

# Land Design Solutions

Land Planning, Site Planning and Landscape Architecture

March 30, 2015

Ms. Audie Arbo, Project Manager  
Environmental Specialist in the Bureau of land & Water Quality  
Maine Department of Environmental protection  
312 Canco Road  
Portland, ME 04103

RE: 60 Sullivan Street Coastal Shoreline Stabilization  
NRPA DEP #L-26577-4D-A-N

Dear Audie,

On behalf of our Client, John Woodhead, Land design Solutions has prepared a Permit By Rule Notification for the replacement of a wooden stairway which goes from the top of the slope down to the shoreline. This is the proposed access route for the referenced permitted project above. The applicant (John Woodhead) has agreed to replace the stairway when the project is complete. The owner of the stairs (Paul Vachon) 56 Sullivan Street granted his authorization to utilize the stairs for the construction project as part of the initial NRPA permit application.



Stairs to be replaced - Photograph taken march 28, 2015

60 Sullivan Street – L-26577-4D-A-N

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We have prepared the PBR Notification form and the following supporting documentation:

- Agent authorization
- Site Plan showing the location of the stairs to be replaced.
- USGS Location Map
- Notification fee of \$73

Please do not hesitate to contact our office with any comments or questions.

Sincerely,

A handwritten signature in black ink that reads "Peter B. Biegel". The signature is written in a cursive, flowing style.

Peter Biegel

**DEPARTMENT OF ENVIRONMENTAL PROTECTION  
NRPA PERMIT BY RULE NOTIFICATION FORM**

(For use with DEP Regulation, Natural Resources Protection Act-Permit by Rule Standards, Chapter 305)

PLEASE TYPE OR PRINT IN **BLACK INK ONLY**

<b>Name of Applicant: (owner)</b>		<b>Name of Agent:</b>	
<b>Applicant Mailing Address:</b>		<b>Agent Phone # (include area code):</b>	
<b>Town/City:</b>		<b>PROJECT Information Name of Town/City:</b>	
<b>State and Zip code:</b>		<b>Name of Wetland or Waterbody:</b>	
<b>Daytime Phone # (include area code):</b>		<b>Map #:</b>	<b>Lot #:</b>
<b>Detailed Directions to Site:</b>			
		<b>UTM Northing: (if known)</b>	<b>UTM Easting: (if known)</b>
<b>Description of Project:</b>			
<b>Part of a larger project? (check one) →</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>After the Fact? (check one) →</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Check one →</b> This project <input type="checkbox"/> does (or) <input type="checkbox"/> does not involve work below mean low water (average low water).			

**NRPA PERMIT BY RULE (PBR) SECTIONS: (Check at least one)**

I am filing notice of my intent to carry out work which meets the requirements for Permit By Rule (PBR) under DEP Rules, Chapter 305. I and my agents, if any, **have read** and will comply with all of the standards in the Sections checked below.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Sec. (2) Act. Adj. to Protected Natural Res. | <input type="checkbox"/> Sec. (10) Stream Crossing                                | <input type="checkbox"/> Sec. (17) Transfers/Permit Extension  |
| <input type="checkbox"/> Sec. (3) Intake Pipes                        | <input type="checkbox"/> Sec. (11) State Transportation Facil.                    | <input type="checkbox"/> Sec. (18) Maintenance Dredging  |
| <input type="checkbox"/> Sec. (4) Replacement of Structures           | <input type="checkbox"/> Sec. (12) Restoration of Natural Areas                   | <input type="checkbox"/> Sec. (19) Activities in/on/over significant vernal pool habitat   |
| <input type="checkbox"/> Sec. (5) REPEALED                            | <input type="checkbox"/> Sec. (13) F&W Creation/Enhance/Water Quality Improvement | <input type="checkbox"/> Sec. (20) Activities located in/on/over high or moderate value inland water-fowl & wading bird habitat or shore-bird feeding & roosting areas |
| <input type="checkbox"/> Sec. (6) Movement of Rocks or Vegetation     | <input type="checkbox"/> Sec. (14) REPEALED                                       |  |
| <input type="checkbox"/> Sec. (7) Outfall Pipes                       | <input type="checkbox"/> Sec. (15) Public Boat Ramps                              |  |
| <input type="checkbox"/> Sec. (8) Shoreline stabilization             | <input type="checkbox"/> Sec. (16) Coastal Sand Dune Projects                     |  |
| <input type="checkbox"/> Sec. (9) Utility Crossing                    |   |  |

**NOTIFICATION FORMS CANNOT BE ACCEPTED WITHOUT THE NECESSARY ATTACHMENTS:**

- Attach** a check for the correct fee, payable to: "Treasurer, State of Maine". The current fee for NRPA PBR Notifications can be found at the Department's website: <http://www.maine.gov/dep/feesched.pdf>
- Attach** a U.S.G.S. topo map or Maine Atlas & Gazetteer map with the project site clearly marked.
- Attach** Proof of Legal Name if applicant is a corporation, LLC, or other legal entity. Provide a copy of Secretary of State's registration information (available at <http://icrs.informe.org/nei-sos-icrs/ICRS?MainPage=x> ). Individuals and municipalities are **not** required to provide any proof of identity,
- Attach** photos of the proposed site where activity will take place as required in PBR Sections checked above.
- Attach** all other required submissions as outlined in the PBR Sections checked above.

