

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

BUILDING PERMIT

PERM. ISSUED

Permit Number: 100483

MAY 18, 2010

CITY OF PORTLAND

This is to certify that CITY OF PORTLAND / Scleroderma Foundation of Tom Curran
 has permission to Tents for Scleroderma Foundation walk - Setup & Breakdown 5/18/2010 (2' x 12' x 12' units)
 AT 1000 PREBLE ST CB# 443-A001001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lathed or otherwise red-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. [Signature]
 Health Dept. [Signature]
 Appeal Board _____
 Other _____
 Department Name _____

[Signature]
 Director, Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

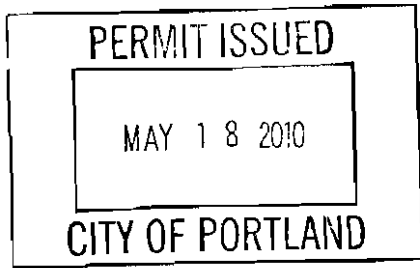
Permit No: 10-0483	Issue Date:	CBL: 443 A001001
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Location of Construction: 1000 PREBLE ST	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST	Phone:
Business Name:	Contractor Name: Scleroderma Foundation/ Tom Curra	Contractor Address: 462 Boston Street 1-1 Topsfield	Phone: 8885250658
Lessee/Buyer's Name	Phone:	Permit Type: Tents	Zone: ROS

Past Use: ROS Back Cove	Proposed Use: ROS Back Cove - Tents for Scleroderma Foundation walk - Set-up & Breakdown 5-15-2010 (2) 12' x 12' tents	Permit Fee: \$60.00	Cost of Work: \$60.00	CEO District: 1
Proposed Project Description: Tents for Scleroderma Foundation walk - Set-up & Breakdown 5-15-2010 (2) 12' x 12' tents		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied 5/10/2010 Signature: <i>[Signature]</i>	INSPECTION: Use Group: U Type: Tent Temp Structure Signature: <i>[Signature]</i>	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____		

Permit Taken By: Idobson	Date Applied For: 05/07/2010	Zoning Approval		
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<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p>Special Zone or Reviews</p> <p><input type="checkbox"/> Shoreland</p> <p><input type="checkbox"/> Wetland</p> <p><input type="checkbox"/> Flood Zone</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Site Plan</p> <p>Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/></p> <p>Date: <i>5/7/10</i></p>	<p>Zoning Appeal</p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Miscellaneous</p> <p><input type="checkbox"/> Conditional Use</p> <p><input type="checkbox"/> Interpretation</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Date: _____</p>	<p>Historic Preservation</p> <p><input type="checkbox"/> Not in District or Landmark</p> <p><input type="checkbox"/> Does Not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date: _____</p>
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

CITY OF PORTLAND, MAINE
Department of Building Inspections

Original Receipt

_____ 5.7 20 10 _____

Received from Schreiner

Location of Work Back Cove -

Cost of Construction \$ _____ Building Fee: _____

Permit Fee \$ _____ Site Fee: _____

Certificate of Occupancy Fee: _____

Total: 60

Building (I1) _____ Plumbing (I5) _____ Electrical (I2) _____ Site Plan (U2) _____

Other _____

CBL: 443-A1

Check #: 2579

Total Collected \$ 60

No work is to be started until permit issued.
Please keep original receipt for your records.

Taken by: F. J. [Signature]

WHITE - Applicant's Copy
YELLOW - Office Copy
PINK - Permit Copy



Tent/Canopy or Temporary Event Staging Permit Application

If you or the property owner owns real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address/Park of Installation: Back Cove Park, Preble Street Ext. Portland, ME		
Date of Set up/Event Saturday, 5-15-2010		Date of Breakdown/ End of Event 5-15-2010
Inaugural Portland Walk-A-Thon To Cure Scleroderma		<i>12 x 12 (x 2)</i>
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 443 A 1		Property Owner: Telephone:
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: Scleroderma Fnd., NE 462 Boston St., 1-1 Topsfield, MA 01983	Fee: \$30.00
<p>The permit fee and the following items must be completed and submitted along with this application in order to receive a permit.</p> <ol style="list-style-type: none"> 1. Certificate of Flammability 2. Letter of approval from property owner. If the City is owner, attach a completed copy of Application to Use City Parks & Public Space from Parks & Recreation (756-8275). 3. Company name of installer (contact info). 4. Plot Plan showing the following: Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks & Recreation for maps of Portland's Parks @ 756-8275). 5. If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00 <p>Who should we contact when permit is ready: <u>Tom Curran, Executive Director, SFNE</u> Address: <u>462 Boston St., 1-1, Topsfield</u> Telephone: <u>888-525-0658</u> MA 01983 Toll-Free</p>		
Please submit all of the information outlined in the Tent/Canopy and Event Staging Permit Application as one package. Failure to do so will result in the automatic denial of your permit.		

