**Director of Planning and Urban Development**

**Jeff Levine**

May 1, 2015

LIBBY NELSON J

8 WINDSOR TER PORTLAND, ME 04103

**Inspection Services, Director**

**Tammy M. Munson**

**CBL: 431 E012001**

**Located at: 8 WINDSOR TER**

**Certified Mail 7010 1870 0002 8136 7674**

Dear Mr. Libby,

An evaluation of the above-referenced property on **04/30/2015** shows that the structure fails to comply with Chapter 6.Article V. and Chapter 22of the Code of Ordinances of the City of Portland, The Housing Code. Attached is a list of the violations.

This is a notice of violation pursuant to Section 6-118 of the Code. All referenced violations shall be corrected within **30 days** of the date of this notice. A re-inspection of the premises will occur

on **06/01/2015** at which time compliance will be required. Failure to comply will result in this office

referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code.

This constitutes an appealable decision pursuant to Section 6-127 of the Code.

Please feel free to contact me if you wish to discuss the matter or have any questions.

Please be advised that the Portland City Council has amended the Building regulations to include a

$150.00 re-inspection fee. This violation will automatically cause a re-inspection at no charge. If there are any subsequent inspections, however, the $150.00 fee will be assessed for each inspection.

Sincerely,

Chuck Fagone

Code Enforcement Officer

(207) 874-8789