERMIT

## City of Portland, Me.



To the Chief Electrical Inspector, Portland Maine:  
 The undersigned hereby applies for a permit to make electrical installations  
 in accordance with the laws of Maine, the City of Portland Electrical Ordinance,  
 National Electrical Code and the following specifications:

Date 7/26/09  
 Permit # 8009.4426  
 CBL# 0324-013

LOCATION: 504 Congress St METER MAKE & # \_\_\_\_\_  
 CMP ACCOUNT # \_\_\_\_\_ OWNER \_\_\_\_\_  
 TENANT Binges Winges PHONE # \_\_\_\_\_

								TOTAL EACH FEE	
OUTLETS	60	Receptacles	20	Switches		Smoke Detector	\$0	20	16.00
<del>FIXTURES</del>	90	Incandescent	30	Fluorescent		Strips	120	20	2400
<del>SERVICES</del>		Overhead		Underground		TTL AMPS	<800	15.00	
		Overhead		Underground			>800	25.00	
		Temporary Service		Underground		TTL AMPS		25.00	
METERS		(number of)						25.00	
MOTORS		(number of)						1.00	
RESID/COM		Electric units				Exterior		2.00	
HEATING		oil/gas units		Interior		Wall Ovens		1.00	
APPLIANCES		Ranges		Cook Tops		Fans		2.00	
		Insta-Hot		Water heaters		Dishwasher		2.00	
		Dryers		Disposals		Washing Machine		2.00	
		Compactors		Spa				2.00	
		Others (denote)						3.00	
1		Air Cond/win				Pools		10.00	10.00
2		Air Cond/cent		EMS		Thermostat		5.00	
		HVAC						10.00	
		Signs						5.00	
		Alarms/res						10.00	
		Alarms/com						5.00	
		Heavy Duty(GRKT)						15.00	15.00
		Circus/Carnv						2.00	
		Alterations						25.00	
		Fire Repairs						5.00	
		E Lights						15.00	
		E Generators						1.00	
								20.00	
PANELS		Service		Remote				4.00	
TRANSFORMER		0-25 Kva				Main		5.00	400
		25-200 Kva						8.00	
		Over 200 Kva						10.00	
		MINIMUM FEE/COMMERCIAL 55.00				TOTAL AMOUNT DUE			69.00
						MINIMUM FEE	45.00		

CONTRACTORS NAME BLL Muliken INC. MASTER LIC. # MC 60016837  
 ADDRESS 175 Audubson St Portland ME 04101 LIMITED LIC. # \_\_\_\_\_  
 TELEPHONE 207-879-1877

SIGNATURE OF CONTRACTOR Brian H. Muliken

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No:	09-0789	Date Applied For:	07/29/2009	CBL:	037 H013001
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Location of Construction:	504 CONGRESS ST	Owner Name:	KAPLAN 504 LLC	Owner Address:	49 OCEAN AVE	Phone:	914-261-4440
Business Name:		Contractor Name:	Project Resources, Inc. / Dale Akele	Contractor Address:	PO Box 661 Yarmouth	Phone	(207) 831-1180
Lessee/Buyer's Name		Phone:		Permit Type:	Amendment to Commercial		

Proposed Use: Restaurant/bar - Amendment to 09-0658 , various alteration to the original plans. No change in cost of work.

Proposed Project Description: Amendment to 09-0658 , various alteration to the original plans. No change in cost of work.

Dept: Zoning Status: Approved with Conditions Reviewer: Chris Hanson Approval Date: 07/29/2009

Note:

Ok to Issue:

- 1) ANY exterior work requires a separate review and approval thru Historic Preservation. This property is located within an Historic District.
- 2) Separate permits shall be required for any new signage.

