

Administrative Authorization Decision

Appliation #: 2016-278 **CBL** 428 B014001

Name: Convert Attic Space to Apartment

Address: 593 WASHINGTON AVE

Description: Conversion of unused attic space to a new 1 bedroom apartment.

Criteria for an Administrative Authorization: (See Section 14-523 (4) on page 2 of this application)	Applicant's Assessment Yes, No, N/A	Planning Division Use Only
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a) Is the proposal within existing structures? <input type="checkbox"/>	Yes	Yes
b) Are there any new buildings, additions, or demolitions?	No	No
c) Is the footprint increase less than 500 sq. ft.?	Yes	Yes
d) Are there any new curb cuts, driveways or parking areas?	No	No
e) Are the curbs and sidewalks in sound condition?	Yes	Yes
f) Do the curbs and sidewalks comply with ADA?	Yes	Yes
g) Is there any additional parking?	No	No - - sufficient parking for 3 vehicles
h) Is there an increase in traffic?	No	No
i) Are there any known stormwater problems?	No	No
j) Does sufficient property screening exist?	Yes	Yes
k) Are there adequate utilities?	Yes	Yes
l) Are there any zoning violations?	No	No - Received ZBA conditional use approval for additional unit
m) Is an emergency generator located to minimize noise?	No	No
n) Are there any noise, vibration, glare, fumes or other impacts?	No	No

The Administrative Authorization for the Convert Attic Space to Apartment was approved by Barbara Barhydt, Development Review Services Manager on January 12, 2017 with the following condition of approval listed below:

- 1) The applicant obtained ZBA conditional use approval for the additional units under the provisions of 14-118 (a)(5)(a). The applicant must meet all of the requireemnts for an affordable housing unit prior to the issuance of a building permit. Tyler Norod, Housing Planner iin Community and Housing Development Division, is the contact for the documentation for an affordable unit.

Barbara Barhydt
 Development Review Services Manager
 Approval Date: January 12, 2017