



Permitting and Inspections Department  
Michael A. Russell, MS, Director

### General Building Permit Application

2017-00324

Project Address: 401 ALLEN AVE, PORTLAND, ME 04103

Tax Assessor's CBL: 401 A01400 1 Cost of Work: \$ Already provided

Chart # Block # Lot #

Proposed use (e.g., single-family, retail, restaurant, etc.): Single-family

Current use: Single-family Past use, if currently vacant: \_\_\_\_\_

- Commercial
- Multi-Family Residential
- One/Two Family Residential

Type of work (check all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> New Structure          | <input type="checkbox"/> Foundation Only               | <input type="checkbox"/> Change of Ownership - Condo Conversion |
| <input type="checkbox"/> Addition               | <input type="checkbox"/> Fence                         | <input type="checkbox"/> Change of Use                          |
| <input type="checkbox"/> Alteration             | <input type="checkbox"/> Pool - Above Ground           | <input type="checkbox"/> Change of Use - Home Occupation        |
| <input type="checkbox"/> Amendment              | <input checked="" type="checkbox"/> Pool - In Ground   | <input type="checkbox"/> Radio/Telecommunications Equipment     |
| <input type="checkbox"/> Shed                   | <input type="checkbox"/> Retaining Wall                | <input type="checkbox"/> Radio/Telecommunications Tower         |
| <input type="checkbox"/> Demolition - Structure | <input type="checkbox"/> Replacement Windows           | <input type="checkbox"/> Tent/Stage                             |
| <input type="checkbox"/> Demolition - Interior  | <input type="checkbox"/> Commercial Hood System        | <input type="checkbox"/> Wind Tower                             |
| <input type="checkbox"/> Garage - Attached      | <input type="checkbox"/> Tank Installation/Replacement | <input type="checkbox"/> Solar Energy Installation              |
| <input type="checkbox"/> Garage - Detached      | <input type="checkbox"/> Tank Removal                  | <input type="checkbox"/> Site Alteration                        |

Project description/scope of work (attach additional pages if needed):

Documents were provided on 03/10/17. Additional info was requested regarding fence. There is a 6 ft wooden fence which exists all the way around the property with gates, 2 safety latches, as well as a self closing gate. One audible alarm on sliding glass door going to back yard.

Applicant Name: ELIZABETH DORR Phone: (207) 615 - 7197

Address: 401 ALLEN AVE, PORTLAND, ME 04103 Email: RDORR9@GMAIL.COM

Lessee/Owner Name (if different): \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor Name (if different): Already provided Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

*I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

Signature:  Date: 03/13/17

**Review of this application will not begin until the permit payment is received. This is not a permit. Work may not commence until the permit is issued.**

Portland, Maine



Yes. Life's good here.

Permitting and Inspections Department  
Michael A. Russell, MS, Director

## One- and Two-Family Addition/Alteration Checklist

(Including shed, deck, accessory structure, pool, change of use and amendment)

All applications shall include the following (please check and submit all required items):

- One- and Two-Family Additions/Alterations Checklist** (this form)
- General Building Permit Application** completed
- A plot plan** showing the shape and dimensions of the lot, shapes and dimensions of all existing and proposed structures including distance from property lines, location and dimension of all parking areas and driveways (required for any additions to the footprint or volume of the structure, any new or rebuilt structures or accessory detached structures)
- Proof of Ownership** (e.g. deed, purchase and sale agreement) if the property was purchased within the past six months

Applications for pools shall also include the following:

- A complete set of plans** with structural details, dimensions and a cross section showing the slope and depth ratios (for in-ground pools)
- Design specifications** from the manufacturer (for above ground pools)
- Details of required barrier protection** including the design of fencing, gates, latches, ladders or audible alarms (if applicable), and showing the location and construction detail for all features. This information can often be obtained from the manufacturer.

Applications for sheds for storage only and 200 square feet or less shall also include the following:

The length, width and height of the structure as described in:

- A copy of the brochure from the manufacturer; or
- A picture or sketch/plan of the proposed shed/structure

Applications for additions, alterations and detached accessory structures shall also include the following information per the IRC 2009 (As each project has varying degrees of complexity and scope of work for repairs, alterations and renovations, some information may not be applicable. Please check and submit only those items that are applicable to the proposed project.):

- Floor plans with dimensions - existing and proposed
- Elevations with dimensions – existing and proposed
- Foundation plan with footing/pier (sonotube) size and location
- Cross sections with framing material (foundation anchor size/spacing, rebar, drainage, damp proofing, floors, walls, beams, ceilings, rafters etc.)
- Detail new wall/floor/ceiling partitions including listed fire rated assemblies and continuity
- Window and door schedules including dimensions, and fire rating
- Stair details, including dimensions of rise/run, head room, guards/handrails, and baluster spacing
- Insulation (R-factors) of walls, ceilings and floors and the heat loss (U-factors) of windows
- Indicate location of egress windows and smoke/carbon monoxide detection
- Deck construction including pier layout, framing, fastenings, guards, handrails, and stair dimensions

