

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Permit Number: 061567

Please Read Application And Notes, If Any, Attached

This is to certify that CITY OF PORTLAND / AB / A Womens Resource Ctr
has permission to Tent set-up for 11-4-06 break down 11-4-06 AB Women's Resource Ctr
AT 1000 PREBLE ST 443 A00100

PERMIT ISSUED
OCT 31 2006
CITY OF PORTLAND

provided that the person or persons firm or person accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission procured before this building or part thereof is used or service closed-in. 4 HOUR NOTICE REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. Greg Cass
Health Dept. _____
Appeal Board _____
Other _____
Department Name

M. J. ...
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 06-1567	Issue Date: OCT 31 2006	CBL: 443 A001001
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Location of Construction: 1000 PREBLE ST	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST	Phone:
Business Name: 	Contractor Name: ABBA / A Womens Resource Ctr	Contractor Address: 470 Forest Avenue Suite 211 Portland	Phone: 2072535555
Lessee/Buyer's Name 	Phone: 	Permit Type: Tents	Zone: ROS

Past Use: Back Cove/ ROS	Proposed Use: Back Cove ROS - Tent set-up for 11-4-06 break down 11-4-06 ABBA Women's Resource Ctr.	Permit Fee: \$30.00	Cost of Work: \$30.00	CEO District: 1
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: B/A5 Type: TENT IBC 2003	

Proposed Project Description: Tent set-up for 11-4-06 break down 11-4-06 ABBA Women's Resource Ctr.	Signature: <i>Lesco Cross</i>	Signature: <i>10/27/06</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature: _____ Date: _____		

Permit Taken By: Idobson	Date Applied For: 10/26/2006	Zoning Approval	
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<ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. 	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>10/26/06</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: _____
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT ADDRESS DATE PHONE

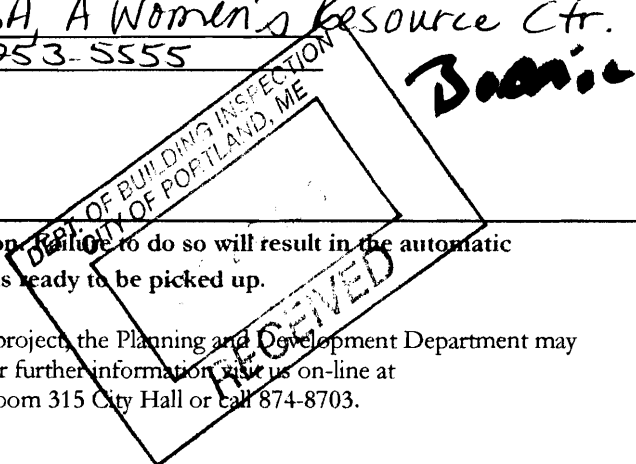
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE



Tent Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <i>Bach Cove Park - Preble Street Grass Area</i>		
Date of tent setup: <i>11-4-06</i>	Date of tent breakdown: <i>11-4-06</i>	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <i>443 A 1</i>	Property Owner: <i>City of Portland</i>	Telephone:
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <i>ABBA A Women's Resource Ctr. 470 Forest Ave, Ste 211 Portland ME 04101</i>	Fee: \$ 30.00
The following must be included as submissions: <i>207-253-5555</i> <ol style="list-style-type: none"> Certificate of Flammability Letter of approval from property owner. If the City is the owner, please contact Ted Musgrave at Parks and Recreation. Phone: (207)874-8793 Plot plan showing the following: <ol style="list-style-type: none"> property lines parking existing building locations tent locations, including dimensions of all tents, exits and entrances in tent. If the City is the property owner you will be required to obtain a Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00 <i>(on file with Ted Musgrave)</i> 		
Who should we contact when the permit is ready: <i>ABBA, A Women's Resource Ctr.</i> Mailing address: <i>470 Forest Avenue, Ste. 211 Portland, ME 04101</i> Phone: <i>253-5555</i>		



Please submit all of the information outlined in this application. Failure to do so will result in the automatic denial of your permit. Staff will notify you when your permit is ready to be picked up.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <i>[Signature]</i>	Date: <i>10-25-06</i>
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This is not a permit; you may not commence ANY work until the permit is issued.

WHEN IT HAS TO BE DONE RIGHT
CALL THE PROFESSIONALS



CREATING TRULY REMARKABLE
PRODUCTS AND EVENTS

Awnings
Porch Curtains
Tarpaulins
Truck Covers
All Related Products
Over 85 Years of Service

Professional Consultants
Awnings, Tents and Canvas Products
For Home, Industry and Marine
256 Read Street • Portland, Maine 04103
(207) 797-0100 • 1-800-833-6679 • Fax 797-4194
E-mail: contact@leavittandparris.com
Website: www.leavittandparris.com

Tents and
Structures
All Party Accessories
Rented for
Weddings and
All Occasions

October 24, 2006

To Whom It May Concern:

This is to certify the tents supplied to ABBA, A Women's Resource Center is certified flame resistance that meets the requirements of the California Fire Marshall,

Underwriters Laboratory Test Flammability 354-H and Government Spec. CCC-C-428A.