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <i>Tom Curran</i>	Date: RECEIVED
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This is not a permit; you may not commence ANY work until the permit is issued.

MAY -7 2010

Dept. of Building Inspections
City of Portland Maine



May 6, 2010

Planning and Urban Development Department
389 Congress Street, Room 308
Portland, ME 04101

Dear Madam/Sir:

Attached is the application from the Scleroderma Foundation New England to erect two, 12-foot by 12-foot canopies at Back Cove Park, Preble Street Extension, Portland, on Saturday, May 15, for the one-day Inaugural Portland Walk-A-Thon To Cure Scleroderma.

I have also attached:

1. A copy of the Certificate of Flammability from inside the canopies.
2. The Public Park & Space Permit from by the City of Portland's Recreation and Facilities Management Department.
3. The Parks & Recreation map of the Park indicating the locations of the canopies.
4. Copy of the Certificate of Insurance.

The two canopies will be set up by myself and volunteers.

If you have any questions or if I can provide additional information, please call me on our toll-free line at 888-525-0658.

Sincerely,

A handwritten signature in black ink that reads "Tom Curran".

Tom Curran
Executive Director

SUPPORT ★ EDUCATION ★ RESEARCH

A non-profit organization servicing the needs of persons with scleroderma and related diseases

E-Z UP® INSTANT SHELTER®

REGENCY®

MODEL

12' x 12'

World's Fastest Shelters



International E-Z UP, Inc.

(800) SHADE ME
www.ezup.com

U.S. and Foreign Patented, Other U.S. and Foreign Patents Pending

022A-08-R00



WARNING

KEEP ALL FLAME AND HEAT SOURCES AWAY FROM THIS TOP FABRIC

This top is made with flame resistant fabric which meets CPAI-84 specifications. It is not fire proof. The fabric will burn if left in continuous contact with any flame source.

The application of any foreign substance to the top fabric may render the flame resistant properties ineffective. **Important!** Carefully read and follow the instructions provided with this product.

100% Polyester • Made in China • www.ezupdirect.com

May be covered under one or more of the following patents: 4,607,654; 4,924,896; 5,244,001; 5,421,356; 5,485,863; 5,490,533; 5,511,572; 5,632,292; 5,632,293; 5,794,544; 5,797,432; 5,865,127; 5,921,260; 5,934,301; 6,041,800; 6,070,604; 6,076,312; 6,129,102; 6,230,729; 6,248,940; 6,431,193; 6,439,251; 6,601,599; 95-704390-94/2354; 91461; 132167; 95/0693; 95/6140; 95/6141; 8418789; 684,978; 2123096; 190486; 289754; 215344; 701077; 2128935; 2949648; 48648; DE 695 10 919 T2; W096/03561. International Design Registration No. DIL/009515. Brevets Design Registration No. 16959-04. Other US and foreign patents pending. © Copyright 2009 International E-Z UP, Inc. 1601 Iowa Ave., Riverside, CA 92507 USA (800) 457-4233, www.ezup.com. All rights reserved. Made in China.

022A-08-R00



CITY OF PORTLAND, RECREATION and FACILITIES MANAGEMENT
PUBLIC PARK & SPACE PERMIT (4 pages)
 134 Congress St. ~ Suite 2 ~Portland ~ ME ~ 04101
 207-756-8275 ~ Fax 207-756-8279
 tvn@portlandmaine.gov

**For uses of city property, there are typically: 1. fees charged for use of the area
 2. a security deposit required 3. insurance required
 (There may be fees due and applications required from other City Departments)**

