

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING DEPARTMENT

PERMIT

Permit Number: 090087

Please Read Application And Notes, If Any, Attached

This is to certify that CITIBANK /Image Resource

has permission to Install New Signs, to include Building, Wall and Pylon Signs, total square ft: 911

AT 362 ALLEN AVE

CP 375 C037001

FEB 17 2009

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lathed or otherwise red-in. 24 HOURS NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____

Health Dept. _____

Appeal Board _____

Other _____

Department Name

Cheryl M. [Signature] 2/13/09
Director Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0087	Issue Date: 2/13/09	CBL: 375 C037001
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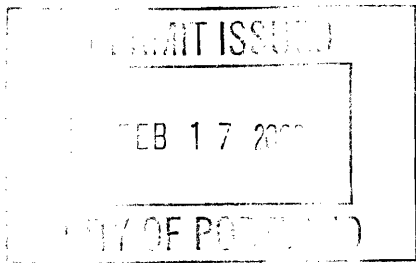
Location of Construction: 362 ALLEN AVE	Owner Name: CITIBANK	Owner Address: ONE CANAL PLAZA	Phone: 803-760-8794
Business Name:	Contractor Name: Image Resource	Contractor Address: 9010 Farrow Road Columbia	Phone: 8037902121
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: B-2

Past Use: Commercial/TD Banknorth	Proposed Use: Commercial/TD Banknorth - Install New Signs, to include Building, Wall and Pylon Signs, total square ft: 971 494.74	Permit Fee: \$1,852.00	Cost of Work: \$0.00	CEO District: 5
		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: Sign Type PBC-2003	

Proposed Project Description: Install New Signs, to include Building, Wall and Pylon Signs, total square ft: 971 494.74	Signature:	Signature: <i>CL</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:	Date:	

Permit Taken By: lmd	Date Applied For: 02/05/2009	Zoning Approval
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<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p>Special Zone or Reviews</p> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <p>Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/></p> <p>Date: <i>2/11/09</i></p>	<p>Zoning Appeal</p> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied <p>Date:</p>	<p>Historic Preservation</p> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <p>Date:</p>
	<p><i>per revised</i></p> <p><i>ok with conditions</i></p>		



CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

 X **Final inspection required at completion of work.**

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.

Signature of Applicant/Designee

Date

Signature of Inspections Official

Date

Mailed

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0087	Date Applied For: 02/04/2009	CBL: 375 C037001
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Location of Construction: 362 ALLEN AVE	Owner Name: CITIBANK	Owner Address: ONE CANAL PLAZA	Phone: 803-760-8794
Business Name:	Contractor Name: Image Resource	Contractor Address: 9010 Farrow Road Columbia	Phone: (803) 790-2121
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	

Proposed Use: Commercial/TD Banknorth - Install New Signs, to include Building, Wall and Pylon Signs, total square ft:484'7"	Proposed Project Description: Install New Signs, to include Building, Wall and Pylon Signs, total square ft:484'7"
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Dept: Zoning	Status: Approved with Conditions	Reviewer: Marge Schmuckal	Approval Date: 02/11/2009
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) The new free-standing sign shall be set a minimum of five (5) feet from the property line(s).			
2) This permit is being approved on the basis of revised plans submitted on 2/11/09. Any deviations shall require a separate approval before starting that work.			
Dept: Building	Status: Approved with Conditions	Reviewer: Chris Hanson	Approval Date: 02/13/4200
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.			

Comments:
2/6/2009-lmd: Mailed incorrect check back to Image Resource, Sandi Hutchison, 9010 Farrow Rd, Columbia, SC 29203
2/6/2009-mes: called Jason Prouse who was out of the office - I let him know that the current signs are legally nonconforming and what he is proposing is increasing the nonconformity. He will go back to the office and relook at what is being proposed and get back to me on Monday next week
2/11/2009-mes: received revised drawings showing the change in sizes - will give my sign break down to Lisa for what the correct fee would be.

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0087	Date Applied For: 02/04/2009	CBL: 375 C037001
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Proposed Use: Commercial/TD Banknorth - Install New Signs, to include Building, Wall and Pylon Signs, total square ft:911	Proposed Project Description: Install New Signs, to include Building, Wall and Pylon Signs, total square ft:911
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Dept: Zoning	Status:	Reviewer: Marge Schmuckal	Approval Date:
Note:			Ok to Issue: <input type="checkbox"/>
Dept: Building	Status: Pending	Reviewer:	Approval Date:
Note:			Ok to Issue: <input type="checkbox"/>

Comments: 2/6/2009-lmd: Mailed incorrect check back to Image Resource, Sandi Hutchison, 9010 Farrow Rd, Columbia, SC 29203 2/6/2009-mes: called Jason Prouse who was out of the office - I let him know that the current signs are legally nonconforming and what he is proposing is increasing the nonconformity. He will go back to the office and relook at what is being proposed and get back to me on Monday next week



February 10, 2009

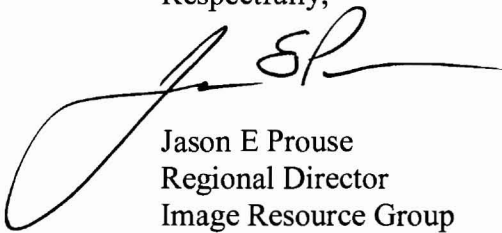
Marge
Code Enforcement
389 Congress Street
Portland, ME 04101

Marge,

Enclosed you will find the corrected pages for my sign permit application submittal for our location at 362 Allen Avenue in Portland. I apologize for the initial mix-up, and if you see anything else that needs my attention, please let me know.

Should any questions arise, don't hesitate to contact me at the information listed below. Email and mobile phone are the best and easiest means to get in touch. Thank you for your help in this matter.

Respectfully,

A handwritten signature in black ink, appearing to read 'J. Prouse', written over a large, stylized loop.

Jason E Prouse
Regional Director
Image Resource Group

Phone: 803-790-2121
Fax: 803-790-2125
Mobile: 803-760-8794
Email: jprouse@imageresourcegroup.com

Encl.





Signage Summary / Permitting Information

Portland - 9204 #9204
 Northgate (362 Allen Ave / 3 Auburn St)
 Portland, ME 04103

EXISTING SIGNAGE

RECOMMENDED SIGNAGE

SIGN #	LOCATION	SIGN TYPE	SQ.FT.	VOLTS	FASCIA	SIGN TYPE	PERMIT	REC SQ.FT.
E01	South East	Monument: Pylon	30.66	120V	N/A	T-PYLON-37SQFT	Yes	37.20
E02	South East	Monument: 24 Hour ATM	4.33	120V	N/A	Remove Existing	No	0.00
E03	East	Wall Sign	114.38	120V	Red Brick	XCUS-T-RF-PAN-57.75hX372w	Yes	114.38 149.19
E04	South West	Wall Sign	114.38	120V	Red Brick	XCUS-T-RF-PAN-57.75hX372w	Yes	114.38 149.19
E05	North East	Wall Sign	114.38	120V	Red Brick	XCUS-T-RF-PAN-57.75hX372w	Yes	114.38 149.19
E06	North West	Wall Sign	76.25	120V	Red Brick	XCUS-T-RF-PAN-57.75hX252w	Yes	76.25 101.00
E07	North	Panel Sign: Plex Sign	28.60	N/A	Metal	XCUS-T-HORIZ-RF-28.75hX141.75w	No	28.35 28.30
E08	North	Vinyl Copy	3.78	N/A	Glass	t-sh	No	2.67
E09	North West	Vinyl Copy	0.48	N/A	Glass	Remove Existing	No	0.00
E10	North West	Blade Sign: Clearance	1.33	N/A	Red Brick	Retain Existing	No	0.00
E11	North West	Blade Sign: Clearance	1.33	N/A	Red Brick	Retain Existing	No	0.00
E12	North West	Blade Sign: Clearance	1.33	N/A	Red Brick	Retain Existing	No	0.00
E13	North West	Blade Sign: atm	0.67	N/A	Red Brick	Retain Existing	No	0.00
E14	North East	Directional: Traffic Control Sign	5.81	N/A	N/A	XCUS-T-RF-LANE-5.9SQFT <i>directional</i>	No	5.94
E15	North West	ATM: Plex Sign	7.50	TBD	N/A	XCUS-T-ATM-RF-15hX72w	No	7.50
E16	Interior	ATM: ATM Header	3.67	TBD	Plastic	XCUS-T-ATM-RF-10.75hX47.75w	No	3.56
E17	Interior	Panel Sign: Teller line	13.83	N/A	Drywall	t-sl-2.5h	No	39.36
N01	North	None	0.00	N/A	Glass	t-dv	No	0.69
N02	North	None	0.00	N/A	Glass	t-dv	No	0.69
N03	North West	None	0.00	N/A	Red Brick	t-sh-dt	No	2.67