Sincerely,

Leavitt & Parris Inc.

Rentors of Quality Tents and Party Related Accessories
Services for the Entertainment, Promotion, and Trade Show Industries
The International Fabrics Association Int'l & Members of the Northeast Canvas Ass'n
International Special Events Society & American Rental Association
Chamber of Commerce of Greater Portland and Androscoggin County

From: Ted Musgrave
To: Michael Collins
Date: 10/27/2006 2:36:23 PM
Subject: Re: Back Cove ROS (ABBA walkathon at preble street grass area, Nov. 4)

hi mike -

thanks for your e-mail reminder on this. i believe it is the ABBA Walk, Nov. 4, where a tent permit is needed.

pls c attached p&r permit for this event.... (which was originally sent out oct. 18 to the organizer). it has been revised to show that a 20x20' tent has been ok'ed by p&r for that grass area...

and i have cc'ed the organizer on this (so she has a correct copy to work from).... as the oct. 18th version did not mention the 20x20 tent... (which was a recent addition to the event).

thanks.

>>> Michael Collins 10/27/2006 1:46:04 PM >>>

Hi Ted.

I need a memo for this tent permit/event.

Thanks again

CC: abba@gwi.net; Lannie Dobson



**CITY OF PORTLAND
PARKS & RECREATION DEPARTMENT**

PUBLIC SPACE PERMIT (4 page permit)

PARK AREA / PUBLIC SPACE REQUESTED: Back Cove Park (aka Preble Street grass area), Back Cove Walkway, portion of parking lot	
CONTACT NAME: Judy Cushing, Executive Dir.	
GROUP / EVENT NAME / DESCRIPTION OF ACTIVITY: ABBA, A Women's Resource Center ABBA Walk-a-Thon A fundraising/awareness walk taking place on Back Cove Walkway. Participants assemble in the Preble Street grass area across from Hannaford's (near the soccer field). A 10x10 canopy will be setup on the grass area, as well as tables & chairs. A riser will be placed on the grass area, as well as a small PA system for announcements. Refreshments will be given away. Electricity is needed.	
ADDRESS: 470 Forest Ave. Suite 211 Portland, ME 04101	
TELEPHONE: 253-5555	
EMAIL ADDRESS: abba@gwi.net	
EVENT DATE(S): Saturday, November 4, 2006	RAIN DATE(S): none
EVENT TIME(S): 7am – 1pm (walk begins at 8:30am)	
EVENT/REGISTRATION FEE: walkers receive pledges	
NUMBER OF PEOPLE EXPECTED: 100-150 participants	

Please be advised that the City of Portland, Parks & Recreation, has approved your use of

Back Cove Park (Preble Street Grass Area) - and a portion of the parking lot (if need be) and Back Cove Walkway for the ABBA Walk-a-Thon, Saturday, November 4, 2006, from 7am – 1pm (walk begins at 8:30am)

Pending the following conditions:

PERMIT FEES / INSURANCE / SECURITY DEPOSITS / ELEC. FEE / PORTA-POTTY FEE

PERMIT FEES: \$40 for first hour plus \$35 per each additional hour ~ Additional fees may be required for staff assistance, city licenses, etc. **Total Fee: \$215 (based on 6 hours use).** Thank you for already forwarding payment to the P&R Office.

CERTIFICATE OF INSURANCE: ABBA shall indemnify the City and hold it harmless from and against all claims arising out of activities during said event, and shall take out and maintain public liability insurance coverage in the amount of at least \$400,000 combined single limit for personal or bodily injury, death or property damage for said purpose. This insurance certificate must also list the City of Portland as an additional insured in regards to the walk activities. Thank you for already forwarding a copy of your insurance certificate to P&R.

SECURITY DEPOSIT: \$100 Park Security Deposit Due. Please forward a check (payable to City of Portland) to the P&R Office.

You will only receive security deposit(s) back, if the areas are left as found and conditions for use are adhered to.

**❑ PERMIT FEES / INSURANCE / SECURITY DEPOSITS / ELEC. FEE / PORTA-POTTY FEE
(continued)**

ELECTRICITY FEE: \$5 per hour. Total: \$30 (based on 6 hours use). Thank you for already forwarding payment to the P&R Office.

PORTA-POTTY CLEANING FEE : \$25 Thank you for already forwarding payment. (Your payment will be returned if attendance does not exceed 150 people.)

ORANGE CONE SECURITY DEPOSIT: \$70 due. Please forward a check (payable to: City of Portland) to the P&R Office.

