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*Penny St. Louis Littell - Director of Planning and Urban Development
Marge Schmuckal, Zoning Administrator*

September 9, 2010

Mr. David DiPietro
221 Virginia Street
Portland, ME 04103

Re: 222 Virginia Street – 400 B021 - R-3 – disability variance – Permit #10-1103

Dear Mr. DiPietro,

You applied for a permit to build a forty inch wide handicap ramp extending twenty-two feet out from the front door towards the street where it turns at a right angle and extends another thirteen feet to the driveway. 222 Virginia Street is located in the R-3 residential zone. The required front yard setback is twenty-five (25) feet [section 14-90(d)(1)]. The plot plan you submitted showed the setback to the proposed ramp as eight (8) feet. Since the ramp has to be installed immediately, the permit has been issued to build it, but you need to apply for a disability variance within thirty days of the permit being issued, since the ramp does not meet the required front setback.

I know that you picked up a disability variance application and the information about the appeal process at our office. Please feel free to contact me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709