TOTAL EXISTING PERMIT SQ.FT. 450.05

TOTAL RECOMMENDED PERMIT SQ.FT. 585.83

*Revised
 Plans
 Received
 2/11/09*





Site Survey and Recommendation

Portland ID #: 9204
362 Allen Ave
Portland, ME

Preliminary Recommendations

November 19, 2008



Signage Summary / Permitting Information

Portland - 9204 #9204
Northgate (362 Allen Ave / 3 Auburn St)
Portland, ME 04103

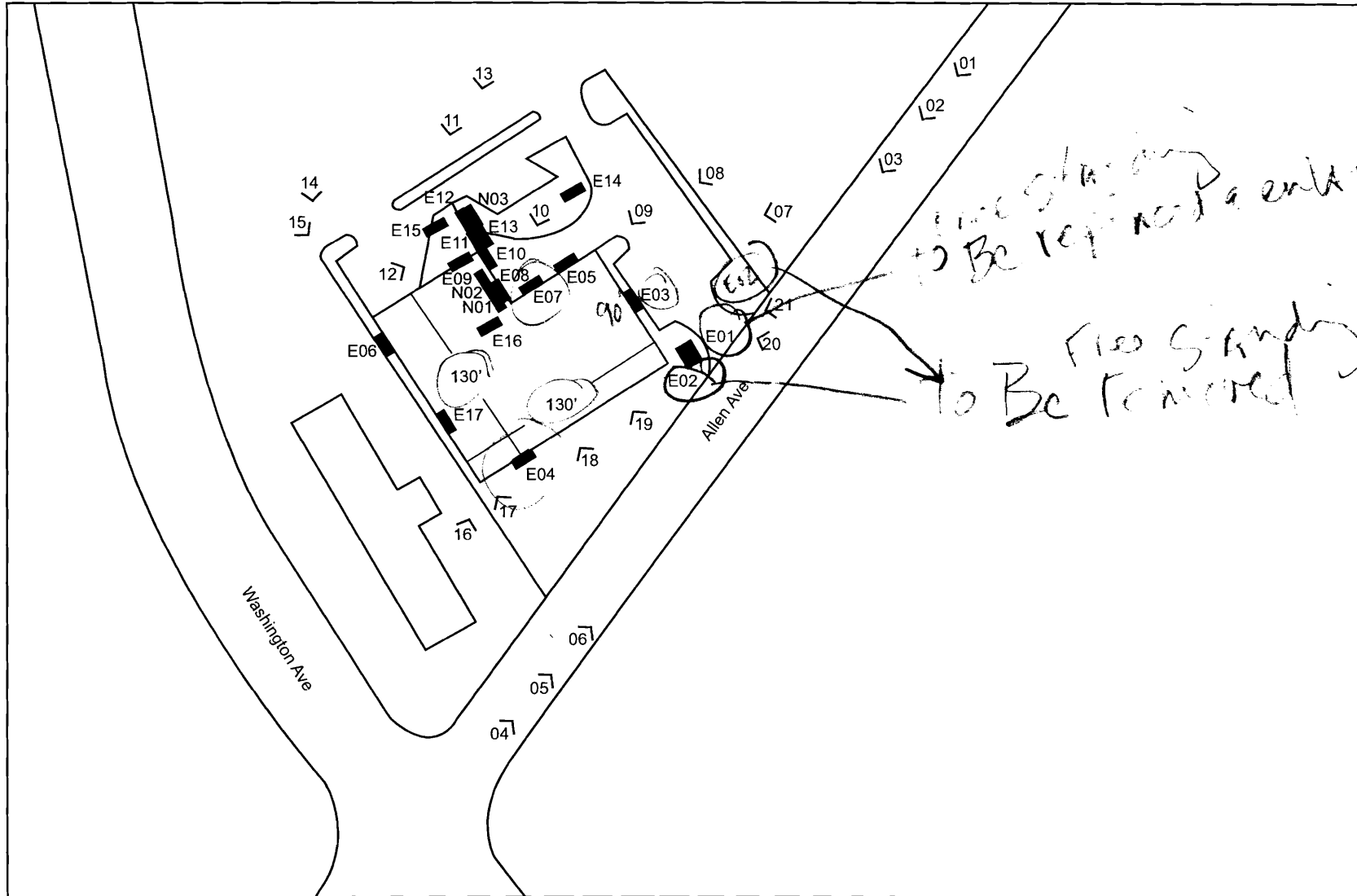
PERMIT INFORMATION

PERMIT SIGN TYPE	MAX QTY.	MAX SQ.FT. PER SIGN	MAX O.A. HEIGHT	SQ.FT.
Pylons / Monuments	1	100	18	100
Wall Signs / Lettersets	N/S	225	N/A	225
				TOTAL MAX PERMIT SQ.FT. 325

NOTES:



Satellite Image



Road Frontage: N Elev: 0 S Elev: 288' E Elev: 0 W Elev: 0

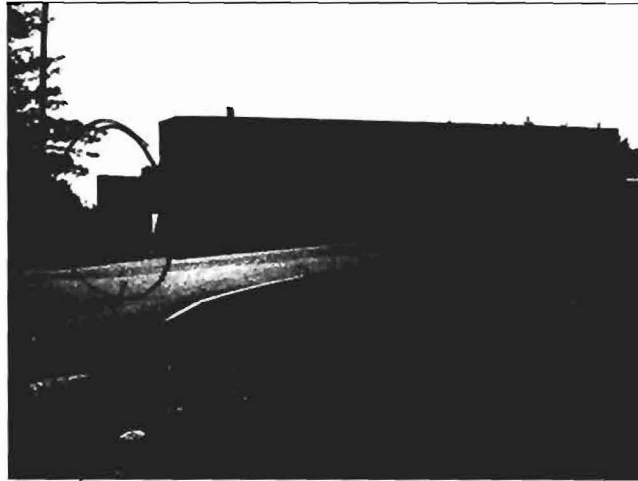
Notes: _____

Symbols

- E0# Existing Signage #
- N0# New Signage#
- ⌒ Photo #



Original photograph



Composite photograph with proposed signage

E01 South East Freestanding

Existing Signage:

Face-Illuminated Monument
 Overall: 8'-11" tall 8'-1/4" wide 16 3/8" deep
 Lighting: Fluorescent
 Transformers: TBD
 Electrical: 120V
 Main Cabinet:
 3'-9 7/8" tall 8'-1/4" wide 16 3/8" deep
 Square Footage: 30.66 sq.ft.
 Face Material: Plex w/ vinyl overlay

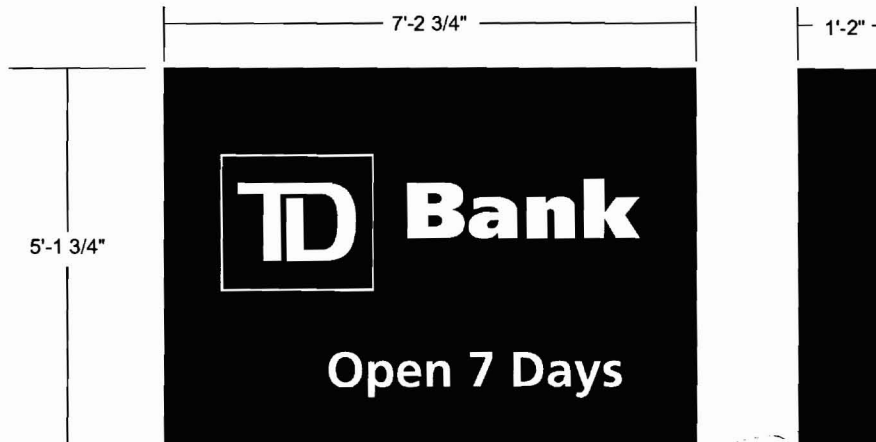
Existing Foundation:

Base Material: Masonry

Handwritten notes:
 3.82 x 8 = 30.56
 (with arrows pointing to dimensions)

Special Conditions

New foundation, pole, and cladding to be fabricated/installed by sign vendor.



