

Department of Planning & Development
Lee D. Urban, Director



CITY OF PORTLAND

Division Directors
Mark B. Adelson
Housing & Neighborhood Services

Alexander Q. Jaegerman, AICP
Planning

John N. Lufkin
Economic Development

February 11, 2004

Doug Reynolds
Gorrill-Palmer Consulting Engineers, Inc.
P.O. Box 1237
15 Shaker Road
Gray, ME 04039

RE: Revised Plan for 226 Hope Ave; Lot 15, Presumpscot River Place
CBL: 392 A015001

Dear Mr. Reynolds:

On February 11, 2003, the Portland Planning Authority approved the revised layout and grading plan for Lot #15 on Hope Avenue, as shown on the approved plan

The approval is based on the submitted site plan. If you need to make any modifications to the approved site plan, you must submit a revised site plan for staff review and approval.

Prior to construction, a pre-construction meeting shall be held at the project site with the contractor, development review coordinator, Public Work's representative and owner to review the construction schedule and critical aspects of the site work. It shall be the contractor's responsibility to arrange a mutually agreeable time for the pre-construction meeting.

The Development Review Coordinator must be notified five (5) working days prior to date required for final site inspection. The Development Review Coordinator can be reached at the Planning Division at 874-8632. Please note that no Certificates of Occupancy will be issued until all site improvements have been completed and inspected in the field by the Development Review Coordinator.

If there are any questions, please contact Sarah Hopkins at 874-8720.

Sincerely,

A handwritten signature in cursive script that reads "Sarah".

Sarah Hopkins
Development Review Services Manager

cc: Alexander Jaegerman, Planning Division Director
Jay Reynolds, Development Review Coordinator
— Marge Schmuckal, Zoning Administrator
Karen Dunfey, Inspections
Tony Lombardo, Project Engineer
Eric Labelle, City Engineer
Correspondence File