

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

## BUILDING INSPECTION

### PERMIT

Please Read Application And Notes, If Any, Attached

Permit Number: 080356  
ISSUED  
MAY 2 2008  
CITY OF PORTLAND

This is to certify that CORMIER STEVEN S & FRANCESCA H CORMIER JTS  
has permission to Change of use from Single Family Home to Single Family Home w/ childcare

AT 20 SUMMIT PARK AVE 380A A002001

provided that the person or persons performing or supervising the work accepting this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission procured before this building or part thereof is leased or otherwise occupied. 24 HOUR NOTICE REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

#### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*[Signature]* 4/30/08  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-0356	Issue Date:	CBL: 380A A002001
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Location of Construction: 20 SUMMIT PARK AVE	Owner Name: CORMIER STEVEN S & FRANCE	Owner Address: 20 SUMMIT PARK AVE	Phone:
Business Name:	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Change of Use Home Occupation	Zone: R-3

Past Use: Single Family Home	Proposed Use: Single Family Home w/ childcare - Change of use from Single Family Home to Single Family Home w/ a home occupation for childcare (not more than 5 children) SMA X	Permit Fee: \$225.00	Cost of Work: \$225.00	CEO District: 5	11,367
FIRE DEPT: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied Signature: <i>N/A</i>		INSPECTION: Use Group: R-3 Type: SB IRC 2003 Signature: <i>[Signature]</i>			

**Proposed Project Description:**  
Change of use from Single Family Home to Single Family Home w/ a home occupation for childcare

**PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)**

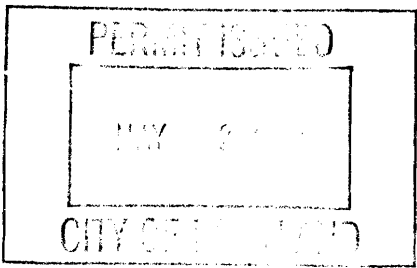
Action:  Approved  Approved w/Conditions  Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Taken By: ldobson	Date Applied For: 04/15/2008	<b>Zoning Approval</b>		
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland	<input type="checkbox"/> Variance	<input checked="" type="checkbox"/> Not in District or Landmark
<input type="checkbox"/> Wetland	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Does Not Require Review
<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Requires Review
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Interpretation	<input type="checkbox"/> Approved
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions
Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Date: <i>4/17/08</i>	Date: _____	Date: _____



**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 08-0356	<b>Date Applied For:</b> 04/15/2008	<b>CBL:</b> 380A A002001
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<b>Location of Construction:</b> 20 SUMMIT PARK AVE	<b>Owner Name:</b> CORMIER STEVEN S & FRANCE	<b>Owner Address:</b> 20 SUMMIT PARK AVE	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b>	<b>Contractor Address:</b>	<b>Phone:</b>
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Change of Use Home Occupation	

<b>Proposed Use:</b> Single Family Home w/ childcare - Change of use from Single Family Home to Single Family Home w/ a home occupation for childcare (not more than 5 children)	<b>Proposed Project Description:</b> Change of use from Single Family Home to Single Family Home w/ a home occupation for childcare
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<b>Dept:</b> Zoning	<b>Status:</b> Approved with Conditions	<b>Reviewer:</b> Marge Schmuckal	<b>Approval Date:</b> 04/17/2008
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<p>1) During its existence, all aspects of the Home Occupations criteria, Section 14-410, shall be maintained. Your Home Occupation for child care is restricted to no more than six (6) children. Any increase in the number of children cared for shall require a conditional use appeal to the Zoning Board of Appeals.</p> <p>2) Separate permits shall be required for any new signage as allowed under the Home Occupation guidelines.</p> <p>3) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.</p>			
<b>Dept:</b> Building	<b>Status:</b> Approved with Conditions	<b>Reviewer:</b> Tammy Munson	<b>Approval Date:</b> 04/30/2008
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<p>1) As discussed, the daycare is issued for 5 children.</p> <p>2) This is a Change of Use ONLY permit. It does NOT authorize any construction activities.</p>			



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>20 Summit Park Avenue</u>		
Total Square Footage of <del>Proposed</del> Structure <u>1170 SF</u>	Square Footage of Lot <u>1/4 acre (10,000 SF)</u>	
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# <u>380      AA      2</u>	Owner: <u>Steven S &amp; Francesca H Cormier</u>	Telephone: <u>207-615-3926</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone:	Cost Of Work: \$ <u>0</u> Fee: \$ _____ C of O Fee: \$ _____
Current legal use (i.e. single family) <u>Single Family</u> If vacant, what was the previous use? <u>N/A</u> Proposed Specific use: <u>residential &amp; home occupation (family child care)</u> Is property part of a subdivision? <u>NO</u> If yes, please name _____ Project description: <u>Chg. of use from single family home to <del>another</del> home occ. - child care</u>		
Contractor's name, address & telephone: <u>N/A</u>		
Who should we contact when the permit is ready: <u>Steven S. Cormier</u>		
Mailing address: _____ Phone: <u>207-615-3926</u>		

