

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-0442	Issue Date: MAY 03 2004	CBL: 375 A002001
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Location of Construction: 42 Auburn St	Owner Name: Kenike Llc	Owner Address: 153 Caleb St	Phone:
Business Name:	Contractor Name: Burr Signs	Contractor Address: 10 Buttonwood St. So. Portland	Phone 2077991183
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: C28

Past Use: Bath Savings	Proposed Use: Bath Savings w/freestanding signage, 32 sf	Permit Fee: \$94.00	Cost of Work: \$0.00	CEO District: 5	uses B-1 for sign
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Proposed Project Description: Install freestanding sign, 32 s.f.  <i>to be no larger than 5'11" x 6'6"</i>	FIRE DEPT: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied INSPECTION: Use Group: U Type: Sign BOCA 1999 Signature: [Signature] Signature: [Signature]
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Permit Taken By: kwd	Date Applied For: 04/20/2004	<b>Zoning Approval</b>	
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> - Date: <i>4/29/04</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
	Date: <i>4/29/04</i>		

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

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<b>Business Name:</b>	<b>Contractor Name:</b> Burr Signs	<b>Contractor Address:</b> 10 Buttonwood St. So. Portland	<b>Phone</b> (207) 799-1183
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> Bath Savings w/freestanding signage, 32 sf	<b>Proposed Project Description:</b> Install freestanding sign, 32 s.f.
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**Dept:** Zoning      **Status:** Approved with Conditions      **Reviewer:** Marge Schmuckal      **Approval Date:** 04/29/2004  
**Note:** 4/29/04 the maximum allowed is 32 sq. ft and the figures show 39 sq. ft. - one of the dimensions of the sign **Ok to Issue:**   
was wrong on the plan - the sign per Randy Burr is 4'11" x 6'6"

1) The maximum sign allowance per that given by Randy Burr on 4/29/04 is 4' 11" x 6' 6". This approval is based upon these dimensions only

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Tammy Munson      **Approval Date:** 04/30/2004  
**Note:** **Ok to Issue:**   
1) Signage Installation to comply with Chapter 31 BOCA 1999

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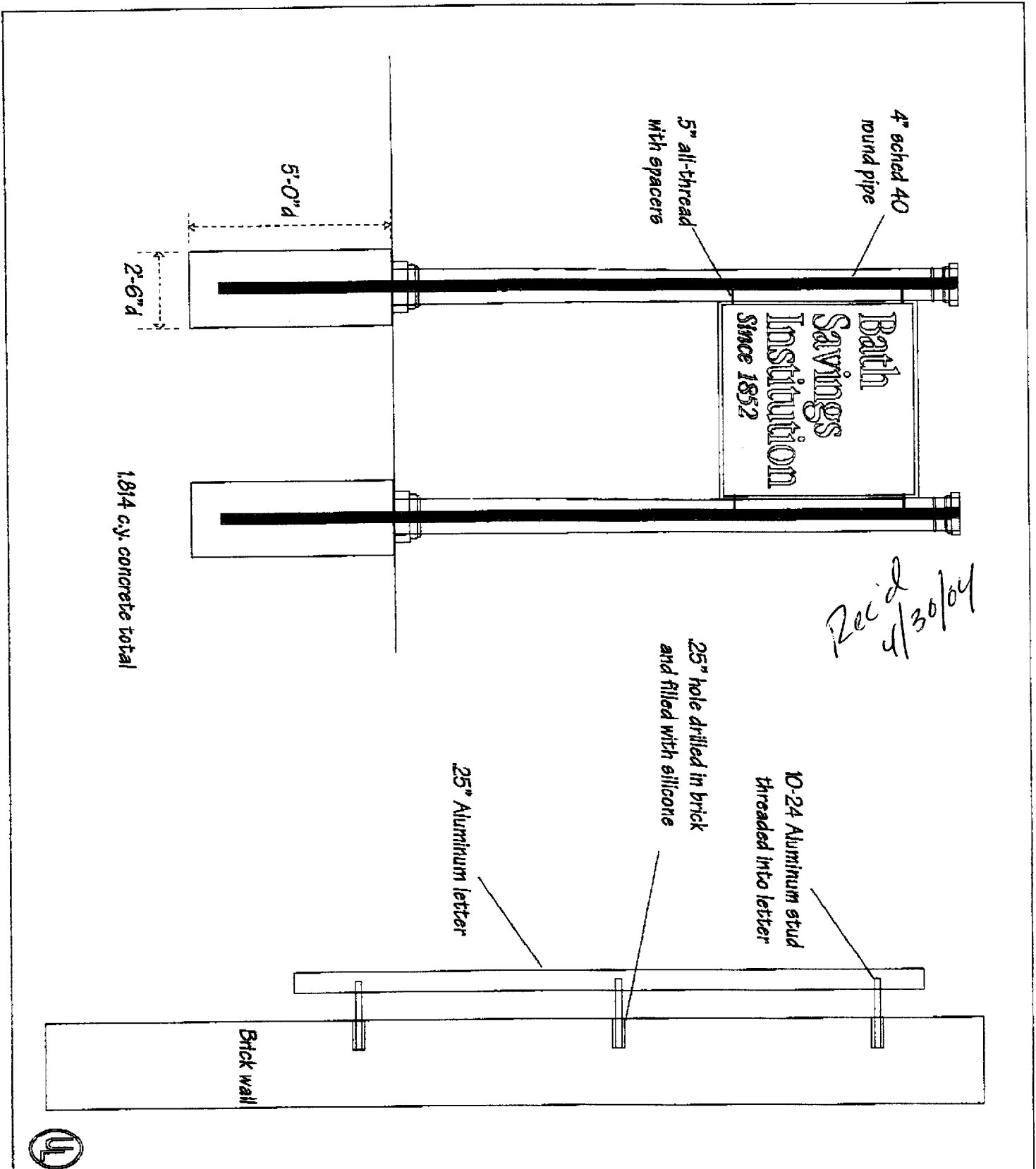
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<b>Business Name:</b>	<b>Contractor Name:</b> Burr Signs <i>939-3924</i>	<b>Contractor Address:</b> 10 Buttonwood St. So. Portland	<b>Phone</b> (207) 799-1183
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

