

Form # P 04

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION PERMIT

Permit Number: 040203

Please Read
Application And
Notes, If Any,
Attached

This is to certify that City Of Portland/City of Portland

has permission to Install 2 sided 4x8 notice board in the town of Lyman bore MS

AT 173 Auburn St L 374 B012001

provided that the person or persons firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission procedure before this building or part thereof is issued or otherwise closed-in 24 HOUR NOTICE REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____

Health Dept. _____

Appeal Board _____

Other _____

Department Name

W. August 3/18/84
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

PERMIT ISSUED

Permit No: 04-0203	Issue Date: MAR 19 2004	GBL: 374 B012001
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Location of Construction: 173 Auburn St	Owner Name: City Of Portland	Owner Address: 389 Congress St CITY OF PORTLAND	Phone:
Business Name:	Contractor Name: City of Portland	Contractor Address: 389 Congress Street Portland	Phone: 2078748300
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: R2/ROS

Past Use: School Traffic Island	Proposed Use: School Traffic Island /Install 2 sided 4x8 notice board in the traffic Island of Lyman Moore MS	Permit Fee: \$158.00	Cost of Work: \$0.00	CEO District: 5
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Proposed Project Description: Install 2 sided 4x8 notice board in the traffic Island of Lyman Moore MS	FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: U Type: N.A 3/18/04 <i>[Signature]</i>
	Signature:	Signature:

Permit Taken By: Idobson	Date Applied For: 03/08/2004	Zoning Approval	
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<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p>Special Zone or Reviews</p> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <p>Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/></p> <p>Date: 3/17/04</p>	<p>Zoning Appeal</p> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied <p>Date:</p>	<p>Historic Preservation</p> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <p>Date:</p>
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

Handwritten notes:
 3/17/04
 OK under site plan
 4x10 ft
 3/17/04

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-0203	Date Applied For: 03/08/2004	CBL: 374 B012001
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Location of Construction: 173 Auburn St	Owner Name: City Of Portland	Owner Address: 389 Congress St	Phone:
Business Name:	Contractor Name: City of Portland	Contractor Address: 389 Congress Street Portland	Phone (207) 874-8300
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	

Proposed Use: School Traffic Island /Install 2 sided 4x8 notice board in the traffic Island of Lyman Moore MS	Proposed Project Description: Install 2 sided 4x8 notice board in the traffic Island of Lyman Moore MS
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Dept: Historical **Status:** Approved **Reviewer:** Deborah Andrews **Approval Date:** 03/17/2004
Note: **Ok to Issue:**

Dept: Zoning **Status:** Approved with Conditions **Reviewer:** Marge Schmuckal **Approval Date:** 03/17/2004
Note: 3/17/04 Deb. Andrews approved under 14-368.5, site plan special & unique circumstances. This is a little larger than usually permitted under the regular ordinance. **Ok to Issue:**
1) This sign shall not scroll or flash any verbage or lights.

Dept: Building **Status:** Approved **Reviewer:** Mike Nugent **Approval Date:** 03/18/2004
Note: **Ok to Issue:**

Comments:

3/10/2004-kwd: received vendor information. Kwd

Table 2.2

Institutional Uses in Residential Zones

(Regulations apply to institutions permitted as conditional uses in residential zoning districts. Such uses may include, but are not necessarily limited to, churches, schools, private clubs, fraternal organizations and hospitals.)

Freestanding

	Street Frontage < 100'	Street Frontage 100' to 250'	Street Frontage > 250'
- Area	15 sq. ft.	25 sq. ft.	50 sq. ft.
- Height	6 ft.	8 ft.	8 ft.
- Setback	5 ft.	5 ft.	5 ft.
- # Freestanding signs per lot	1/st. frontage (a)(b)	1/st. frontage (a)(b)	1/st. frontage (a)(b)

(a) Lots fronting on two or more streets are allowed one freestanding sign for each frontage. However, the area of each sign shall correspond to the length of the applicable frontage. Freestanding signs shall be positioned such that they are not readily concurrently visible.

