

SECTION 01300 - SUBMITTALS

PART 1 - GENERAL

0.1 SECTION INCLUDES

- A. This Section includes the following administrative requirements to be fulfilled by the Contractor for the performance of the Work.
 - 1. Certificate of Insurance.
 - 2. Schedule of Values.
 - 3. Contractor's Certification.

0.2 QUALITY ASSURANCE

- A. Contractor shall complete and submit required documentation and ensure the completeness and accuracy of same.

PART 2 - PRODUCTS

0.1 CERTIFICATE OF INSURANCE

- A. Within seven (7) calendar days after notification to the Contractor by the Owner of the acceptance of the Bid **OR** prior to commencement of any Work at the Project site, whichever is earlier, submit to the Owner a Certificate of Insurance meeting all requirements set forth in the Contract Documents.

0.2 SCHEDULE OF VALUES

- A. Within fourteen (14) days after notification to the Contractor by the Owner of acceptance of the Bid, submit to the Owner a Schedule of Values depicting a complete and correct breakdown of costs covering the various portions of the Work included in the Contract Sum.
- B. The Contractor agrees to revise the submitted breakdown, if necessary, to satisfy the Owner as to the extent and distribution of cost.
- C. This breakdown, once accepted, shall become the basis for submitting the Contractor's Applications for Payment.

0.3 CONTRACTOR'S CERTIFICATION

- A. Submittals will be submitted only by the Contractor. Indicate by signed stamp that the contract documents have been checked, that the work shown in the submittals is in accordance with the contract requirements and that dimensions and relationship with work of other trades have been checked. If submittals are submitted for review that have not been checked and signed by the Contractor, they will be returned for checking before being considered.

PART 3 - EXECUTION (Not Used)

END OF SECTION 01300