I authorize staff of the Departments of Environmental Protection, Inland Fisheries & Wildlife, and Marine Resources to access the project site for the purpose of determining compliance with the rules. I also understand that **this permit is not valid until approved by the Department or 14 days after receipt by the Department, whichever is less.**

**By signing this Notification Form, I represent that the project meets all applicability requirements and standards in the rule and that the applicant has sufficient title, right, or interest in the property where the activity takes place.**

<b>Signature of Agent or Applicant:</b>		<b>Date:</b>	
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Keep a copy as a record of permit. Send the form with attachments via certified mail or hand deliver to the Maine Dept. of Environmental Protection at the appropriate regional office listed below. The DEP will send a copy to the Town Office as evidence of the DEP's receipt of notification. No further authorization by DEP will be issued after receipt of notice. Permits are valid for two years. **Work carried out in violation of any standard is subject to enforcement action.**

AUGUSTA DEP 17 STATE HOUSE STATION AUGUSTA, ME 04333-0017 (207)287-3901	PORTLAND DEP 312 CANCO ROAD PORTLAND, ME 04103 (207)822-6300	BANGOR DEP 106 HOGAN ROAD BANGOR, ME 04401 (207)941-4570	PRESQUE ISLE DEP 1235 CENTRAL DRIVE PRESQUE ISLE, ME 04769 (207)764-0477
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OFFICE USE ONLY	Ck.#	Date	Staff	Staff	After Photos
PBR #	FP		Acc. Date	Def. Date	

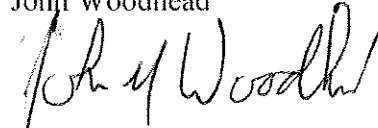
1276 N. Wayne Street #707  
Arlington, VA 22201  
June 10, 2014

**RE: 60 Sullivan Street  
Slope Stabilization Project**

To whom it may concern:

Please consider this letter as authorization for Land Design Solutions to act as the agent relative to the local, state and federal permitting required for the referenced project.

Sincerely,  
John Woodhead

A handwritten signature in black ink that reads "John Woodhead". The signature is written in a cursive style with a large, sweeping initial "J".

Owner

070°18' 08.22" W  
043°43' 47.09" N

(CUMBERLAND CENTER)

070°12' 41.10" W  
043°43' 47.09" N

(PORTLAND WEST)

(SOUTH HARPSWELL)



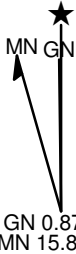
60 Sullivan Street -  
Proposed Project  
Site.

043°38' 11.95" N  
070°18' 08.22" W

Copyright (C) 2009 MyTopo  
Printed: Fri Aug 22, 2014  
070°12' 41.10" W  
043°38' 11.95" N

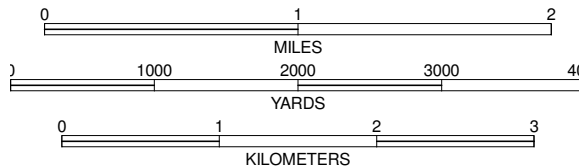
(PROUTS NECK)

