

Acknowledgment of Code Compliance Responsibility- Fast Track Project



I, GREGORY MARLES am the owner or duly authorized owner's agent of the property listed below
Print Legal Name

102 RACINE AVENUE PORTLAND, MAINE 04103
Physical Address

I am seeking a permit for the construction or installation of:

(2) REPLACEMENT DECKS. BOTH DECKS WILL BE THE SAME
PRINT AND HEIGHT AS THE EXISTING
Proposed Project Description

I understand that the permits obtained pursuant to this acknowledgement of code compliance responsibility will be in my name and that I am acting as the **general contractor** for this project. I accept full responsibility for the work performed.

I am submitting for a permit authorized by the State of Maine Uniform Building and Energy Code (MUBEC), Fuel Board Laws and Rules and all locally adopted codes and standards applying to Plumbing, Electrical, Fire Prevention and Protection in anticipation of having it approved or approved with conditions. I have read the following statement and understand that failure to comply with all conditions once construction is begun may necessitate an immediate work stoppage until such time as compliance with the stipulated conditions is attained. I certify that I have made a diligent inquiry regarding the need for concurrent state or federal permits to engage in the work requested under this building permit, and no such permits are required or I will have obtained the required permits prior to issuance of this permit. I understand that the granting of this permit shall not be construed as satisfying the requirements of other applicable Federal, State or Local laws or regulations, including City of Portland historic preservation requirements, if applicable. I understand and agree that this permit does not authorize the violation of regulations.

In addition, I understand and agree that this building permit does not authorize the violation of the 12 M.R.S. § 12801 et seq. - Endangered Species.

I certify under penalty of perjury and under the laws of the State of Maine the foregoing is true and correct. I further certify that all easements, deed restrictions, or other encumbrances restricting the use of the property are shown on the site plans submitted with this application.

I hereby apply for a permit as a OWNER'S AGENT of the below listed property and by so doing will assume
Owner or Owner's Agent
responsibility for compliance with all applicable codes, bylaws, rules and regulations.

I further understand that it is my responsibility to schedule inspections of the work as required and that the City's inspections will, at that time, check the work for code compliance. The City's inspectors may require modifications to the work completed if it does not meet applicable codes. INITIAL HERE

Sign Here: [Signature]
Owner or Owner's Authorized Agent

Date: 17-14-16

PLEASE ALSO FILL OUT AND SIGN SECOND PAGE

SUBMITTED BY:
MARLES ENTERPRISES, LLC
DBA: MARLO SERVICES

18 SAWYER BROOK CIRCLE
SOUTH PORTLAND, ME 04106
207-831-6147



Department of Permitting and Inspections

Residential Additions/Alterations

Permit Application & Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

The Maine Home Construction Contracts Act requires that any home construction or repair work for more than \$3000. in materials or labor must be based on a written contract unless the parties agree to exempt themselves. A sample contract is available on the City's website at www.portlandmaine.gov, in the Inspection Office, Room 315 of Portland City Hall or call (207)874-8703 to have one mailed to you.

One (1) complete set of construction drawings must include:

- Cross sections w/framing details
- Floor plans and elevations existing & proposed
- Detail removal of all partitions & any new structural beams
- Detail any new walls or permanent partitions
- Stair details including dimensions of: rise/run, head room, guards/handrails, baluster spacing
- Window and door schedules
- Foundation plans w/required drainage and damp proofing (if applicable)
- Detail egress requirements and fire separation/sound transmission ratings (if applicable)
- Insulation R-factors of walls, ceilings & floors & U-factors of windows per the IECC 2009
- Deck construction including: pier layout, framing, fastenings, guards, stair dimensions
- Electronic files in pdf format are also required
- Proof of ownership is required if it is inconsistent with the assessor's records

Separate permits are required for internal & external plumbing, HVAC, and electrical installations. If there are any additions to the footprint or volume of the structure, any new or rebuilt structures or, accessory detached structures a plot plan is required. A plot must include:

- The shape and dimension of the lot, footprint of the existing and proposed structure and the distance from the actual property lines. Structures include decks, porches; bow windows, cantilever sections and roof overhangs, sheds, pools, garages and any other accessory structures must be shown with dimensions if not to scale.
- Location and dimensions of parking areas and driveways
- A change of use may require a site plan exemption application to be filed.

Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at www.portlandmaine.gov, stop by the Permitting and Inspections Office, room 315 City Hall or call 874-8703.