(b) Where one lot contains more than one affiliated use, each use shall be allowed one sign per street frontage.

Note: Pertinent directional information shall, to the extent possible, be included on the principal freestanding sign. Additional directional signs shall be allowed only in the event that necessary information cannot fit reasonably within the permitted sign area. The size of additional signs shall be the minimum necessary to achieve the informational objective.

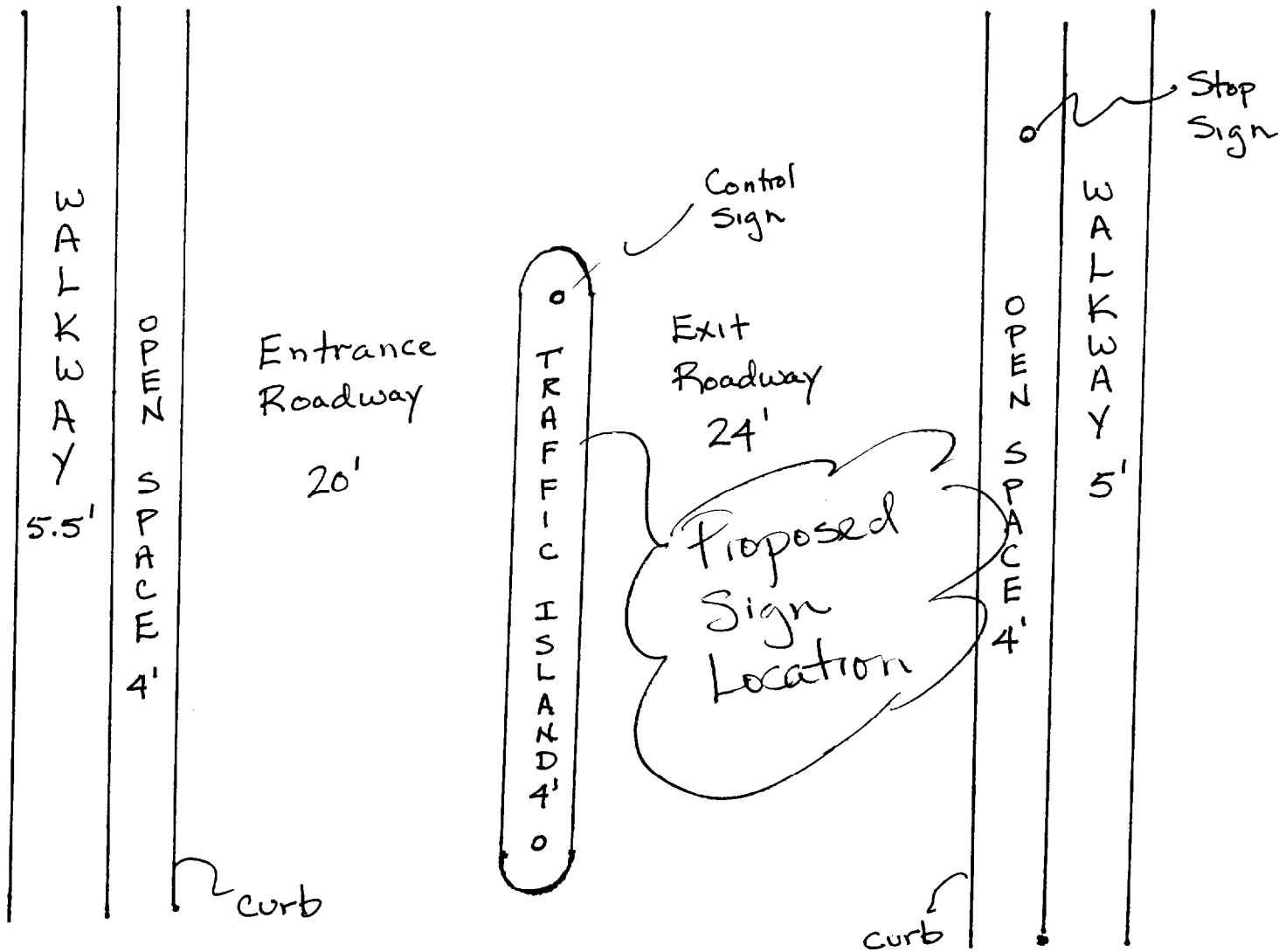
Building Signs (a)

