

PORTLAND MAINE

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Jeff Levine, AICP, Director
Marge Schmuckal, Zoning Administrator

September 10, 2012

Rebecca W. Greenfield
Merrill's Wharf
254 Commercial Street
Portland, ME 04101

RE: 372 Presumpscot Street – 422-B-013 (the "Property") – I-L Zone

Dear Ms. Greenfield,

I am in receipt of your request for a determination letter for the Property. The Property is entirely located within the I-L, low industrial zone.

The most current approved use for the Property is for auto repairs as evidenced by permit #2001-0112 on file in Inspection Services. Any change of use from auto repairs requires a permit application with the appropriate information to substantial any new use.

To the best of my knowledge the Property conforms with all land use and development restrictions. Any reviewed legal nonconformities with the I-L dimensional requirements are not required to be brought up to current standards. I am unaware of any pending or contemplated land use or zoning actions with respect to the Property.

The I-L zone allows such uses as (but not limited to) machine shops, tool and die shops, building contractors and repair services under section 14-232. Again, any change of use to the Property shall require separate permits for review and approvals.

If you have any questions regarding this matter, please do not hesitate to contact me at (207) 874-8695

Very truly yours,

A handwritten signature in cursive script, reading "Marge Schmuckal".

Marge Schmuckal
Zoning Administrator

PIERCE ATWOOD

REBECCA W. GREENFIELD

Merrill's Wharf
254 Commercial Street
Portland, ME 04101

PH 207.791.1246
FX 207.791.1350
rgreenfield@pierceatwood.com
pierceatwood.com

August 29, 2012

I-L Zone

Ms. Marge Schmuckal
Zoning Administrator/City of Portland
Portland City Hall
389 Congress Street
Portland, ME 04101

Re: 372 Presumpscot Street, Portland

Dear Marge:

Enclosed is a request for a Zoning Determination Letter in connection with the above-referenced property. I have also enclosed a check made payable to the City of Portland in the amount of \$150 for the fee. Please let me know if you have any questions or need additional information.

Thank you for your assistance.

Rebecca W. Greenfield

Rebecca W. Greenfield

/mtd

Enclosures



Marge Schmuckal - Zoning Determination Request - 372 Presumpscot

From: Rebecca Greenfield <RGreenfield@pierceatwood.com>
To: "Marge Schmuckal (mes@portlandmaine.gov)" <mes@portlandmaine.gov>
Date: 8/29/2012 4:12 PM
Subject: Zoning Determination Request - 372 Presumpscot
Attachments: 20120829155724982.pdf

Marge,

Our client is in the process of purchasing 372 Presumpscot St. in connection with the expansion of its operations presently located at 400 Presumpscot St. Attached is a zoning determination request letter. I have also mailed you the letter together with the \$150 fee for the request.

Please do let me know if I can provide any additional information.

Thanks.
Rebecca

Rebecca W. Greenfield, Esq.
PIERCE ATWOOD LLP

Merrill's Wharf
254 Commercial Street
Portland, ME 04101

PH 207.791.1246
FAX 207.791.1350

RGreenfield@pierceatwood.com

[BIO](#) ▶

This e-mail was sent from Pierce Atwood. It may contain information that is privileged and confidential. If you suspect that you were not intended to receive it please delete it and notify us as soon as possible.

In accordance with I.R.S. Circular 230 we advise you that any tax advice in this email is not intended or written to be used, and cannot be used, by any recipient for the avoidance of penalties under federal tax laws.

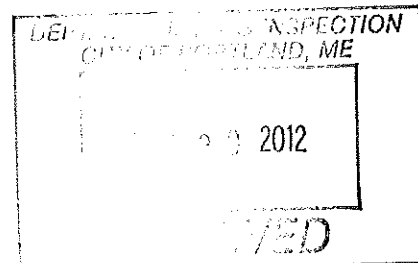
Merrill's Wharf
254 Commercial Street
Portland, ME 04101

PH 207.791.1246
FX 207.791.1350
rgreenfield@pierceatwood.com
pierceatwood.com

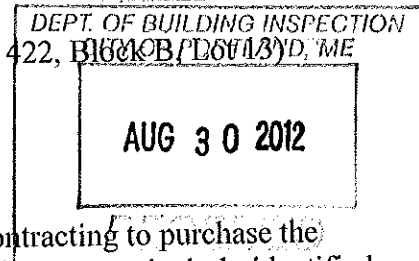
August 29, 2012

VIA REGULAR MAIL & E-MAIL

Ms. Marge Schmuckal
Zoning Administrator/City of Portland
Portland City Hall
389 Congress Street
Portland, Maine 04101



Re: 372 Presumpscot Street, Portland Maine (Tax Map 422, Block B, Lot 13)



Dear Ms. Schmuckal:

Mechanical Services, Inc. (the "Company") is presently contracting to purchase the property situated at 372 Presumpscot Street in the City of Portland, more particularly identified on Tax Map 422, Block B, as Lot 13 ("Property"). The Company plans to utilize the Property in connection with the expansion of its current operations presently located on the adjacent parcel situated at 400 Presumpscot Street. Current Company operations involve the installation, maintenance and repair of HVAC systems and the Property will be used for office, training and storage purposes in connection with the same. The Property is located in the Low Impact Industrial Zone (the "IL Zone"). In the IL Zone certain low impact industrial uses are permitted, including without limitation machine shops, tool and die shops, building contractors, and repair services.