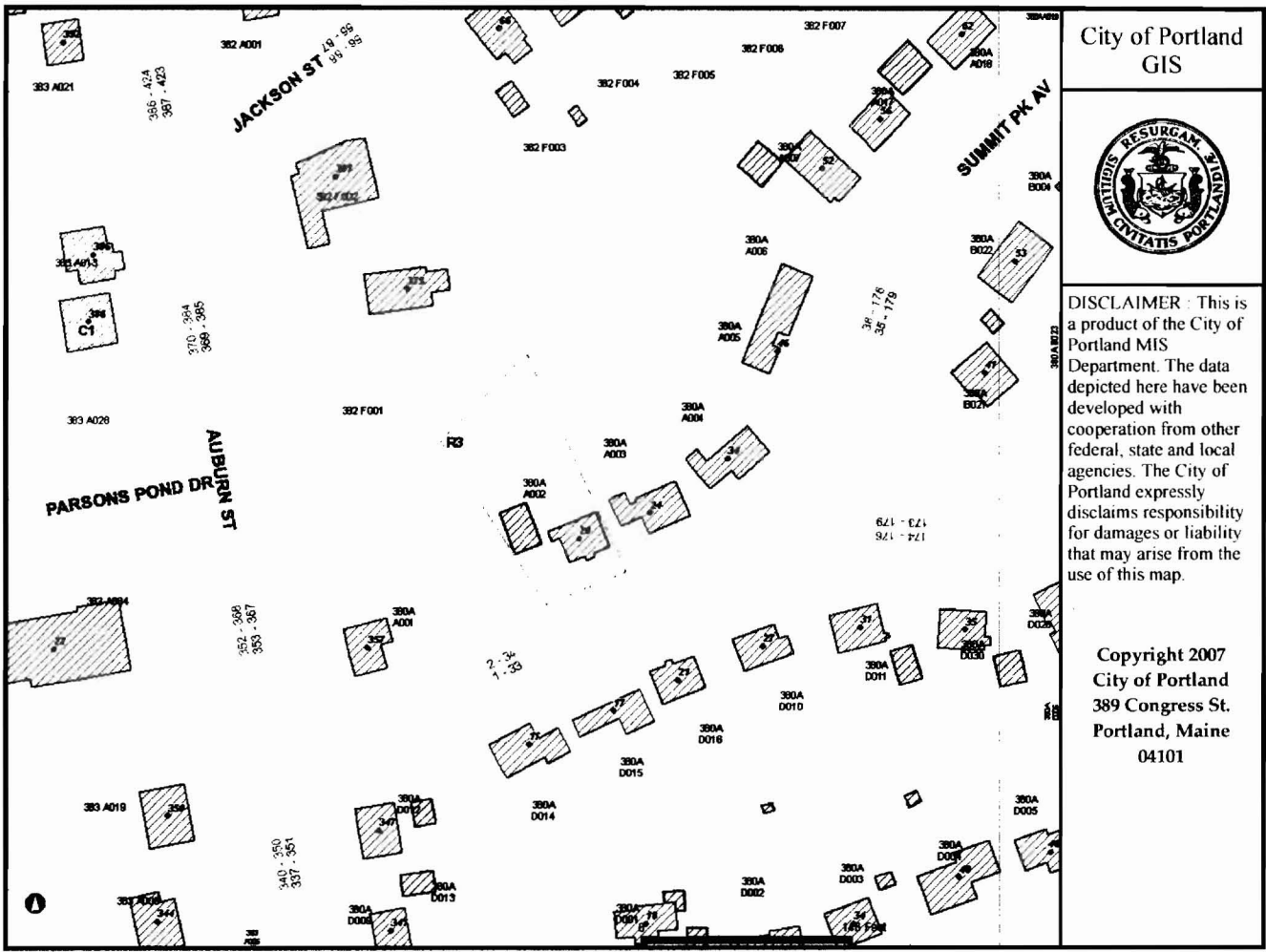
Please submit all of the information outlined in the Commercial Application Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Steven S. Cormier</u>	Date: <u>4/15/08</u>
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This is not a permit; you may not commence ANY work until the permit is issued.



