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Jeff Levine - Director of Planning and Urban Development Marge Schmuckal, Zoning Administrator

August 7, 2012

Steve & Betsy Paulding 21 Quiet Lane Portland, ME 04103

RE: 21 Quiet Lane - 388A-A-053 - R-2 Zone - permit application #2012-07-4580

Dear Mr. and Mrs. Paulding,

I am in receipt of a permit application to enclose an existing deck as applied for by Wintergreen Solariums. I have the original approved site plan from 2001which is on file, showing the original house and setbacks including a no cut buffer zone.

First of all, I find no permit on file for the original deck. Such an addition does require a building permit. Apparently the deck was erected without the required review and permit. Based upon the original approved survey site plan, I believe the added deck is located in the required rear setback and within the no cut buffer zone as depicted on the approved site plan (enclosed). The R-2 zone in which this property is located requires a minimum 25 foot rear setback under section 14-80(d)(2).

Your application request is not issuable at this time. If you have any further information to submit verifying a deck permit and meeting the required setbacks, please submit such information as soon as possible.

If I do not receive any further information within the next 30 days from the date of this letter, your permit will be denied. You unpermitted deck may need to be removed at that time as a follow up letter directs. If you have any questions regarding this matter, please do not hesitate to contact me at (207) 874-8695.

Very truly yours,

Marge Schmuckal

Zoning Administrator

Cc: Wintergreen Solariums, 470 Riverside Street, Portland, ME 04103