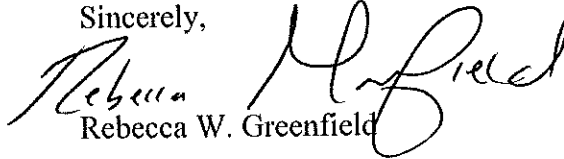
14-232(a) yes(a) yes(a) (g) (h)

We would appreciate your confirmation that the Property, as developed, conforms with all land use and development restrictions contained in all City's ordinances, including applicable building, land use and subdivision regulations and that the contemplated use of the Property by the Company described above is a permitted use in the IL Zone. We also ask for your confirmation that you are unaware of any pending or contemplated land use or zoning actions with respect to the Property.

We ask that you confirm the above by signing at the bottom of this letter and returning it to us via facsimile at (207) 791-1350. Please send us the original by regular mail. Of course, if

you have any questions, or require additional information, please do not hesitate to call me.
Thank you in advance for your time and assistance.

Sincerely,


Rebecca W. Greenfield

Seen and agreed to:

**Zoning Administrator for
The City Of Portland**

Date



PORTLAND MAINE

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Receipts Details:

Tender Information: Check , Check Number: 71355

Tender Amount: 150.00

Receipt Header:

Cashier Id: bsaucier

Receipt Date: 8/31/2012

Receipt Number: 47741

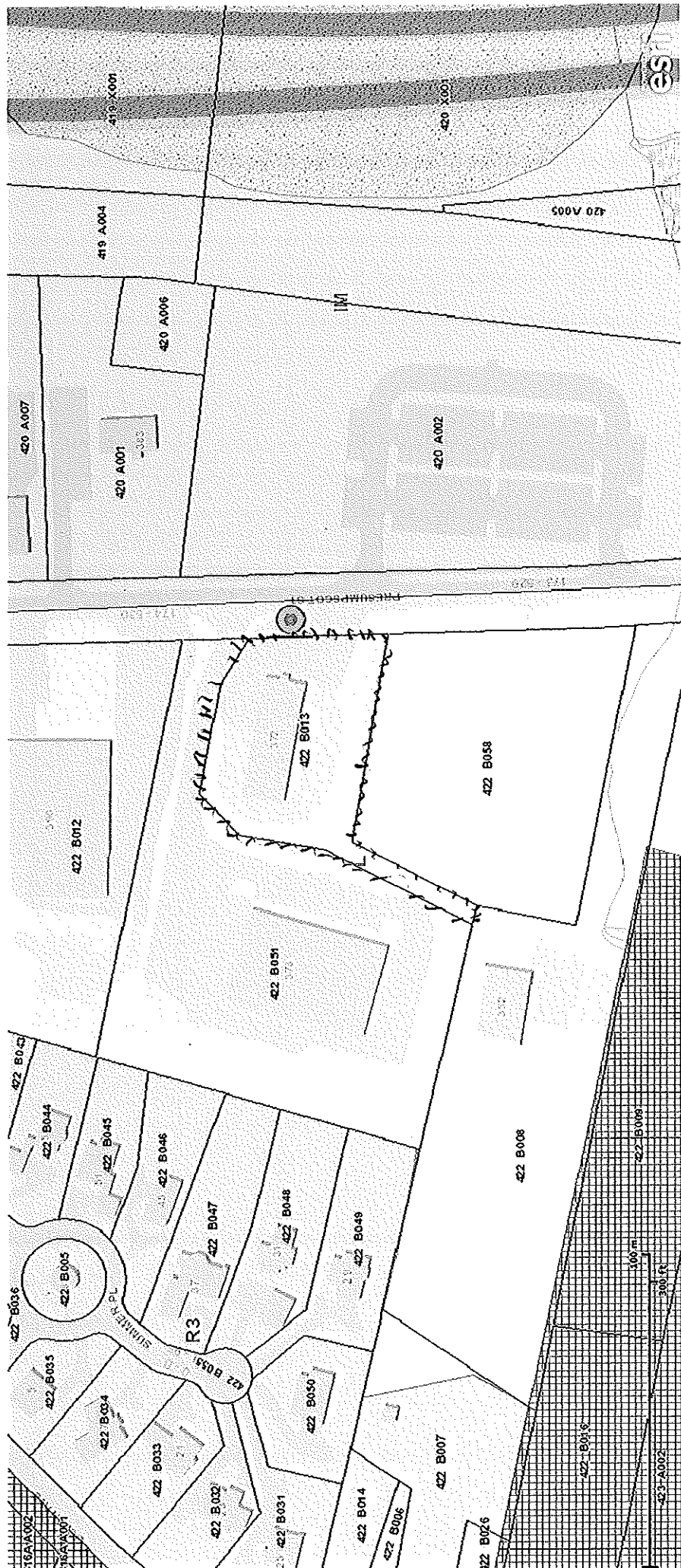
Receipt Details:

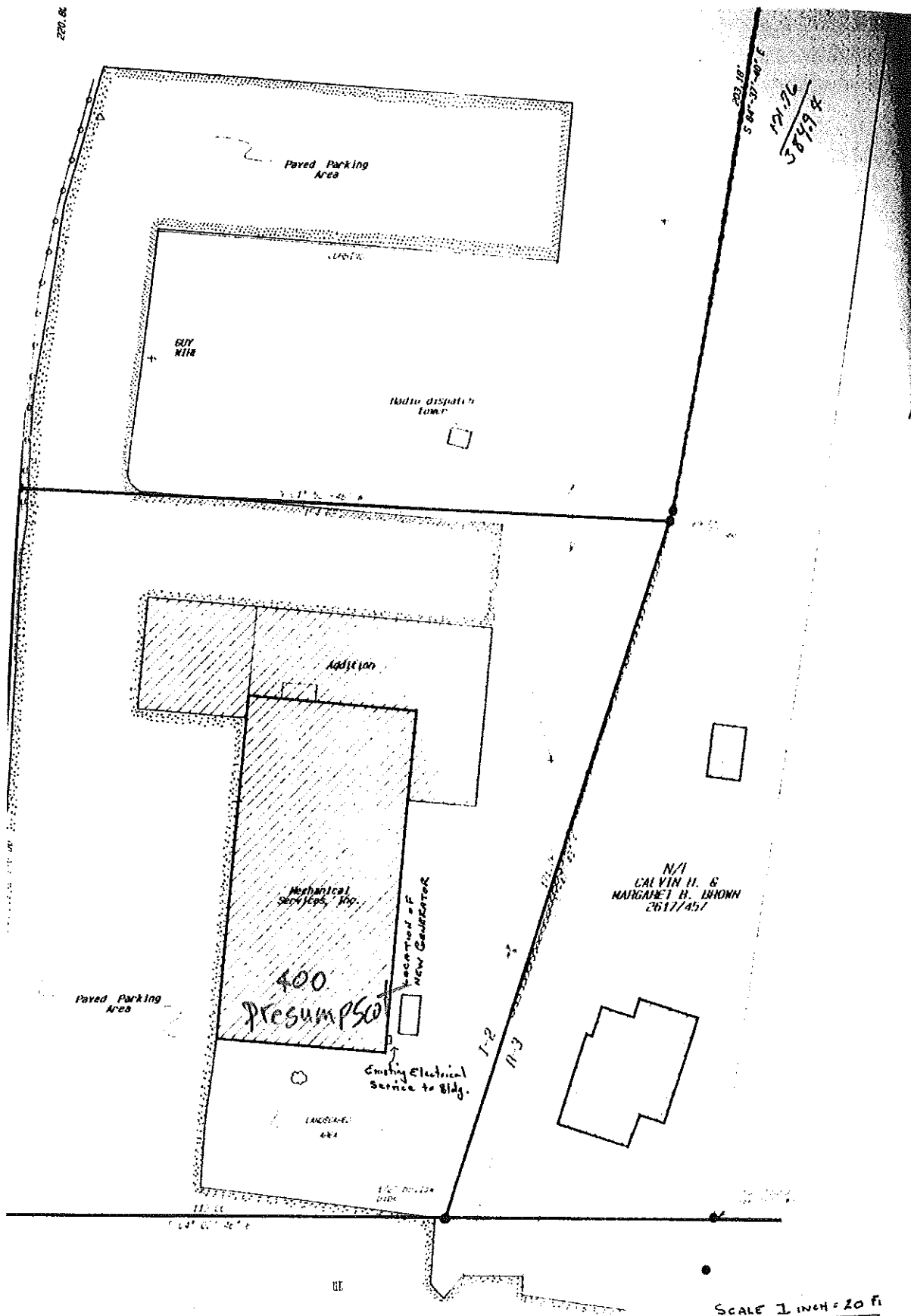
Reference ID:	493	Fee Type:	BP-DP
Receipt Number:	0	Payment Date:	
Transaction Amount:	150.00	Charge Amount:	150.00
Job ID: Miscellaneous charges			
Additional Comments: 372 Presumpscot St			

Thank You for your Payment!

