

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

## PERMIT

Permit Number: 040222

Please Read  
Application And  
Notes, If Any,  
Attached

This is to certify that Bowen Keith C / Jim White  
has permission to Amendment to permit #03-14 Narrow driveway 12ft, add new wall  
AT 135 Sherwood St 428 A015001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission is procured before this building or part thereof is started or closed-in. **48 HOUR NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name \_\_\_\_\_

*Janice Boule* 3/22/04  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-0222	Issue Date: MAR 30 2004	EBL: 428 A015001
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PERMIT ISSUED

<b>Location of Construction:</b> 135 Sherwood St	<b>Owner Name:</b> Bowen Keith C	<b>Owner Address:</b> 3 Country Ln	<b>Phone:</b> CITY OF PORTLAND
<b>Business Name:</b>	<b>Contractor Name:</b> Jim White	<b>Contractor Address:</b> 2 Farwell Court Westbrook	<b>Phone:</b> 2078783361
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Amendment to <u>Duplex Commercial</u>	<b>Zone:</b> R5

<b>Past Use:</b> Duplex	<b>Proposed Use:</b> Amendment to permit #03-1435 Narrow driveway to 12ft, add stonewall	<b>Permit Fee:</b> \$30.00	<b>Cost of Work:</b> \$30.00	<b>CEO District:</b> 4
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<b>Proposed Project Description:</b> Amendment to permit #03-1435 Narrow driveway to 12ft, add stonewall	<b>FIRE DEPT:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied	<b>INSPECTION:</b> Use Group: R3 Type: N/A
	Signature: _____	Signature: <i>JMB 3/22/04</i>

<b>Permit Taken By:</b> Idobson	<b>Date Applied For:</b> 03/09/2004	<b>Zoning Approval</b>	
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<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input checked="" type="checkbox"/> Wetland <i># 03-1435</i> <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>are still in force</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: _____
	All previous conditions are still in force		

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**CITY OF PORTLAND, MAINE  
DEVELOPMENT REVIEW APPLICATION  
PLANNING DEPARTMENT PROCESSING FORM  
Fire Copy**

**2003-0220**  
Application I. D. Number  
**10/22/2003**  
Application Date  
**Duplex**  
Project Name/Description

**Bowen Keith C**  
Applicant  
**3 Country Ln , Falmouth , ME 04105**  
Applicant's Mailing Address

**135 - 135 Sherwood St , Portland, Maine**  
Address of Proposed Site  
**428 A015001**  
Assessor's Reference: Chart-Block-Lot

Consultant/Agent  
**Applicant Ph: (207) 797-5390 Agent Fax:**  
Applicant or Agent Daytime Telephone, Fax

Proposed Development (check all that apply):  New Building  Building Addition  Change Of Use  Residential  Office  Retail  
 Manufacturing  Warehouse/Distribution  Parking Lot  Other (specify) \_\_\_\_\_

Proposed Building square Feet or # of Units \_\_\_\_\_ Acreage of Site \_\_\_\_\_ **R5**  
Zoning

**Check Review Required:**

Site Plan (major/minor)  Subdivision # of lots \_\_\_\_\_  PAD Review  14-403 Streets Review  
 Flood Hazard  Shoreland  Historic Preservation  DEP Local Certification  
 Zoning Conditional Use (ZBA/PB)  Zoning Variance  Other \_\_\_\_\_

Fees Paid: Site Pla **\$400.00** Subdivision \_\_\_\_\_ Engineer Review **\$300.00** Date **12/29/2003**

**Fire Approval Status:**

Reviewer **Lt. MacDougal**

Approved  Approved w/Conditions See Attached  Denied

Approval Date **10/23/2003** Approval Expiration **10/23/2004** Extension to \_\_\_\_\_  Additional Sheets Attached

Condition Compliance **Lt. MacDougal** **10/23/2003**  
signature date

**Performance Guarantee**  Required\*  Not Required

\* No building permit may be issued until a performance guarantee has been submitted as indicated below

<input checked="" type="checkbox"/> Performance Guarantee Accepted	<b>12/24/2003</b> date	<b>\$3,300.00</b> amount	<b>12/1/2005</b> expiration date
<input checked="" type="checkbox"/> Inspection Fee Paid	<b>12/24/2003</b> date	<b>\$300.00</b> amount	
<input type="checkbox"/> Building Permit Issue	_____ date		
<input type="checkbox"/> Performance Guarantee Reduced	_____ date	remaining balance	signature
<input type="checkbox"/> Temporary Certificate of Occupancy	_____ date	<input type="checkbox"/> Conditions (See Attached)	_____ expiration date
<input type="checkbox"/> Final Inspection	_____ date	signature	
<input type="checkbox"/> Certificate Of Occupancy	_____ date		
<input type="checkbox"/> Performance Guarantee Released	_____ date	signature	
<input type="checkbox"/> Defect Guarantee Submitted	_____ submitted date	amount	expiration date
<input type="checkbox"/> Defect Guarantee Released	_____ date	signature	

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 04-0222	<b>Date Applied For:</b> 03/09/2004	<b>CBL:</b> 428 A015001
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<b>Location of Construction:</b> 135 Sherwood St	<b>Owner Name:</b> Bowen Keith C	<b>Owner Address:</b> 3 Country Ln	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> Jim White	<b>Contractor Address:</b> 2 Farwell Court Westbrook	<b>Phone</b> (207) 878-3361
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Amendment to Duplex	

<b>Proposed Use:</b> Amendment to permit #03-1435 Narrow driveway to 12ft, add stonewall - change front entries - extra parking space	<b>Proposed Project Description:</b> Amendment to permit #03-1435 Narrow driveway to 12ft, add stonewall - change front entries - extra parking space
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<b>Dept:</b> Zoning	<b>Status:</b> Approved	<b>Reviewer:</b> Marge Schmuckal	<b>Approval Date:</b> 03/19/2004
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<b>Dept:</b> Building	<b>Status:</b> Approved	<b>Reviewer:</b> Jeanine Bourke	<b>Approval Date:</b> 03/22/2004
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<b>Dept:</b> Fire	<b>Status:</b> Pending	<b>Reviewer:</b>	<b>Approval Date:</b>
<b>Note:</b>			<b>Ok to Issue:</b> <input type="checkbox"/>

<b>Comments:</b> 3/23/2004-kwd: approval letter from planning in file. Kwd
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**CITY OF PORTLAND, MAINE  
DEVELOPMENT REVIEW APPLICATION  
PLANNING DEPARTMENT PROCESSING FORM  
Planning Copy**

**2003-0220**  
Application I. D. Number  
**10/22/2003**  
Application Date

**Bowen Keith C**  
Applicant  
**3 Country Ln , Falmouth , ME 04105**  
Applicant's Mailing Address

**Duplex**  
Project Name/Description

Consultant/Agent  
**Applicant Ph: (207) 797-5390      Agent Fax:**  
Applicant or Agent Daytime Telephone, Fax

**135 - 135 Sherwood St , Portland, Maine**  
Address of Proposed Site  
**428 A015001**  
Assessor's Reference: Chart-Block-Lot

Proposed Development (check all that apply):  New Building    Building Addition    Change Of Use    Residential    Office    Retail  
 Manufacturing    Warehouse/Distribution    Parking Lot    Other (specify) \_\_\_\_\_

Proposed Building square Feet or # of Units \_\_\_\_\_      Acreage of Site \_\_\_\_\_      **R5**  
Zoning

**Check Review Required:**

- |  |   |  |  |
|--|---|--|--|
| <input checked="" type="checkbox"/> Site Plan<br>(major/minor) | <input type="checkbox"/> Subdivision<br># of lots _____ | <input type="checkbox"/> PAD Review            | <input type="checkbox"/> 14-403 Streets Review   |
| <input type="checkbox"/> Flood Hazard                          | <input type="checkbox"/> Shoreland                      | <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> DEP Local Certification |
| <input type="checkbox"/> Zoning Conditional<br>Use (ZBA/PB)    | <input type="checkbox"/> Zoning Variance                | <input type="checkbox"/> Other _____           |  |

Fees Paid:    Site Pla    **\$400.00**    Subdivision \_\_\_\_\_    Engineer Review    **\$300.00**    Date    **12/29/2003**

**Planning Approval Status:**

Reviewer **Jay Reynolds**

- Approved       **Approved w/Conditions**  
See Attached       Denied

Approval Date    **12/19/2003**      Approval Expiration    **12/19/2004**      Extension to \_\_\_\_\_       Additional Sheets  
Attached

