



Jeff Levine, AICP, Director
Planning & Urban Development Department

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no Site Plan or Historic Preservation Applications can be reviewed until payment of appropriate application fees are **paid in full** to the Inspections Office, City of Portland Maine by method noted below:

- Within 24-48 hours, once my complete application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- Within 24-48 hours, once my application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- I intend to deliver a payment method through the U.S. Postal Service mail once my application paperwork has been electronically delivered.

Dick Man
Applicant Signature:

12/22/2014
Date:

I have provided digital copies and sent them on:

12/22/2014
Date:

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means i.e. a thumb drive or CD to the Inspections Office, City Hall, 3rd Floor, Room 315.



Administrative Authorization Application Portland, Maine

Planning and Urban Development Department, Planning Division

PROJECT NAME: Install T-Mobile Antennas on WGME Tower

PROJECT ADDRESS: 81 Northport Drive **CHART/BLOCK/LOT:** N7SW/401/A005

APPLICATION FEE: \$50.00 (\$50.00)

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)

Install 9 antennae, radios at 157' on existing 230' television tower, connecting to ground equipment on proposed 6'x16' concrete pad via coax cables and LMU cables within existing fenced in compound. No emergency generator.

OWNER/APPLICANT

CONSULTANT/AGENT

Name: WGME, Inc.

Name: Dick Man/Agent for T-Mobile

Address: 81 Northport Drive

Address: 831 Beacon Street #259

Portland, ME 04103

Newton, MA 02459

Work#: (207) 228-7780

Work#: _____

Cell#: (207) 756-1571

Cell#: (857) 891-2769

Fax#: _____

Fax#: (857) 488-4047

Home #: _____

Home #: _____

E-mail: crclark@sbgstv.com

E-mail: dickm@nanepashemet.com

Criteria for an Administrative Authorization:

(see section 14-523(4) on the next page)

Applicant's Assessment

Y(yes), N(no), N/A

a) Is the proposal within existing structures?	<u>Y</u>
b) Are there any new buildings, additions, or demolitions?	<u>Y</u>
c) Is the footprint increase less than 500 sq. ft.?	<u>Y</u>
d) Are there any new curb cuts, driveways or parking areas?	<u>N</u>
e) Are the curbs and sidewalks in sound condition?	<u>Y</u>
f) Do the curbs and sidewalks comply with ADA?	<u>N/A</u>
g) Is there any additional parking?	<u>N</u>
h) Is there an increase in traffic?	<u>N</u>
i) Are there any known stormwater problems?	<u>N</u>
j) Does sufficient property screening exist?	<u>Y</u>
k) Are there adequate utilities?	<u>Y</u>
l) Are there any zoning violations?	<u>N</u>
m) Is an emergency generator located to minimize noise?	<u>N/A</u>
n) Are there any noise, vibration, glare, fumes or other impacts?	<u>N</u>

Signature of Applicant:

Dick Man

Date:

12-22-14

IMPORTANT NOTICE TO APPLICANT: The granting of an Administrative Authorization to exempt a development from site plan review does not exempt this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (207)874-8703, to determine what other City permits, such as a building permit, will be required.

**PROVISION OF PORTLAND CITY CODE
14-523 (SITE PLAN ORDINANCE)
RE: Administrative Authorization**

Sec. 14-523 (b). Applicability

No person shall undertake any development identified in Section 14-523 without obtaining a site plan improvement permit under this article.
(c) Administrative Authorization. Administrative Authorization means the Planning Authority may grant administrative authorization to exempt a development proposal from complete or partial site plan review that meets the standards below, as demonstrated by the applicant.

1. The proposed development will be located within existing structures, and there will be no new buildings, demolitions, or building additions other than those permitted by subsection b of this section;
2. Any building addition shall have a new building footprint expansion of less than five hundred (500) square feet;
3. The proposed site plan does not add any new curb cuts, driveways, or parking areas; the existing site has no more than one (1) curb cut and will not disrupt the circulation flows and parking on-site; and there will be no drive-through services provided;