



Planning & Urban Development Department

Jeff Levine, AICP, Director
Ann Machado, Zoning Administrator

February 2, 2016

Paul Pinkham Auto Repair LLC
193 Presumpscot St.
Portland, ME 04103

Re: 193 Presumpscot Street– CBL 421-A-4 – I-M Industrial Zone – Change of use

Dear Mr. Pinkham:

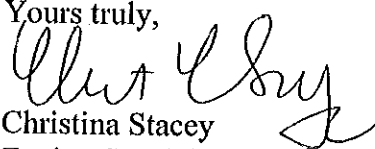
In March of 2015 you applied to the City's Business Licensing office to operate an auto repair garage at the above address. Our records show that the last legal use of the property was a warehouse/distribution center. To legally operate an auto repair garage on the property, a change-of-use permit approval must be secured from the City.

You have been contacted several times over the last year by staff from this office requesting that you submit a completed change-of-use permit application. To date, nothing has been submitted. Operating a non-approved use in this space is not legal, and you must take steps to bring your operation into compliance.

You have thirty days to bring your operation into compliance. You need to either apply for a permit to convert the use of your unit from a warehouse to an auto repair garage, or cease using the space for this purpose. Enclosed please find an application that can be filed to change the use. If you have questions about the requirements of this application, please let me know.

You have the right to appeal my decision. If you wish to exercise your right to appeal, you have thirty days from the date of this letter in which to file an appeal. If you should fail to do so, this decision is binding and no longer subject to appeal. To file an appeal, please contact our office for the necessary paperwork.

Yours truly,


Christina Stacey
Zoning Specialist
(207) 874-8695

cc: File