372 Presumpscot St

422-B-013





203.10' 5 84'-37'-40" E
171.76
3849.4

N/I
CALVIN H. &
MARGARET H. BROWN
2617/457

PRESUMPCOT STREET

SCALE 1 INCH = 20 FT

City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 372 Presumpscot St., Portland 04103		Owner: Thompson LLC	Phone: 771-5400	Permit No: 010112
Owner Address: 372 Presumpscot St. Portland, 04103	Lessee/Buyer's Name:	Phone:	Business Name:	Permit Issued: FEB 15 2001
Contractor Name:	Address:	Phone:		
Past Use: Commercial / Sheet Metal Shop	Proposed Use: Commercial / Auto Repair	COST OF WORK: \$	PERMIT FEE: \$ 30.00	
Proposed Project Description: Change of Use (no changes are being made to building) <i>Accessory only - minor chg. GARDEN see letter</i>		FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied Signature: <i>BOCA 99</i>	INSPECTION: Use Group: Type: Signature: <i>Huffer</i>	Zone: 1-1 CBL: 422-B-013 Zoning Approval: <i>OK with conditions</i> Special Zone or Review: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <i>2/11/01</i> <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> Minor <input type="checkbox"/> Imm <input type="checkbox"/> <i>Actual change of use 5</i> under Zoning Appeal 50009
Permit Taken By: Jodine	Date Applied For: January 30, 2001 gg	PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied Signature: Date:		<input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

February 1, 2001

SIGNATURE OF APPLICANT _____ ADDRESS: _____ DATE: _____ PHONE: _____

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE _____ PHONE: _____

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

**PERMIT ISSUED
WITH REQUIREMENTS**

**PERMIT ISSUED
WITH REQUIREMENTS**
CEO DISTRICT

THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED

**Minor/Minor Site Review for New Detached Single Family Dwelling,
All Purpose Building Permit Application**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

NOTEIf you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction: <u>372 Presumpscot St Portland Me 04103</u>	
Total Square Footage of Proposed Structure <u>5,500</u> <small>Actual change of use area is 15,000 sq ft</small>	Square Footage of Lot <u>36130</u>
Tax Assessor's Chart, Block & Lot Number Chart# <u>422</u> Block# <u>B</u> Lot# <u>013</u>	Owner: <u>Bout Cy Thompson LLC</u> Telephone#: <u>207-771-5400</u>
Lessee/Buyer's Name (If Applicable) <u>Charles A Thompson</u>	Owner's/Purchaser/Lessee Address: <u>372 Presumpscot St Portland, Me 04103</u> Cost Of Work: Fee: \$ <u>30-</u>
Current use: <u>Auto Repair</u> Proposed use: <u>was Sheet metal Shop.</u> <u>No changes were made to Building</u>	
Project description: <u>Cement Block Building Change of use</u>	
Contractor's Name, Address & Telephone	
Rec'd By: <u>1/30</u> <u>Jan 10</u>	

Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.

- All construction must be conducted in compliance with the 1999 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1999 National Electrical Code as amended by Section 6-Art III.
- HVAC (Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

YOU MUST INCLUDE THE FOLLOWING WITH YOUR APPLICATION:

- A Copy of Your Deed or Purchase and Sale Agreement if purchased in the last 365 days
- A Plot Plan (Sample Attached) ON PAPER NO LARGER THAN 11" x 17" if you are doing anything other than interior rehab work.

BUILDING PERMIT REPORT

DATE: 1 February 2001 ADDRESS: 372 Presumpscot St. CBL: 422-B-013
 REASON FOR PERMIT: Change of use from Comm./Sheet Metal Shop To Commercial Auto Repair
 BUILDING OWNER: Thompson LLC
 PERMIT APPLICANT: _____ (CONTRACTOR Charles A Thompson)
 USE GROUP: B/S1 CONSTRUCTION TYPE: 2C CONSTRUCTION COST: _____ PERMIT FEES: \$10,000

The City's Adopted Building Code (The BOCA National Building Code/1999 with City Amendments)
 The City's Adopted Mechanical Code (The BOCA National Mechanical Code/1993)

CONDITION(S) OF APPROVAL

This permit is being issued with the understanding that the following conditions shall be met: *1, *20, *23, *27, *31, *34, *37, *38, 39, 40, 41