T-PYLON-37SQFT

Pylon using .125" thick extruded sign cabinets, lexan faces with vinyl graphics applied to 1st and 2nd surface. Cabinet and cladding to be painted Matthews pantone match 5535.

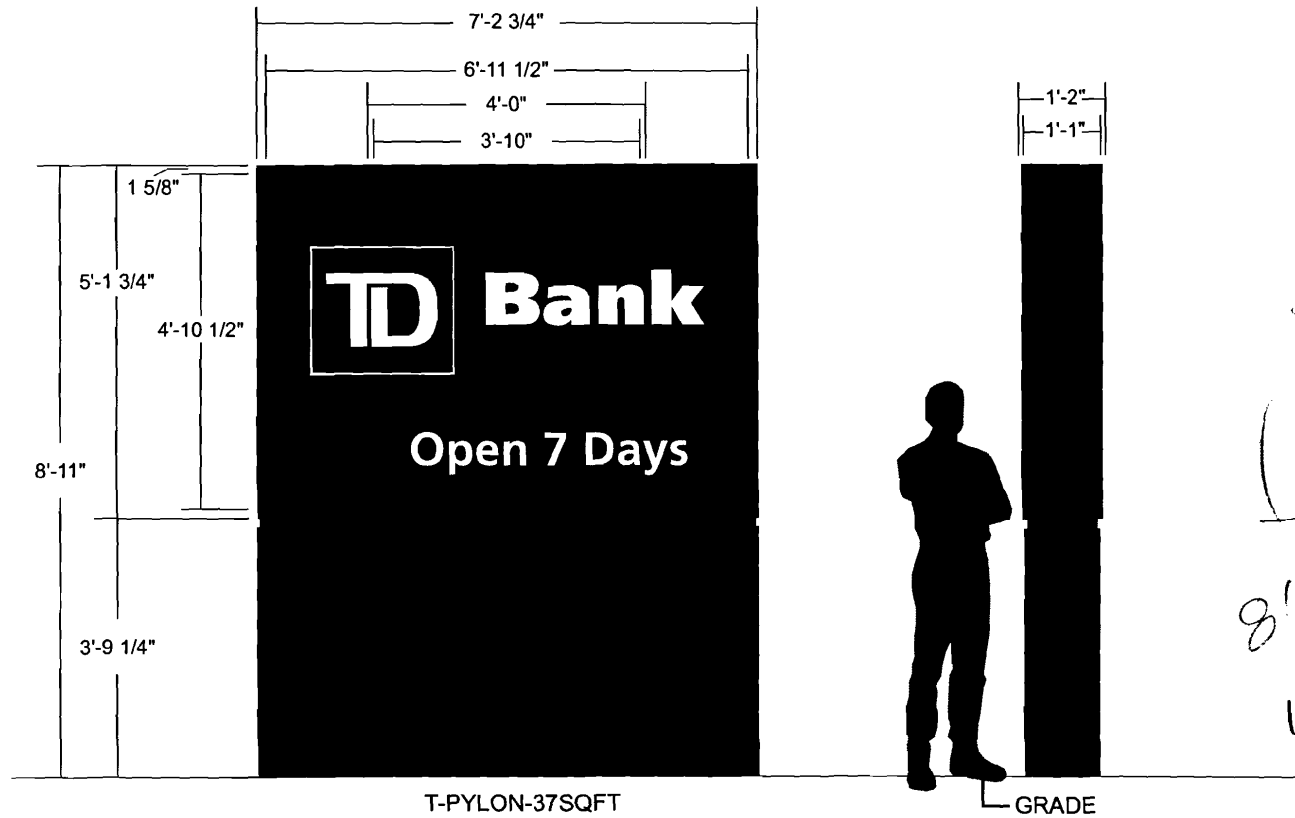
37 sq.ft.

Handwritten note: New is larger

Handwritten notes:
 225' shown per Assessors
 362 Allen Ave

Handwritten notes:
 100' MATIA
 Showing 37'

Handwritten notes:
 5' set back, - make a condition



Handwritten notes:
 8'11" high
 18' Allowed
 (P-2)
 lot

Handwritten note:
 Not shown → 5' set back required
 make a condition

North Elevation
 scale - 3/8" = 1'-0"



E02 South East Freestanding

Existing Signage:

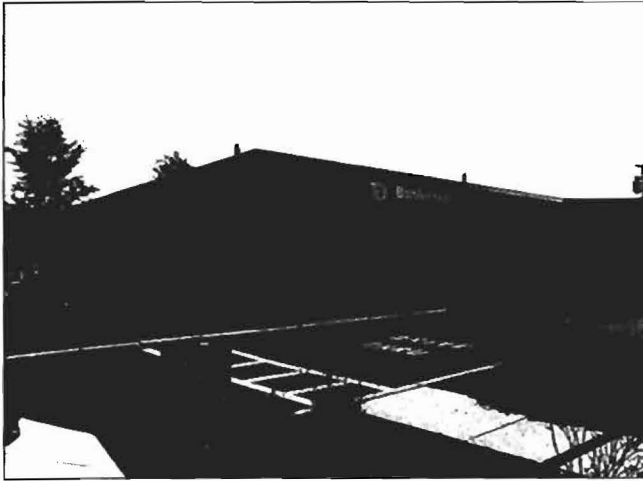
Face-Illuminated Monument
Overall: 8'-11" tall 8'-1/4" wide 16 3/8" deep
Lighting: Fluorescent
Transformers: TBD
Electrical: 120V
Main Cabinet:
1' tall 4'-4" wide 5" deep
Square Footage: 4.33 sq.ft.
Face Material: Plex w/ vinyl overlay

Existing Foundation:

Base Material: Masonry

Original photograph. Signage to be removed.

has been removed



Original photograph



Composite photograph with proposed signage

E03 East Elevation

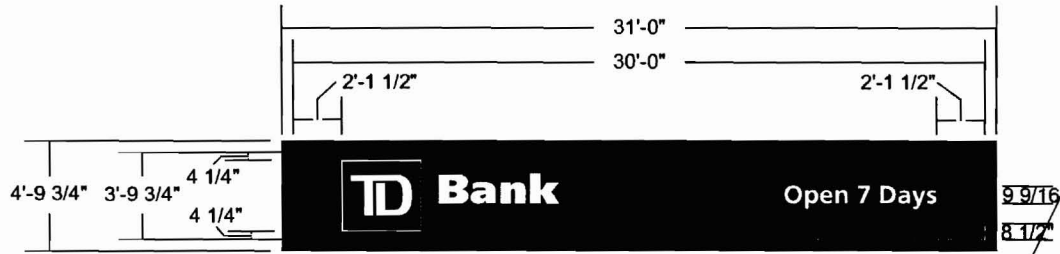
Existing Signage:
Face-Illuminated Wall Sign
Overall: 3'-9 3/4" tall 30' wide 10" deep
Square Footage: 114.38 sq.ft.
Lighting: Fluorescent
Transformers: TBD
Electrical: 120V

Existing Fascia:
Material: Red Brick
Condition: Good
SW Fascia Color: Red

Fascia Restoration:
Standard

Special Conditions

No special conditions.



