



# Administrative Authorization Application

Portland, Maine

Planning and Urban Development Department, Planning Division

**PROJECT NAME:** Install cabinet and associated equipment to existing pad at WGME tower site

**PROJECT ADDRESS:** 1335 Washington Ave. **CHART/BLOCK/LOT:** 401 - A - 005

**APPLICATION FEE:** \$50.00 (\$50.00)

**PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)**

Install 52" x 28" cabinet and associated equipment to existing 7' x 14' pad at WGME tower site

**CONTACT INFORMATION:**

**OWNER/APPLICANT**

**Name:** US Cellular  
**Address:** US Cellular, 8 Providence Ave.  
Falmouth, ME 04105  
**Work #:** 207-899-8544  
**Cell #:** 207-899-8544  
**Fax #:** 603-386-6106  
**Home #:** N/A  
**E-mail:** Rgashlin@maine.rr.com

**CONSULTANT/AGENT**

**Name:** KJK Wireless  
**Address:** 8 Providence Ave.  
Falmouth, ME 04105  
**Work #:** 207-899-8544  
**Cell #:** 207-899-8544  
**Fax #:** 603-386-6106  
**Home #:** N/A  
**E-mail:** Rgashlin@maine.rr.com

**Criteria for an Administrative Authorization:**  
(see section 14-523(4) on pg .2 of this appl.)

- a) Is the proposal within existing structures?
- b) Are there any new buildings, additions, or demolitions?
- c) Is the footprint increase less than 500 sq. ft.?
- d) Are there any new curb cuts, driveways or parking areas?
- e) Are the curbs and sidewalks in sound condition?
- f) Do the curbs and sidewalks comply with ADA?
- g) Is there any additional parking?
- h) Is there an increase in traffic?
- i) Are there any known stormwater problems?
- j) Does sufficient property screening exist?
- k) Are there adequate utilities?
- l) Are there any zoning violations?
- m) Is an emergency generator located to minimize noise?
- n) Are there any noise, vibration, glare, fumes or other impacts?

**Applicant's Assessment**  
Y(yes), N(no), N/A

Yes  
Yes (cabinet)  
No  
No  
N/A  
N/A  
N/A  
No  
No  
Yes  
Yes  
No  
N/A  
No



**Signature of Applicant:** Bob Gashlin FOR US CELLULAR **Date:** June 25, 2013

**IMPORTANT NOTICE TO APPLICANT:** The granting of an Administrative Authorization to exempt a development from site plan review does not exempt this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (207)874-8703, to determine what other City permits, such as a building permit, will be required.

Administrative Authorization Decision

Application #: 2013-155

Name: Install equipment to existing tower site

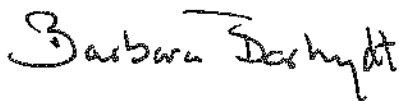
Address: NORTHPORT DR

Description: Install cabinet and associated equipment to existing pad at WGME tower site

<u>Criteria for an Administrative Authorization:</u> <u>(See Section 14-523 (4) on page 2 of this application)</u>	<u>Applicant's Assessment</u>		<u>Planning Division</u>
	<u>Yes, No, N/A</u>		<u>Use Only</u>
a) Is the proposal within existing structures?	Yes	Yes	
b) Are there any new buildings, additions, or demolitions?	Yes	Yes cabinet on an existing pad	
c) Is the footprint increase less than 500 sq. ft.?	No	No	
d) Are there any new curb cuts, driveways or parking areas?	No	No	
e) Are the curbs and sidewalks in sound condition?	N/A	N/A	
f) Do the curbs and sidewalks comply with ADA?	N/A	N/A	
g) Is there any additional parking?	N/A	N/A	
h) Is there an increase in traffic?	No	No	
i) Are there any known stormwater problems?	No	No	
j) Does sufficient property screening exist?	Yes	Yes	
k) Are there adequate utilities?	Yes	Yes	
l) Are there any zoning violations?	No	No	
m) Is an emergency generator located to minimize noise?	N/A	N/A	
n) Are there any noise, vibration, glare, fumes or other impacts?	No	No- confirmed on 7-2 that this is not an emergency generator	

The Administrative Authorization for the Install equipment to existing tower site was approved by Barbara Barhydt, Development Review Services Manager on July 2, 2013 with the following condition of approval listed below:

- 1) The administrative authorization for the installation of an equipment cabinet at WGME tower site at 1335 Washington Avenue is approved subject to the applicant obtaining all required building permits from the Inspection Division.