TODAY'S DATE	4-30-2010	ORGANIZATION NAME	Scleroderma Foundation New England					
ORGANIZATION ADDRESS	462 Boston Street, Suite 1-1	CITY	Topsfield	STATE	MA	ZIP	01983	
CONTACT NAME(S)	Tom Curran (Thomas E. Curran)		TITLE	Executive Director				
HOME #	978-887-8684	W	888-525-0658	CELL	508-783-4464		FAX	978-887-0659
EMAIL	tcurran@sfnwengland.org		EMAIL					

PARK AREA OR PUBLIC SPACE REQUESTED	Preble Street Grass Area.... & Back Cove Pathway... Right side of parking lot				
EVENT DAY & DATE(S)	May 15, 2010 (Saturday)		RAIN DAY & DATE(S)	None	
EVENT START TIME (i.e. set-up start time)	10 A.M.	EVENT END TIME (i.e. when event cleanup is complete)	3 P.M.	ACTUAL START & END TIME OF EVENT	11 A.M. to 2 P.M. walkers should start on pathway at 11:30am

EVENT NAME	First Maine Walk-A-Thon To Cure Scleroderma	EXPECTED ATTENDANCE	100
DESCRIPTION OF EVENT: Please be specific regarding area of public space/park and describe Event in detail. It will be a casual walk on the pathway around the water. Some canopies setup on grass area. Tables & chairs. Refreshments served. Organizer may be partitioning off the right side of the parking lot.			
IS THERE A REGISTRATION FEE?	No		
IF YES, HOW MUCH?	FEE	\$	
	STUDENT FEE	\$	

WHAT WILL BE THE ANTICIPATED NEED FOR PARKING AND WHAT IS YOUR PARKING PLAN? *For this first walk, we hope to have a 100 people. Limited parking will be at Registration. Otherwise, people will need to arrange for their own parking.*

PLEASE CHECK OFF AND ANSWER:

PLEASE SEE ATTACHED FEE SCHEDULE / DEPT. INFORMATION IF YOU ANSWER YES

	X-YES	X-NO	X-NOT SURE
* Are you setting up a canopy(s) ? (canopy is 10x10 size) How many:	X-3		
* Do you wish to set up a tent(s)? (a canopy or tent larger than 10x10 needs to be approved)		X	
* Will you be setting up tables and/or chairs ? How many tables: 4 chairs: 12	X		
* Are other items or equipment being placed on City property ? (i.e. Moon Bounce, Dunk Tank, Radio Station Van, Helium Tank, etc.) Please List:		X	
* Will there be refreshments at the event? Do you wish to sell food? No (If so, you will need approval from Recreation) List food and drink: Food will be given away. A Temporary Food Service License (from the City Clerk's Office) is needed, even if food is given away (and even if it is pre-packaged). PLEASE give the Clerk's Office at least a 2-week notice.	X		
* Do you wish to sell non-food items (like T-shirts, crafts, cd's, etc.) ?		X	
* Are you setting up a PA (sound) system ? Are you planning on having Amplified Music ? If so, your event requires a concert license from the City Clerk's Office. (Just voice - i.e.			X

	... Conference, would not require the license because it is not music). For amplified music/speech, there are time restrictions for the Downtown Parks & Squares (music limited to 11:45am - 1:15pm, and 1 hour between 5pm - 8pm).			
*	Will your event require electricity? Electricity is available at some of the parks & squares (Deering Oaks Park, Monument Square, Congress Square, Tommy's Park, Post Office Park, Payson Park, Preble Street Grass Area, Eastern Prom, Fort Allen Park). Some of these electrical boxes need a key for access.			X
*	Are you planning on bringing a Grill for a Barbecue?		X	
*	Will the event require reserved parking spaces / parking meters? How many?		X	
*	Will your event need safety vests, signs, barricades and/or cones? Please list what you would like to borrow: Cones A few orange vests and cones may usually be borrowed from Recreation. Barricades and signs are borrowed from Public Services, Customer Service.	X		
*	Will your event require street closures? (Please be specific under "Description of Event")		X	
*	Will your event require Police assistance? An event such as a road race, march in the street, or parade would typically require police assistance.		X	
*	Will your event require Fire/EMS assistance?		X	
*	Will your event require porta-restroom rental(s) or need existing porta-restrooms cleaned? (Some of the parks already have porta-restrooms. Event participants may use these, but a \$25 fee is assessed for events where attendance is 150 or more.)	X		
*	Do you wish to have a banner over the street to advertise your event? (Banners hung over Congress St. or Baxter Blvd). Banner inquiries directed to Vicki Allen, Recreation.		X	