FRONT VIEW

XCUS-T-RF-PAN-45.75hX360w

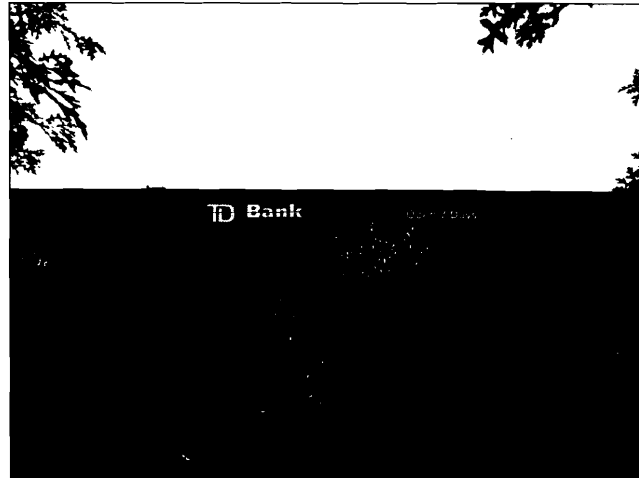
3M white panaflex face with 3M scotchcal translucent Apple and Forest Green applied to first surface.

114.38 sq.ft.

Same size



Original photograph



Composite photograph with proposed signage

E04 South West Elevation

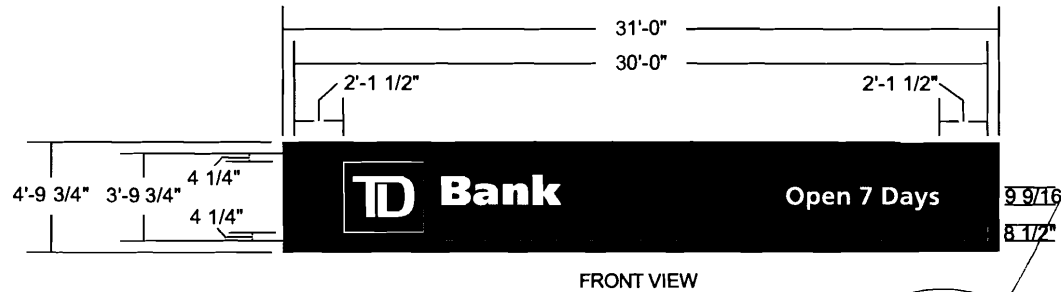
Existing Signage:
Face-Illuminated Wall Sign
Overall: 3'-9 3/4" tall 30'-wide 10" deep
Square Footage: 114.38 sq.ft.
Lighting: Fluorescent
Transformers: TBD
Electrical: 120V

Existing Fascia:
Material: Red Brick
Condition: Good
SW Fascia Color: Red

Fascia Restoration:
Standard

Special Conditions

No special conditions.



XCUS-T-RF-PAN-45.75hX360w

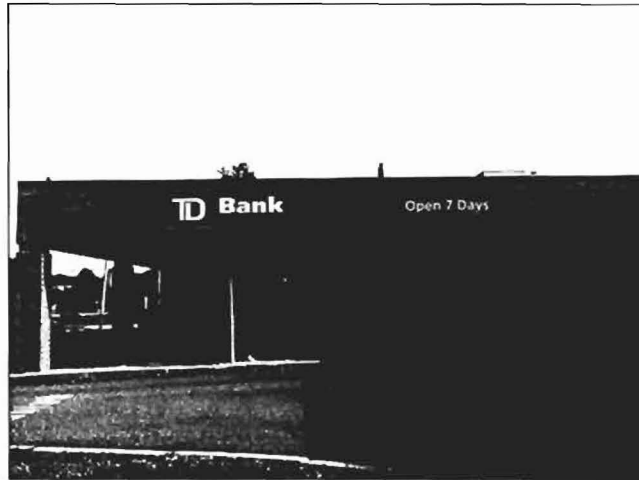
3M white panaflex face with 3M scotchcal translucent Apple and Forest Green applied to first surface.

114.38 sq.ft.

E05



Original photograph



Composite photograph with proposed signage

E05 North East Elevation

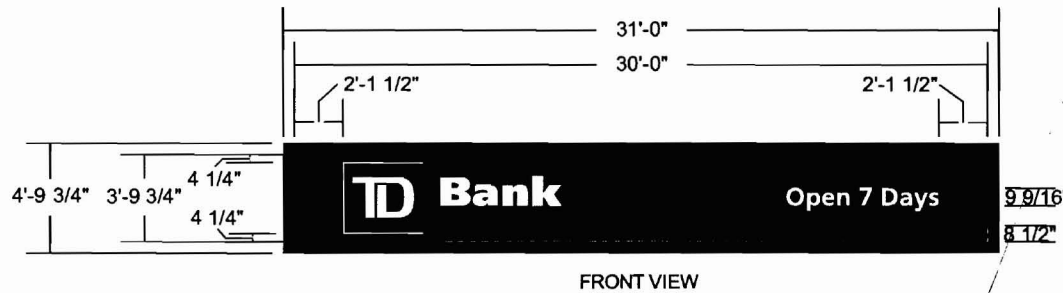
Existing Signage:
 Face-Illuminated Wall Sign
 Overall: 3'-9 3/4" tall 30'-wide 10" deep
 Square Footage: 114.38 sq.ft.
 Lighting: Fluorescent
 Transformers: TBD
 Electrical: 120V

Existing Fascia:
 Material: Red Brick
 Condition: Good
 SW Fascia Color: Red

Fascia Restoration:
 Standard

Special Conditions

No special conditions.



XCUS-T-RF-PAN-45.75hX360w

114.38 sq.ft.

3M white panaflex face with 3M scotchcal translucent Apple and Forest Green applied to first surface.

E-06



Original photograph



Composite photograph with proposed signage

E06 North West Elevation

Existing Signage:

Face-Illuminated Wall Sign
 Overall: 3'-9 3/4" tall 20" wide 10" deep
 Square Footage: 76.25 sq.ft.
 Lighting: Fluorescent
 Transformers: TBD
 Electrical: 120V

Existing Fascia:

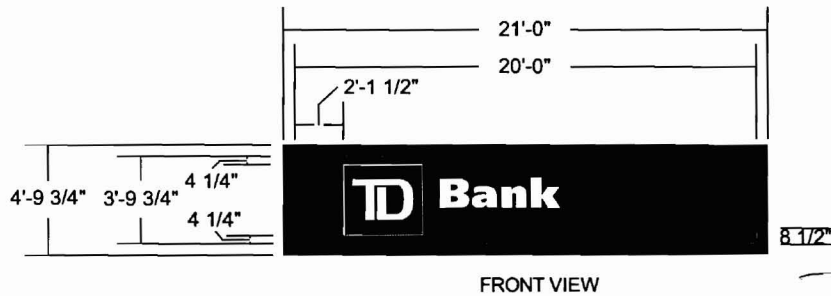
Material: Red Brick
 Condition: Good
 SW Fascia Color: Red

Fascia Restoration:

Standard

Special Conditions

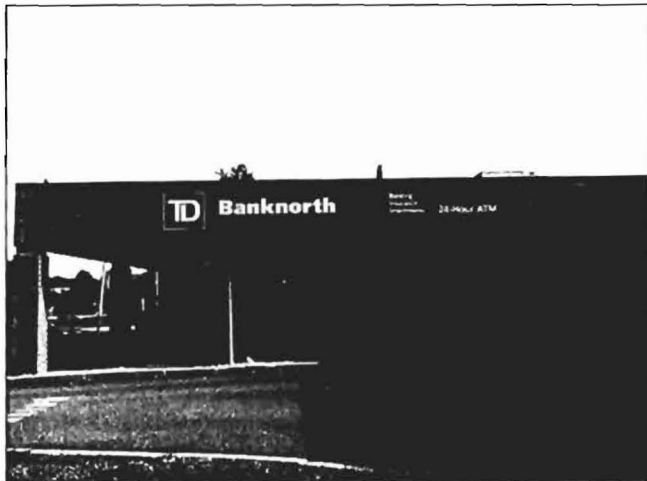
No special conditions.



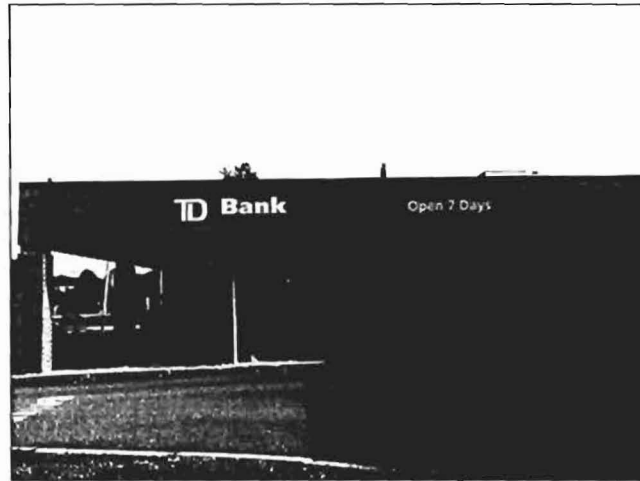
XCUS-T-RF-PAN-45.75hX240w

76.25 sq.ft.

3M white panaflex face with 3M scotchcal translucent Apple and Forest Green applied to first surface.



Original photograph



Composite photograph with proposed signage

E07 North Elevation

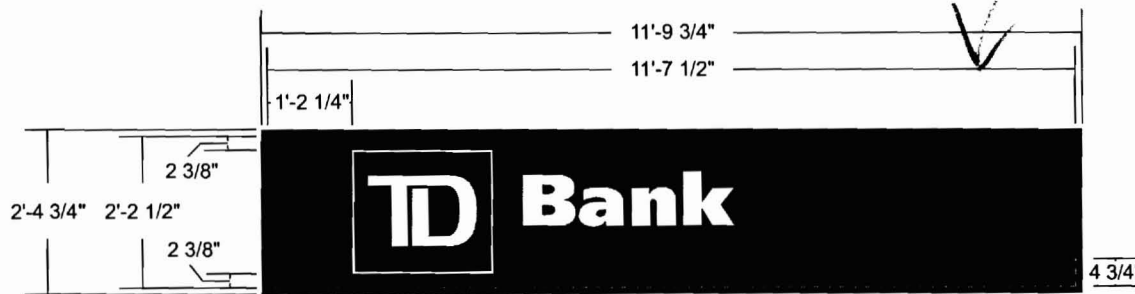
Existing Signage:
 Non-Illuminated Panel Sign
 Overall: 2'-5" tall, 11'-10" wide
 Square Footage: 28.60 sq.ft.
 Lighting: N/A
 Transformers: N/A
 Electrical: N/A

Existing Fascia:
 Material: Metal
 Condition: Good
 SW Fascia Color: TBD

Fascia Restoration:
 Standard

Special Conditions

No special conditions.



FRONT VIEW

XCUS-T-HORIZ-RF-28.75hX141.75w 28.30 sq. ft.

3/16" thick SG 308 Lexan. White diffuser vinyl applied to entire 2nd surface.
 All other vinyl applied to 1st surface.
 White vinyl underlayment applied to entire first surface.

Handwritten notes:
 All to less
 $2.40 \times 11.815 = 28.35$



Original photograph



Composite photograph with proposed signage

E08 North Elevation

Existing Signage:

Non-Illuminated Vinyl Copy
 Overall: 1'-9 3/4" tall 2'-1" wide
 Square Footage: 3.78 sq.ft.
 Lighting: N/A
 Transformers: N/A
 Electrical: N/A

Existing Fascia:

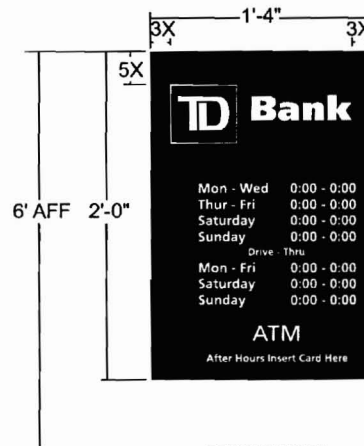
Material: Glass
 Condition: Good
 SW Fascia Color: Clear

Fascia Restoration:

Standard

Special Conditions

No special conditions.



FRONT VIEW



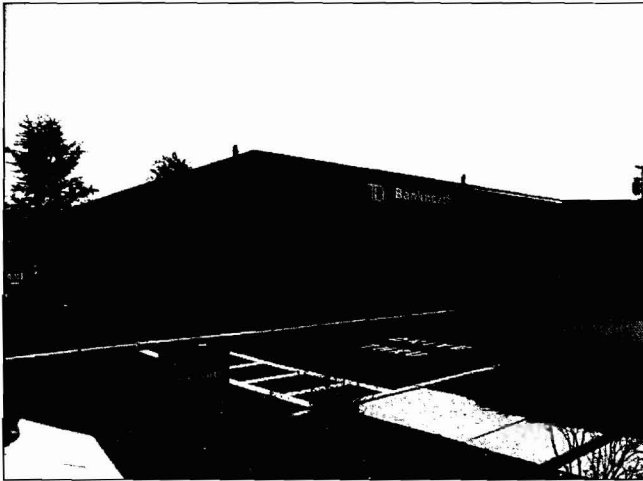
SIDE VIEW

*OK with
 considering
 information Duert.
 BANK hours*

T-SH

2.66 sq.ft.

.125" Aluminum panel to be Painted to Matthews Pantone match 5535 "Forest Green" with Opaque 7725-196 3M Scotchcal Apple Green and Opaque 7725-10 3M Scotchcal White Vinyl graphics applied to 1st surface.



Original photograph



Composite photograph with proposed signage

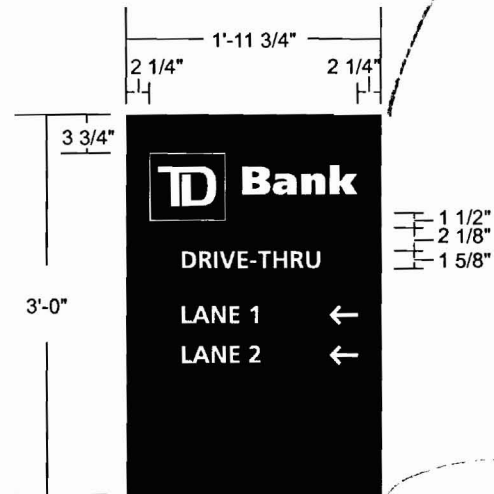
E14 North East Freestanding

Existing Signage:
 Non-Illuminated Directional
 Overall: 3'-1" tall 1'-11 3/4" wide 2 1/8" deep
 Lighting: N/A
 Transformers: N/A
 Electrical: N/A
 Main Cabinet:
 3' tall 1'-11 1/4" wide 2 1/8" deep
 Square Footage: 5.81 sq.ft.
 Face Material: TBD

Existing Foundation:
 Support Structure: Direct Burial
 Pole Qty.: 2
 Base Material: Aluminum w/ vinyl

Special Conditions

No special conditions.



OK

*considered in combination
 Directional*

XCUS-T-RF-LANE-5.9SQFT 5.93 sq. ft.

.125" Aluminum panel to be Painted to Matthews Pantone match 5535 "Forest Green" with Opaque 7725-196 3M Scotchal Apple Green and Opaque 7725-10 3M Scotchal White Vinyl graphics applied to 1st surface.



Original photograph



Composite photograph with proposed signage

E15 North West Freestanding

Existing Signage:

Face-Illuminated ATM
 Overall: 1'-3" tall 6' wide
 Lighting: TBD
 Transformers: TBD
 Electrical: TBD

Existing Foundation:

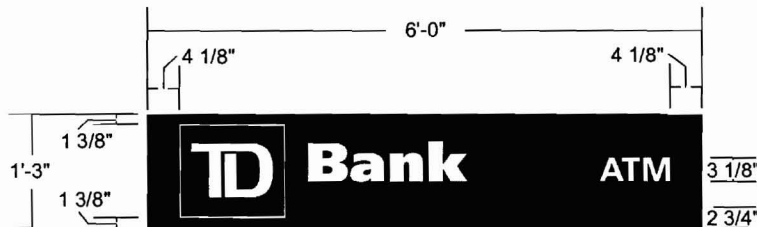
Base Material: Metal

1.25 x 6' = 7.5 #

Special Conditions

Vinyl wrap, text, and ATM collateral are out of signage scope.

Technical survey required to confirm substrate and mounting method prior to fabrication.

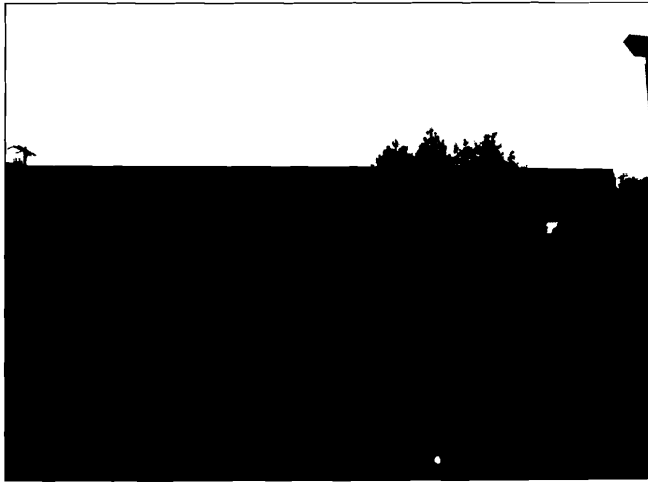


Scale

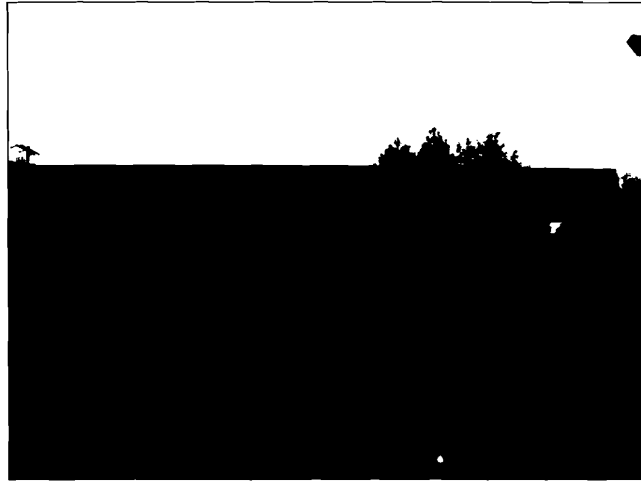
XCUS-T-ATM-RF-15hx72w

7.5 sq.ft.

3/16" thick SG 308 Lexan. White diffuser vinyl applied to entire 2nd surface.
 All other vinyl applied to 1st surface.
 White vinyl underlayment applied to entire first surface.



Original photograph



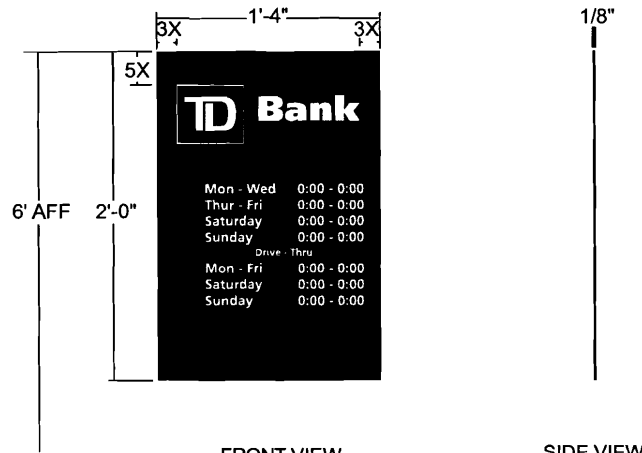
Composite photograph with proposed signage

N03 North West Elevation

No Existing Signage
 Existing Fascia:
 Fascia Material: Red Brick

Special Conditions

No special conditions.



T-SH-DT 2.66 sq.ft.

.125" Aluminum panel to be Painted to Matthews Pantone match 5535 "Forest Green" with Opaque 7725-196 3M Scotchcal Apple Green and Opaque 7725-10 3M Scotchcal White Vinyl graphics applied to 1st surface.

where is this going?

I can't tell where this is going

by Door - hours of operation



Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 362 ALLEN AVE		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 375 C 037	Owner: TD BANK c/o Jason Prouse 9010 FARROW RD. COLUMBIA, SC 29203	Telephone: 803-760-8794 803-790-2121
Lessee/Buyer's Name (If Applicable) N/A	Contractor name, address & telephone: TBO	Total s.f. of signage x \$2.00 484.7 30 484.7 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ 1852.00 Awning Fee= cost of work _____ Total Fee: \$ _____ 999.60
Who should we contact when the permit is ready: <u>JASON PROUSE</u> phone: <u>803-766-8794</u>		
Tenant/allocated building space frontage (feet): Length: <u>260'</u> Height <u>15'</u> Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot _____		
Current Specific use: <u>BANK</u> If vacant, what was prior use: _____ Proposed Use: <u>BANK</u>		
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No _____ Dimensions proposed: _____ Height from grade: _____ Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No _____ Dimensions proposed: _____ SEE ATTACHED		
Proposed awning? Yes _____ No <input checked="" type="checkbox"/> Is awning backlit? Yes _____ No _____ Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes _____ No _____ If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
Information on existing and previously permitted sign(s): Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No _____ Dimensions: _____ SEE ATTACHED Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No _____ Dimensions: _____ Awning? Yes _____ No _____ Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: 	Date: 1-26-09
---	----------------------

This is not a permit; you may not commence ANY work until the permit is issued.



Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
- A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
- Certificate of flammability required for awning or canopy.
- A UL# is required for lighted signs at the time of final inspection.
- Pre-application questionnaire completed and attached.
- Photos of existing signage
- Details for sign fastening, attachment or mounting in the ground.

Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

**Permit fee for awning-without-signage is based on cost of work:
\$30.00 for the first \$1,000.00, \$10.00 per additional \$1,000.00 of cost.**

Base application fee for any Historic District signage is \$65.00.



Sidewalk Signs

Design, Location and Construction Standards

Quantity

One sign per establishment for each street frontage having a public entrance, provided that all dimension and location standards are met. When standards would not otherwise permit a sign, a sign may consist of multiple listings.

Sign Dimensions

Single Listing: Maximum width is 24 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Multiple Listings: Maximum width is 30 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Location

Minimum distance between signs is 20 feet. Maximum distance of sign from public entrance of advertiser is 20 feet. The City may vary these distances for exceptional physical circumstances where public safety and streetscape aesthetics will be maintained. However, under no circumstances shall signs obstruct vehicular stops, benches, fire hydrants or other street visual amenities. Signs shall be located near the curb rather than the building face.

