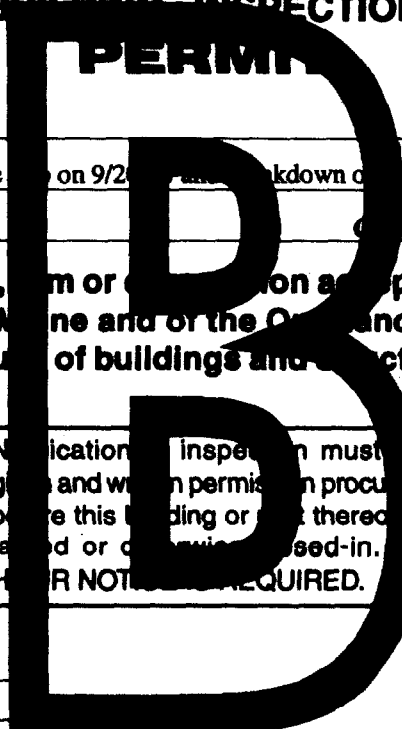


DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

Permit Number: 031131

Please Read
Application And
Notes, if Any,
Attached



This is to certify that City Of Portland

has permission to Erect 20' x 20' tent with side on 9/20/03 and breakdown on 9/20/03.

AT 1000 Preble St 443 A001001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is occupied or equipment used-in. **NO OTHER NOTICES REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. [Signature]
Health Dept. _____
Appeal Board _____
Other _____
Department Name _____

[Signature] 9/20/03
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 03-1131	Issue Date:	CBL: 443 A001001
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Location of Construction: 1000 Preble St	Owner Name: City Of Portland	Owner Address: 389 Congress St	Phone: 207-874-8700
Business Name:	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Tents	Zone: ROS

Past Use: Back Cove Park	Proposed Use: Back Cove Park / Erect 20' x 20' tent with side flap on 9/20/03 and breakdown 9/20/03.	Permit Fee: \$30.00	Cost of Work: \$0.00	CEO District: 1
Proposed Project Description: Erect 20' x 20' tent with side flap on 9/20/03 and breakdown on 9/20/03.		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: U Type: 9/25/03 Signature: [Signature]	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____		

Permit Taken By: gg	Date Applied For: 09/17/2003	Zoning Approval
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input checked="" type="checkbox"/> MM <input type="checkbox"/> Date: 9/19/03	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT ADDRESS DATE PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE

Tent Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>Back Cove, Portland, ME</u>		
Date of Tent setup: <u>9/20/03</u>	Date of Tent breakdown: <u>9/20/03</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>433</u> Block# <u>A</u> Lot# <u>001</u>	Owner: <u>City of Portland</u>	Telephone: <u>874-8700</u>
Lessee/Buyer's Name (if Applicable) <u>ALS Association Northern New England Chapter</u>	Applicant name, address & telephone: <u>802-862-8882 Patricia Krusinski 80 Colchester Ave. Burlington, VT. 05401</u>	Fee: <u>\$38.00</u>
<p>The following must be included as submissions: tent dimensions: <u>28 x 20</u> <u>6' x 6'</u></p> <ol style="list-style-type: none"> 1. Certificate of Flammability 2. Letter of approval from property owner. If the City is the owner, please contact Ted Musgrave from the Parks & Recreation @ 874-8793 3. Plot Plan showing the following: <ol style="list-style-type: none"> i. Property lines ii. Parking iii. Building locations 4. Tent location, including dimensions of tent, exits and entrances in tent. 5. If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00 		
<p>Whom should we contact when the permit is ready: <u>Patty Krusinski or Sharon Teixeira</u> Mailing address: <u>80 Colchester Ave., Burlington, VT. 05401</u> PHONE: <u>802-862-8882</u></p>		
<p>We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A STOP WORK ORDER WILL BE ISSUED AND A \$100.00 FINE LEVIED IF ANY WORK STARTS BEFORE THE PERMIT IS PICKED UP.</p>		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Patricia B. Krusinski</u>	Date: <u>9/15/03</u>
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This is NOT a permit; you may not commence ANY work until the permit is issued.

80 Colchester Avenue
Burlington, Vermont 05401
Phone: 802-862-8882
Fax: 802-862-2138

**ALS Association-
Northern New England
Chapter**

Fax

To: Karen Danfey From: Patricia Kusinski

Fax: 207-874-8716 Date: 9/17/03

Phone: _____ Pages: 7

Re: Building Permit for Canopy cc:

Urgent For Review Please Comment Please Reply Please Recycle

Hi Karen:

We are waiting for our Cert. of Insurance to come across the fax machine today. It won't be until later as it is coming from California (3hr. earlier).