Barbara Barhydt  
Development Review Services Manager

Approval Date: July 2, 2013

*July 2, 2013*

**Barbara Barhydt - RE: 1335 Washington Avenue (US Cellular / Portland, ME)**

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**From:** Barbara Barhydt  
**To:** Gashlin, Robert  
**Date:** Tuesday, July 02, 2013 8:01 AM  
**Subject:** RE: 1335 Washington Avenue (US Cellular / Portland, ME)  
**CC:** Kozyra, 'Kenneth; Marchant', 'Peter; Schmuckal, Marge

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Hello:

Thank you for the description of the cabinet. This answers my questions. I will sign off on the administrative authorization today with the condition that you obtain the needed building permits.

Barbara

Barbara Barhydt  
Development Review Services Manager  
Planning Division  
389 Congress Street 4th Floor  
Portland, ME 04101  
(207) 874-8699  
Fax: (207) 756-8256  
bab@portlandmaine.gov  
>>> "Robert Gashlin" <rgashlin@maine.rr.com> Monday, July 01, 2013 8:21 PM >>>

Hi Barbara,

The purpose of US Cellular's proposed equipment cabinet and associated items is to upgrade the site so it can be used in a LTE/4G capacity. None of the equipment is related to an emergency generator.

FYI, US Cellular is proposing this same upgrade and equipment for a number of its other sites in Portland and it's my understanding a co-worker of mine may have already submitted applications to you and Marge for those as well. Our intent was to use the same filing format for each application considering essentially the same work will be done at each site. I'll call you tomorrow AM in case you have any questions - I spoke to Marge about the process last week.

Thanks,  
Bob

**Bob Gashlin**  
**KJK Wireless**  
**8 Providence Avenue**  
**Falmouth, ME 04105**  
**207-899-8544**

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**From:** Barbara Barhydt [mailto:[BAB@portlandmaine.gov](mailto:BAB@portlandmaine.gov)]  
**Sent:** Friday, June 28, 2013 4:46 PM  
**To:** [Rgashlin@maine.rr.com](mailto:Rgashlin@maine.rr.com)  
**Subject:** 1335 Washington Avenue

Hi Bob:

I have the administrative authorization for 1335 Washington Avenue. It is listed as an equipment cabinet. Is this for an emergency generator or is it for other types of equipment?

Thanks.

