

**City of Portland, Maine
Memorandum**

To: Ann Machado, Zoning Administrator
From: Ronda Jones, Loan Officer
Subject: Verification of Legal Number of Units
Date: April 24, 2017
CBL 428L022001

We have received an application for housing assistance for the property located at:

613 Washington Ave., Portland

Current Owner(s) BK Properties LLC

In completing the application the applicants have indicated that the number of units currently in use at this property is **Three**.

Please verify that the number of legal units under the current code.

- Yes, the number of units is legal.
- No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is 2.
- The property is a single family dwelling.

Verified: Ann B. Machado



Title: Zoning Administrator 4/24/2017