Materials and Graphics

All signs shall be of an A-frame type design, shall be constructed of durable, weather-resistant materials and finish, shall have no moving parts and shall be non-electrified. All signs shall be maintained in a clean and original appearance. Sign materials, graphics and finish shall be of a unified design and shall be compatible with the local streetscape. All signs shall have horizontal braces spanning each side of the sign to assure rigid support. Lettering shall be legible and consistent.

Sign Removal

All signs shall be removed when the business is closed or while any snow or ice exists on the walk within eight feet of the sign in any direction.

Insurance

No permit shall be issued unless the applicant has posted in advance with the City a Certificate of Liability listing the City as additional insured in the amount of \$400,000.00.

Enforcement

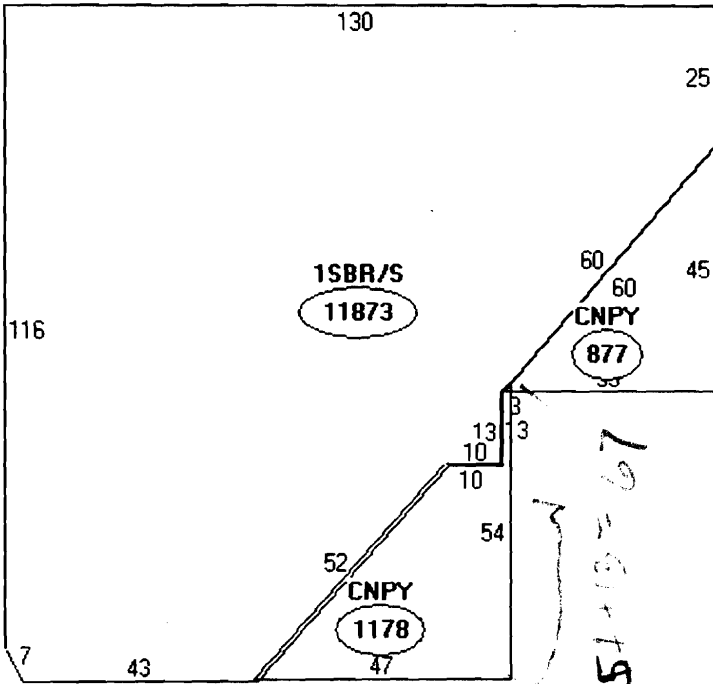
If the sign does not conform to the standards outlined, the permit may be revoked and once the owner has been notified, the sign could be removed.

To apply for a sign permit, stop by the Inspections Division, Portland City Hall, 389 Congress Street, room 315 with:

- Certificate of liability insurance
- Drawing of sign showing dimensions and design work
- Payment of fees: \$30.00 plus \$2.00 per s.f. of signage
- Complete application with pre-application questionnaire and checklist complete

Bldg built 1989

Prior to today's Sign ordinances



Descriptor/Area

- A: 15BR/S
11873 sqft
- B: CNPY
877 sqft
- C: CNPY
1178 sqft

free standing sign 37' ϕ
 Need to know that a 5' setback is met on E-01 Free standing sign
 Applicant will be sure it does I will make it a part of my conditions

150 ϕ max cumulative area of Bldg Signs All Bldg Signs

Existing	New	revised received 2/11/09
E03 114.38 ϕ	4.38	}
E04 114.38 ϕ	114.203 ϕ	
E05 114.38 ϕ	114.38 ϕ	
	114.38 ϕ	
	114.203 ϕ	
E06 76.25 ϕ	76.25	}
	101.073 ϕ	
E07 28.60 ϕ	28.35 ϕ	missed
E15 - on separate	ATM 75 ϕ	

N03 - more info - I can't read

per applicant it is by the Door - home operation

447.99 ϕ

~~577.052 ϕ~~

447.74 ϕ

= 121,032 ϕ



America's Most Convenient Bank®

December 15, 2008

TO WHOM IT MAY CONCERN:

RE: TD Bank, NA Signage Conversion

Image Resource Group (IRG) has been contracted by TD Bank, NA to facilitate a signage and rebranding conversion project at all current TD Banknorth locations in the Mid-Atlantic & New England States.

Please accept this letter as authorization to allow Image Resource Group (IRG) to act as TD Bank, N.A.'s agent for the purposes of procuring all applicable permits and other municipal approvals required to implement the project as well as obtaining all necessary Landlord approvals of the sign changes as required by the applicable lease and any Landlord signatures needed on the original sign permit application(s).

Please contact me directly should you have any questions on this matter directly at (856) 470-3056.

Sincerely,
TD Bank, NA

Timothy Bretz

Timothy Bretz
US Real Estate Integration Project Manager

TB/hg

TD Bank
17000 Horizon Way
Mount Laurel, NJ 08054

existing sign
220.17A

SIGNAGE

PLEASE ANSWER ALL QUESTIONS

Address: 362 Allen Ave. Portland zone: B-2

owner: Peoples Heritage Bank Assessors #: 375-C-037

Applicant: Bailey Sign Company 9 Thomas Drive Westbrook ME

Single Tenant Lot?: Yes No

Multi Tenant Lot?: Yes No

Freestanding (Ext pole sign)? Yes No Dimensions 3'10" X 8'

More than (1) one sign?: Yes No Dimensions _____

Bldg Wall sign (att to bldg)? Yes No Dimensions 3- 3'10" X 29' 11 3/4"
1- 3'10" X 20'

List all existing signage and their dimensions:

face change only on all existing signage - see attached
drawing for new copy change - total 4 existing
Building signs - 1- Freestanding sign

Lot Frontage(feet): _____ Tenant Frontage(feet): _____

AWNINGS

Awning?: Yes No Is Awning Backlit?: Yes No

Is there any communication, message, trademark or symbol on awning? _____

Height of Awning?: _____

PLEASE NOTE: Approvals for signs on the Public Sidewalk and temporary signs come under different requirements and regulations.

ALSO: See reverse side for additional information, requirements and materials needed for signage application submittal.

Table 2.6

Regional Business (B-2) Zone - Single-Tenant Lots

*Same as multi-tenant
less than 1 acre*

Freestanding Signs

	Facing street frontage < 200'	Facing street frontage ≥ 200'
- Area	65 sq. ft.	100 sq. ft.
- Height	18 feet	18 feet
- Setback	5 feet	5 feet
- # Permitted per lot	1 (a)	1 (a)

- (a) If lot fronts on more than one street, one freestanding sign is permitted for each additional frontage, but at one-half the maximum allowable area for the original, except in those instances where the freestanding signs are not concurrently visible. In such an instance, additional freestanding signs shall be permitted the full area allowance.

Building Signs

	Bldg. face < 150 linear feet	Bldg. face ≥ 150 linear feet
- Maximum cumulative area of all building signs (b)	150 square feet (a)	225 (a)
- Sq. Ft. per linear ft. of bldg. facade on which sign will be placed	2 feet	same
- # Bldg. signs permitted per lot	1 per bldg. facade facing an abutting street + 1 additional	same

- (a) If any one building face on which a sign is to be placed exceeds 150 linear feet, then the maximum allowable sign area for the building as a whole is increased to 225 square feet. However, the limit of 2 square feet per linear foot of building frontage still applies for purposes of calculating maximum sign area for each building face.

Where a building features two principal entry facades facing parallel streets, each such entry facade shall be eligible for the full amount of signage relative to its frontage, notwithstanding the maximum cumulative sign area.

MARSH

Certificate of Insurance

 MARSH MERCER KROLL
GUY CARPENTER OLIVER WYMAN

No. **JPG-2009-1-S2**

Dated: **April 06, 2009**

This document supersedes any certificate previously issued under this number

This is to certify that the Policy(ies) of insurance listed below ("Policy" or "Policies") have been issued to the Named Insured identified below for the policy period(s) indicated. This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder named below other than those provided by the Policy(ies).

Notwithstanding any requirement, term or condition of any contract or any other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the Policy(ies) is subject to all the terms, conditions and exclusions of such Policy(ies). This certificate does not amend, extend or alter the coverage afforded by the Policy(ies). Limits shown are intended to address contractual obligations of the Named Insured.

