



Mailing Address:
P.O. Box 1280 - Westbrook, ME 04098
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15 Saunders Way, Suite 500-G, Westbrook, ME 04092
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RECEIVED

OCT 27 2014

October 21, 2014

Dept. of Building Inspections
City of Portland Maine

Ms. Marge Schmuckal, Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, Maine 04101

Dear Ms. Schmuckal:

I am requesting a permit to change the use of 244 Ray Street in Portland to a handicapped family unit, an acceptable home occupation listed under item (2) of Section 14-87(a) of the Portland Zoning Ordinance. Group Main Stream, owner, will operate within the parameters of the definition as outlined in section 14-47. The home at 244 Ray Street will be a dwelling which provides living facilities for handicapped persons. Staff members will be present in the home most hours of the day as permitted by definition.

We have no current plans to make any structural modifications to the property; the permit requested is strictly for change of use.

Attached you will find the following; a copy of a floor plan showing the entire dwelling, a General Building Permit Application, check for the fee, and a plot plan demonstrating the dimension of the lot and footprint of the structures. Thank you for your assistance in this matter. Please do not hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jessica Irish', written over a horizontal line.

Jessica Irish
Director of Operations
GMS