Dept: Building Status: Approved with Conditions Reviewer: Chris Hanson Approval Date: 07/29/2009

Note:

Ok to Issue:

- 1) Equipment must be installed in compliance per the manufacturer's specifications
- 2) All penetrations through rated assemblies must be protected by an approved firestop system installed in accordance with ASTM 814 or UL 1479, per IBC 2003 Section 712.
- 3) Guards must be 42 inches in height with openings less than 4 inches. Graspable rails must be installed on both sides of the stair guard at 3'4" to 3'8". Stair treads shall not be less than 11". Stair risers shall not be more than 7".
- 4) This permit is approved under IBC Sec. 3403.4, Existing Structures, which allows the alteration or replacement of existing stairs to not meet new construction dimensions when the space is restricted. Guardrails and handrails must comply with new codes to the fullest extent possible
- 5) The tables and chairs must not block any means of egress of any building, even during storage.
- 6) Separate permits are required for any electrical, plumbing, sprinkler, fire alarm or HVAC or exhaust systems. Separate plans may need to be submitted for approval as a part of this process.
- 7) Separate Permits shall be required for any new signage.
- 8) ANY exterior work requires separate review and approval thru Historic Preservation
- 9) Encroachments into public ways must be 8' above grade as per section 3202 of IBC 2003.



If you or the property owner owns real estate or personal property, taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

# AMENDMENT TO General Building Permit Application

CG 0657

Location/Address of Construction: <u>77 Free St. Portland, ME</u>		Square Footage of Lot <u>341 acres / 14,853 sf.</u>	
Total Square Footage of Proposed Structure/Area <u>13,350 sf.</u>		Tax Assessor's Chart, Block & Lot Chart# <u>037 H 913</u> Block# <u>        </u> Lot# <u>        </u>	
Applicant *must be owner, Lessee or Buyer Name <u>Bw Stadium, LLC</u> Address <u>PO Box 10417</u> City, State & Zip <u>Portland, ME 04104</u>		Telephone: <u>Alec Altman</u> <u>914-261-4440</u>	
Owner (if different from Applicant) Name <u>Kaplan S04 LLC</u> Address <u>49 Ocean Ave.</u> City, State & Zip <u>Portland, ME 04103</u>		Cost Of Work: \$ <u>250,000</u> C of O Fee: \$ <u>30</u> Total Fee: \$ <u>30</u>	
Current legal use (i.e. single family) <u>Assembly A-2</u> If vacant, what was the previous use? <u>Restaurant</u> Proposed Specific use: <u>        </u> Is property part of a subdivision? <u>        </u> If yes, please name <u>        </u> Project description: <u>        </u>			
Contractor's name: <u>Owners Representative - Project Resources</u> Address: <u>PO Box 661 253 Main St.</u> City, State & Zip <u>Yarmouth, ME 04946</u> Who should we contact when the permit is ready: <u>Dale Aklely</u> Telephone: <u>        </u> Mailing address: <u>Same</u> Telephone: <u>207-831-1180</u>			

**Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [Signature] Date: 7/22/09

This is not a permit; you may not commence ANY work until the permit is issued



# Certificate of Design Application

From Designer:

Day Meyers Studio

Date:

July 22, 2009

Job Name:

Biggs Wings of the Stadium

Address of Construction:

77 Free St.

2003 International Building Code  
Construction project was designed to the building code criteria listed below:

Building Code & Year IBC - 2003 Use Group Classification (s) Assembly A-2  
Type of Construction II B

Will the Structure have a Fire suppression system in Accordance with Section 903.3.1 of the 2003 IRC Yes - Existing  
Is the Structure mixed use? Yes If yes, separated or non separated or non separated (section 302.3) 1 Hr. Separation  
Supervisory alarm System? Yes Geotechnical/Soils report required? (See Section 1802.2) No

Structural Design Calculations Refer to Structural Drawings  
Submitted for all structural members (106.1 - 106.11) Live load reduction

Design Loads on Construction Documents (1603)  
Uniformly distributed floor live loads (1603.1.1, 1807)  
Floor Area Use Loads Shown

Roof live loads (1603.1.2, 1607.11)

Roof snow loads (1603.7.3, 1608)

Ground snow load,  $P_g$  (1608.2)

If  $P_g > 10$  psf, flat-roof snow load  $p_f$

If  $P_g > 10$  psf, snow exposure factor,  $C_e$

If  $P_g > 10$  psf, snow load importance factor,  $I_s$

Roof thermal factor,  $C_t$  (1608.4)

Sloped roof snowload,  $p_r$  (1608.4)

Seismic design category (1616.5)

Basic seismic force resisting system (1617.6.2)

Response modification coefficient,  $R_d$  and deflection amplification factor,  $C_d$  (1617.6.2)

