



# PORTLAND MAINE

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*Penny St. Louis Littell - Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

June 25, 2010

Brian DiPietrantonio  
10 Emmons Street  
Portland, ME 04103

Re: 10 Emmons Street – 429 H029 – B-2 – vacuum repair business – permit #10-0286

Dear Mr. DiPietrantonio,

I received your revised application including the cover letter and a check for \$60. I tried to call you, but each time I called the phone rang and rang and then a message came on saying that the memory was full and I couldn't leave a message.

Your application is still incomplete. In your cover letter, you did not address all the items in the criteria. There are ten items you need to address and you only covered six. I have highlighted the four that you need to address on both the sample letter and in the ordinance itself.

You also still owe \$60. On the original application you paid \$105. The home occupation fee is \$150 plus \$75 for the certificate of occupancy for a total of \$225. With the \$60 you just paid, you have now paid \$165; you still owe \$60. I have included an invoice showing this.

Finally, I'm just trying to confirm if there is still a daycare for up to twenty children being operated out of your home.

Your permit is still on hold until the cover letter is complete and we receive the rest of the fee.

Please feel free to call me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado  
Zoning Specialist  
(207) 874-8709

Cc. file