

City of Portland, Maine - Building or Use Permit Application
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

PERMIT ISSUED

Permit No: 02-0214	Issue Date: 4 2002	CBL: 393 F027001
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Location of Construction: 24 Whitehead Cir	Owner Name: Laetsch David & Barbara L Jts	Owner Address: 24 Whitehead Cir CITY OF PORTLAND	Phone: 207-878-8810
Business Name:	Contractor Name: no contractor / self	Contractor Address: Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Change of Use Home Occupation	Zone: R-2

Past Use: single family home	Proposed Use: single family home adding home occupation; real-estate signage products primarily thru the internet	Permit Fee: \$75.00	Cost of Work: \$0.00	CEO District: 2
		FIRE DEPT: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied NA	INSPECTION: Use Group: R3 Type: SB BOCA 1999	

Proposed Project Description:
home occupation, real estate products through the internet

Signature: _____ Date: _____

*revised
no storage
in garage
w/perm letter shows
that the
product will
be stored in
Zoning Approval
The garage*

PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)

Action: Approved Approved w/Conditions Denied

Signature: _____ Date: _____

Permit Taken By: gg	Date Applied For: 03/12/2002	Special Zone or Reviews	Zoning Appeal	Historic Preservation
<ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. 		<input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>3/29/02</i>	<input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: _____

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

Application ID Number: 2-0214

Department: Zoning

Status: Approved with Conditions

Reference: Marge Schmuckal

Comments: 3/25/2002 - Applicant is stating that a significant portion of his home occupation will be stored and assembled within his garage - not allowed under sec. 14-410
3/29/02 applicant revised his plans & submitted a new letter - NO Storage in the garage - ok

Approval Date: 03/29/2002

Issue Date: 03/25/2002

Issued by Marge Schmuckal Name: Marge Schmuckal Date: 03/29/2002

This permit is being approved on the basis of plans submitted and received on 2/29/02. Any deviations shall require a separate approval before starting that work.

Separate permits shall be required for any new signage, under the home occupation guidelines.

During its existence, all aspects of the Home Occupations criteria, Section 14-410, shall be maintained.

Create Date: 03/25/2002 By: mes

Update Date: 03/29/2002 By: mes

City of Portland, Maine
Inspection Services
Room 315, City Hall
389 Congress St.
Portland, Maine 04101
ATTN: Marge Schmuckal

Received
3/29/02

March 27, 2002

Ms. Schmuckal;

I am requesting a permit to allow me the use of my residence at 24 Whitehead Circle for a home occupation. The business will sell real estate signage products to homeowners attempting to sell their own property (FSBO's) primarily via an internet site. I believe that the planned business meets the criteria of Section 14-410 of Portland Zoning Ordinance as follows:

Paragraph (a)

1. Enclosed is a scale drawing showing the total floor area of 2,522 sq. ft. and the intended business use areas totaling 224 sq. ft.. More specifically, 48 sq. ft. will be used for computer work (Bed 3), 84 sq. ft. will be used as an office / assembly & packaging area (Family) and a total of 92 sq. ft. (72 + 20) will be used for product and supply storage (Family).
2. No goods will be stored outside and there will be no displays of any kind.
3. Storage of product and supply will account for 92 sq. ft. of the 224 sq. ft. total (41%) and there will be no storage in the garage area or accessory structures.
4. No exterior signs will be used.
5. There won't be any exterior alterations to accommodate this business.
6. No parking needs will be generated by this business.
7. This occupation will not generate any objectionable effects. There will be very minor assembly with hand tools and packaging activity only.
8. There will be no non resident employees.
9. Product in and out will occur only by services like UPS or Fed Ex which visit our neighborhood regularly anyway.

REUSED
NO AREA IN
BASEMENT

Page 2.

10. A motor vehicle with gross weight exceeding 6,000 lbs. will not be used in connection with this business.

Paragraph (b)

It appears that occupation 10. Direct mail services and occupation 24. Sales persons are the most similar to this business activity.

Paragraph (c)

This is a .com business with transactions via either e mail or phone and is similar to occupations 10. and 24. in paragraph (b) and certainly is no more objectionable than any of the occupations listed in paragraph (b).

This business will be a sole proprietor/DBA and has been registered with the City Clerks office. Further, we have been issued Maine resellers certificate # 1061981 by the state.