❑ USE OF GROUNDS

You have permission to use the small grass area beside the Preble Street Parking Lot and also to reserve 10 parking spaces closest to this grass area (and obviously to use Back Cove Walkway for the walk).

No vehicles may drive or park on the grass areas (or the pathways).

You have permission to setup tables & chairs on the grass area (and a 10x10 canopy).

You have permission to serve refreshments at your event.

You have permission to set up a small riser on the grass, to use a PA system, and to use the electrical outlets.

You may decorate the park and walkway (tie balloons and banners to the wooden fence along Preble Street, etc.) but please do not nail anything to trees.

Parks & Recreation has a strict policy that prohibits vehicles parking on the grass areas. Please make sure that all vehicles stay off grass areas and park only in designated parking areas. For each vehicle parked on grass, \$10 will be deducted from your security deposits. Monies may also be deducted from the security deposit for clean up, repair of grounds, non-compliance with the conditions for use, etc.

❑ CONDITION OF PATHWAY / ASSUMPTION OF RISK and LIABILITY

Users of the pathway agree to accept the pathway in an "as is" condition and shall be responsible for all risk and liability in using the pathway for the event.

Please note that some areas of the walkway may have been washed out by recent rains. P&R can try to remedy those areas, but there is no guarantee the washouts will be fixed. Please inspect the route a few days before the walk and phone Phil Labbe or Jeff Tarling, Park Managers, 874-8793, for specific areas that need attention.

You may want to staff volunteers at these trouble areas, and cone them off if need be. Signs (to warn walkers of trouble spots ahead) posted on the trail would benefit participants as well.

❑ PARTICIPANT PARKING

Parking for participants as well as volunteers, should be at the Marginal Way Parking Lot, just around the corner from the Preble Street Parking Lot (100 yards away). Please direct vehicles to that lot.

Please keep the Preble Street Parking Lot available for the regular users of the walkway.

❑ USE OF PARKING LOT / (RESERVING SPACES - ORANGE CONES)

You have permission to reserve 10 parking spaces in the Preble Street Parking Lot (directly in front of the grass area where your registration will take place). Reserving these spaces is easiest done by using 7 large orange cones, which I can let you borrow.

The cones will need to go out across the parking lot on Friday evening @ 6pm or so – when all cars have exited that area (so that Saturday morning there are no cars parked on that side of the lot).

A security deposit of \$10 per cone is required.

Please return cones to the P&R Office on Monday, Nov. 6.

Please call me (756-8275 vm211) to arrange for your Friday pickup of the orange cones (and leaving of security deposit).

JD: Bonnie
470 Fms. W. 24 253-5650

1 page map

Tent Drawn in

PRESBLE STREET GRASS AREA
BACK COVE

PARK

Tent stakes must stay out of this area!

