

Ms. Marge Schmuckal
Department of Urban Development
City of Portland
389 Congress Street
Portland ME 04101

Dear Ms. Schmuckal,

I am requesting a permit to allow me to use my residence at 41 True Street, Portland ME for a home occupation. I intend to apply for a Day Care Home servicing 3-6 children based on the home occupation rules in section 14-410 and R-5 Zoning rules in 14-128. The following is an explanation of how my Home Day Care meets the criteria under these zoning rules.

- A. My Home Day care will only service 3-6 children. Zoning requires 35 sq. ft of floor space per child. We have allocated 210 sq. ft which is approximately 10% of floor area of residence. Home design is attached.
- B. No goods will be stored outside.
- C. Storage of material necessary to perform my home day care is minimal and included in the 210 sq.ft floor space mentioned above.
- D. We might decide to use 1 Exterior sign. That sign will be non-illuminated and not exceed 2 sq. ft. and not project more than 1 ft off building.
- E. No exterior alteration to the residence is necessary.
- F. Off street parking is available on our street.
- G. No objectionable effects will result from my home day care.
- H. We will not require the services of any non-residential employees.
- I. 6 additional cars down our road will not impact normal traffic volumes expected in a residential neighborhood.
- J. No motor vehicles will be stored at our home occupation.

As you can see, our small home day care is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the character of the neighborhood.

Attached you find a copy of our floor plan showing my entire dwelling and area of home occupation. Please excuse the design – we did the best we could without professional help and look forward to a visit from inspections.

Sincerely,

Todd Sniper
41 True Street
Portland ME 04103