

## Sharon Roberts

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**From:** Andy Downs <[andy@portlandmaine.gov](mailto:andy@portlandmaine.gov)>  
**Sent:** Thursday, March 31, 2016 11:44 AM  
**To:** Ted Musgrave; Jeff Hodgdon  
**Cc:** Sharon Roberts; Rusty Groh; Business Licensing; Building Inspections  
**Subject:** Re: United Way Day of Caring - Preble Grass - May 19 - AP (draft)

We can supply the stage again this year. Jeff Hodgdon (copied here) will be the direct contact going forward.

All the best,  
Andy

On Wed, Mar 30, 2016 at 4:11 PM, Ted Musgrave <[tvm@portlandmaine.gov](mailto:tvm@portlandmaine.gov)> wrote:

hi sharon -

ive got you in the book.....

**RUSTY** - can you edit AP (attached) and email us back a copy...?

**ANDY** - can you review and advise for your staff setting up the stage again...?

On Wed, Mar 30, 2016 at 3:58 PM, Sharon Roberts <[sroberts@unitedwaygp.org](mailto:sroberts@unitedwaygp.org)> wrote:

Hi Ted,

Thank you for your speedy response. Karen sent me this application. I think it is the most current version. I confess I tweaked the spacing a little. Please let me know if it is not acceptable. The content is almost an exact copy of last year's application.

Thank you,

Sharon

**Sharon A. Roberts** | Receptionist

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