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**Dept:** Building      **Status:** Pending      **Reviewer:** \_\_\_\_\_      **Approval Date:** \_\_\_\_\_  
**Note:** \_\_\_\_\_      **Ok to Issue:**



COLORED SIGNIFICANT LETTERS  
 NOT REPRODUCIBLE IN BLACK AND WHITE  
 COLORED SIGNIFICANT LETTERS MAY  
 BE REPRODUCED

DRAWING NO  
 BSI Portland 3b.cdl

DATE  
 02/05/04

ACCEPTANCE SIGNATURE

SCALE  
 N.T.S.

DRAWN BY  
 R. BURR

SUB PERSON  
 R. BURR

LOCATION  
 PORTLAND, ME

CLIENT  
 BSI

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18 BROADWAY E.  
 50 KENNEDY AVE. SUITE  
 NEW BRUNSWICK, NJ 07102-1132

**BURR SIGNS**



**Recipient:** Tammy Munson

**Sent By:** Randy Burr

**Company:** City of Portland

**Company:** Burr Signs

**Fax Number:** 8748716

**Fax Number:** 207-799-1324

**Voice Number:**

**Voice Number:** 207-799-1183

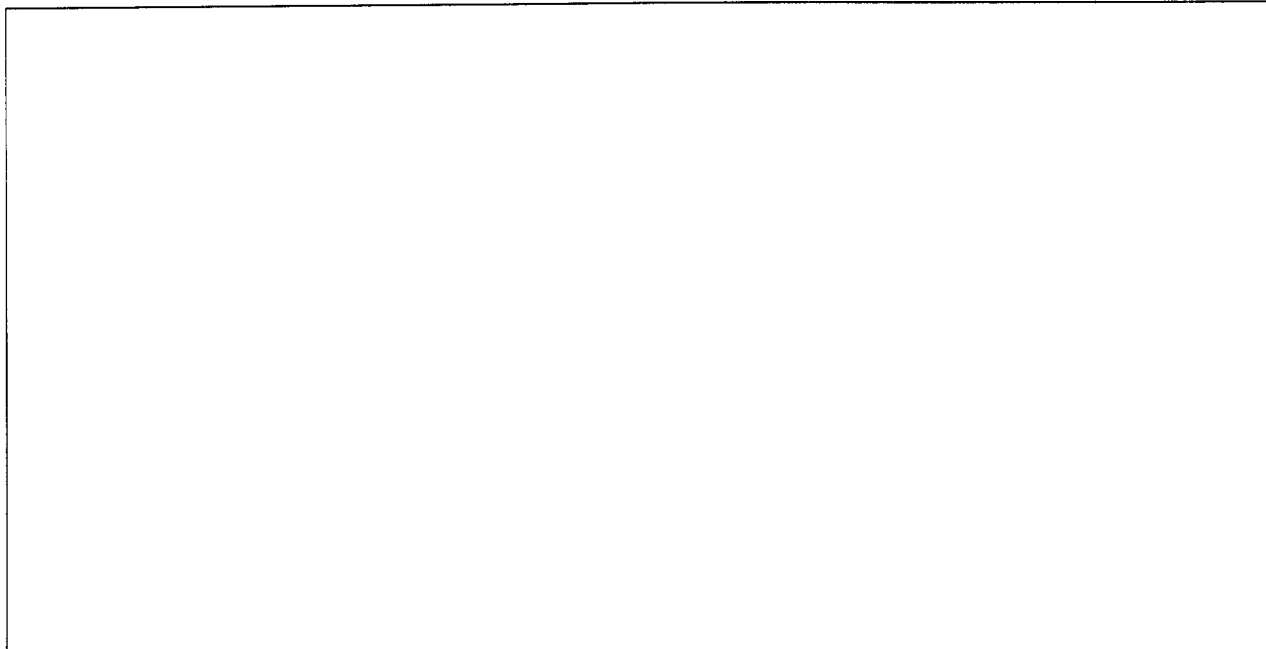
**Date:** 4/30/2004

**Time:** 12:19:19 PM

**Total No. Pages:** 2

**Subject:**

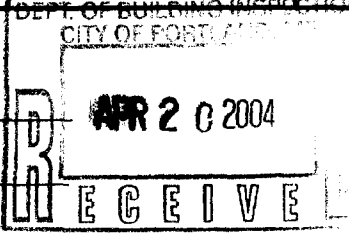
## Message:



04-0442


# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>42 AUBURN ST.</u>		
Total Square Footage of Proposed Structure <u>31.95</u>	Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Chart# <u>375</u> Block# <u>A</u> Lot# <u>002</u>	Owner: <u>BATH SAVING INST.</u>	Telephone: <u>442-7711</u>
Lessee/Buyer's Name (if Applicable)	Applicant name, address & telephone: <u>BURR SIGNS</u> <u>10 BUTTOWOOD ST.</u> <u>SO. PORTLAND, ME</u> <u>04106</u>	Total s.f. of signage x <del>\$1.00</del> per s.f. plus \$30.00 = Total Fee: \$ <u>64</u> Awning Fee = Cost Of Work: \$ <u>30</u> Total Fee: \$ <u>94.00</u>
Current use: <u>Bank</u>		
If the location is currently vacant, what was prior use: <u>RETAIL</u>		
Approximately how long has it been vacant: <u>1 YEAR</u>		
Proposed use: <u>BANK</u>		
Project description: <u>INSTALL NON-Illum FREESTANDING SIGN</u>		
Contractor's name, address & telephone: <u>BURR SIGNS/10 BUTTOWOOD ST.</u> <u>SO. PORTLAND, ME 04106</u>		
Who should we contact when the permit is ready: <u>BURR SIGNS</u> <u>799-1183</u>		