INSURANCE CERTIFICATE INFORMATION

*	Will your event require liability insurance? (For an event such as a walkathon, race, festival, press conference, concert, etc., the city requires insurance coverage - general liability. The City of Portland needs to be named as additional insured in regards to the event activities on that date). If your event has been approved for serving food, Product Liability is also required, in addition to General Liability.	X		
<ul style="list-style-type: none"> If you answered yes, please have "City of Portland, Maine" listed as additional insured on the certificate (minimum coverage: \$400,000) and have your insurance company fax a copy to Recreation: 207-756-8279 or e-mail to: tvm@portlandmaine.gov 				

RECREATION POLICIES

ELECTRICITY

All cords in the public way must be covered by rugs, mats or orange cones to avoid public hazard. If weather is inclement (drizzle, rain, snow, etc.) we require that you **not use** electricity.

BARBECUES - GAS GRILLS ONLY

Only GAS GRILLS are allowed in parks/public spaces - i.e. No Charcoal Grills. Barbecuing must first be approved by Recreation and is subject to weather conditions, and possible further review by the Fire Dept. Grills must be set up away from children's activities. You must bring a fire extinguisher with you to the grilling area.

PORTA-RESTROOMS / BATHROOM FACILITIES

Porta-Restrooms are required for large events and events where food is being served. Some of Portland's parks already have portable restrooms (*Preble Street Grass Area at the Preble Street Parking Lot - across from Hannefords, *Entrance to Dyer's Flat - beside Payson Park, *Deering Oaks Park - across from the Playground, *East End Beach). If over 150 people are expected to attend the event, a \$25 user fee is required (paid to Recreation). The restrooms are cleaned M, W, & F. If you would like to guarantee that they are cleaned just prior to your event, then you need to call the porta-restroom company (United Site Services, 800-442-1286 M-F) to request and pay for a cleaning.

TRASH

All groups must abide by our Carry In/ Carry Out Policy. Please bring extra trash bags and/or trash receptacles and remove all trash. You will need to haul all of your trash out of the park/public space or forfeit the security deposit(s). The area will be checked following your event and if the park is clean and conditions for use adhered to, your security deposit will be returned to you. Thank you in advance!

PARKING ON GRASS AREAS / SIDEWALKS / ILLEGALLY PARKED VEHICLES

Portland Recreation has a strict policy that prohibits vehicles from parking on grass areas/sidewalks/park streets. \$10 will be deducted from your security deposit for each vehicle parked on grass/sidewalk areas or vehicles parked illegally. Any tire ruts/damage to the grass areas would mean a forfeit of your security deposits.

TOBACCO FREE ZONES

By city ordinance, smoking is prohibited at and within 20 feet of the following outdoor recreation and event areas: downtown squares and plazas, trails, parks, playgrounds, beaches, and athletic facilities. Please make sure you pass this information along to participants / spectators at the event.

5/6/2010

NOTIFICATION

Please keep a copy of this permit on site at all times. City staff may require proof of permit.

REVOCABLE PERMIT

- ◆ The City reserves the unconditional right to control or cancel events to protect and/or prohibit damage to public property.
- ◆ The City reserves the unconditional right to revoke or revise an issued permit.

I HAVE READ AND UNDERSTAND ALL OF THE ABOVE POLICIES

TYPE INITIALS

TEC

DATE

2-9-2010

ASSUMPTION OF RISK & LIABILITY

Users of the area agree to accept the grounds in an "as is" condition and shall be responsible for all risk and liability in using the park/public space area for the said event. By returning this form, (should permission be granted to use city property), the above parties agree to indemnify and hold harmless the City of Portland, its employees and agents, from and against all claims arising out of activities during said event.

I have read the Assumption of Risk & Liability Agreement

TYPE INITIALS

TEC

DATE

FEBRUARY 9, 2010

CONDITIONS FOR USE

YOUR EVENT HAS BEEN REVIEWED BY PORTLAND RECREATION, AND HAS BEEN APPROVED, GIVEN CONDITIONS FOR USE BELOW (AND POLICIES ABOVE) ARE FOLLOWED.