- Maximum permitted sign area	na
- % of wall area on which sign is to be placed	5%
- # building signs permitted per lot	1/bldg. face (b)

(a) Building signs shall be reviewed for compliance with sign standard(s) included in site plan ordinance and shall under no circumstances be internally illuminated.

(b) One sign is allowed per building face provided such signs are not readily concurrently visible.

Auburn Street



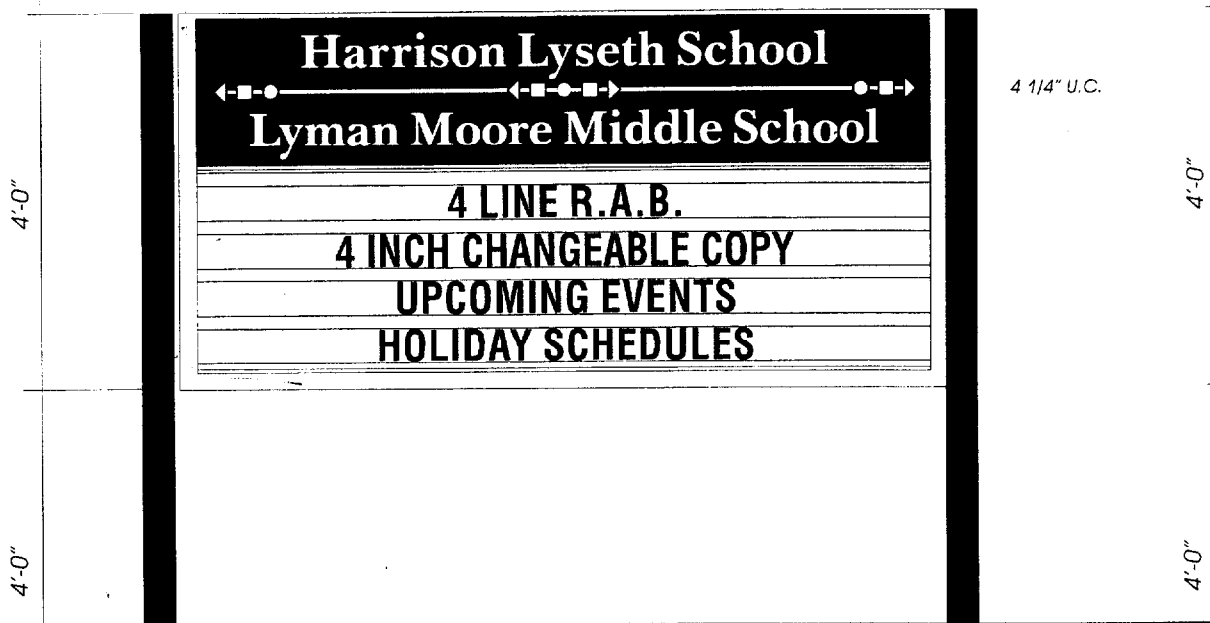
- Stop sign is 17' from road edge
- traffic island is 24' from road edge and extends +/- 39' into the property

LYSETH/MOORE AT AUBURN

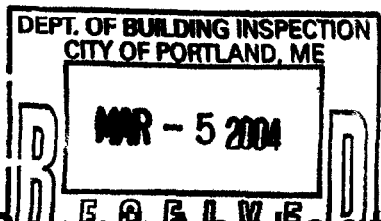
{1} D.F. 4'-0" X 8'-1" X ___" INTERNALLY ILLUMINATED SIGN

