



CITY OF PORTLAND

March 8, 2004

Francis Drake
P.O. Box 1378
Portland, ME 04104

RE: 160 Presumpscot Street – 425-K-001 – I-L Zone – permit application #04-0087

Dear Jim,

I am in receipt of your permit application to construct a 1300 square foot addition connecting two existing buildings.

It is my understanding from the Planning Division that your original site plan approval has expired and that you would need to apply for a minor site plan review before I can review and approve this permit application for zoning. I have been given no current approvals for this project from planning. You have been notified of this requirement from Planning at the end of last year.

Please contact the Planning Division, Kandi Talbot, for the appropriate paperwork to begin your approval process. Your permit is on hold until such time that it can be process by our division under all the appropriate ordinances.

Very truly yours,

A handwritten signature in black ink, appearing to read "Marge Schmuckal", is written over a horizontal line.

Marge Schmuckal
Zoning Administrator

CC: Mark Adelson, Housing and Neighborhood Services Division Director
✓ Mike Nugent, Inspection Services
Kandi Talbot, Planning Division
File