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*Penny St. Louis - Director of Planning and Urban Development
Marge Schmuckal, Zoning Administrator*

June 1, 2011

Dorraine Wood
102 Vermont Avenue
Portland, ME 04103

Re: 102 Vermont Avenue – 405A F038 – build 10' x 12' screened house – permit #2011-05-1142

Dear Ms. Wood,

I have reviewed your application to build a ten foot by twelve foot screened house at your property at 102 Vermont Street. At this point your application cannot be approved because the proposed structure does not meet the required rear and side setbacks. I tried to call you to inform you of this, but your phone just rang and rang. I did leave a voicemail with your contractor, Michael Davis.

Your property is located in the R-3 residential zone. The required side setback and rear setback for an accessory, detached structure that is 144 square feet or less is five feet [section 14-90(d)(2)(b) & (d)(3)(b)]. The plot plan gives the rear setback as four feet and the side setback as four feet. You need to revise your plot plan to show that the rear and side setbacks are a minimum of five feet. The permit is on hold until the required setbacks are being met.

Please feel free to call me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709