OK to Issue Building Permit      **Jay Reynolds**      **12/24/2003**  
signature      date

**Performance Guarantee**       **Required\***       **Not Required**

\* No building permit may be issued until a performance guarantee has been submitted as indicated below

<input checked="" type="checkbox"/> Performance Guarantee Accepted	<b>12/24/2003</b> date	<b>\$3,300.00</b> amount	<b>12/1/2005</b> expiration date
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<input type="checkbox"/> Performance Guarantee Reduced	_____ date	_____ remaining balance	_____ signature
<input type="checkbox"/> Temporary Certificate of Occupancy	_____ date	<input type="checkbox"/> Conditions (See Attached)	_____ expiration date
<input type="checkbox"/> Final Inspection	_____ date	_____ signature	
<input type="checkbox"/> Certificate Of Occupancy	_____ date		
<input type="checkbox"/> Performance Guarantee Released	_____ date	_____ signature	
<input type="checkbox"/> Defect Guarantee Submitted	_____ submitted date	_____ amount	_____ expiration date
<input type="checkbox"/> Defect Guarantee Released	_____ date	_____ signature	

**CITY OF PORTLAND, MAINE  
DEVELOPMENT REVIEW APPLICATION  
PLANNING DEPARTMENT PROCESSING FORM  
ADDENDUM**

**2003-0220**

Application I. D. Number

**10/22/2003**

Application Date

**Duplex**

Project Name/Description

**Bowen Keith C**

Applicant

**3 Country Ln , Falmouth , ME 04105**

Applicant's Mailing Address

Consultant/Agent

**Applicant Ph: (207) 797-5390      Agent Fax:**

Applicant or Agent Daytime Telephone, Fax

**135 - 135 Sherwood St , Portland, Maine**

Address of Proposed Site

**428 A015001**

Assessor's Reference: Chart-Block-Lot

**Approval Conditions of Planning**

- 1 Access easements shall be executed for both properties; Copies of such easements shall be submitted to the planning authority prior to issuance of a Certificate of Occupancy.

**Approval Conditions of DRC**

- 1 All damage to sidewalk, curb, street, or public utilities shall be repaired to City of Portland standards prior to issuance of a Certificate of Occupancy.
- 2 Two (2) City of Portland approved species and size trees and foundation plantings PER UNIT must be planted on your street frontage prior to issuance of a Certificate of Occupancy.
- 3 Your new street address is now#135-137 SHERWOOD STREET, the number must be displayed on the street frontage of your house prior to issuance of a Certificate of Occupancy.
- 4 A sewer permit is required for you project. Please contact Carol Merritt at 874-8300, ext . 8822.The Wastewater and Drainage section of Public Works must be notified five (5) working days prior to sewer connection to schedule an inspector for your site.
- 5 A street opening permit(s) is required for your site. Please contact Carol Merritt ay 874-8300, ext. 8822. (Only excavators licensed by the City of Portland are eligible.)
- 6 As-built record information for sewer and stormwater service connections must be submitted to Public Works Engineering Section (55 Portland Street) and approved prior to issuance of a Certificate of Occupancy.
- 7 The Development Review Coordinator reserves the right to require additional lot grading or other drainage improvements as necessary due to field conditions.

**CITY OF PORTLAND, MAINE  
DEVELOPMENT REVIEW APPLICATION  
PLANNING DEPARTMENT PROCESSING FORM  
DRC Copy**

**2003-0220**

Application I. D. Number

**10/22/2003**

Application Date

**Duplex**

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Proposed Development (check all that apply):  New Building  Building Addition  Change Of Use  Residential  Office  Retail  
 Manufacturing  Warehouse/Distribution  Parking Lot  Other (specify) \_\_\_\_\_

Proposed Building square Feet or # of Units

Acreeage of Site

**R5**

Zoning

**Check Review Required:**

- Site Plan (major/minor)  Subdivision # of lots \_\_\_\_\_  PAD Review  14-403 Streets Review  
 Flood Hazard  Shoreland  Historic Preservation  DEP Local Certification  
 Zoning Conditional Use (ZBA/PB)  Zoning Variance  Other \_\_\_\_\_

Fees Paid: Site Pla **\$400.00** Subdivision \_\_\_\_\_ Engineer Review **\$300.00** Date **12/29/2003**

**DRC Approval Status:**

Reviewer **Jay Reynolds**

- Approved  Approved w/Conditions See Attached  Denied

Approval Date **12/19/2003** Approval Expiration **12/19/2004** Extension to \_\_\_\_\_  Additional Sheets Attached

Condition Compliance **Jay Reynolds** **12/24/2003**  
signature date

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**CITY OF PORTLAND, MAINE  
DEVELOPMENT REVIEW APPLICATION  
PLANNING DEPARTMENT PROCESSING FORM  
ADDENDUM**

**2003-0220**

Application I. D. Number

**10/22/2003**

Application Date

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Address of Proposed Site

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**Approval Conditions of Planning**

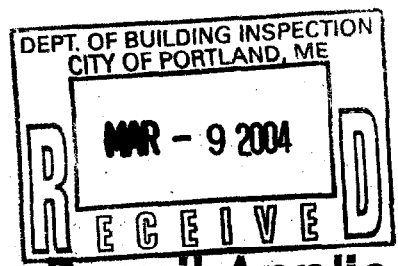
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- 4 A sewer permit is required for you project. Please contact Carol Merritt at 874-8300, ext . 8822.The Wastewater and Drainage section of Public Works must be notified five (5) working days prior to sewer connection to schedule an inspector for your site.
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- 6 As-built record information for sewer and stormwater service connections must be submitted to Public Works Engineering Section (55 Portland Street) and approved prior to issuance of a Certificate of Occupancy.
- 7 The Development Review Coordinator reserves the right to require additional lot grading or other drainage improvements as necessary due to field conditions.



428 A 15



# All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 135/137 Shorewood Dr

Total Square Footage of Proposed Structure \_\_\_\_\_ Square Footage of Lot \_\_\_\_\_

Tax Assessor's Chart, Block & Lot Chart# \_\_\_\_\_ Block# \_\_\_\_\_ Lot# \_\_\_\_\_ Owner: Keith Bowen Telephone: \_\_\_\_\_

Lessee/Buyer's Name (If Applicable) Keith Bowen Applicant name, address & telephone: 3 Country Ln + Atmouh Cost Of Work: \$ 30 Fee: \$ 30

Current use: Duplex Amendment to permit # 03-1435  
If the location is currently vacant, what was prior use: \_\_\_\_\_

Approximately how long has it been vacant: \_\_\_\_\_

Proposed use: Driveway to 12 width / Stairway  
Project description: \_\_\_\_\_

Contractor's name, address & telephone: \_\_\_\_\_  
Who should we contact when the permit is ready: Jim White  
Mailing address: \_\_\_\_\_

We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: \_\_\_\_\_

**IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.**

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: [Signature] Date: 3/9/04

**This is NOT a permit, you may not commence ANY work until the permit is issued. If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall**

Department of Planning & Development  
Lee D. Urban, Director



**CITY OF PORTLAND**

Division Directors  
Mark B. Adelson  
Housing & Neighborhood Services

Alexander Q. Jaegerman, AICP  
Planning

John N. Lufkin  
Economic Development

March 3, 2004

Mr. Keith Bowen  
3 Country Lane  
Falmouth, ME 04015

Dear Mr. Bowen:

RE: Minor Site Plan, 135-137 Sherwood Street  
(CBL#428A015) (ID#2003-0220)

This letter is to confirm the revision to the approved minor site plan of the duplex located at 135-137 Sherwood Street. The approved revision includes the raising of the building's finish floor elevation and addition of a landscape stone wall. The revision also included narrowing the entrance and the addition of a fourth parking space on the adjacent parking area. The revised plan has been reviewed and approved by the project review staff including representatives of the Planning, Public Works, Building Inspections, Fire and Parks Departments.

If you have any questions regarding the revision please contact Jay Reynolds at 874-8632.

Sincerely,

Alexander Jaegerman  
Planning Division Director

cc: Lee D. Urban, Planning and Development Department Director  
Sarah Hopkins, Development Review Services Manager  
Jay Reynolds, Development Review Coordinator  
Marge Schmuckal, Zoning Administrator  
— Karen Dunfey, Inspections  
Tony Lombardo, Project Engineer  
Eric Labelle, City Engineer  
Jeff Tarling, City Arborist  
Penny Littell, Associate Corporation Counsel  
Lt. Gaylen McDougall, Fire Prevention  
Don Hall, Appraiser, Assessor's Office  
Approval Letter File

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- 1 -