4" SQ. POST, CABINET & 1 1/2" RETAINER: PAINT TO MATCH GERBER TRANS. INTENSE BLUE VINYL (PMS #300)
PRIMARY FACE: WHITE LEXAN
HINGED PROTECTIVE SHIELD FACE: CLEAR LEXAN
TOP SECTION: WHITE COPY OUT OF GERBER TRANS. INTENSE BLUE VINYL
BOTTOM SECTION: 4 LINES OF 4" CHANGABLE LETTERS
MINIMUM V.O. 25 1/4"

OPTION A



374-B-012



Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 171/175 Auburn Street Entrance		
Total Square Footage of Proposed Structure Nominal 4'x8'	Square Footage of Lot 327,433	
Tax Assessor's Chart, Block & Lot Chart# B Block# 012 Lot# 001	Owner: City of Portland - Portland Public Schools	Telephone: 874-8126
Lessee/Buyer's Name (If Applicable) Lisa Sprague Lyeth PRO President 175 Auburn Street Portland, ME School Phone: 874-8215	Applicant name, address & telephone: Douglas Ritter Sherwood Facilities Engineer Portland Public Schools 331 Veranda Street Portland, ME 04103	Total s.f. of signage x \$1.00 per s.f. plus \$30.00 = Total Fee: 64 Sq feet \$ Awning Fee = Cost Of Work: \$ Total Fee: \$ 158.00
Current use: School 874-8126		
If the location is currently vacant, what was prior use: _____		
Approximately how long has it been vacant: _____		
Proposed use: School		
Project description: Install 4'x8' notice board in traffic island located at least 24' from edge of Auburn Street		
Contractor's name, address & telephone: See attached The Signery		
Who should we contact when the permit is ready: Applicant 879-7700		
Mailing address: See above 2097 Forest St 04101		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE:		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Douglas Ritter Sherwood Date: March 5, 2004

This is NOT a permit, you may not commence ANY work until the permit is issued.

CHECKLIST FOR SIGN/AWNING APPLICATION

Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:

- N/A Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- N/A Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- ✓ A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. Indicate on the plan all existing and proposed signs with their dimensions and specific locations.
- ✓ A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.
- N/A Certificate of Flammability required for awning or canopy at time of application.
- TBP UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- ✓ Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:
\$30.00 plus \$1.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:
\$30.00 for the first \$1,000.00, plus \$7.00 for each additional \$1,000.00.**

SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 171/175 Auburn Street ZONE: _____

CBL: B-012-001

SINGLE TENANT LOT? YES NO _____ MULTI TENANT LOT? YES _____ NO
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES _____ NO

INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES NO _____ DIMENSIONS PROPOSED: 4' x 8'
BLDG. WALL SIGN? (attached to bldg) YES _____ NO DIMENSIONS PROPOSED: _____

INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S): N/A

FREESTANDING (e.g., pole) SIGN? YES _____ NO _____ DIMENSIONS: _____
BLDG. WALL SIGN(attached to bldg) ? YES _____ NO _____ DIMENSIONS: _____
AWNING? YES _____ NO _____ DIMENSIONS: _____