City of Portland  
GIS



DISCLAIMER : This is a product of the City of Portland MIS Department. The data depicted here have been developed with cooperation from other federal, state and local agencies. The City of Portland expressly disclaims responsibility for damages or liability that may arise from the use of this map.

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City of Portland  
389 Congress St.  
Portland, Maine  
04101

March 25, 2008

Ms. Marge Schmechel  
Zoning Administrator  
Dept. of Urban Development  
City of Portland  
389 Congress Street  
Portland ME 04101

FEB 15 2008

Dear Ms. Schmechel,

I am requesting a permit to allow me the use of my home at 20 Summit Park Avenue for a home occupation. I intend to open a licensed family child care business in my home. The following details how my home occupation meets Portland's requirements.

1. My home occupation will occupy approximately 276 SF (23.6% of total living space). I will not care for more than 6 children in my home, and I do not have any non-residential employees.
2. There will be no outside storage of goods or display of goods visible from the outside.
3. Storage of my material necessary to perform my occupational care minimal and included in the 276 SF mentioned above.
4. There will be no exterior signage.
5. There will be no exterior alterations to my residence.
6. My driveway provides ample parking for a family child care business in my home.
7. No objectionable effects will result from my home occupation.
8. I will not hire any employees.

9. There will be no exceptional traffic increase generated by my family child care business since I will have no more than six children maximum.
10. No vehicles with a GVW of 6000 pounds or more will be used for my business.

As you can see, my home occupation is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the residential character of the neighborhood.

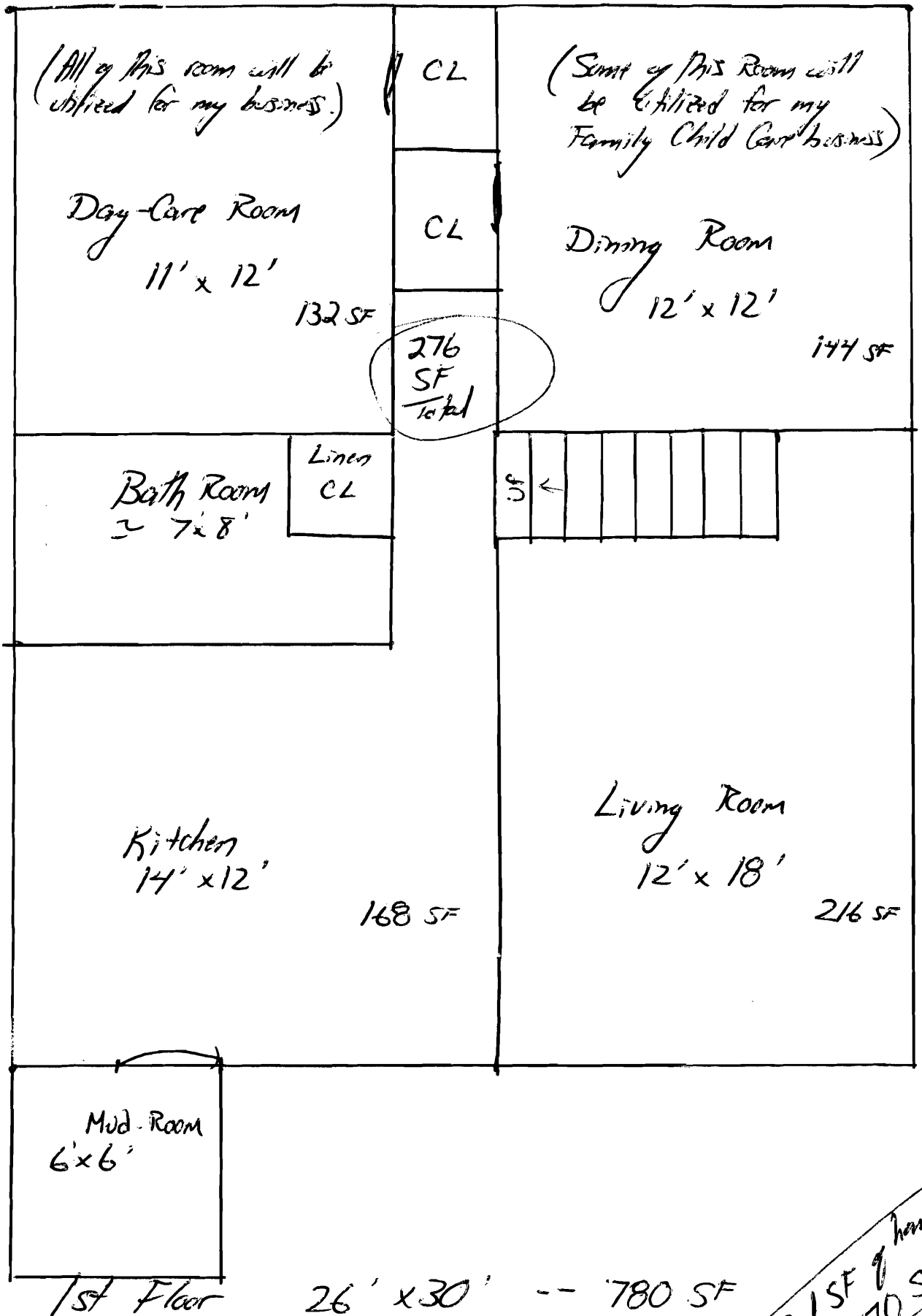
Attached is a copy of my floor plan showing my entire dwelling and usage of the home occupation space. Thank you for your consideration in this matter.