RECREATION FEES – PARK SECURITY DEPOSIT / INSURANCE CERT.:

Thank you forwarding the permit fee (\$180) and park security deposit (\$100): paid via Credit Card. The security deposit for use of cones (if borrowed) will also fall under your credit card. If electricity is used, that \$5 per hour fee will also be charged to your credit card.

Other departments may require that fees for licenses, staff, etc. be paid.

Thank you for already forwarding the certificate of insurance.

USE OF PARK (and RIGHT SIDE OF PARKING LOT):

If we have rain, (and grass areas are wet and soggy), Recreation may require that you keep activities to the tarred areas of the parking lot. I will follow back up with you closer to your event, if that is the case.

You have permission to partition off the right side (south side near the soccer field) of the parking lot (just after the entrance into the lot), to reserve those 10 parking spots. You may do this with orange cones (borrowed from Recreation).

Please keep your setup to the grass area directly beside the parking lot (i.e. do not spread out to the soccer field and practice field area).

You have permission to set up canopies, and table & chairs in the grass area, and the portable PA system (if you are have one).

You also have permission to serve refreshments (pending the Clerk's Office issuing a Temp Food Service License).

It is advisable to have medical staff on site for a walkathon.

No vehicles are to drive or park on park grass or pathway areas.

ELCECTRICAL OUTLETS:

Electrical outlets (2 total: i.e. 2 radios can be plugged in) are located on the wooden post in the grass area. They will be turned on for your use, however, you must notify the Rec. Office that you need electricity (there is also a charge of \$5 per hour that needs to be paid). If the breaker goes, you will need to reset the center button on the outlet.

If it is rainy or drizzly out, we require that you not use electricity (unless all connections and equipment is under cover and stays dry), i.e. a canopy should be set up over the wooden post and outlets.

PARKING / ORANGE CONES:

Please reserve the parking area on the right side of the lot with orange cones (7 large cones set out the night before). You should set these out on Friday evening after vehicles have vacated the parking lot. Please tape a sign to these cones stating why the parking lot is partitioned off. Please call the Recreation Office, 756-8275, to make arrangements to pick these up. There is a \$10 per cone security deposit required.

CITY CLERK'S OFFICE REFRESHMENTS:

You have permission to serve refreshments: please procure a Temp. Food Service License from City Clerk's Office, Alexandra Murphy (874-8557).

INSPECTIONS DIVISION CANOPY / TEMP FOOD SERVICE LICENSE:

The 10x10' canopies require no tent permit. If it is windy out, please make sure that the legs are weighted down. Your Temp. Food Service License (for refreshments) will be issued to you by an Inspector once the food service area passes inspection. If you have questions about food service, please contact the Inspections Div.: 874-8693.

TRASH / SMOKING POLICIES:

Please see "Recreation Policies" section of permit.

POLICE ASSISTANCE:

There should be no need for Police assistance. Please call Police Dispatch, 874-8574 or 8575, the morning of your walk to remind them of your event.

PORTA-RESTROOMS:

There is 1 handicap accessible porta-restroom located at the Preble Street Lot and another regular unit at the dirt parking lot at the entrance to Dyers Flat, beside Payson Park. Your walkers can use these facilities. For cleaning of existing porta-restrooms, please see "Recreation Policies" section of permit.

NOTIFICATION:

Please post a sign on the morning of your walk (can be hammered into the grass area) along the Back Cove Pathway - at Preble Street Parking Lot area and also across from Payson Park. Don't forget to collect these signs after the event. Please make sure that the route is not marked in any permanent way. Do not nail signs to trees.

Please bring a copy of the permit with you to the event, in case you are questioned by the public or city staff. If there are members of the public in the grass area when you arrive to setup, please show them this permit to let them know you have reserved it for your event. If you need assistance, please call the Police Dept.: 874-8574 or 8575.

POSSIBLE CONFLICTS:

If weather is nice, there may be games taking place at the fields at Preble Street, and lots of walkers on the pathway. There is another organized walk taking place around the cove on May 15 (Cystic Fibrosis Walk). That walk starts over near Payson Park, and those walkers will be on the pathway from around 10am – Noon. So there may be a little overlap when your walkers get onto the pathway at 11:30am.

