

**City of Portland, Maine  
Memorandum**

To: Ann Machado, Zoning Administrator  
From: Ronda Jones, Loan Officer  
Subject: Verification of Legal Number of Units  
Date: August 10, 2016  
CBL 382 F015001

We have received an application for housing assistance for the property located at:

16 Jackson St., Portland

Current Owner(s) Nora M Flaherty


In completing the application the applicants have indicated that the number of units currently in use at this property is one.

Please verify that the number of units is legal under the current code.

Yes, the number of units is legal.

No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is \_\_\_\_\_.

The property is a single family dwelling.

Verified:  \_\_\_\_\_

Title: Zoning Administrator