Declination



GN 0.87° W  
MN 15.87° W

SCALE 1:48000



Produced by MyTopo Terrain Navigator  
Topography based on USGS 1:24,000  
Maps

North American 1983 Datum (NAD83)  
Polyconic Projection

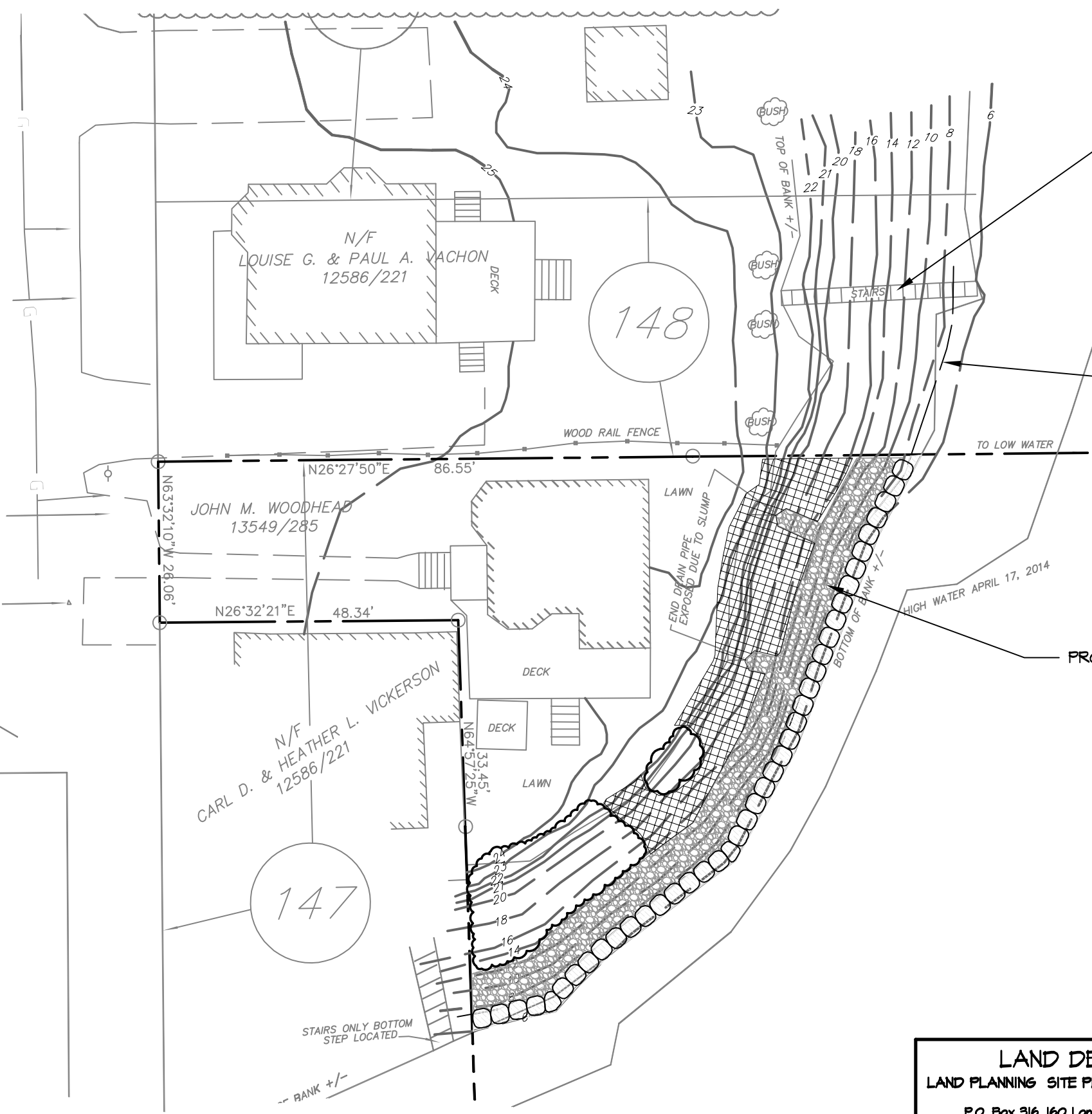
To place on the predicted North American  
1927 move the projection lines 9M N and  
41M E

CONTOUR INTERVAL 20 FEET  
NATIONAL GEODETIC VERTICAL DATUM 1929

PORTLAND WEST, ME  
1956

(Unavailable)

Drawing Name: C:\Users\PETER\Land Design Solutions\2014 Projects\Sullivan Street Embankment Stabilization\C-101 Site Plan | Plot Date / Time: Mar. 30, 15 / 4:33 PM

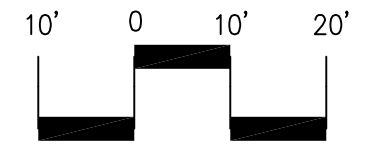


EXISTING WOODEN STAIRS TO BE REPLACED WITH 40" WIDE WOODEN STAIRS WITH 40"x40" LANDING MID WAY.

HIGHEST ANNUAL TIDE (HAT) NGVD29 =ELEV. 7.4

**NOTES:**

1. SEE NRPA PERMIT #L-26577-4D-A-N FOR ADDITIONAL INFORMATION.
2. THE CONTRACTOR SHALL TAKE ALL NECESSARY STEPS TO PREVENT EROSION DURING CONSTRUCTION.



GRAPHIC SCALE: 1"=20'-0"

**THIS PLAN SHALL NOT BE MODIFIED WITHOUT WRITTEN PERMISSION FROM LAND DESIGN SOLUTIONS, ANY ALTERATIONS, OTHERWISE, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO LAND DESIGN SOLUTIONS.**

<b>LAND DESIGN SOLUTIONS</b> LAND PLANNING SITE PLANNING LANDSCAPE ARCHITECTURE P.O. Box 316, 160 Longwoods Road, Cumberland, ME 04021 Tel: (207) 439-1717 Email: pblege@landdesignsolutions.com		DESIGN PBB	<b>STAIR REPLACEMENT</b> 56 SULLIVAN STREET <b>SITE PLAN</b>	
		DRAWN DEPT.		
<b>JOHN WOODHEAD</b> 1276 N WAYNE STREET #707, ARLINGTON, VA 22201		CHKD PBB	PROJ. NO.	REV. <b>A</b>
		DATE 3/30/15	DWG. NO.	
		SCALE 1"=20'	L1.1	