Permit Fee: \$25.00 for the first \$1000.00 construction cost, \$15.00 per additional \$1000.00 cost
This is not a Permit; you may not commence any work until the Permit is issued.



Department of Permitting and Inspections

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding that this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the selections below.

1. Once the complete application package has been received by us, and entered into the system
2. You will receive an e-mailed invoice from our office which signifies that your electronic permit application and corresponding paperwork have been entered, ready for payment, to begin the process.
3. You then have the following four (4) payment options:

- provide an on-line electronic check or credit/debit card (we accept American Express, Discover, VISA, and MasterCard) payment
- call the Inspections Office at (207) 874-8703 and speak to an administrative representative to provide a credit/debit card payment over the phone
- hand-deliver a payment method to the Inspections Office, Room 315, Portland City Hall
- deliver a payment method through the U.S. Postal Service, at the following address:

**City of Portland
Department of Permitting and Inspections
389 Congress Street, Room 315
Portland, Maine 04101**

By signing below, I understand the review process starts only once my payment has been received. After all approvals have been met and completed, I will then be issued my permit and it will be sent via e-mail. *No work shall be started until I have received my permit.*

Applicant Signature: _____

Date: _____

I have provided digital copies and sent them on: _____

Date: _____

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means ie; a thumb drive or CD to the office.



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 102 Racine Avenue, Portland ME 04103		
Total Square Footage of Proposed Structure:		48" x 50" deck, 12' x 10" 2nd deck
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Applicant Name: ^{Existing} Marles Enterprises, LLC Address: 18 Sawyer Brook Circle City, State & Zip: So. Portland, ME 04106	Telephone: (207) 831-6147 Email: gm@marles.net
(CBL) 399 A008 001	Lessee/Owner Name: Joy McNaughton (if different than applicant) Address: 102 Racine Ave. City, State & Zip: Portland ME 04103 Telephone: (207) 712-8995 E-mail: JMCNAUGHTON53@hotmail.com	Contractor Name: (if different from Applicant) Address: same as above City, State & Zip: as above Telephone: E-mail:
Current Use (i.e. single family) <u>Single family</u>		Cost of Work: \$ 7,900. —
If vacant, what was the previous use? <u>n/a</u>		C of O Fee: \$?
Proposed Specific use: <u>PERSONAL USE</u>		Historic Rev \$ <u>N/A</u>
Is property part of a subdivision? If yes, please Name <u>N/A</u>		Total Fees: \$ 7,900. —
Project description: <u>replacement of 2 existing decks</u>		
Who should we contact when the permit is ready: <u>Greg Marles (207) 831-6147</u>		
Address: <u>18 Sawyer Brook Circle</u>		
City, State & Zip: <u>So. Portland, ME 04106</u>		
E-mail Address: <u>gm@marles.net</u>		
Telephone: <u>(207) 831-6147</u>		

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at www.portlandmaine.gov, or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature:	Date: 7/14/16
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This is not a permit; you may not commence ANY work until the permit is issued.

Acknowledgment of Code Compliance Responsibility- Fast Track Project

OFFICE USE ONLY

PERMIT # _____

CBL # _____



THIS PROJECT IS ELIGIBLE FOR FAST TRACK PERMITTING BECAUSE IT IS IN THE FOLLOWING CATEGORY / CATEGORIES (CHECK ALL THAT APPLY):

- One/Two Family Swimming Pools, Spas or Hot Tubs
- One/Two Family Decks, Stairs and Porches (attached or detached) First Floor Only
- One/Two Family Detached One Story Accessory Structures (garages, sheds, etc.) not to exceed 600sq ft with no habitable space
- Home Occupations (excluding day cares)
- One/Two Family Renovation/Rehabilitation (within the existing shell)
- Attached One /Two Family Garages /Additions/Dormers bearing the seal of a licensed design professional
- New *Sprinklered* One and Two Family Homes (bearing the seal of a licensed design professional stating code compliance) – **MUST STILL RECEIVE LEVEL 1 SITE PLAN APPROVAL FROM PLANNING**
- One/Two Family HVAC (including boilers, furnaces, heating appliances, pellet and wood stoves)
- Interior office renovations with no change of use (no expansions; no site work; no load bearing structural changes are eligible) bearing the seal of a licensed design professional stating code compliance
- Interior Demolition with no load bearing demolition
- Amendments to existing permits
- Commercial HVAC systems (with structural and mechanical plans bearing the seal of a licensed design professional stating code compliance)
- Commercial HVAC for Boilers/Furnaces/Heating Appliances
- Commercial Signs or Awnings
- Exterior Propane Tanks
- Residential or Commercial Subsurface Waste Water Systems (No Rule Variance Only)
- Renewal of Outdoor Dining Areas
- Temporary Outdoor Tents and stages under 750 sq ft per tent or stage
- Fire Suppression Systems (Both non-water and water based installations)
- Fences over 6'-0" in height
- Site work only
- Retaining walls over 4ft in height with stamped plans (or approval from inspection staff)

