



# PORTLAND MAINE

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*Penny St. Louis - Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

February 16, 2011

Philip & Eileen Dawson  
49 Autumn Lane  
Portland, ME 04103

Re: 49 Autumn Lane – 378 B008 – R-2 Residential Zone – unpermitted shed

Dear Mr. & Mrs. Dawson,

This letter is a follow up to the voice message that I left you yesterday, February 15, 2011 and the letter I sent you dated December 7, 2010. As I told you in the letter and the voicemail, Nick Adams, our code enforcement officer, discovered that you had an unpermitted 8'3" x 10'3" shed on your property. In the letter, I told you that you needed to bring your property into compliance by either applying to permit the shed after the fact or remove the shed. I also said that you needed to do this within thirty days. It is now February 16, 2011, and we have not received a building permit application for the shed. You have fourteen days from the date of the letter to apply for a permit to build the shed or remove the shed.

Please feel free to call me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado  
Zoning Specialist  
(207) 874-8709

Cc. file