- *1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection) **"ALL LOT LINES SHALL BE CLEARLY MARKED BEFORE CALLING."**
3. Foundation drain shall be placed around the perimeter of a foundation that consists of gravel or crushed stone containing not more than 10 percent material that passes through a No. 4 sieve. The drain shall extend a minimum of 12 inches beyond the outside edge of the footing. The thickness shall be such that the bottom of the drain is not higher than the bottom of the base under the floor, and that the top of the drain is not less than 6 inches above the top of the footing. The top of the drain shall be covered with an approved filter membrane material. Where a drain tile or perforated pipe is used, the invert of the pipe or tile shall not be higher than the floor elevation. The top of joints or top of perforations shall be protected with an approved filter membrane material. The pipe or tile shall be placed on not less than 2" of gravel or crushed stone, and shall be covered with not less than 6" of the same material. Section 1813.5.2
4. Foundations anchors shall be a minimum of 1/2" in diameter, 7" into the foundation wall, minimum of 12" from corners of foundation and a maximum 6" O.C. between bolts. Section 2305.17
5. Waterproofing and dampproofing shall be done in accordance with Section 1813.0 of the building code.
6. Precaution must be taken to protect concrete and masonry. Concrete Sections 1908.9-19.8.10/Masonry Sections 2111.3-2111.4.
7. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
8. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of 1/2 inch gypsum board or the equivalent applied to the garage side. (Chapter 4, Section 407.0 of the BOCA/1999)
9. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993). Chapter 12 & NFPA 211
10. Sound transmission control in residential building shall be done in accordance with Chapter 12, Section 1214.0 of the City's Building Code.
11. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42". In occupancies in Use Group A, B, H-4, I-1, I-2, M, R, public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect. Handrails shall be a minimum of 34" but not more than 38". Exception: Handrails that form part of a guard shall have a height not less than 36 inches (914 mm) and not more than 42 inches (1067 mm). Handrail grip size shall have a circular cross section with an outside diameter of at least 1 1/4" and not greater than 2". (Sections 1021 & 1022.0). Handrails shall be on both sides of stairway. (Section 1014.7)
12. Headroom in habitable space is a minimum of 7'6". (Section 1204.0)
13. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 1/2" maximum rise. All other Use Group minimum 11" tread, 7" maximum rise. (Section 1014.0)
14. The minimum headroom in all parts of a stairway shall not be less than 80 inches. (6'8") 1014.4
15. Every sleeping room below the fourth story in buildings of Use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft. (Section 1010.4)
16. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units. (Section 1010.1)
17. All vertical openings shall be enclosed with construction having a fire rating of at least one (1) hour, including fire doors with self closure's. (Over 3 stories in height requirements for fire rating is two (2) hours. (Section 710.0)
18. The boiler shall be protected by enclosing with (1) hour fire rated construction including fire doors and ceiling, or by providing automatic extinguishment. (Table 302.1.1)

19. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the provisions of the City's Building Code Chapter 9, Section 920.3.2 (BOCA National Building Code/1999), and NFPA 101 Chapter 18 & 19. (Smoke detectors shall be installed and maintained at the following locations):

- In the immediate vicinity of bedrooms
- In all bedrooms
- In each story within a dwelling unit, including basements

20. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type. (Section 921.0)

21. The Fire Alarm System shall be installed and maintained to NFPA #72 Standard.

22. The Sprinkler System shall be installed and maintained to NFPA #13 Standard.

23. All exit signs, lights and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023.0 & 1024.0 of the City's Building Code. (The BOCA National Building Code/1999)

24. Section 25 - 135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".

25. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification the Division of Inspection Services.

26. Ventilation and access shall meet the requirements of Chapter 12 Sections 1210.0 and 1211.0 of the City's Building Code. (Crawl spaces & attics).

27. All electrical, plumbing and HVAC permits must be obtained by Master Licensed holders of their trade. No closing in of walls until all electrical (min. 72 hours notice) and plumbing inspections have been done.

28. All requirements must be met before a final Certificate of Occupancy is issued.

29. All building elements shall meet the fastening schedule as per Table 2305.2 of the City's Building Code (The BOCA National Building Code/1996).

30. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical code (The BOCA National Mechanical Code/1993). (Chapter M-16)

31. Please read and implement the attached Land Use Zoning report requirements. Separate permits are required for any New signage.

32. Boring, cutting and notching shall be done in accordance with Sections 2305.3, 2305.3.1, 2305.4.4 and 2305.5.1 of the City's Building Code.

33. Bridging shall comply with Section 2305.16.

34. Glass and glazing shall meet the requirements of Chapter 24 of the building code. (Safety Glazing Section 2406.0)

35. All flashing shall comply with Section 1406.3.10.

36. All signage shall be done in accordance with Section 3102.0 signs of the City's Building Code, (The BOCA National Building Code/1999).

37. This permit does not authorize any building construction.

38. The plumbing (floor drains) shall be connected to all separate for

39. A permit is required from the Portland Fire Dept for garage repair.

40. All combustible liquids shall be stored in an approved combustible & flame-retardant liquid cabinet.

41. The car sale shall remain at a minimum and are only accessory in nature. The

- Number of cars for sale on the lot shall be under a dozen as

- reflected in the statement submitted by the owner.

- Any changes in the car sales shall prompt a

- further review by this Department.

PSH 10/1/00

**This permit is herewith issued, on the basis of plans submitted and conditions placed on these plans, any deviations shall require a separate approval.