Barricades or orange cones

TENT

50 x 20 x 10

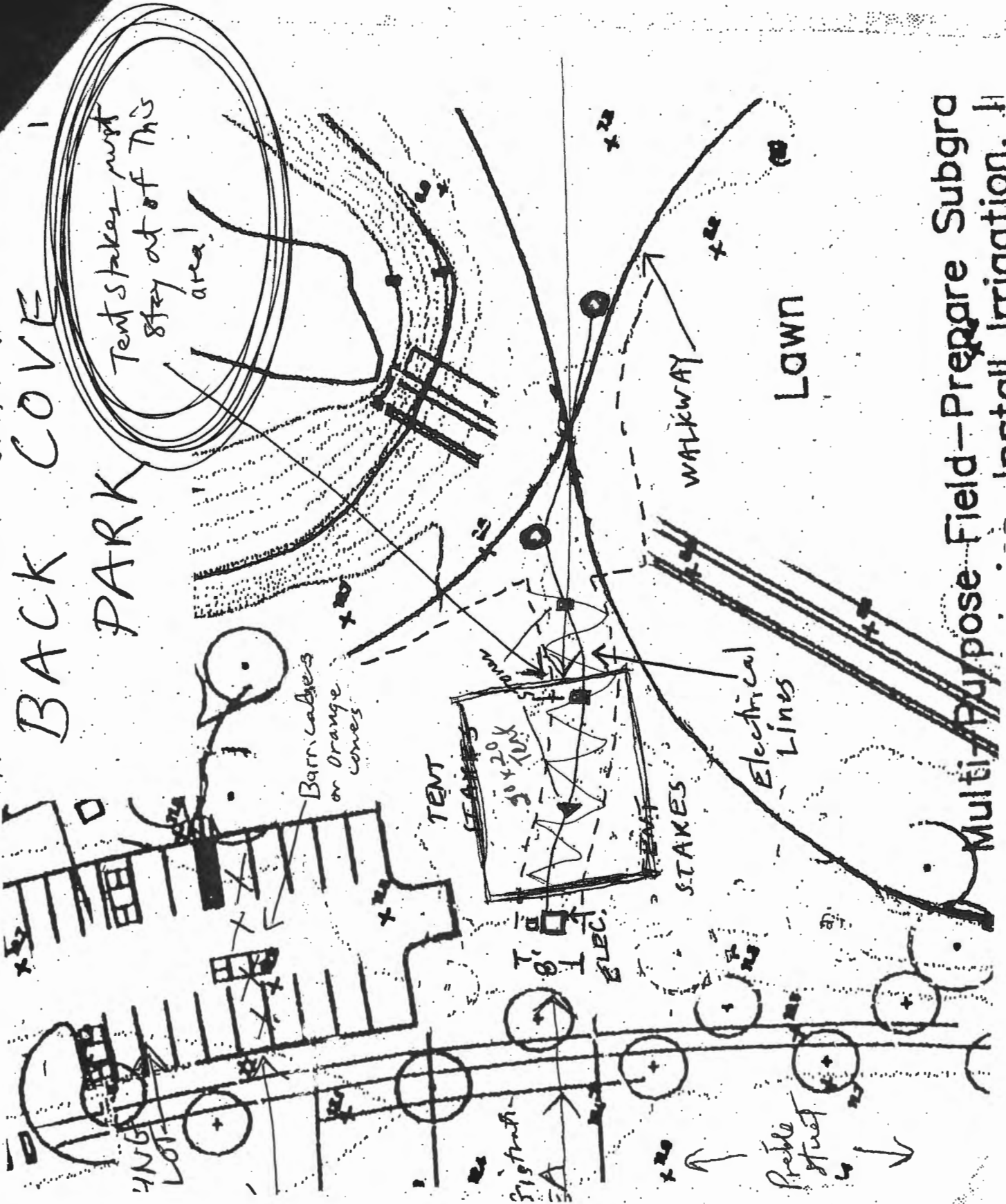
STAKES

Electrical Lines

WALKWAY

LAWN

Multi-Purpose Field - Prepare Subgrade
Install Irrigation, etc.



4NG
LOT

51st
A

Presble
Street

to: Lannie

From: TMM

874-2716

1/24 Fax 10-25-06

ACORD CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 09/18/2006
PRODUCER (520)455-9252 FAX (520)455-9358 Patriot Insurance Agency, Inc. PO Box 1298 Sonoita, AZ 85637-1298 Aly Mason INSURED ABBA, A Woman's Resource Center PO Box 616 Portland, ME 04104		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURERS AFFORDING COVERAGE		NAIC #
INSURER A: Spirit Mountain Ins Co RRG Inc		10754
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INBR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR	SMIC-LPP2006-NOA029	06/30/2006	06/30/2007	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				
A X	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS	SMIC-LPP2006-NOA029	06/30/2006	06/30/2007	COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ 300,000 BODILY INJURY

CITY OF PORTLAND, MAINE

Certificate issued to CITY OF PORTLAND, MAINE
 Patriot Insurance Agency, Inc.

09/18/2006

09/18/2006
 NOTICE:

CERTIFICATE HOLDER TO BE NAMED AS ADDITIONAL INSURED UNDER THE ABOVE POLICY BUT ONLY AS THEIR INTERESTS MAY APPEAR AND ONLY WITH RESPECT TO THE OPERATIONS OF THE NAMED INSURED.

NOTICE:

THIS CERTIFICATE OF INSURANCE IS BASED ON POLICY COVERAGE ISSUED BY SPIRIT MOUNTAIN INSURANCE COMPANY RISK RETENTION GROUP, INC., TO ALL MEMBERS OF THE INTERNATIONAL ASSOCIATION OF THE COMMUNITY SERVICES ORGANIZATIONS, SPIRIT MOUNTAIN INSURANCE COMPANY RISK RETENTION GROUP MAY NOT BE SUBJECT TO ALL OF THE INSURANCE LAWS AND REGULATIONS OF YOUR STATE. STATE INSURANCE INSOLVENCY GUARANTY FUNDS ARE NOT AVAILABLE FOR SPIRIT MOUNTAIN INSURANCE COMPANY RISK RETENTION GROUP.

A	OTHER PROFESSIONAL LIABILITY	SMIC-LPP2006-NOA029	06/30/2006	06/30/2007	PER OCCUR: \$1,000,000 GEN AGGR: \$3,000,000 DED: \$2500
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 PHYSICAL & SEXUAL ABUSE LIMIT: \$100,000/\$300,000 DED: \$2500
 EVENT: WALK A THON ON 11/04/2006

CERTIFICATE HOLDER

CITY OF PORTLAND, MAINE
 PARKS & RECREATION
 ATTN: TED MNUSGRAVE
 134 CONGRESS STREET
 PORTLAND, ME 04101

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
 Dwayne Lequire/AEM