

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND

## BUILDING PERMIT

This is to certify that NANCY A WID KW VET SHAW

Located At 268 RAY ST

Job ID: 2011-10-2542-CH OF USE

CBL: 406- H-002-001

has permission to Change of Use 2 Family to 1 Family

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

Fire Prevention Officer

Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
PENALTY FOR REMOVING THIS CARD**

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

A final certificate of occupancy inspection is required.

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life • [www.portlandmaine.gov](http://www.portlandmaine.gov)*

Director of Planning and Urban Development  
Penny St. Louis

Job ID: 2011-10-2542-CH OF USE

Located At: 268 RAY ST

CBL: 406- H-002-001

## **Conditions of Approval:**

### **Zoning**

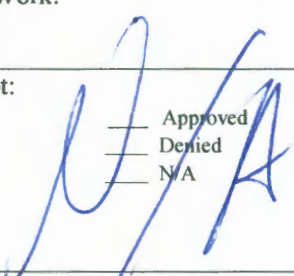
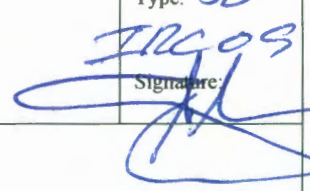
1. With the issuance of this permit and the certificate of occupancy, this property shall remain a single family dwelling. Any change of use shall require a separate permit application for review and approval.

### **Building**

1. No construction activity is permitted.

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2011-10-2542-CH OF USE	Date Applied: 10/18/2011	CBL: 406- H-002-001	
Location of Construction: 268 RAY ST	Owner Name: NANCY A SHAW WID KW VET	Owner Address: 268 RAY ST PORTLAND, ME 04103	Phone: 207-797-5636
Business Name:	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name:	Phone:	Permit Type: CHUSE-DW - Change of Use - Dwelling	Zone: R-3
Past Use: Two family	Proposed Use: Single family - change of use from two family to one family - no construction	Cost of Work: 1000.00	CEO District:
		Fire Dept: <div style="text-align: center;">Approved Denied N/A</div> Signature: 	Inspection: Use Group: 12-3 Type: SB Signature: 
Proposed Project Description: Change from 2 Family to 1 Family		Pedestrian Activities District (P.A.D.)	

Permit Taken By:

**Zoning Approval**

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
2. Building Permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.

**Special Zone or Reviews**

☐ Shoreland  
☐ Wetlands  
☐ Flood Zone  
☐ Subdivision  
☐ Site Plan  
  
☐ Maj ☐ Min ☐ MM

Date: 08/11/2011  
11/2/11 ABM**CERTIFICATION****Zoning Appeal**

☐ Variance  
☐ Miscellaneous  
☐ Conditional Use  
☐ Interpretation  
☐ Approved  
☐ Denied

Date:

**Historic Preservation**

☒ Not in Dist or Landmark  
☐ Does not Require Review  
☐ Requires Review  
☐ Approved  
☐ Approved w/Conditions  
☐ Denied

Date: ABM

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT

ADDRESS

DATE

PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE

DATE

PHONE





# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>268 Ray St.</u>			
Total Square Footage of Proposed Structure/Area		Square Footage of Lot	Number of Stories
Tax Assessor's Chart, Block & Lot Chart# <u>406</u> Block# <u>H</u> Lot# <u>002</u>		Applicant *must be owner, Lessee or Buyer* Name <u>Nancy A. Shaw</u> Address <u>268 RAY ST.</u> City, State & Zip <u>Portland, Me 04103</u>	
Telephone: <u>207-797-5636</u>			
Lessee/DBA (If Applicable)		Owner (if different from Applicant) Name Address City, State & Zip	Cost Of Work: \$ <u>30.00</u> C of O Fee: \$ <u>75.00</u> Total Fee: \$ <u>105.00</u>
Current legal use (i.e. single family) <u>2 family</u> Number of Residential Units _____ If vacant, what was the previous use? _____ Proposed Specific use: _____ Is property part of a subdivision? _____ If yes, please name _____ Project description: <u>Change of use from 2 family to one</u>			
Contractor's name: _____ Address: _____ City, State & Zip: _____ Telephone: _____ Who should we contact when the permit is ready: <u>above</u> Telephone: _____ Mailing address: _____			

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

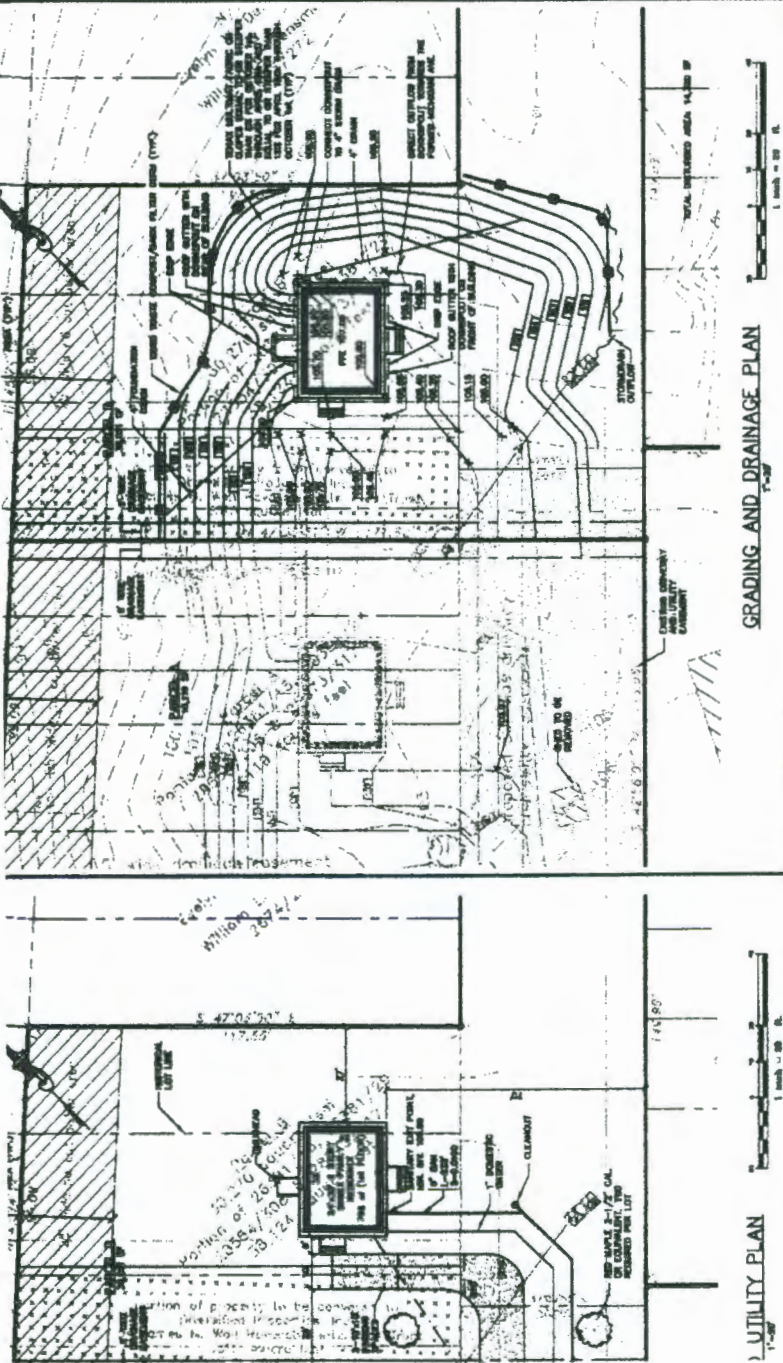
I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Nancy A. Shaw