***THIS PERMIT HAS BEEN ISSUED WITH THE UNDERSTANDING THAT ALL THE CONDITIONS OF THE APPROVAL SHALL BE COMPLETED. THEREFORE, BEFORE THE WORK IS COMPLETED A REVISED PLAN OR STATEMENT FROM THE PERMIT HOLDER SHALL BE SUBMITTED TO THIS OFFICE SHOWING OR EXPLAINING THAT THE CONDITIONS HAVE BEEN MET. IF THIS REQUIREMENT IS NOT RECEIVED YOUR CERTIFICATE OF OCCUPANCY SHALL BE WITHHELD. (You Shall Call for Inspections)

****ALL PLANS THAT REQUIRE A PROFESSIONAL DESIGNER'S SEAL, (AS PER SECTION 114.0 OF THE BUILDING CODE) SHALL ALSO BE PRESENTED TO THIS DIVISION ON AUTO CAD LT. 2000, DXF FORMAT OR EQUIVALENT.

*****CERTIFICATE OF OCCUPANCY FEE \$50.00

Change of location

Office Use Only

#

Secretary of State, Bureau of Motor Vehicles - Application for a Dealer License

Business Name Imported & Domestic Car Parts Inc.
 Business Location Portland
 Mailing Address 372 Presumpscot St, Portland, Me. Zip Code 04103-5235
 Applicant Name Charles A. Thompson Business Phone# 207-771-5401
 Sales Tax Number 0238111
 Franchise(s) Held None

Please list any annex or secondary location(s) where business will be conducted under the same license:

Other Location(s) None Telephone # _____

In the column below labeled licenses, check off (✓) the types of licenses you are applying for. For each type of license, enter the license fee in the far right column. Total the far right column and write the amount at the bottom.

Types of Licenses	Licenses	License Fee	Total Fee (\$)
New Car Dealer License		@\$150.00 each =	
Used Car Dealer License		@\$150.00 each =	0
Loaner License		@\$150.00 each =	
Equipment Dealer License		@\$150.00 each =	
Transporter License		@\$150.00 each =	
Recycler License (No fee if new, used, or equipment dealer)		@\$150.00 each =	
Auction License		@\$150.00 each =	
Heavy Trailer Dealer (over 3,000 lbs.)		@\$150.00 each =	
Light Trailer Dealer (3,000 lbs. or less)		@\$ 50.00 each =	
Motorcycle Dealer License		@\$ 50.00 each =	
Annex License(s)		@\$150.00 each =	
Secondary Location(s)		@\$100.00 each =	
* Filing Fee ...If you are applying for a new license, changing a business location, or changing ownership or corporate structure. >>>> Add (\$150.00)			150 ⁰⁰
Total Fee =			150 ⁰⁰

Please list below the name, address, date-of-birth, and title of each owner, partner, or officer in your business.

<u>Charles A. Thompson Sr.</u>	<u>54 Elm St Freeport Me.</u>	<u>3-29-33</u>	<u>Pres</u>
Name	Address	Date-of-birth	Title
<u>Beverly A. Thompson</u>	<u>54 Elm St Freeport Me.</u>	<u>6-21-38</u>	<u>V. Pres.</u>
Name	Address	Date-of-birth	Title
<u>Charles A. Thompson Jr.</u>	<u>20 Lowermost Land</u>	<u>3-10-66</u>	<u>officer</u>
Name	Address	Date-of-birth	Title

Name

Address

Date-of-birth

Title

over

Change of location

Office Use Only

#

Secretary of State, Bureau of Motor Vehicles - Application for a Dealer License

Business Name Imported & Domestic Car Parts Inc.
 Business Location Portland
 Mailing Address 372 Presumpscot St. Portland, Me. Zip Code 04103-5235
 Applicant Name Charles A. Thompson Business Phone# 207-771-5400
 Sales Tax Number 0238111
 Franchise(s) Held None

Please list any annex or secondary location(s) where business will be conducted under the same license:

Other Location(s) None Telephone # _____

In the column below labeled licenses, check off (✓) the types of licenses you are applying for. For each type of license, enter the license fee in the far right column. Total the far right column and write the amount at the bottom.

Types of Licenses	Licenses	License Fee	Total Fee (\$)
New Car Dealer License		@\$150.00 each =	
Used Car Dealer License		@\$150.00 each =	0
Loaner License		@\$150.00 each =	
Equipment Dealer License		@\$150.00 each =	
Transporter License		@\$150.00 each =	
Recycler License (No fee if new, used, or equipment dealer)		@\$150.00 each =	
Auction License		@\$150.00 each =	
Heavy Trailer Dealer (over 3,000 lbs.)		@\$150.00 each =	
Light Trailer Dealer (3,000 lbs. or less)		@\$ 50.00 each =	
Motorcycle Dealer License		@\$ 50.00 each =	
Annex License(s)		@\$150.00 each =	
Secondary Location(s)		@\$100.00 each =	
* Filing Fee ...If you are applying for a new license, changing a business location, or changing ownership or corporate structure. >>>> Add (\$150.00)			150 ⁰⁰
Total Fee			150 ⁰⁰

Please list below the name, address, date-of-birth, and title of each owner, partner, or officer in your business.