Thank You for your assistance and consideration with this matter.

Sincerely

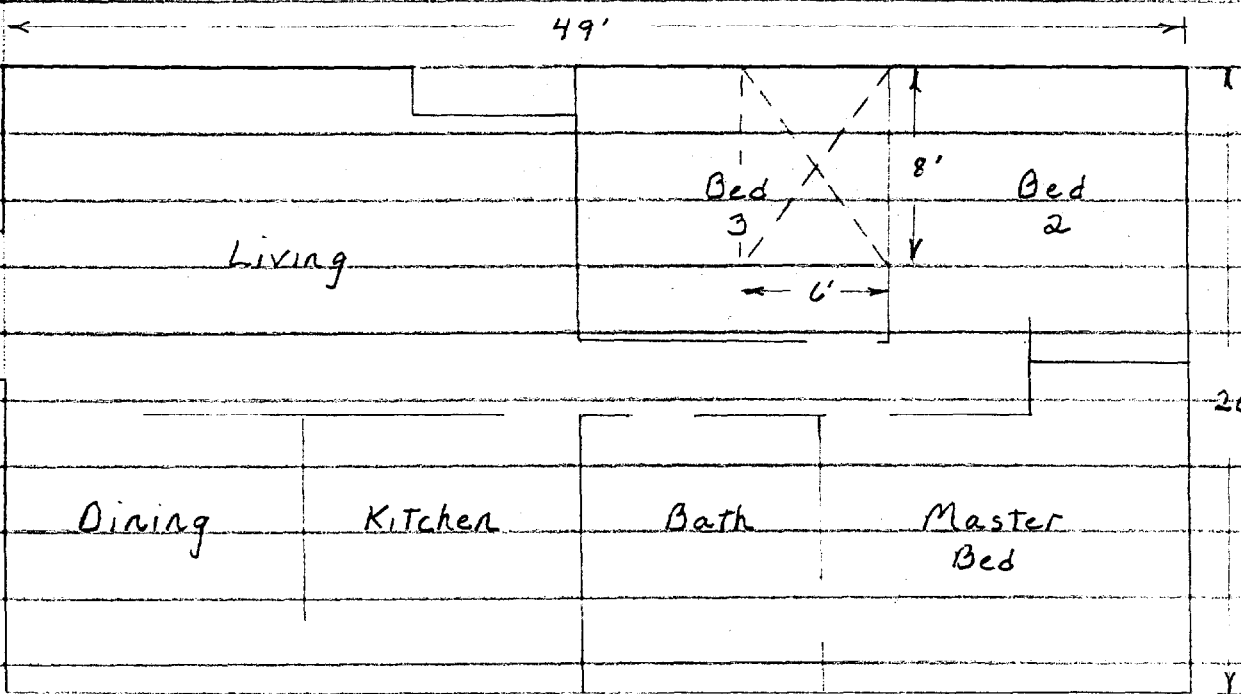


**David P. Laetsch
24 Whitehead Circle
Portland, ME 04103
878-8810**

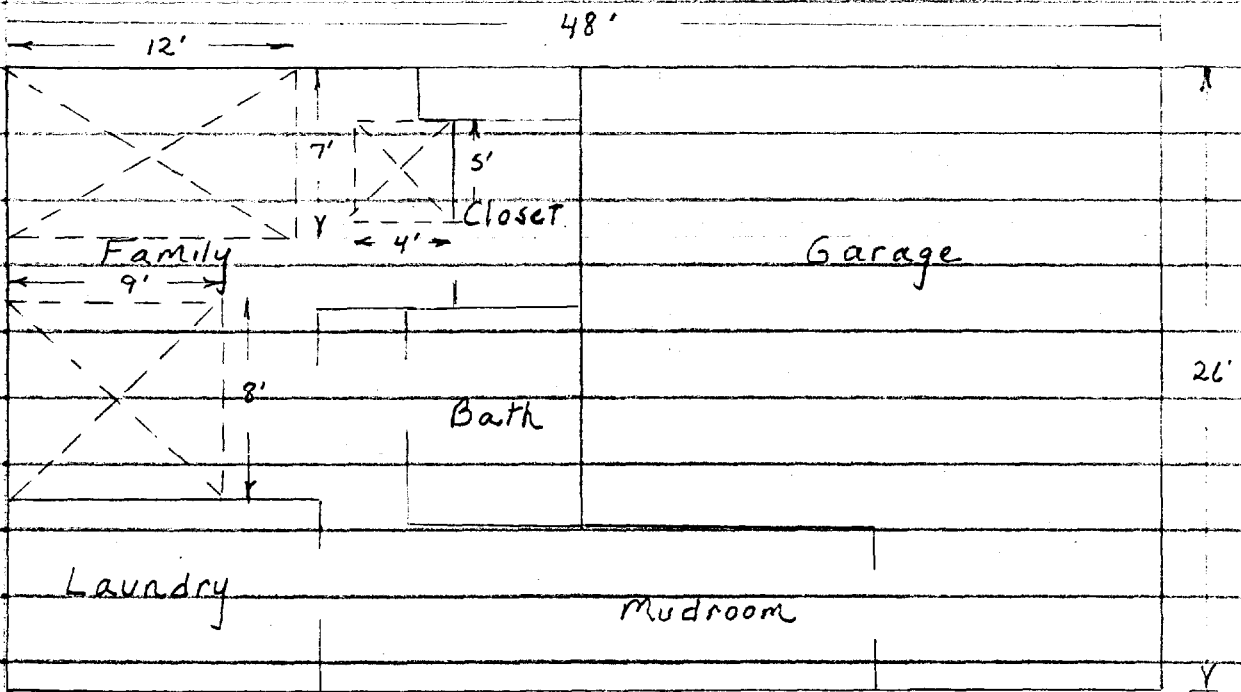
LAETSCH - HOME OCCUPATION APPLICATION


Rev. 1

TOP FLOOR



LOWER FLOOR



 Designates business use area

DAL

3/27/02



CITY OF PORTLAND

March 25, 2002

David & Barbara Laetsch
24 Whitehead Circle
Portland, ME 04102

RE: 24 Whitehead Circle – R-2 Zone – 393-F-027

Dear Mr. Laetsch,

I am in receipt of your permit application to allow a home occupation for the selling of real estate products through the internet. Although most of your proposal appears to meet the criteria of the home occupation guidelines, it fails on one specific point. Section 14-410 specifically state: "storage of materials or products (related to the home occupation) in garages or other accessory structures is prohibited". In your letter that you submitted explaining your particular home occupation, you stated that products and supplies would be stored and packaged within your garage. Your permit is being denied on this point.

If you wish to re-evaluate your proposal and change locations of your storage and packaging, I would need a revised letter stating those revisions. With that letter, I would be glad to re-evaluate your proposal.

You have the right to appeal my decision. If you wish to exercise your right to appeal, you have 30 days from the date of this letter in which to appeal. Please contact this office for the necessary information and paperwork that you need in order to apply for an appeal.