I understand that if the property is located in a historic district this application will also be reviewed by Historic Preservation. I further understand that the Building Inspections Division reserves the right to deny a fast track eligible project.

Sign Here: _____

Owner or Owner's Authorized Agent

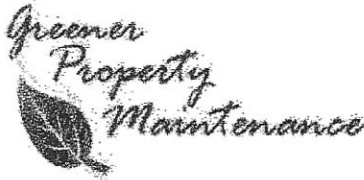
Date: _____

7-14-16

Room 315 - 389 Congress Street- Portland, Maine 04101 (207) 874-8703 - Fax: 874-8716 - TTY: 874-8936

On the Web @ <http://www.portlandmaine.gov/planning/buildinsp.asp>

Revised: June, 2013



updated price



Landscaping-Hardscaping-Plowing

General Contracting-Property Management

June 2, 2016

Joy McNaughton
102 Racine Avenue
Portland, Maine 04103

Re: Decking projects

6/6/16

Greg: Just confirming we would like to have this completed by early August. I understand this may hinge on city approval of permits. Please submit permit application ASAP.
Joy McNaughton

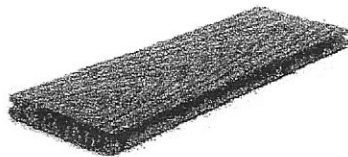
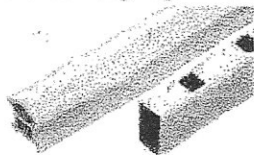
We are pleased to provide you with a proposal to replace your two decks at your home. The breakdown is as follows:


Side entry:

We will remove and dispose of your existing deck, construct a new 48" x 50" deck with a pressure treated frame, 3 steps and Trex decking. We have based the decking on standard gray or tan color, other colors are available but may be at an added cost. We will use hidden fasteners on the deck boards with the exception of the outside frame and the stairs which will be stainless steel screws. The railing will be white vinyl by Fiberon.

Back deck:

We will remove and dispose of your existing deck, construct a new 12' x 10' deck with a pressure treated frame, 2 steps and Trex decking. We have based the decking on standard gray or tan color, other colors are available but may be at an added cost. We will use hidden fasteners on the deck boards with the exception of the outside frame and the stairs which will be stainless steel screws. The railing will be white vinyl by Fiberon.

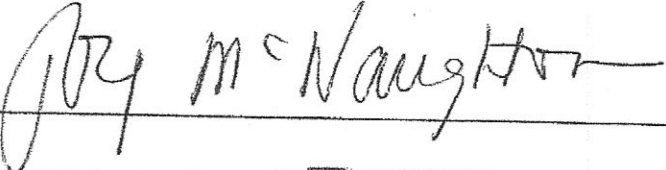


The cost for the above services is 

We have included all of the necessary permit submissions and permit costs for the two decks.

Respectfully Submitted,

Greg Marles
Principal

Acceptance:  Date: 6/5/16

Terms: 1/2 down upon acceptance,  due upon delivery of materials and balance due upon completion

Marles Enterprises, LLC

18 Sawyer Brook Circle, South Portland, Maine 04106

gm@marles.net

207-831-6147 Greg Marles or 207-653-9662 Zac Marles

DECK INFORMATION REQUIRED WITH YOUR APPLICATION

The following is a guideline of information required for the review of a deck application. It is intended to help you supply proper and complete application packages. Please label all of the following items on your plans. Thank you!