Date: 10/18/11

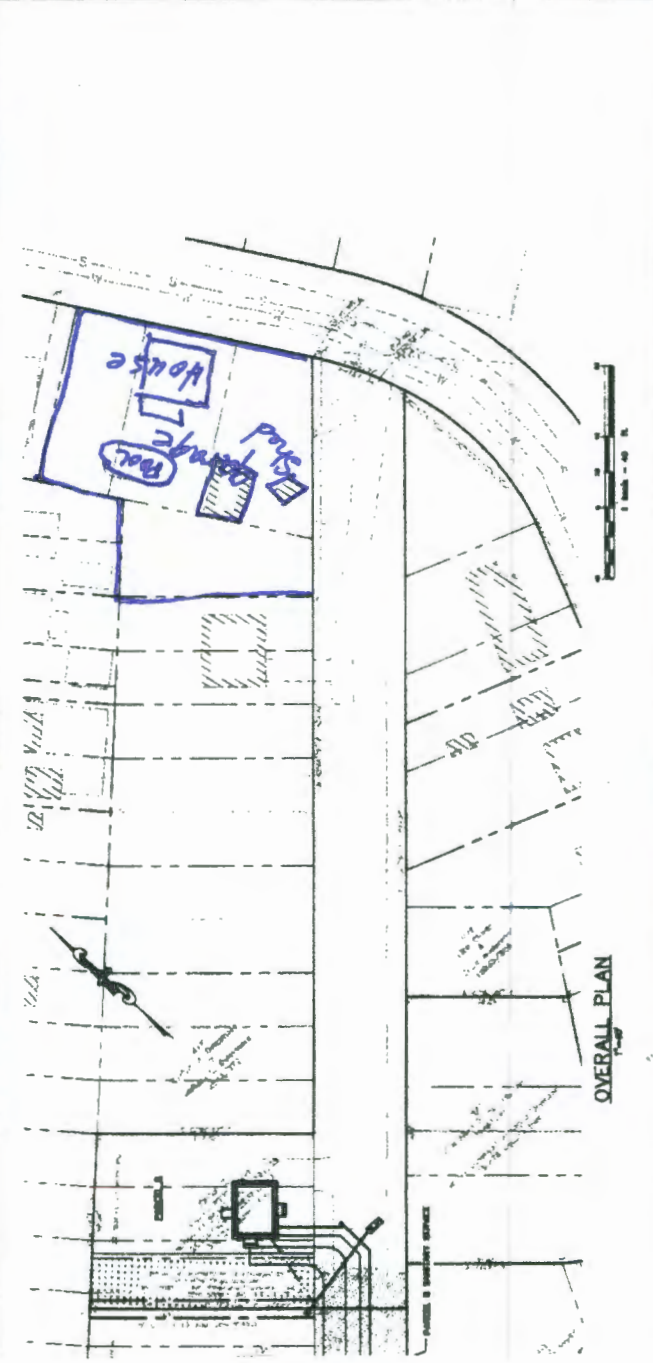
This is not a permit; you may not commence ANY work until the permit is issued





