Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on an within the City, payment arrangement MUST be made before permits are accepted.

Reviewed for Code Compliance Inspections Division Approved with Conditions

Date: 07/22/16

Location/Address: 12 Ocean Gateway Pier, Portland, Maine, 04101

Tax Assessor's Chart/Block/Lot (CBL)
Chart: Block: Lot:

OWNER Name/Address:
Name: City of Portland, Att: Jon Jennings, City Manager
Address: 389 Congress Street
Portland, Maine 04101

Telephone: 207-874-8689
E-Mail: jpj@portlandmaine.gov

LEASEE/BUYER Info (if Applicable)
Bay Ferries Limited
94 Water Street
Charlottetown, PE
Canada C1A7L3

CONTRACTOR
Name: Bailey Sign Incorporated
Address: 9 Thomas Dr., Col. Westbrook Executive Park, Westbrook, Maine 04092
Phone: 207-774-2843 E-Mail: bruceb@baileysign.com

Total S.F. signage $ 2,958.00
(Sq Ft = ___ x $2.00)
SF + $30 Fee: $ 30
Historic ($75): $ ____
Awning Fee: $ ____

Awning Fee = Cost of Work: $ ____ ($25/first $1000; $15 each additional $1000) TOTAL **FEE: $** 2,988.00

Who should we contact when the permit is ready: Name: Jenn Tomlinson Phone: 207-417-7050
Address 12 Ocean Gateway Pier, Portland, Maine, 04101 E-Mail: jtomlinson@nfl-bay.com

Tenant/allocated building space frontage (in feet): Length: ____ Height: ____
Lot frontage (in feet): ____ Single Tenant or Multi-Tenant Lot: ____

Current Specific Use: Office space/ticketing office
If vacant, what was prior use: ____
Proposed Use: ____

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES ___ NO X Dimensions proposed: ____ Height from grade: ____
BLDG Wall Sign (attached to bldg.)? YES X NO ___ Dimensions proposed: South/North walls – 42' x 14'6", East/West walls – 60' x 14'6"

Proposed Awning: YES ___ NO X If yes, is awning backlit? YES ___ NO ___
Height of awning ____ Length of awning ____ Depth of awning ____
Is there any communication, message, trademark or symbol on it? YES ___ NO ___
If yes, total square footage of panels with communication, message, trademark or symbol on it: ____ sf

Information on *existing and previously permitted* signage:
Freestanding (e.g. pole) sign? YES ___ NO X Dimensions existing: ____ X ____ Height from grade: ____
BLDG Wall Sign (attached to bldg.)? YES X NO ___ Dimensions existing: 1.5' X 6' approx.
Awning? YES ___ NO X total sq. ft. of panels with communication on it: ____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided.
Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: *Date:* July 20, 2016

Mark MacDonald, Chairman and Chief Executive Officer, Bay Ferries Limited

This is NOT a permit; you may not commence ANY work until the permit is issued