1. A complete plot plan showing all structures & proposed structures with distances to all property lines labeled.

2. Type of foundation system

- a. Diameter of concrete filled tube
- b. depth below grade (minimum 4'-0" below grade)
- c. anchorage of column to footing
- d. spacing of tubes

Or

- e. pre cast concrete pier size
- f. depth below grade (minimum 4'-0")
- g. anchorage of column to footing
- h. spacing of tubes

> ON PLANS
ON SEE HAND DRAWINGS

3. Columns (members supporting framing of floor system)

- a. wood size and type 4x4
- b. anchorage of column to footing - METAL

4. Framing Members

- a. Ledger size attached to building 2x8
- b. Lag Bolt size and spacing on ledger 16"
- c. Location of all flashing See drawings
- d. Girder Size and spans carrying floor system 2x8 16" OC
- e. Joist size, span, and spacing
- f. Joist hangers or ledger JOIST HANGERS
- g. Decking size 12x10

5. Guardrails & Handrail Details

- a. Guardrail height N/A
- b. Baluster spacing N/A
- c. Handrail height N/A

6. Stair Details

- a. Tread depth (measured nosing to nosing) 11"
- b. Riser height 7 1/2"
- c. Nosing on tread
- d. Width of stairs 11" Round nose Trex Deck

McNAUGHTON

EXISTING DECK REPLACEMENT

Deck #1

Deck #1

SUPPORT OFF OF EXISTING:
CONCRETE FILLED TUBES

DECK SIZE
48" X 50"

PT FRAMING 2x6 16' OC

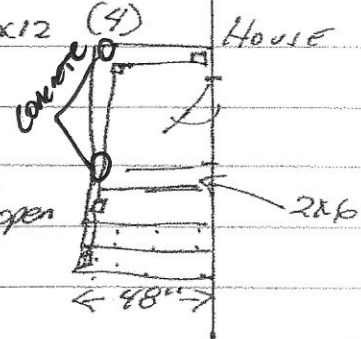
→ PT STAIR 7/11 2x12 (4)

Decking: TREX

Railing: FIBERON PVC

with 2x2 BAUSTEES 3/4 OPEN

STAIRS 7/11



Deck #2

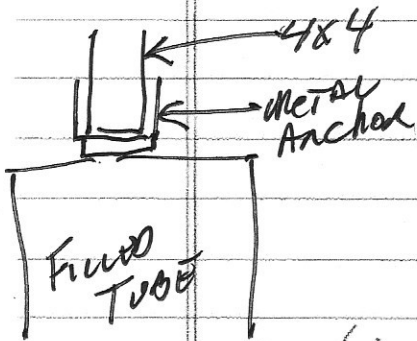
SUPPORT OFF OF EXISTING:
CONCRETE FILLED TUBES

10"

4' EXISTING TO REMAIN

2. NOT TO SCALE
MARLO SERVICES
207-831-6147

DRIVEWAY
ONLY HAND RAIL IS ON SMALL SIDE
DECK. 2x2 BAUSTEE SET @ 35/8 SPACING



Deck Size: 12' X 10'

PT FRAMING 2x8 16' OC

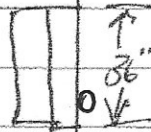
PT STAIR 7/11 2x12 (3)

STAIR WAY 36" FREE

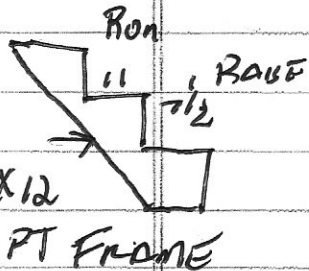
Decking: TREX

Railing: FIBERON PVC

with 2x2 BAUSTEES 3/4 OPEN



EXISTING 10" CONCRETE



LEDGER
2x8

HOUSE

FLASHING 1/4" TREX Decking

DRIVEWAY

MORTGAGE LOAN INSPECTION

Bruce W. Goodwin P.L.S.

P.O. Box 2314

So. Portland, ME 04116-2314

1-207-799-3211

Job No.: M19-39.

