Tent/Canopy or Temporary Event Staging Permit Application

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Date: 06/26/13

Location/Address/Park of Installation: Ocean Gateway Terminal, Thames St, Portland, ME, Moodtide Park		
Date of Set up/Event Saturday, July 13th, 2013	Date of Breakdown/ End of Event Sunday July 14th, 2013	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Property Owner: City of Portland	Telephone:
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: Erik Boucher 141 School St, South Portland, ME 04106 cell: 207.210.8655 email: ebouche1@maine.rr.com	Fee: $30.00

1. Certificate of Flammability
2. Letter of approval from property owner.
3. Company name of installer (contact info).
4. Plot Plan showing the following:
   Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks & Recreation for maps of Portland's Parks @ 756-8275).
5. If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is $400,000.00

Who should we contact when permit is ready: _____
Address: Erik Boucher, 141 School St, South Portland, ME 04106 Telephone: 207-210-8655

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Erik Boucher	**Date:** 6-12-13

This is not a permit; you may not commence ANY work until the permit is issued.