<u>Charles A. Thompson Sr.</u>	<u>54 Elm St Freeport Me.</u>	<u>3-29-33</u>	<u>Pres</u>
Name	Address	Date-of-birth	Title
<u>Beverly A. Thompson</u>	<u>54 Elm St Freeport Me.</u>	<u>6-21-38</u>	<u>V. Pres.</u>
Name	Address	Date-of-birth	Title
<u>Charles A. Thompson Jr.</u>	<u>20 Lower West Land.</u>	<u>3-10-66</u>	<u>Officer</u>
Name	Address	Date-of-birth	Title

Name

Address

Date-of-birth

Title

over

- ☐ Change of Status
☒ Change of Location

Applicant Questionnaire for the Licensing of Dealers, Transporters, Loaners, or Recyclers

Applicant(s) Name Charles A. Thompson
 Business Name Imported & Domestic Car Parts Inc.
 Business Address 322 Presumpscot St Business Phone # 207-771-5400
 Business Location Portland.
 City or Town Portland, Me. Zip Code 04103-5235

What type of business are you licensing: used car

- What days and hours is your business open? 7-30 Am T 5.30 pm.
- Is there any other business at this location? (Circle one) YES ☐ NO ☒
- If yes, what is the name and type of this business? _____
- Do you own that business? YES ☐ NO ☐

These questions ask about your established place of business.

(Please answer each question by circling either Yes or No)

- | | |
|--|---|
| 1. Is your business located in a permanently enclosed commercial building? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 2. Is your business located on one parcel of land? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 3. Do you own the property & buildings? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 4. Do you lease the property & buildings? (If yes, enclose a copy of the lease.) | YES <input type="radio"/> NO <input checked="" type="radio"/> |

These questions ask about your display/repair area (Recyclers/Salvage are exempt)

- | | |
|---|---|
| 1. Does your business have at least 5,000 sq ft of display area in or adjoining the building? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 2. Do you have a facility for the repair of two vehicles at the same time? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 3. Do you have the tools and equipment needed to repair and service vehicles properly? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 4. Do you have an air compressor? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 5. Do you have a hydraulic jack or lift? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 6. Do you have a full set of mechanics tools? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 7. Does the owner or an employee work as a mechanic at least 30 hours per week? | <input checked="" type="radio"/> YES <input type="radio"/> NO |

These questions ask about your business office.

- | | |
|---|---|
| 1. Do you have an office with at least 64 sq ft to keep records and conduct business? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 2. Is your office heated? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 3. Does your office have at least 1 desk, 2 chairs, and a filing cabinet? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 4. Is your office completely enclosed by floor to ceiling construction? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 5. Is your office separate from any living quarters? | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 6. Is your office located in or adjoining your business building? | <input checked="" type="radio"/> YES <input type="radio"/> NO |

over

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
STATE HOUSE STATION 29
AUGUSTA, MAINE 04333

APPLICANT'S NAME: Charles A. Thompson
BUSINESS NAME: Imported + Domestic Car Par
BUSINESS ADDRESS: 372 Presumpscot St.
Portland, Me. 04103-5235

this must
be signed
return to applicant

BUILDING CODE, ZONING AND LAND USE REGULATORY ORDINANCE CLEARANCE

Dear Sir:

As required by the Secretary of State, the above named applicant, at the location shown, is in compliance with all local building codes and land use regulatory ordinances as they pertain to a commercial building, a vehicle display area, and sale and service of vehicles and the display of a permanently mounted sign.

A local seller's license:

IS REQUIRED ☒

IS NOT REQUIRED ☐

HAS BEEN ISSUED ☐

WILL BE ISSUED ☐

Needs to Apply ☒

Marge Schmuckel
Signature - Authorized City/Town Official

Zoning Administrator
Title

NOTARIZATION REQUIRED

STATE OF MAINE - County of Cumberland ss. Feb 14 2001 Then personally
appeared the above AUTHORIZED CITY/TOWN OFFICIAL named Marge Schmuckel and
acknowledge the foregoing instrument under oath to be her free act and deed.

NOTARY PUBLIC [Signature]