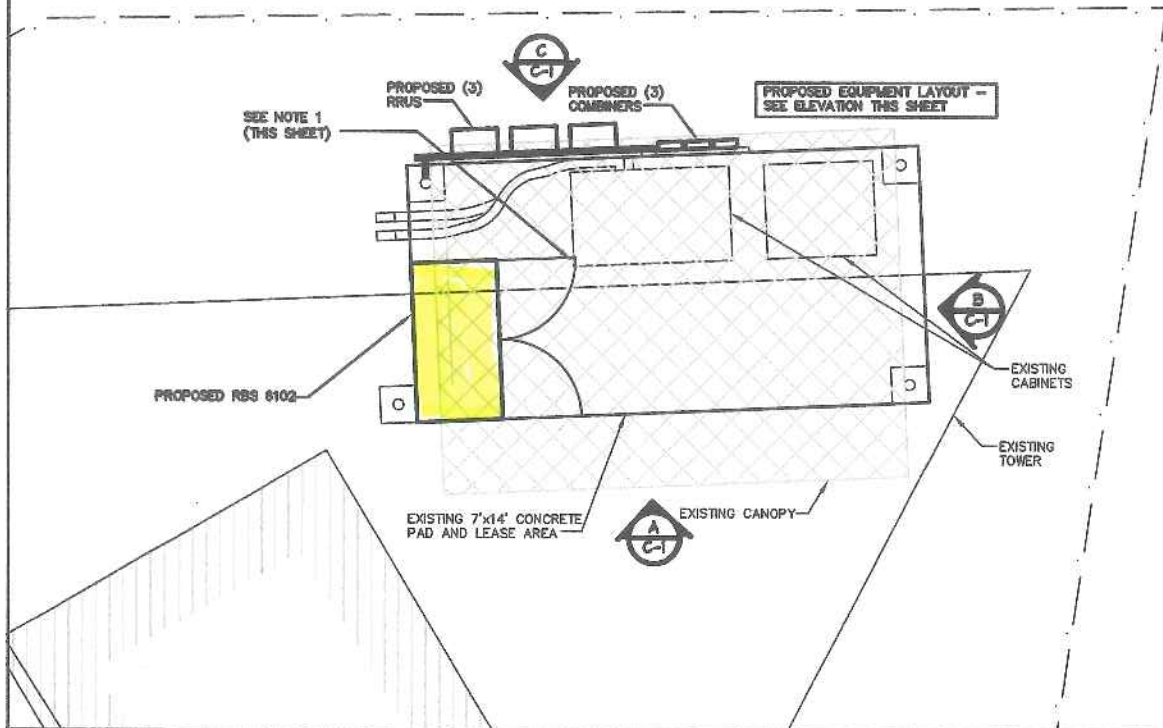
Barbara

Barbara Barhydt  
Development Review Services Manager  
Planning Division  
389 Congress Street 4th Floor  
Portland, ME 04101  
(207) 874-8699  
Fax: (207) 756-8256  
[bab@portlandmaine.gov](mailto:bab@portlandmaine.gov)

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NOTE:  
1. ENSURE DOOR SWINGS PRIOR TO PLACING PLUMB IN ITS PERMANENT LOCATIONS.



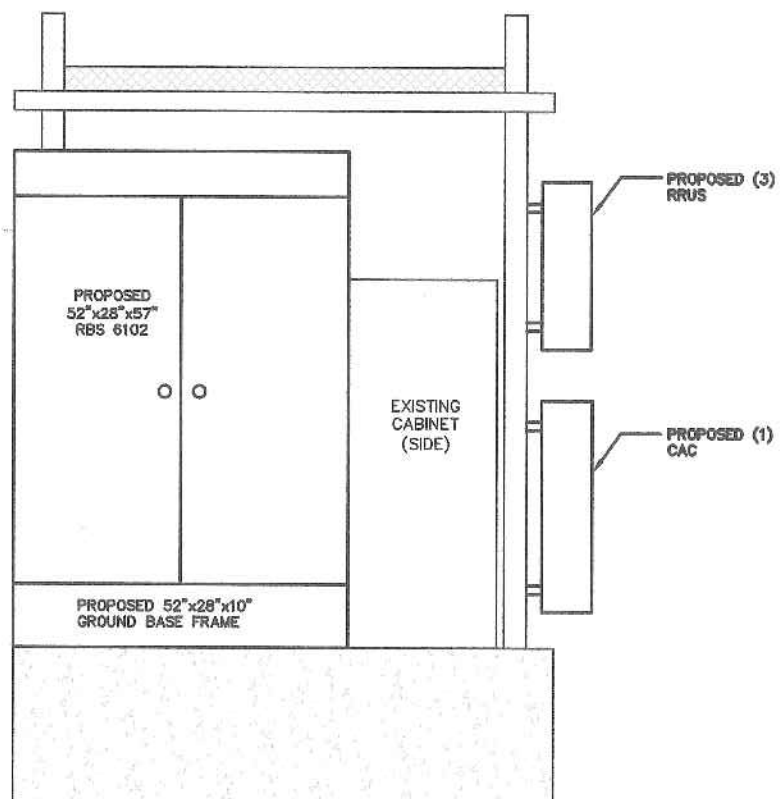
**EQUIPMENT LAYOUT**

SCALE: N.T.S.



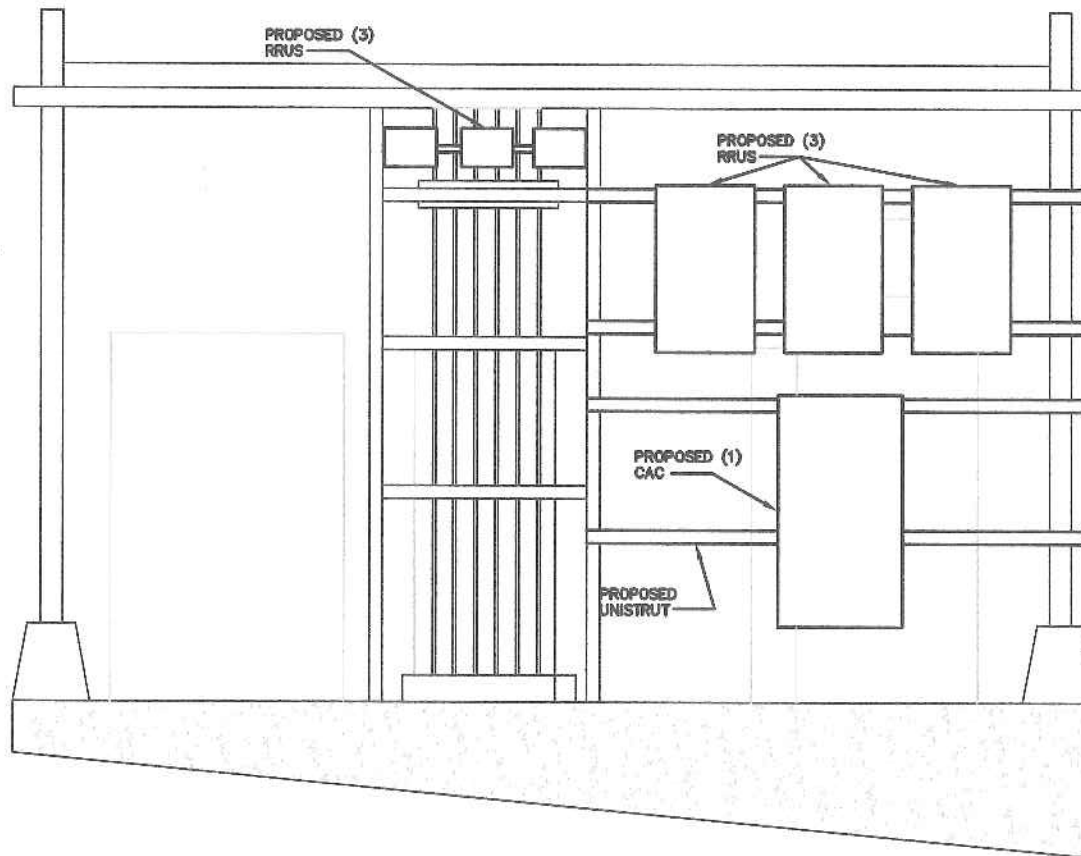
**A CABINET ELEVATION FRONT**

SCALE: N.T.S.



**B CABINET ELEVATION BACK**

SCALE: N.T.S.



**C CABINET ELEVATION BACK**

SCALE: N.T.S.

PLANS PREPARED FOR:



PROJECT INFORMATION

**853408-NORTH DEERING**  
1335 WASHINGTON AVE  
PORTLAND, ME 04103  
(CUMBERLAND COUNTY)

PLANS PREPARED BY:



511 Congress Street Suite 200, Portland ME 04101  
P: (207) 775-5401 F: (207) 772-4762 www.amec.com

PROJECT COORDINATION & MANAGEMENT:

**KJK Wireless, LLC**  
127 Ridge Road, Nashua, NH 03062  
Phone: (603) 888-8974

SEAL



5/23/13	ISSUED FOR CONSTRUCTION
REV	DATE ISSUED FOR

PROJECT NO: 3618138235

DRAWN BY: CBM

RELEASED BY: MSD

SHEET TITLE  
**EQUIPMENT LAYOUT  
PLAN AND  
ELEVATIONS**

SHEET NUMBER	REVISION:
<b>C-1</b>	<b>0</b>