Limits may have been reduced since Policy effective date(s) as a result of a claim or claims.

Certificate Holder:

TD Bank Financial Group
Corporate Insurance
1701 Route 70 East, 4th Floor
Cherry Hill, NJ 08034

Named Insured and Address:

Jim Pattison Industries Ltd. d/b/a Pattison Sign Group
8 Miller Avenue
Edmundston, NB E3V 4H4

This certificate is issued regarding:

Installations at various locations in the state of Maine (see attached list)

Type(s) of Insurance	Insurer(s)	Policy Number(s)	Effective/Expiry Dates	Sums Insured Or Limits of Liability	
PROFESSIONAL LIABILITY • Claims Made Policy	Chubb Insurance Company of Canada	8211-6043	Apr 06, 2009 to Apr 06, 2010	Each Claim or Related Claims	\$ 5,000,000
				Aggregate	\$ 5,000,000

Additional information:

It is hereby understood and agreed that TD Bank Financial Group and Image Resource Group is added as an Additional Insured, with respect to the above-noted professional liability coverage, but only as their interest may appear with respect to the operations of the Named Insured described above.

For Professional Liability coverage, the Aggregate limit is the total insurance available for claims presented within the policy for all operations of the insured. The limit will be reduced by payments of indemnity of expense.

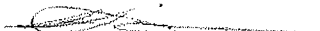
Notice of cancellation:

The insurer(s) affording coverage under the policies described herein will not notify the certificate holder named herein of the cancellation of such coverage.

Marsh Canada Limited

800 - 550 Burrard Street
Vancouver, BC V6C 2K1
Telephone: 604-685 3765
Fax: 604-685 3112

Marsh Canada Limited

By: 



No. JPG-2008-122-S2-REV-1

Dated: April 06, 2009

This document supersedes any certificate previously issued under this number

This is to certify that the Policy(ies) of insurance listed below ("Policy" or "Policies") have been issued to the Named Insured identified below for the policy period(s) indicated. This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder named below other than those provided by the Policy(ies).

Notwithstanding any requirement, term or condition of any contract or any other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the Policy(ies) is subject to all the terms, conditions and exclusions of such Policy(ies). This certificate does not amend, extend or alter the coverage afforded by the Policy(ies). Limits shown are intended to address contractual obligations of the Named Insured.

Limits may have been reduced since Policy effective date(s) as a result of a claim or claims.

Certificate Holder: TD Bank Financial Group Corporate Insurance 1701 Route 70 East, 4th Floor Cherry Hill, NJ 08034	Named Insured and Address: Jim Pattison Industries Ltd. d/b/a Pattison Sign Group 8 Miller Avenue Edmundston, NB E3V 4H4
--	--

This certificate is issued regarding:

Installations at various locations in the state of Maine (see attached list)

Type(s) of Insurance	Insurer(s)	Policy Number(s)	Effective/Expiry Dates	Sums Insured Or Limits of Liability	
COMMERCIAL GENERAL LIABILITY • Products and/or Completed Operations • Cross Liability • Protective Liability • Blanket Contractual Liability • Contingent Employer's Liability • Non-Owned Automobile Liability as per Statutory Form S.P.F. No. 6	AIG Commercial Insurance Company of Canada	RMGL 3811599	May 01, 2008 to May 01, 2009	Each Occurrence	\$ 2,000,000
				Products-Completed Operations Aggregate	\$ 2,000,000
UMBRELLA • Excess of Commercial General Liability Policy RMGL 3811599	AIG Commercial Insurance Company of Canada	BE 684 9124	May 01, 2008 to May 01, 2009	Inclusive Limit each Occurrence and Annual Aggregate	\$ 13,000,000
CRIME	AIG Commercial Insurance Company of Canada	576 8974	May 01, 2008 to May 01, 2009	Limit of Liability - Employee Dishonesty	\$ 10,000,000
AUTOMOBILE • S.E.F. 5 • All automobiles owned by, leased to and/or registered in Canada in the name of the Named Insured	AIG Commercial Insurance Company of Canada	RMBA 3811424	May 01, 2008 to May 01, 2009	or Excess of Government Plans to \$2,000,000subject to a \$10,000 Deductible Third Party Liability	CDN 2,000,000
PROPERTY ALL RISKS • All Risks including Flood and Earthquake • Business Interruption	Canadian Industrial Risk Insurers Lloyd's of London ACE INA Insurance Arch Insurance Company	MP08-0011	May 01, 2008 to May 01, 2009	All Risks coverage to full replacement value	.

Additional information:

Automobile coverage information is for Canadian vehicles only.

It is hereby understood and agreed that TD Bank Financial Group and Image Resource Group is added as an Additional Insured, with respect to the above-noted general liability coverages, but only as their interest may appear with respect to the operations of the Named Insured described above.

It is hereby understood and agreed that TD Bank Financial Group and Image Resources Group is added as an Additional Insured, with respect to the above-noted crime coverage, but only as their interest may appear with respect to the operations of the Named Insured described above.

MARSH

Certificate of Insurance

 MARSH MERCER KROLL
GUY CARPENTER OLIVER WYMAN

No. **JPG-2008-122-S2-REV-1**

Dated: **April 06, 2009**

This document supersedes any certificate previously issued under this number

Notice of cancellation:

The insurer(s) affording coverage under the policies described herein will not notify the certificate holder named herein of the cancellation of such coverage.

Marsh Canada Limited

800 - 550 Burrard Street
Vancouver, BC V6C 2K1
Telephone: 604-685 3765
Fax: 604-685 3112

Marsh Canada Limited

By: 

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/02/09

PRODUCER 1-212-295-8000
Integro USA Inc.
dba Integro Insurance Brokers
1 State Street Plaza
9th Floor
New York, NY 10004

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Pattison Sign Group, Inc. (US)
3100 Medlock Bridge Road
Norcross, GA 30071

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: ACE American Insurance Company	
INSURER B: INDEMNITY INS CO OF NORTH AMER	43575
INSURER C:	
INSURER D:	
INSURER E:	

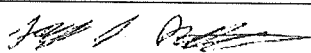
COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
			GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
A			AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	RAL H08244285	05/01/08	05/01/09	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
			GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
							OTHER THAN AUTO ONLY: EAACC	\$
							AUTO ONLY: AGG	\$
			EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
								\$
B			WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	WLR C44345407 (AOS)	05/01/08	05/01/09	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
			OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 RE: Maine

CERTIFICATE HOLDER
 TD Bank Financial Group (TDBFG)
 Corporate Insurance
 1701 Route 70 East, 4th Floor
 Cherry Hill, NJ 08034
 USA

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
 AUTHORIZED REPRESENTATIVE 

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



April 23, 2009

Ms. Jeanie Bourke
Division Director
Inspections Division
389 Congress Street
Room 315
Portland, ME 04101

RE: TD Banknorth, Northgate (362 Allen Ave./3 Auburn St.), Portland, ME 04103

Dear Ms. Bourke:

Your jurisdiction recently issued a permit for the TD Banknorth upcoming sign conversion (name change from TD Banknorth to TD Bank). At the time of the permit application, no contracts had yet been awarded for the installation. The permit was therefore issued in either the bank's name or to Image Resource Group.

The sign installation contracts have now been awarded. The sign installer will now assume the responsibility of closing out any necessary permits (building and/or electrical). This letter serves as notification that the sign installation for the referenced location has been awarded to:

Jim Pattison Industries Ltd. d/b/a Pattison Sign Group
2074 Perkins Street
Bristol, CT 06010

Enclosed you will find a copy of the contractor's Certificate of Insurance and a copy of the issued permit.

If there are any other steps that need to be taken to complete this process, please let us know as soon as possible. We very much appreciate your help in this matter.

Sincerely,

Arielle E. VanSyckel
Permit Procurement Assistant
803.790.2121

Enclosure