**GENERAL NOTES**

1. TOPGRAPHIC DATA AND EXISTING CONDITIONS ARE BASED UPON A RECENT SURVEY CONDUCTED BY THE CITY OF PORTLAND IN 1998.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION AND DEPTH OF ALL EXISTING UTILITIES AND SHALL BE RESPONSIBLE FOR THE LOCATION AND DEPTH OF ALL NEW UTILITIES.
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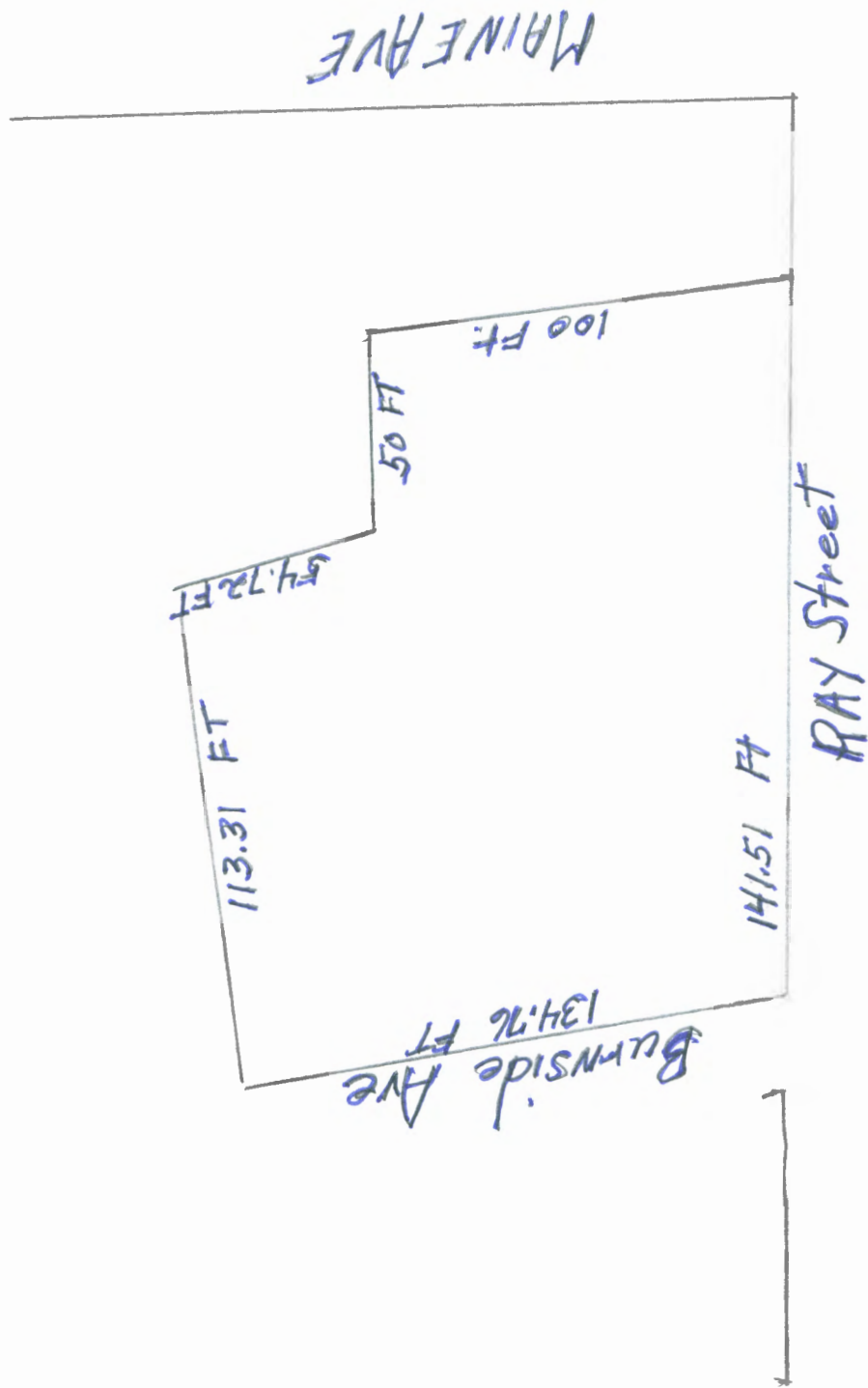
NOTE: THIS PLAN SET IS SUBMITTED FOR PERMITTING PURPOSES AND SHALL NOT BE USED FOR CONSTRUCTION.

**Gerrill-Palmer Consulting Engineers, Inc.**  
 Engineering Excellence Since 1998  
 PO Box 1237  
 10 Shattuck Street  
 Orono, ME 04469  
 Tel: 207-437-4890  
 Fax: 207-437-4892  
 E-mail: info@gerrillpalmer.com

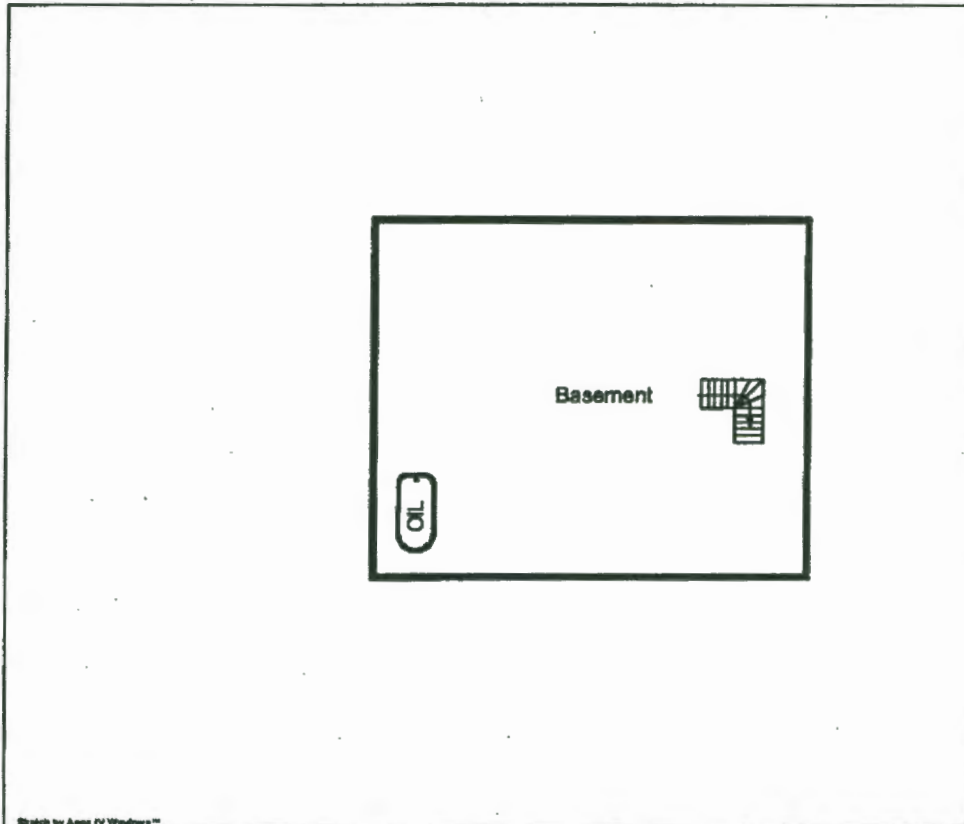
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Borrower / Client NANCY SHAW  
 Property Address 268 RAY ST  
 City PORTLAND County CUMBERLAND State ME Zip Code 04103  
 Lender FREEDOM MORTGAGE CORP



