

*Jeanie Bourke*  
*Code Enforcement Officer/Plan Reviewer*  
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City of Portland  
Permitting and Inspections Department  
389 Congress St. Rm 315  
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(207)874-8715

On Thu, Apr 20, 2017 at 1:29 PM, Z. Max Cover <[zmaxcover@gmail.com](mailto:zmaxcover@gmail.com)> wrote:

Hello Jeanie and Christina,

I'm embarrassed to say that while I was convinced that i had sent you both all the required information, I had actually only created an email that got saved as a draft... Clearly paperwork is not my strong suit.

Anyhow, I am now attaching everything that I believe I need. Here is a quick list:

1. 2 photos of my Maine Medical cards
2. Updated plans of the first and second floors, reflecting that the space is NOT a RESIDENCE.
3. A dimensioned plan of the deck, so as to retroactively permit it (though I did not build it!).
4. The Specs of a 424 CFM fan (2 installed), which both run a minimum of 10min/hr, so as to far exceed the requirements of [ASHRAE 62.1](#)

Thank you both for enduring my sluggish response time! Please let me know if there is anything else required.

Thanks again,

Z. Max Cover

On Mon, Apr 10, 2017 at 4:11 PM, Z. Max Cover <[zmaxcover@gmail.com](mailto:zmaxcover@gmail.com)> wrote:

Hello Jeanie and Christina,

It's been a while now, and I would truly love to get the permits, and finish up the work at Presumpscot St. I think the last time we communicated was in December, but now spring is coming on and I really need to get the AC up and running.

If there is anything else that needs to be done, please let me know!

I hope all is well,  
Zachary Max Cover

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**Jeanie Bourke** <[jmb@portlandmaine.gov](mailto:jmb@portlandmaine.gov)>  
To: Christina Stacey <[cstacey@portlandmaine.gov](mailto:cstacey@portlandmaine.gov)>

Wed, Apr 26, 2017 at 2:12 PM

Hey Chris,

FYI....There is an HVAC permit on info needed in zoning that was held up until the Change of Use was approved.

Thanks

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**Z. Max Cover** <[zmaxcover@gmail.com](mailto:zmaxcover@gmail.com)>  
To: Jeanie Bourke <[jmb@portlandmaine.gov](mailto:jmb@portlandmaine.gov)>

Wed, Apr 26, 2017 at 3:31 PM

Hello Jeanie,

In order to install these fans, I installed a plywood panel in a window, so as not to cut through the brick wall. The Panel has 2 exterior grade hooded duct vents, which are ducted with insulated ducting to the wall mounted fans. The fans are controlled via a commercial grade digital timer.

I hope that answers you questions! Thanks again,

-Z. Max Cover

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Notice: Under Maine law, documents - including e-mails - in the possession of public officials or city employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.

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**Jeanie Bourke** <[jmb@portlandmaine.gov](mailto:jmb@portlandmaine.gov)>  
To: "Z. Max Cover" <[zmaxcover@gmail.com](mailto:zmaxcover@gmail.com)>

Fri, Apr 28, 2017 at 2:38 PM

Thanks Zach, I will approve the permits, please call to schedule for the inspection for Certificate of Occupancy.

Jeanie

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