CREDIT CARD INFORMATION							
Visa or MasterCard Number				2508	Exp Date (Mon/Yr)	02	11
CREDIT CARD WILL ONLY BE CHARGED FOR SECURITY DEPOSIT(S) AS NEEDED							

TOTAL AMOUNT(S) DUE TO RECREATION (Please make all security deposit checks out separately)			
Permit Fee for use of area: \$40 first hr. plus \$35 each additional hr. (i.e. a 3 hour event totals \$110) If your event is rained out / cancelled, the bulk of the fee is returned (however \$40 is non-refundable) Number of Hours of Use: 5	\$ 180.00	Vest, Barricade, Cone Deposit: \$10 per/item Cone Deposit	\$? 70 due if cones borrowed
Electricity: \$5per/hr	\$?	Public Space / Park Security Deposit: \$100	\$ 100 on CCard
Key Deposit: \$50 per key	\$	Other (Porta-Restroom User Fee, etc.)	\$

FOR OFFICE USE ONLY							
DATE REC'D APPLICATION	2-11-2010	DATE REC'D INSURANCE	4-22-2010	PERMIT FEE AMT REC'D	\$ Credit card	SECURITY DEPOSIT	\$ Credit card
PAYMENT TYPE							
VISA	\$	MC	\$ 180	CK #		CK AMOUNT	\$
						CASH AMT	\$

Thomas Curran

From: Ted Musgrave [TVM@portlandmaine.gov]

Sent: Friday, April 30, 2010 4:04 PM

To: tcurran@sfnewengland.org

Cc: Alexandra Murphy; Anita LaChance; Carol Merritt; Charles Libby; Debbi Doucette; Edmund Aceto; Ethan Owens; Erin Clark; Fred LaMontagne; Gayle Guertin; James Vance; John Peverada; John Brady; Joe Dumais; Judith Rosen; Jeff Tarling; Karl Geib; Keith Gautreau; Lannie Dobson; Michael Bobinsky; Marc Spiller; Marge Schmuckal; Michael Sauschuck; Mike Murray; Mike Jones; Nicole Clegg; Maynard Sprague; Peter Wentworth; Robert Giampetruzzi; Steven Earley; Sally Deluca; Sonia Bean; Troy Bowden; Tom Civiello; Thomas Higgins; Tammy Munson; Terence Walsh; Timothy Dunton; Vicki Allen; Vernon Malloch ; William Preis

Subject: PERMIT - May 15 - Scleroderma Walkathon around Back Cove Pathway

hi tom -

pls REVIEW the attached permit for your walkathon... and follow back up with city staff for assistance.
thankx... and best wishes on a great walk..!!

5/6/2010

PREBLE STREET GRASS AREA

BACK COVE

PARK

Tent stakes must stay out of this area!

Entrance



Toilet

orange cones

Disturbance

ELEC.

