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Scope of Work

April 4, 2014

<u>Client:</u> Paul & Kim Cournoyer 24 Merrymeeting Way Portland, ME 04103 (207)442-4972

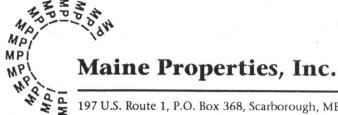
Location: 24 Merrymeeting Way Portland, ME 04103

RE: Interior Renovation

Maine Properties Inc. proposes to supply labor and material to renovate the entire interior.

Project scope includes the following:

- Set-up staging area for materials and waste removal
- Demo:
 - Hall Bath shower/wall
 - Kitchen center partition
 - Kitchen ceiling
 - Kitchen soffit
 - o Lower Kitchen half wall
 - Kitchen/Utility Closet walls and doors
 - o Remove existing exhaust fan cover/motor and disconnect duct
- Carpentry:
 - \circ Frame half wall in kitchen to be 34-1/2" high
 - Strapping in Kitchen ceiling where soffit and partition was removed
 - Frame alcove for cabinet and refrigerator
 - Frame door opening for Utility closet door opening



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- Install new duct work for venting range hood 0
- 0 Install new duct work for venting dryer vent
- Frame custom book shelf and opening (for drawers) in Guest Bedroom knee wall
- Plumbing: (Fixtures Supplied By Owner) •
 - Master Bath: 0
 - Install vanity sink and faucet
 - Install toilet with new supply line
 - Install new shower valve
 - Hall Bath/Laundry: 0
 - Disconnect and remove existing shower valve, supply and waste lines
 - Install new vanity sink and faucet
 - Install toilet with new supply line
 - Install new washing machine shut-offs and supply lines
 - Install new toilet with new shut-offs and supply lines
 - Kitchen:
 - Disconnect existing sink waste lines and install new
 - Relocate dishwasher supply and waste lines
 - Install new sink and faucet
 - Install garbage disposal
 - Relocate ice maker supply line
 - Guest Bath: 0
 - Install vanity sink and faucet
 - . Install toilet with new supply line
 - Install new shower valve
 - Utility: 0
 - Disconnect and cap existing washer supply and waste line
 - Gas: 0
 - Install new range provision with shut-off in Kitchen
 - Install new dryer provision with shut-off in Hall Bath/Laundry
- Electrical: (light Fixtures Supplied By Owner) •
 - Relocate existing switches and outlets in Kitchen for new lay-out
 - Relocate appliance electrical provisions in Kitchen for new lay-out
 - Relocate exhaust fan provision
 - Install new four (4) recess lights with switches in and Kitchen 0
 - Install new two (2) lighting provisions with switch over bar top in Kitchen 0
 - Install new light over sink 0
 - Relocate washer and dryer electrical provision in Hall Bath/Laundry 0
 - Install new ceiling fan in Great Room (Supplied By Owner) 0
- Drywall:
 - o Install ¹/₂" drywall on walls and ceiling in Kitchen, Alcove, Utility, Hall Bath/Laundry and at Drywall repairs in various location of the project
 - All drywall will be finished to a level 3 finish



Maine Properties, Inc.

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 - Remove "pop-corn" ceiling thru-out the
 - Hall Bath/Laundry skim and sand ceiling only
- Finish Carpentry:
 - Install interior trim to match existing thru-out Condo
 - Install baseboard and casement in Kitchen, Alcove and Hall Bath/Laundry
 - Install built-in shelving in Guest Bedroom
- Painting:
 - All ceilings will have two (2) coat of flat latex paint; Great Room's 1st coat will be a stain blocking paint
 - All walls will have two (2) coats of latex paint; egg-shell top coat over a prime coat; Great Room's 1st coat will be a stain blocking paint
 - All interior trim/ doors will have two (2) coats of latex-based paint: semi-gloss over a prime coat
 - Stair parts and risers will have 3 coats of clear poly in a satin finish
- Install Owner supplied appliances
- Install door hardware on all new doors
- Punch-out/Misc. carpentry
- Final clean
- Waste Removal

Joe Solmos Senior Project Manager Maine Properties Inc. 207-451-7083