

## Department of Permitting and Inspections Pool Installation/Construction **PermitApplication**

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 77	Vermont Ave. Por	Hand mr
Total Square Footage of Proposed Structure	Square Footage of Lot	HUM, ME
24' Round	100/	7501 - 51
Tax Assessor's Chart, Block & Lot	Owner name & address:	1,3015917
Chart# Block# Lot#	Sara Oveile He	Telephone: 207-415-53/0
4054 Tongon 1	Sara Ovellette	E Mail:
405A Jo0900   Lessee/Buyer's Name (If Applicable)	Portland, ME 04103	Sara.ouellette Dynail.com Cost of Work:
Desice Buyer's I value (II Applicable)	Applicant name, address & telephone:	Cost of Work:
		l «
		Ψ
, D.		Fee: \$
Dimensions of pool:	above or below ground:	
Dimensions of decking and/or any platforms, sho	eds, or other structures:	
	NA	1
Contractor's Name, address, phone # and E-	mail: NAMCO POOLS - P	and day
	NAMO POULS - P	triunius cintractor
Who should we contact when the permit is re	ady: Sara Ovellette	TINO.
Phone: 20145-5310 Mailing address:	E Mail: _Sara, ovellet	e @ ymail.com
<b>2</b> 4		
Please submit all of the informati	on outlined in the pool application ch	ecklist Failure to
do so could re	sult in the automatic denial of your pe	ermit.
In order to be sure the City fully understands the full s may request additional information prior to the issuan www.portlandmaine.gov, stop by the Building Inspec	cope of the project, the Planning and Developme	,
I hereby certify that I am the Owner of record of the r w o r k and that I have been authorized by the owner to all applicable laws of this jurisdiction. In addition, Code Official's authorized representative shall have the to enforce the provisions of the codes applicable to this	named property, or that the owner of record authorized a to make this application as his/her authorized a if a permit for work described in this application is a purpority to enter all areas covered by the state of the support of t	gent. I agree to conform
gnature:	Date: (15)	y

Si

This is not a permit; you may not commence ANY work until the permit is issued.

389 Congress Street \* Portland Maine 04101-3509 \* Phone: (207) 874-8703 \* Fax: (207) 874-8716 http://www.portlandmaine.gov\*E-Mail: buildinginspections@portlandmaine.gov

#### Portland, Maine



Yes. Life's good here.

## Department of Permitting and Inspections

# PoolInstallation/ConstructionCheckli

All of the following information is required and must be submitted. Checking off ear you prepare your application package will ensure your package is complete and will expedite the permitting process.

#### Jonathan Rioux

Deputy Director Planning & Urban Development Dept Inspections Division

jrioux@portlandmaine.gov phone: (207) 874-8701 fax: (207) 874-8716 tty: (207) 874-8936 portlandmaine.gov

389 Congress Street Portland, Maine 04101

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V	A plot plan showing the shape and dimension of the lot, footprint of the pool and its distance from the actual property lines, and the principal structure. Include any decks or accessory structures
V	A complete set of plans that include structural details, size and dimensions and a cross section showing the slope and depth ratios, or for above ground pool, design specifications. Often this information can be obtained from the manufacturer.
nk.	A complete set of construction details for any accessory structures or decks including: pier or foundation layout, framing, fastenings, guards/handrails, baluster spacing and stair dimensions
	Details of required barrier protection including the design of fencing, gates, latches, ladders, or audible alarms (if applicable). Please show where they will be located and how they are constructed. This information can often be obtained from the manufacturer
V	This information can often be obtained from the manufacturer Ladder with latch - base All documents provided electronically according to the Electronic Submittal Process
Also	Proof of ownership is required if it is inconsistent with the assessor's records

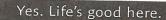
# All pool installations must be conducted in compliance with the IRC 2009 Building Code

Separate permits are required for HVAC, and electrical installations.

Permit Fee: \$25.00 for the first \$1000.00 construction cost, \$15.00 per additional \$1000.00 cost

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## Department of rermitting and inspections

## Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding that this is a legal document and your electronic signature is considered a legal signature per Maine state law. You are also signifying your intent on paying your fees by the selections below.

<ol> <li>Once the complete application package has been received by us, and entered into the system</li> <li>You will receive an e-mailed invoice from our office which signifies that your electronic permit application and corresponding paperwork have been entered, ready for payment, to begin the process.</li> </ol>
3. You then have the following four (4) payment options:
provide an on-line electronic check or credit/debit card (we accept American Express, Discover, VISA, and MasterCard) payment
call the Inspections Office at (207) 874-8703 and speak to an administrative representative to provide a credit/debit card payment over the phone
hand-deliver a payment method to the Inspections Office, Room 315, Portland City Hall
deliver a payment method through the U.S. Postal Service, at the following address:
City of Portland Department of Permitting and Inspections 389 Congress Street, Room 315 Portland, Maine 04101
By signing below, I understand the review process starts only once my payment has been received. After all approvals have been met and completed, I will then be issued my permit and it will be sent via e-mail. No work shall be started until I have received my permit.
Applicant Signature:
I have provided digital copies and sent them on:  Date: Let l
NOTE: All electronic paperwork must be delivered to <a href="mailto:buildinginspections@portlandmaine.gov">buildinginspections@portlandmaine.gov</a> or by physical means ie; a thumb drive or CD to the

office.