CL No.: 3282-18

Date: 4/4/95

County: Cumberland

Plan Bk. 00179 Pg. 00063

Lot(S): 00018

Scale: 1"=30'

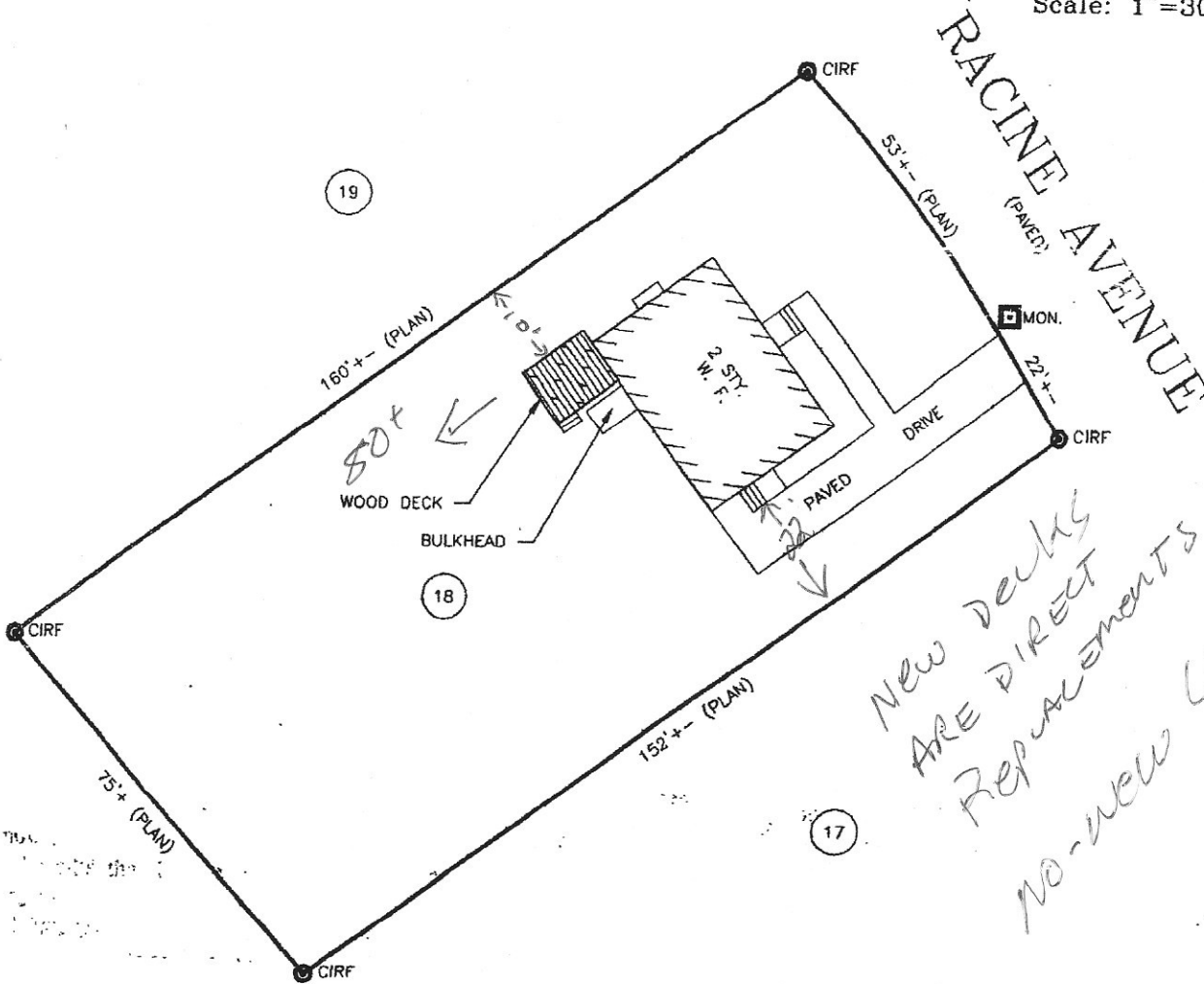
Borrower(S): Joy C. Cantrell

St. No.: 00102

Street: Racine Ave.

Town: Portland, ME

Source Deed Bk. Pg.



New decks
ARE DIRECT
Replacements
No-new locations

NOTE: THIS IS NOT A BOUNDARY SURVEY. This plan is made for the purposes of determining that the improvements are within the apparent boundary lines. **THE PREPARER IS NOT LIABLE FOR ANY OTHER USE BY ANY OTHER PERSON OR ENTITY.**

CERTIFICATION: I hereby certify to *Norwest Mortgage, Inc.* and its mortgage title insurer that based upon inspection made with reasonable certainty, that:

this plan was made from an inspection of the site.

there **ARE NO** apparent violations of municipal ordinances regarding building setbacks in effect at time of construction.

the principal structure(s) located on the premises **ARE NOT** in a flood hazard zone as indicated on the flood maps used by the Federal Emergency Management Agency.