Sincerely,

Steve S. Carter

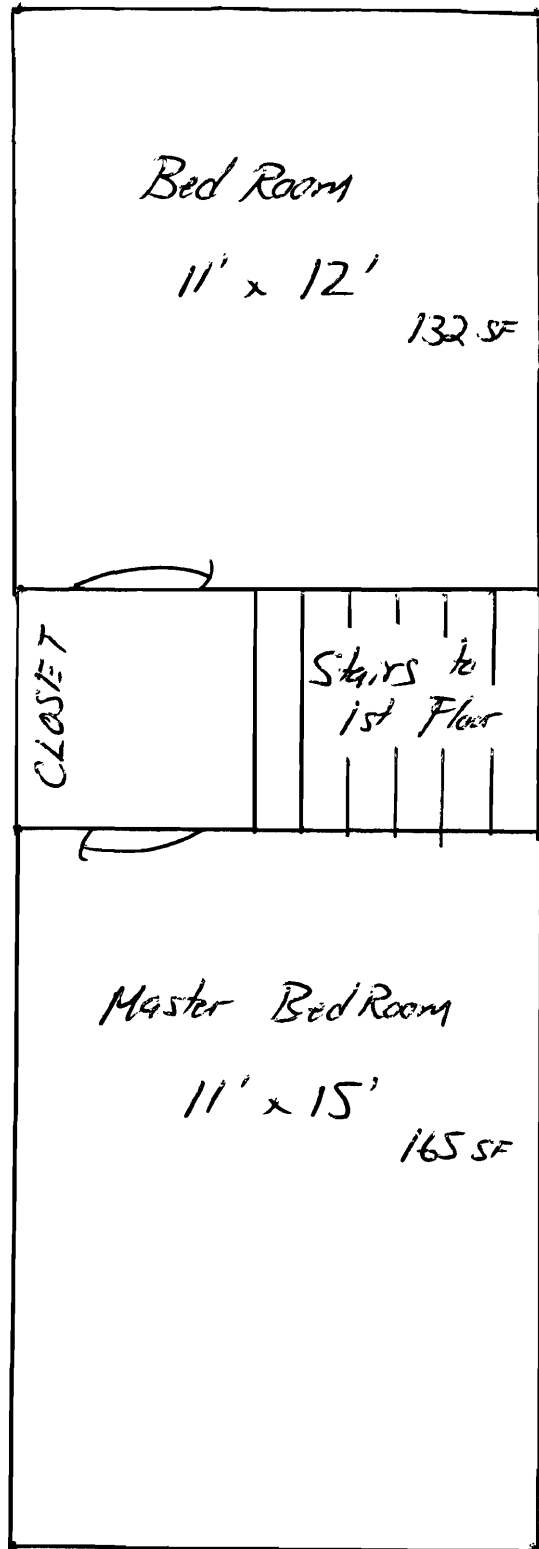
Steven Carter  
20 Summit Park Rd.  
Portland ME 04103

Tel (207) 615-3926



Total SF of home: 1170 SF





2nd Floor  $\approx$  390 SF

- Approximately 100 SF of upstairs is closets & built-in drawers (house is a Cape w/ long walls)



# BUILDING PERMIT INSPECTION PROCEDURES

**Please call 874-8703 or 874-8693 (ONLY)**

**to schedule your inspections as agreed upon**

**Permits expire in 6 months, if the project is not started or ceases for 6 months.**

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

**By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.**

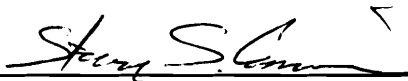
**A Pre-construction Meeting will take place upon receipt of your building permit.**

  X   **Final inspection required at completion of work.**

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

**If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.**


**CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.**



Signature of Applicant/Designee

5-2-08

Date



Signature of Inspections Official

5/2/08

Date