- I am leaving for Friendship, ME. but I will make arrangements for someone to pick up the permit before Saturday—

THX—

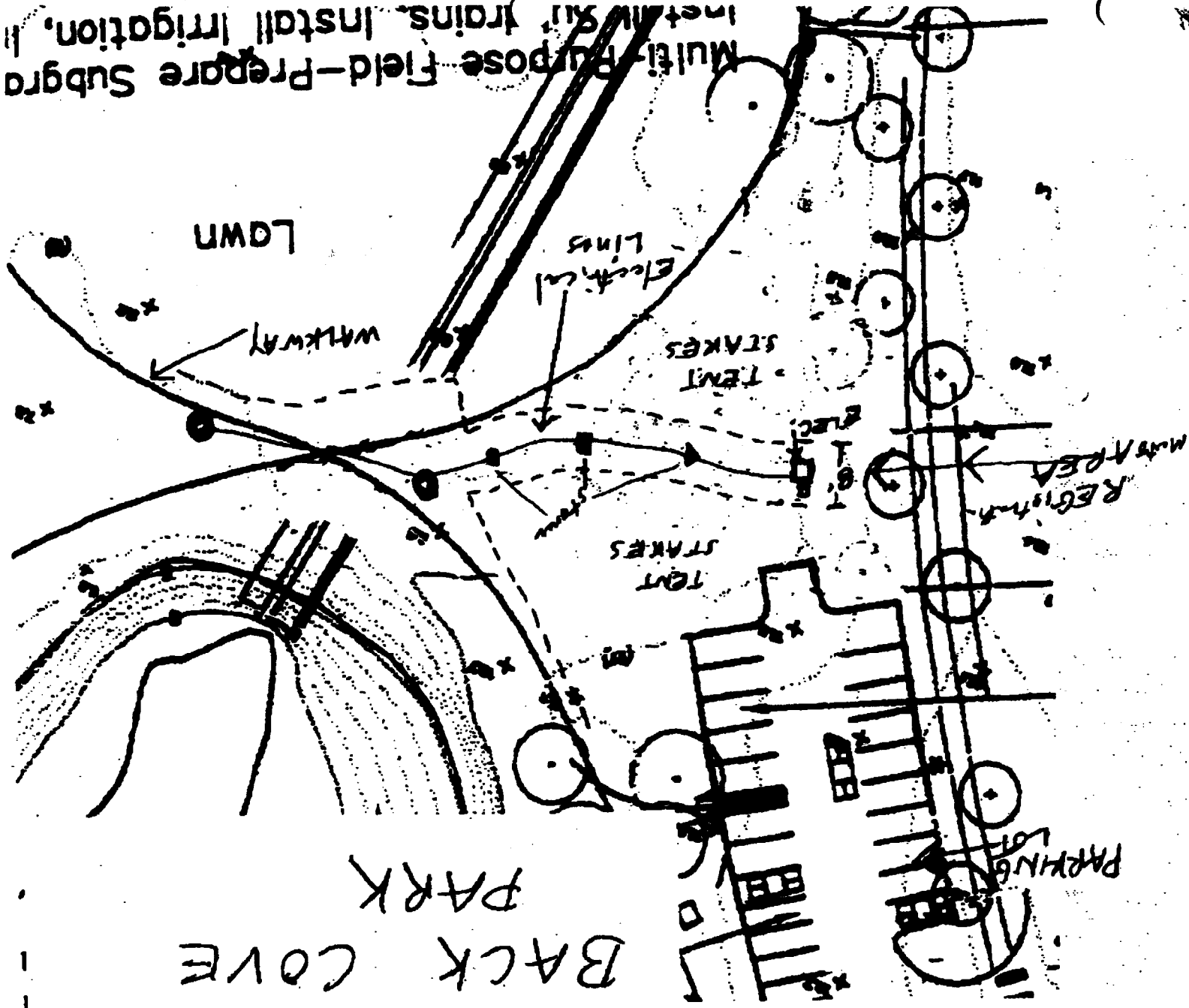
Paty Kusinski

~~WJ~~

Guaranty Ins.

↓
Certificate

Multi-Purpose Field-Prepare Subgra
Install Silt Trains. Install Irrigation.



BACK COVE
PARK



**CITY OF PORTLAND
PARKS & RECREATION DEPARTMENT**

PUBLIC SPACE PERMIT

PARK AREA / PUBLIC SPACE REQUESTED: Back Cove Park (aka Preble Street grass area) and Back Cove Walkway / portion of parking lot as well	
CONTACT NAME: Patricia B. Krusinski - ALS Association	
GROUP / EVENT NAME / DESCRIPTION OF ACTIVITY: ALS Association Walk to D'Feet ALS A fundraising walkathon taking place on Back Cove Walkway. Walkers assemble at Back Cove Park (small grass area at Preble Street parking lot). The walk will begin at 1pm (setup starts at 9:30am / cleanup last until 4:30pm). A 20x20 tent is planned for the grass area. Electricity is needed. You have asked that a portion of the parking lot (10 parking spaces) be reserved for the walk.	
ADDRESS: ALS Association of Northern New England 80 Colchester Ave • Burlington • Vt. • 05401	
TELEPHONE: 802-862-8882	FAX: 802-862-2138
EMAIL ADDRESS: vtncsaale@man.com patricia.krusinski@men.com	
EVENT DATE(S): Saturday, September 20, 2003 EVENT TIME(S): 1pm-4:30pm (setup of tent 9:30am / tear-down will be until 4:30pm) Walk starts at 1pm.	
RAIN DATE(S): none EVENT/REGISTRATION FEE: walkers receive pledges.	
NUMBER OF PEOPLE EXPECTED: 200	

Please be advised that the City of Portland, Parks & Recreation, has approved your use of

Back Cove Park and Back Cove Walkway (and 10 parking spaces at Preble Street parking lot) for your Walk to D'Feet ALS, Saturday, September 20, from 9:30am - 4:30pm.

pending the following conditions:

<p>PERMIT FEES / INSURANCE / SECURITY DEPOSITS</p> <p>PERMIT FEES: \$40 for first hour plus \$35 per each additional hour ~ Additional fees may be required for staff assistance, etc. (check payable to City of Portland) to this office. Thank you for forwarding \$230.50. However, money is still due for use of electricity - and additional \$15 - (and a park security deposit is required to be on file) - please see below.</p> <p>CERTIFICATE OF INSURANCE: The ALS Association shall indemnify the City and hold it harmless from and against all claims arising out of activities during said event, and shall take out and maintain public liability insurance coverage in the amount of at least \$400,000 combined single limit for personal or bodily injury, death or property damage for said purpose. This insurance certificate must also list the City of Portland as an additional insured in regards to the "Walk to D'Feet ALS" activities. Please ask that your insurance company fax out a copy to this office: 2-7-756-8279.</p> <p>SECURITY DEPOSIT: Please forward a \$250 park security deposit (check payable to City of Portland) to this office. If it helps any, I can pick this check up from you on the morning of the event. A credit card can also be accepted (please call me by Friday).</p> <p><i>You will only receive security deposit(s) back, if the area(s) are left as found and conditions for use are adhered to.</i></p>
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□ CITY CLERK'S OFFICE / VENDOR LICENSES / CITY HALL Brandi Maxwell ~ 874-8357
 Please contact the City Clerk's Office to obtain a temporary food service license for any refreshments at your event. If you are having amplified music over a PA system, please procure a concert license from Brandi.

□ USE OF GROUNDS
 You have permission to use the small grass area beside the Preble Street Parking Lot and also to reserve 10 parking spaces closest to this grass area (and obviously to use Back Cove Walkway for the walkathon). You may decorate the park and walkway (ie balloons and banners to the wooden fence along Preble Street, etc.) but please do not nail anything to trees.

Parks & Recreation has a strict policy that prohibits vehicles parking on the grass areas. Please make sure that all vehicles stay off grass areas and park only in designated parking areas. For each vehicle parked on grass, \$10 will be deducted from your security deposits. Monies may also be deducted from the security deposit for clean up, repair of grounds, non-compliance with the conditions for use, etc.

□ USE OF PARKING LOT / BARRICADES
 You have permission to reserve 10 parking spaces in the parking lot (directly in front of the grass area where your registration will take place). For any needed barricades, please call Phil Lubbe or Kathy Allen, P&R Parks, 874-8793, to reserve these and to arrange for pick up and drop off of these barricades. There is a \$10 per barricade security deposit required to borrow these. You should plan on picking them up prior to 2pm on Thursday of Friday (noon-time is not a good time either as the area where barricades are stored fills up with park trucks).

□ PARTICIPANT PARKING
 Parking for participants as well as volunteers, should be at the Marginal Way Parking Lot, just around the corner from the Preble Street Parking Lot (100 yards away). Please direct vehicles to that lot.

□ ELECTRICITY: There is an additional fee for use of electricity. Please forward another \$15 (for 3 hours time) to this office. There is a wooden post in the grass area (where registration is to take place). There are outlets on this post; they will be turned on and available for your use. There are only 2 outlets available and they are 15 amps total (so if there is a heavy drain on power, the breaker in the outlet will pop and need to be reset). Since the outlets are ground fault protected, the outlets could shut off power automatically if it has been clamp out - the reset button will need to be pushed in. If it is rainy or drizzly out, we require that you not use electricity. All cords in the public way need to be covered (or orange cones put on top of the cord every 10 feet) to alleviate the tripping hazard to the public.

□ PARK RANGERS / PARKS & RECREATION DEPARTMENT Marie Sweett ~ 756-8275
 Parks Rangers may be available to assist as needed. Please call Marie Sweett or the Lead Park Ranger ~ Cell Phone # 232-9267. There may be a charge for staff time.

□ TRASH
 Please abide by our Carry-in/Carry-out Policy. Bring extra trash bags and/or receptacles and remove your trash from the area. Thank you for leaving the area as you found it.

□ TENTS & CANOPIES PERMIT / INSPECTION SERVICES / CITY HALL Karen Dunfee ~ 874-8701
 Please contact Karen for a tent permit. You have permission to install a 20x20 tent on the grass area (beside the parking lot). You will need to keep tent stakes 3 feet away from either side of the underground electrical line (please see the attached map for locations of electrical box and underground cables). The tent must be positioned so that it (nor the stakes) interfere with the walking paths.

- BATHROOMS / PORTA-POTTIES**
 As attendance at your walk is expected to reach 200 walkers, you should plan on renting a porta-potty for the Preble Street Parking Lot (one can be placed beside the existing one at the lot). To reduce the risk of vandalism, please ask the rental company to drop it off on Saturday morning and pick it up Saturday early evening; (that area of the parking lot will be barricaded off to delivery will be very busy). Your rented toilet must not be there longer than Monday afternoon, September 21, 2003.
- POLICE ASSISTANCE:**
 Should you have a need for Police Department assistance, please call Sgt. Gary Rogers, 874-8554, or Lt. Tony Ward, 874-8569, prior to the event. On the day of the event, please call Police Dispatch, 874-8571 or 8575.
- FIRE / UMS ASSISTANCE**
 Should you have a need for Fire Department / UMS assistance, please call Fire Chief Fred LaMontagne or Dept. Chief Terry Walsh, 874-8400, prior to the event.
- SAFETY**
 Please take all necessary safety measures to ensure a safe and accident free event. If it were raining out, please do not use the electrical outlets.
- NOTIFICATION:** We ask that you post a sign on the morning of your race (can be hammered into the grass area) along the walkway at Preble Street – and also across the street from Payson Park, that alerts the public and regular walkers to your event.
- OTHER EVENTS / POTENTIAL CONFLICTS**
 There is a Maine Children's Cancer Payson Walk taking place around Hack Cove Walkway. It starts at 9am with walkers assembling at Payson Park. There may be soccer games taking place at the soccer field and practice field. Please keep clear of these grass areas. They will also need access to the metal storage container (at the edge of the parking lot) for nets and other equipment. Please do not block their access to the doors of the storage container.

Copy of City Licenses and City Permits must be on file at the Parks and Recreation office at 276 Canco Road, Portland, ME 04103. Phone (207) 756-8275 ~ FAX (207) 756-8279.

Good Luck with your event. If I may be of further assistance, please call me at 756-8275 ~ vm211. As I anticipate you following through on the above conditions for use, please bring this permit with you to your event. It will act as your "Formal Permit for Use."

Signature  Date 9 / 15 / 2003
 Ted Musgrave, P&R Special Activities Council.

Portland Parks & Recreation ~ 276 Canco Rd. ~ Portland, ME 04103
(207) 756-8275 vm 211 – FAX (207) 756-8279 vm@ci.portland.me.us