**Separate permits are required for internal & external plumbing, electrical installations, heating, ventilating and air conditioning (HVAC) systems and appliances.**



Permitting and Inspections Department  
Michael A. Russell, MS, Director

**Electronic Signature and Fee Payment Confirmation**

This is a legal document and your electronic signature is considered a legal signature per Maine state law. You will receive an e-mailed invoice from our office which signifies that your electronic permit application has been received and is ready for payment. Please pay by one of the following:

- Electronic check or credit card: [portlandmaine.gov/payyourpermit](http://portlandmaine.gov/payyourpermit)
- Over the phone at (207) 874-8703
- Drop off to Room 315, City Hall
- Mail to:

**City of Portland  
Permitting and Inspections Department  
389 Congress Street, Room 315  
Portland, Maine 04101**

By signing below, I understand the review process starts once my payment has been received. After all approvals have been completed, my permit will be issued via e-mail. Work may not commence until permit is issued.

Applicant Signature: \_\_\_\_\_ *[Handwritten Signature]* \_\_\_\_\_ Date: 03/13/17

I have provided electronic copies and sent them on: \_\_\_\_\_ Date: 03/13/17

**NOTE:** All electronic paperwork must be delivered to [permitting@portlandmaine.gov](mailto:permitting@portlandmaine.gov) or with a thumb drive to the office.

**If you or the property owner owes taxes or user charges on property within the City, payment arrangements must be made before a permit application is accepted.**



Permitting and Inspections Department  
 Michael A. Russell, MS, Director

**FAST TRACK ELIGIBLE PROJECTS  
 SCHEDULE A**

**Type of Work:**

- One/two family swimming pool, spa, or hot tub.
- One/two family first floor deck, stair, or porch.
- One/two family detached one-story accessory structure less than 600 sq. ft. without habitable space.
- Fences over 6 feet in height (residential or commercial).

Zone: R3-B2

- |                         |                           |                                     |
|-------------------------|---------------------------|-------------------------------------|
| Shoreland zone?         | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Stream protection zone? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Historic district?      | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Flood zone (if known)?  | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

This information may be found on the city's online map portal at <http://click.portlandmaine.gov/gisportal/>

1. Setbacks to project:

- a. Front
- b. Rear
- c. Left side
- d. Right side
- e. Side street
- f. Other structures (for pools only)

Proposed Project

Ordinance Requirement

11 FT	10 FT
15 FT	10 FT
12 FT	10 FT
30 FT	10 FT
35 FT	20 FT
11 x 30	
N/A	
N/A	
35 FT	48
52	48

2. Lot coverage or impervious surface coverage (total after project):

3. Landscaped open space (R-6 zone only):

4. Height of structure:

5. For fences only:

- a. Distance from fence to street line
- b. Height of fence within 25 feet of street line
- c. Height of fence more than 25 feet from street line

*I certify that:*

- I have sufficient right, title and interest in the property. Yes
- The zoning use has not been reviewed and may be found to be unlawful. NO
- I will schedule my inspections, and the inspector may require changes to my structure if it does not meet local ordinances and state regulations. ok

Project Address: 401 Allen Ave Portland ME

Print Name: Rick Jarr Date: 3-10-22



## Department of Permitting and Inspections Pool Installation / Construction Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>401 ALLEN AVE, PORTLAND, ME 04103</u>		
Total Square Footage of Proposed Structure		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# <u>401      A      014</u>	Owner name & address: <u>ELIZABETH DORR 401 ALLEN AVE</u>	Telephone: <u>330 807 5504</u> E Mail: <u>rdorr9@gmail.com</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <u>ELIZABETH DORR</u>	Cost of Work: <u>\$ 24,995.00</u> Fee: \$ _____
Dimensions of pool: <u>14' X 30'</u> above or below ground: <u>BELOW GROUND</u>		
Dimensions of decking and/or any platforms, sheds, or other structures:		
Contractor's Name, address, phone # and E-mail: <u>STEPHEN RICHARDS - 207 856 1000 629 MAIN ST, GORHAM, ME 04038</u>		
Who should we contact when the permit is ready: <u>RICK DORR</u>		
Phone: <u>207 615 7197</u>		E Mail: <u>rdorr9@gmail.com</u>
Mailing address: <u>401 ALLEN AVE PORTLAND, ME 04103</u>		

Please submit all of the information outlined in the pool application checklist. Failure to do so could result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: <u>[Handwritten Signature]</u>	Date: <u>3/10/17</u>
---	----------------------

**This is not a permit; you may not commence ANY work until the permit is issued.**