Sketch to Area IV Windows™

Comments:

AREA CALCULATIONS SUMMARY			
Area	Name of Area	Size	Total
BMT	Basement	564.00	564.00

AREA BREAKDOWN	
Breakdown	Subtotal



# SKETCH ADDENDUM

FREE

File No: M012103

Borrower / Client NANCY SHAW

Property Address 258 RAY ST

City PORTLAND

County CLIMBERLAND

State ME

Zip Code 04103

Lender FREEDOM MORTGAGE CORP



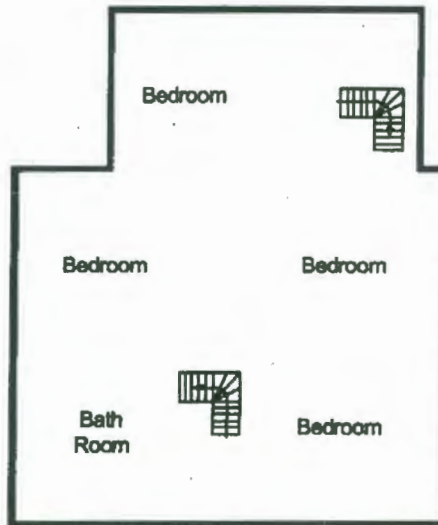
Sketch by Alex IV Windows™

Comments:

AREA CALCULATIONS SUMMARY			
Area	Name of Area	Size	Totals
GR1	First Floor	1140.00	1140.00
P/P	Porch	40.00	40.00
TOTAL LIVABLE		(rounded)	1140

LIVING AREA BREAKDOWN		
Breakdown	Subtotals	
First Floor		
13.0 x 33.0	276.00	
27.0 x 33.0	664.00	
2 Area Total (rounded)	1140	

Borrower / Client NANCY SHAW  
 Property Address 288 RAY ST  
 City PORTLAND County CUMBERLAND State ME Zip Code 04103  
 Lender FREEDOM MORTGAGE CORP



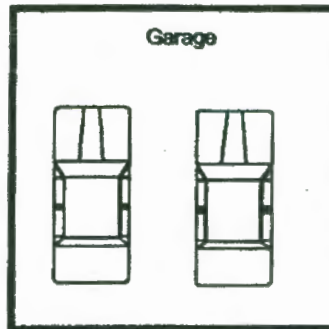
Sketch by Auto IV Windows™

Comments:

AREA CALCULATIONS SUMMARY			
Area	Name of Area	Size	Total
GLA	Second Floor	1140.00	1140.00
TOTAL LIVABLE		(rounded)	1140

LIVING AREA BREAKDOWN		
Breakdown	Subtotals	
Second Floor		
12.0 x 22.0	276.00	
27.0 x 22.0	664.00	
2 Areas Total (rounded)	1140	

Borrower / Client NANCY SHAW  
 Property Address 268 RAY ST  
 City PORTLAND County CUMBERLAND State ME Zip Code 04103  
 Lender FREEDOM MORTGAGE CORP



Sketch by Area IV Windows™  
 Comments:

AREA CALCULATIONS SUMMARY			
Area	Name of Area	Size	Total
644	Garage	576.00	576.00

AREA BREAKDOWN	
Breakdown	Subtotal