12x12

12x12

Electrical Lines

WALKWAY

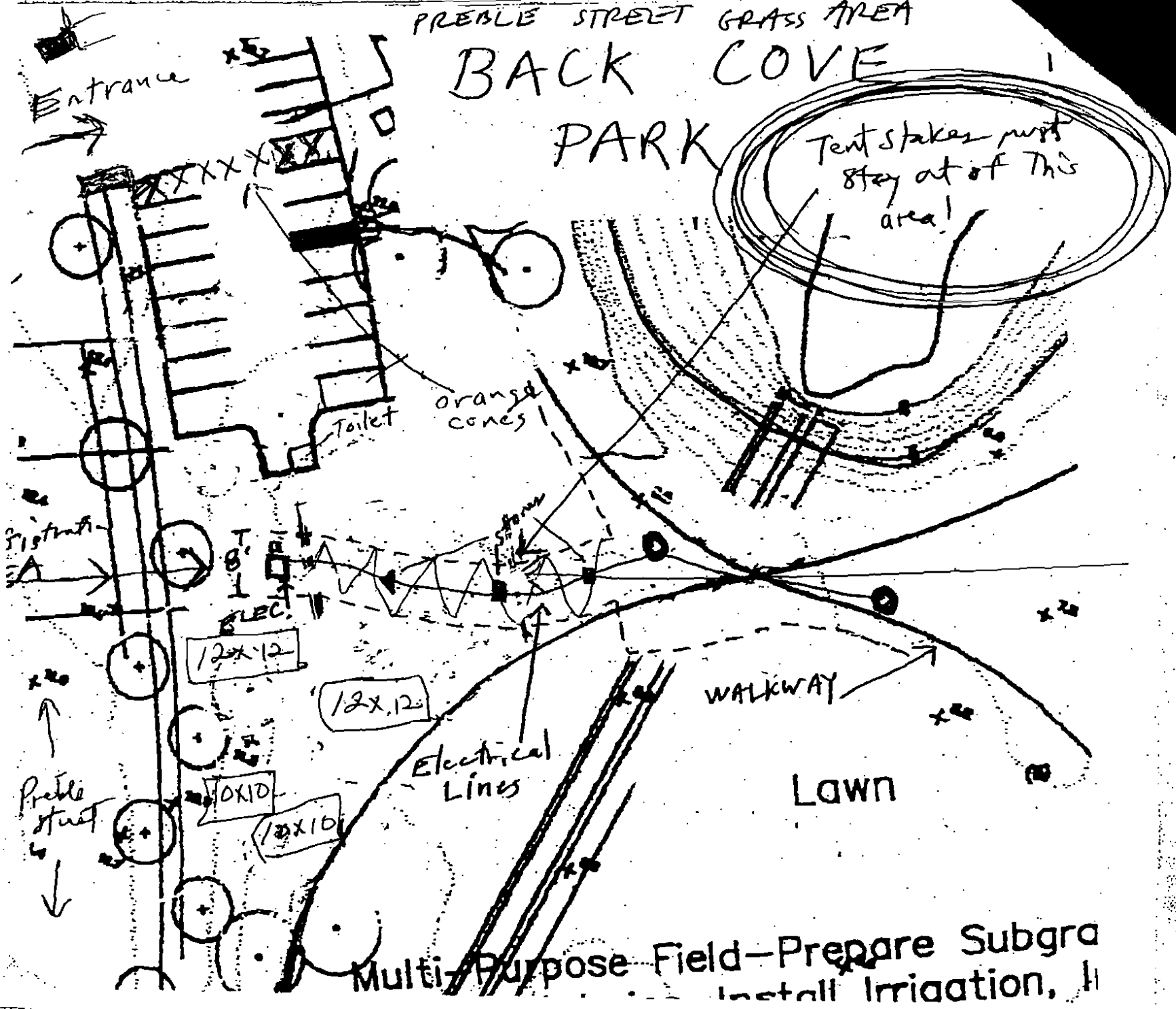
Lawn

Preble street

OXID

12x10

Multi-Purpose Field - Prepare Subgra
Install Irrigation, H



ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/22/2010

PRODUCER (770) 232-0202 FAX (770) 232-9202
 McCart Insurance Agency, Inc.
 2405 Satellite Blvd #200
 Duluth, GA 30096-5808
 Attn: Tina Gill

INSURED Scleroderma Foundation & Its Chapters
 300 Rosewood Dr.
 Suite 105
 Danvers, MA 01923

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: One Beacon Insurance Group	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR (ADD'L LTR INSR)	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	710-01-92-23-0002	05/14/2009	05/14/2010	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person)	\$ 10,000
					PERSONAL & ADV INJURY	\$ 1,000,000
					GENERAL AGGREGATE	\$ 2,000,000
					PRODUCTS - COMP/OP AGG	\$ 2,000,000
					GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	
	AUTOMOBILE LIABILITY					
	<input type="checkbox"/> ANY AUTO				COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per person)	\$
	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS				PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> NON-OWNED AUTOS					
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC AGG	\$
	EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$
	<input type="checkbox"/> DEDUCTIBLE					\$
	<input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				<input type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT	\$
	If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE	\$
	OTHER				E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Name of Event / Program: Inaugural Portland Walk-A-Thon To Cure Scleroderma
 Date of Event: May 15, 2010 (Updated COI will be issued prior to the event)
 Location of Event: Back Cove Park, Preble Street, Ext., Portland, ME
 Certificate Holder is additional insured as required by contract with respect to General Liability for the above referenced event.

CERTIFICATE HOLDER

City of Portland, Maine
 Recreation & Facilities Dept
 Mr. Ted Musgrave
 134 Congress St., Suite 2
 Portland, ME 04101

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
 Tina Gill/TINGIL *Tina L. Gill*