Analysis procedure (1616.6, 1617.5)

Design base shear (1617.4, 1617.5.1)

Flood loads (1803.1.6, 1612)

Flood Hazard area (1612.3)

Elevation of structure

Other loads

Concentrated loads (1607.4)

Partition loads (1607.5)

Misc. loads (Table 1607.8, 1607.6.1, 1607.7, 1607.12, 1607.13, 1610, 1611, 2404)

Wind loads (1603.1.4, 1609)

Design option utilized (1609.1.1, 1609.6)

Basic wind speed (1809.3)

Building category and wind importance Factor,  $I_w$  table 1604.5, 1609.5)

Wind exposure category (1609.4)

Internal pressure coefficient (ASCE 7)

Component and cladding pressures (1609.1.1, 1609.6.2.2)

Main force wind pressures (1603.1.1, 1609.6.2.1)

Earth design data (1603.1.5, 1614-1623)

Design option utilized (1614.1)

Seismic use group ("Category")

Spectral response coefficients,  $S_x$  &  $S_D$  (1615.1)

Site class (1615.1.5)



**From:** "David Matero" <david@daymatero.com>  
**To:** "Chris Hanson" <csh@portlandmaine.gov>  
**Date:** 7/22/2009 10:35:01 PM  
**Subject:** Bingas Stadium

Chris,

Attached is the building permit application amendment. Alec Altman will be dropping off the check Thursday morning. The drawings will be delivered to you by Xpress Copy.

Please call with questions.

David

David S. Matero, AIA, LEED AP  
DayMatero studio  
100 Front Street  
Top Floor  
Bath, ME 04530

<mailto:david@daymatero.com> david@daymatero.com  
<<http://www.daymatero.com/>> <http://www.daymatero.com/>  
207.671.6820

DayMatero studio



100 Front Street  
Top Floor  
Bath, Maine US 04530  
207.671.6819  
daymatero.com

July 22, 2009

Mr. Chris Hanson  
Code Enforcement Officer  
City of Portland, Maine  
389 Congress Street  
Portland, ME 04101

**Re: Bingas Wings at the Stadium – 77 Free Street  
Amendment to General Building Permit Application**

Dear Chris,

Please find the enclosed amendment to the Building Permit for the Bingas Wings at the Stadium interior fit-out and minor exterior work at 77 Free Street in Portland.

The drawings included in this amendment are as follows:

- R.4 Outline Specifications
- A1.1 Proposed First Floor Plan
- A1.2 Proposed Basement Plan
- A2.1 Building Elevations and Details
- A7.1 Lighting and Reflected Ceiling Plan
- A7.2 Lighting Equipment
- A9.1 Door Schedule and Details
- A9.2 Room Finish and Storefront Details
- A9.3 Details
- A9.4 Details
- S0 Structural Notes
- S1.1 First Floor Framing Plan
- S2.1 Details
- SK1 Canopy Structural Details

A r c h i t e c t u r e \* L i g h t i n g D e s i g n

Enclosed via separate cover is a check in the amount of \$30.

Thank you for your help in the review of this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'DM', is written over a horizontal dotted line.

David Matero, AIA, LEED AP  
207.671.6820

Cc: Alec Altman, Mike Harris, Dale Akely

**CITY OF PORTLAND, MAINE**  
**HISTORIC PRESERVATION BOARD**

John Turk, Chair  
Rick Romano, Vice Chair  
Otis Baron  
Scott Benson  
Jane DePrez  
Hannan  
I Oldham

July 10, 2008

Alec Altman  
Bingas Wingas LLC  
PO Box 10417  
Portland, Maine 04104

Re: Sign, Banner & Entrance Canopy Installation; 77

Dear Mr. Altman:

1. Dear to Mem: Rm -
  2. Raining ask #1 - AA. 9
  3. Sprinklers w/ether  
P.S - Booth -
  4. Roll down shutter
- 671-6828

On July 8, 2009, the City of Portland's Historic Preservation Board reviewed your request for the installation of banners, entrance canopy and LED sign panels at 77 Free Street. Following deliberations, the Board voted 7-0 to approve the proposed banner program and the entrance canopy (as amended), but did not support the proposed LED sign panels.