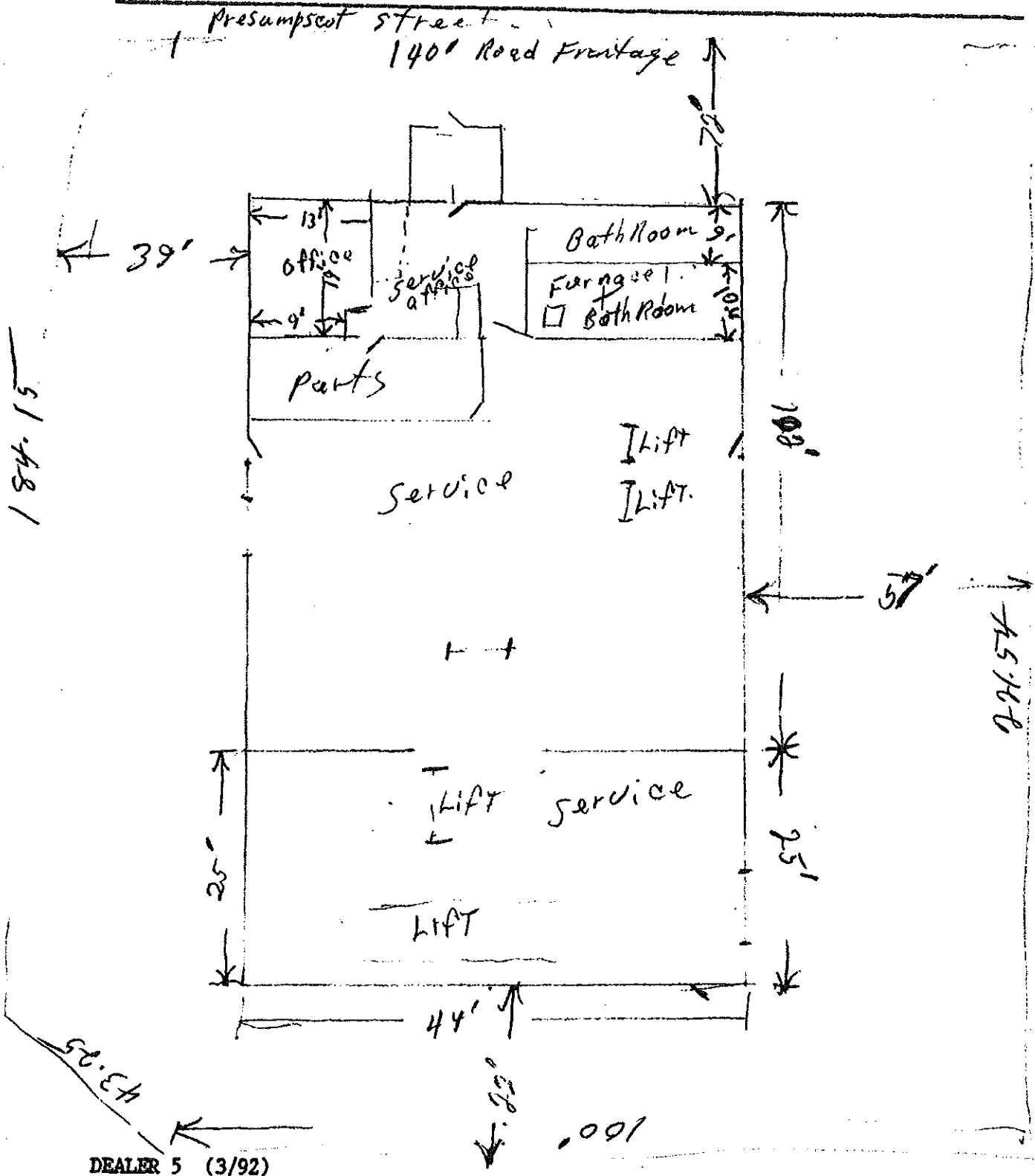
My commission expires 10 July 2002

FLOR PLAN

DEALERS NAME:

LOCATION:

PLEASE USE THE AREA PROVIDED BELOW TO DRAW A LAYOUT OF YOUR FACILITY. (INCLUDE THE DIMENSIONS OF THE OFFICE AREA, REPAIR AREA AND DISPLAY AREA. ALSO, INDICATE WHERE THE SIGN WILL BE POSTED.) IF THERE ARE ANY OTHER BUSINESSES OPERATING AT THIS SAME LOCATION SHOW THEIR AREA.



IMPORTED AND DOMESTIC
CAR PARTS INC.

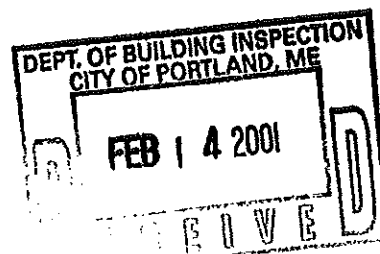
372 PRESUMPCOT ST. PHONE 761-5686
PORTLAND, ME. 04103-5235 FAX 771-5445

TO CITY OF PORTLAND
MARGE SCHMUCKAL

I REQUEST A SECOND HAND DEALERS
LICENSE THAT WE ONLY SELL ON THE
AVERAGE OF 12 CARS A YEAR IT IS
NOT A MAJOR PART OF OUR BUSINESS.

Charles D. Thompson
Pres.

2.14.01



PLOT PLAN

3000

DEALERS NAME: *Paul Land*

LOCATION:

Actual change of use
Area is less than 5,000 sq ft

PLEASE USE THE AREA PROVIDED BELOW TO DRAW A LAYOUT OF YOUR FACILITY. (INCLUDE THE DIMENSIONS OF THE OFFICE AREA, REPAIR AREA AND DISPLAY AREA. ALSO, INDICATE WHERE THE SIGN WILL BE POSTED). IF THERE ARE ANY OTHER BUSINESSES OPERATING AT THIS SAME LOCATION SHOW THEIR AREA.