Very truly yours,

Marge Schmuckal
Zoning Administrator

Cc: File

See revised letter & plans received 3/29/02

OK per revisions

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02-0214

All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

CHANGE OF USE APPLICATION

Location/Address of Construction: <u>24 Whitehead Circle</u>		
Total Square Footage of Proposed Structure <u>2522</u>	Square Footage of Lot <u>11644</u>	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <u>393</u> <u>F</u> <u>27</u>	Owner: <u>David & Barbara Laetsch</u>	Telephone: <u>878-8810</u>
Lessee/Buyer's Name (If Applicable) <u>N/A</u>	Applicant name, address & telephone: <u>David Laetsch</u> <u>24 Whitehead Circle</u>	Cost Of Work: \$ <u>N/A</u> Fee: \$
Current use: <u>Dwelling</u> <u>Portland, ME 04103</u> <u>878-8810</u>		
If the location is currently vacant, what was prior use: <u>N/A</u>		
Approximately how long has it been vacant: <u>N/A</u>		
Proposed use: <u>Dwelling / Home Occupation</u>		
Project description: change of use for a home occupation, to add; <u>Nothing being added</u>		
Contractor's name, address & telephone: <u>N/A</u>		
Who should we contact when the permit is ready: <u>David Laetsch</u>		
Mailing address: <u>24 Whitehead Circle, Portland, ME 04103</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>878-8810</u>		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>David P. Laetsch</u>	Date: <u>2/22/02</u>
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This is NOT a permit, you may not commence ANY work until the permit is issued. If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall