

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

_____ **Pre-construction Meeting:** Must be scheduled with your inspection team upon receipt of this permit. Jay Reynolds, Development Review Coordinator at 874-8632 must also be contacted at this time, before any site work begins on any project other than single family additions or alterations.

_____ **Footing/Building Location Inspection:** Prior to pouring concrete

_____ **Re-Bar Schedule Inspection:** Prior to pouring concrete

_____ **Foundation Inspection:** Prior to placing ANY backfill

✓ _____ **Framing/Rough Plumbing/Electrical:** Prior to any insulating or drywalling

✓ _____ **Final/Certificate of Occupancy:** Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection

_____ **If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.**

_____ **CERTIFICATE OF OCCUPANCIES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED**



Signature of applicant/designee

3/13/03

Date



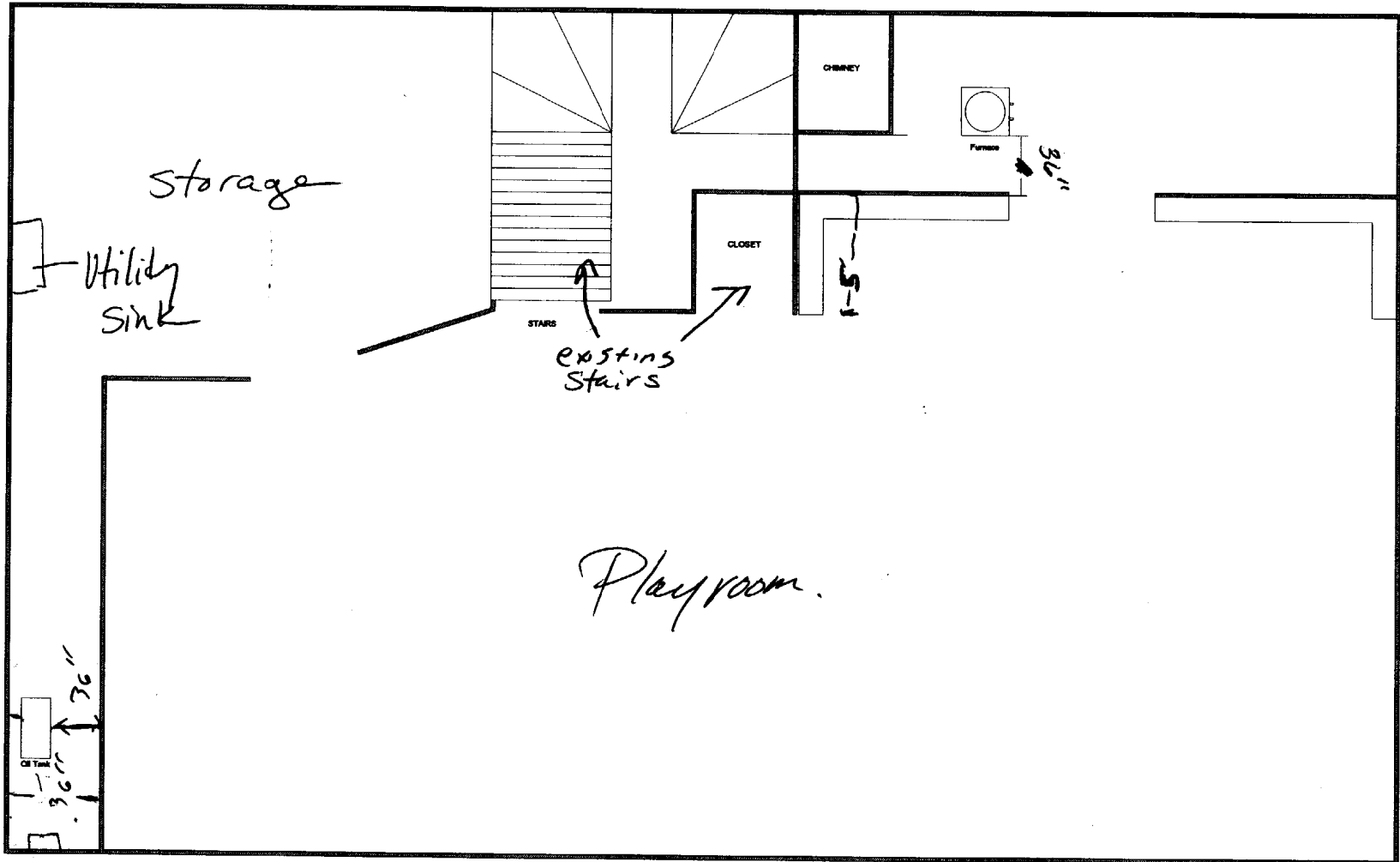
Signature of Inspections Official

3/13/03

Date

CBL: 393-I-001 Building Permit #: 03-0193

Single Family Residential
80 Grand Rd
Portland ME
Basement - Alter
030603



- ① ceiling will be at 7'8" approximately, using dropdown panels (finished)
- ② Room will be used as a play room for children
- ③ walls will be made of 2x4's, 16" on center, non-bearing
- ④ Add smoke.

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BUILDING INSPECTION

Permit Number: 030193

Please Read Application And Notes, If Any, Attached

PERMIT

This is to certify that Eye Sean M & /Bob M Les ons
has permission to finish basement for playroom
AT 60 Overset Rd 393 I001001

provided that the person or persons firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

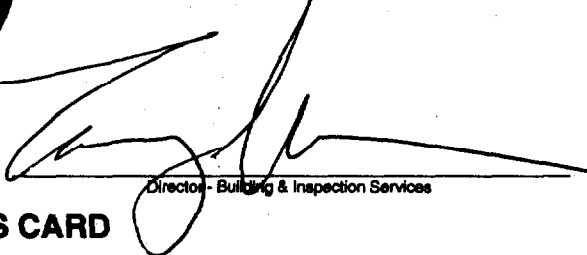
Apply to Public Works for street line and grade if nature of work requires such information.

Inspection must be given and when permission procured before this building or part thereof is started or otherwise exposed-in-4
YOUR NO. REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. PERMIT ISSUED
Health Dept. _____
Appeal Board MAR 18 2003
Other _____


Director - Building & Inspection Services

CITY OF PORTLAND PENALTY FOR REMOVING THIS CARD

All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>60 OVERSET RD</u>		
Total Square Footage of Proposed Structure <u>Q</u>		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart# <u>393</u> Block# <u>I</u> Lot# <u>001</u>		Owner: <u>SEAN M EYE</u> Telephone: <u>828-3093</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone:	Cost Of Work: \$ <u>10,000.</u> Fee: \$ <u>\$93</u>
Current use: <u>BE Single Family Residential</u> If the location is currently vacant, what was prior use: _____ Approximately how long has it been vacant: _____ Proposed use: <u>Finish the basement. OFFICE/Family Room</u> Project description: _____		
Contractor's name, address & telephone: <u>BOB M. LEE & SONS 184 ledge road Yarmouth ME 04096</u> Who should we contact when the permit is ready: <u>SEAN EYE</u> Mailing address: <u>60 OVERSET RD PORTLAND ME 04103</u> We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE:		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant:	Date:
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**This is NOT a permit, you may not commence ANY work until the permit is issued.
 If you are in a Historic District you may be subject to additional permitting and fees with the
 Planning Department on the 4th floor of City Hall**

Single Family Residential
60 Overland Rd
Portland ME
Basement - Before
03/06/02