Approval was made subject to the following conditions:

- \* Canopy height to be reduced to 18" and the LED sign panels to be eliminated. The addition of signage on the side panels of the canopy is acceptable, provided it is coordinated with that proposed for the front panel. Internal illumination of the sign copy is also acceptable, provided final canopy design and associated signage is reviewed and approved by historic preservation staff.
- \* Proposed light levels at underside of canopy and at banners to be reviewed and approved by Planning staff.

*Note: Proposed fenestration changes associated with the rehabilitation project at 77 Free Street were reviewed and approved on June 17, 2009. All outstanding conditions associated with such approval have been satisfied.*

All improvements shall be carried out as shown on the plans and specifications submitted by project architect David Matero for the 7/08/09 public hearing and/or as described above. Changes to the approved plans and specifications and any additional work that may be undertaken must be reviewed and approved by this office prior to construction, alteration, or demolition. If, during the course of completing the approved work, conditions are encountered which prevent completing the approved work, or which require additional or alternative work, you must apply for and receive a Certificate of Appropriateness or Non-Applicability PRIOR to undertaking additional or alternative work.

This Certificate is granted upon condition that the work authorized herein is commenced within twelve (12) months after the date is issuance. If the work authorized by this Certificate is not commenced within twelve (12) months after the date of issuance or if such work is suspended in significant part for a period of one year after the time the work is commenced, such Certificate shall expire and be of no further effect; provided that, for cause, one or more extensions of time for periods not exceeding ninety (90) days each may be allowed in writing by the Department.

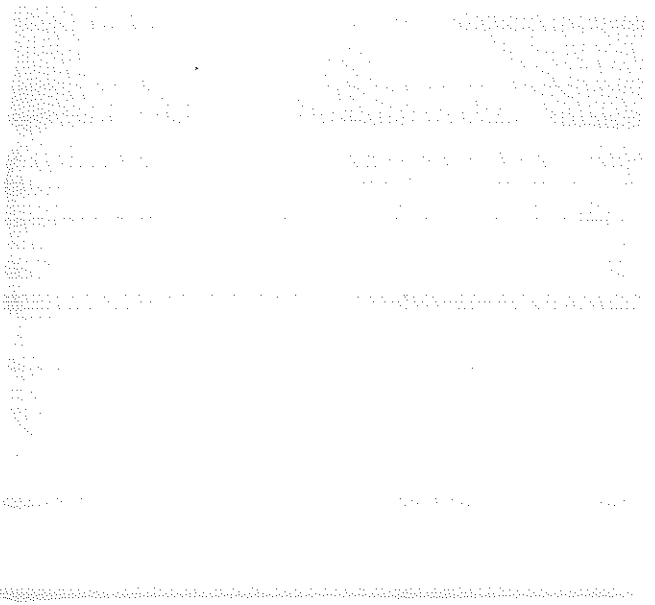
Note: Your project also requires a building permit. Please call Building Inspections (874-8703) if you have question about the permit requirements.

Sincerely,



Deborah Andrews  
Historic Preservation Program Manager

cc: David Matero, Day Matero Studio



DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND  
HISTORIC PRESERVATION  
CERTIFICATE OF APPROPRIATENESS

This is to certify that Alec Alhman  
has received approval for Exterior alterations & sign installation  
at 77 Pine Street

provided that the person or persons, firm or corporation accepting this Certificate shall comply with all other applicable provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in the Historic Preservation Office of the Planning Department. For more information on this project, call 874-8719.

Danwald Andrews  
Historic Preservation Manager

NOTE: THIS IS NOT A BUILDING PERMIT

**BUILDING PERMIT INSPECTION PROCEDURES**

**Please call 874-8703 or 874-8693 (ONLY)**

to schedule your inspections as agreed upon  
Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

Framing/Rough Plumbing/Electrical: Prior to Any Insulating or drywalling

Final/Certificate of Occupancy: Prior to any occupancy of the structure or use.  
NOTE: There is a \$75.00 fee per inspection at this point.


Final inspection of barriers or alarm systems

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

**CERTIFICATE OF OCCUPANCIES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.**

Signature of Applicant/Designee

  
Date 7-29-09

Signature of Inspections Official

Date \_\_\_\_\_