Mailing address: <u>SAME</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. <b>A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up.</b> PHONE:		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: 	Date: <u>04/20/04</u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.**

# CHECKLIST FOR SIGN/AWNING APPLICATION

**Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:**

- DNA Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- DNA Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- X A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. Indicate on the plan all existing and proposed signs with their dimensions and specific locations.
- X A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.
- DNA Certificate of Flammability required for awning or canopy at time of application.
- DNA UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- X Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$1.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, plus \$7.00 for each additional \$1,000.000.**

SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 46 AUBURN ST ZONE: B-1

CBL: \_\_\_\_\_

SINGLE TENANT LOT? YES  NO \_\_\_\_\_ MULTI TENANT LOT? YES \_\_\_\_\_ NO   
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES \_\_\_\_\_ NO

INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES  NO \_\_\_\_\_ DIMENSIONS PROPOSED: 5'-11" x 8'-0"  
BLDG. WALL SIGN? (attached to bldg) YES \_\_\_\_\_ NO  DIMENSIONS PROPOSED: \_\_\_\_\_

INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO  DIMENSIONS: \_\_\_\_\_  
BLDG. WALL SIGN(attached to bldg) ? YES \_\_\_\_\_ NO  DIMENSIONS: \_\_\_\_\_  
AWNING? YES \_\_\_\_\_ NO  DIMENSIONS: \_\_\_\_\_

LOT FRONTAGE (FEET): \_\_\_\_\_  
TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET): \_\_\_\_\_

AWNING YES \_\_\_\_\_ NO  IS AWNING BACKLIT? YES \_\_\_\_\_ NO \_\_\_\_\_

HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: [Signature] DATE: 04/20/04

Free Stand Signs \*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*  
32' mat size  
16' max height  
5' Setback  
4'11" x 6'6" = 31.0' over? NO  
5'11" x 6'6" = 38.48'  
14' high  
no plot plan with Bldg's footprint over 5' from prop. line