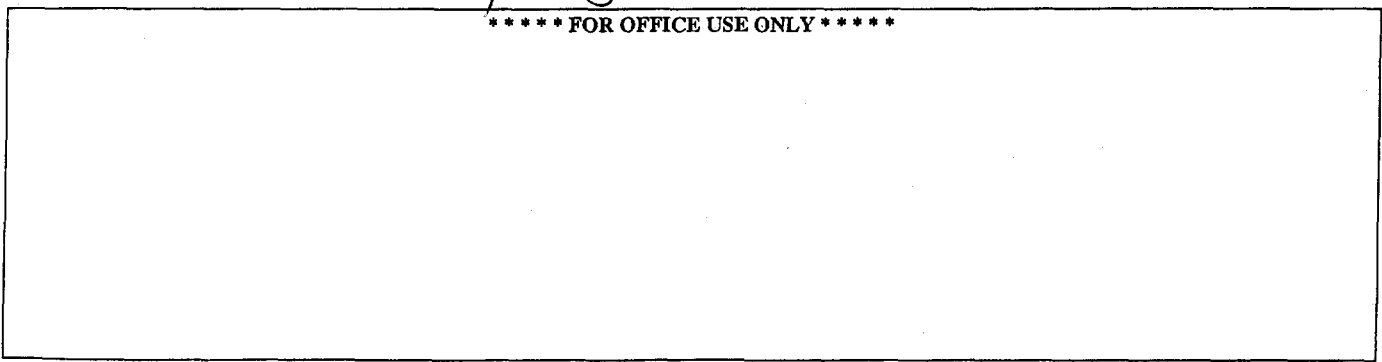
LOT FRONTAGE (FEET): +/- 83'
TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET): _____

AWNING YES _____ NO IS AWNING BACKLIT? YES _____ NO
HEIGHT OF AWNING: N/A LENGTH OF AWNING: N/A DEPTH: N/A

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES NO _____
IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? 55 See attached s.f.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: Douglas Ketter Shewood DATE: March 5, 2004



Sidewalk Signs

Design, Location, and Construction Standards

Quantity

One sign per establishment for each street frontage having a public entrance, provided that all dimension and location standards are met. When standards would not otherwise permit a sign, a sign may consist of multiple listings.

Sign Dimensions

Single Listing: Maximum width is 24 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Multiple: Maximum width is 30 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Location

Minimum distance between signs is 20 feet. Maximum distance of sign from public entrance of advertiser is 20 feet. The City may vary these distances for exceptional physical circumstances where public safety and streetscape aesthetics will be maintained. However, under no circumstances shall signs obstruct vehicular stops, benches, fire hydrants, or other street visual amenities. Signs shall be located near the curb rather than the building face.

Materials and Graphics

All signs shall be of an A-Frame type design, shall be constructed of durable, weather-resistant materials and finish, shall have no moving parts, and shall be non-electrified. All signs shall be maintained in a clean and original appearance. Sign materials, graphics, and finish shall be of a unified design and shall be compatible with the local streetscape. All signs shall have horizontal braces spanning each side of the sign to assure rigid support. Lettering shall be legible and consistent.

Sign Removal

All signs shall be removed when the business is closed or while any snow or ice exists on the walk within eight feet of the sign in any direction.

Insurance

No permit shall be issued unless the applicant has posted in advance with the City a Certificate of Liability listing the City as additional insured in the amount of \$400,000.00.

Enforcement

A sign may be removed after notice to the owner and the permit, if issued, may be revoked if the sign does not conform to the standards herein.

For a sidewalk sign permit, come to City Hall, 389 Congress Street, Room 315, with:

- _____ Certificate of Liability Insurance
- _____ Drawing of sign showing dimensions and design work
- _____ Payment of \$30.00 plus \$1.00 per s.f. of signage.
- _____ Complete application with pre-application questionnaire and checklist completed.



INVOICE NO. 27690

299 Forest Avenue, Portland, ME 04101
 (207) 879-7700 • FAX (207) 879-1570
 www.signerymaine.com

DESIGN NAME _____
 DISK _____
 LOGO _____

Customer			Date Ordered	10/22
Ordered By			Date Promised	
Address			Salesperson	DRW
City	State	Zip	Signmaker	
Portland	ME	04103		
Telephone Number	Fax Number	Location		

QTY	DESCRIPTION	COLOR/TYPE/STYLE/EXTRAS	ITEM	PRICE
1	48" x 96" x 14" CHANGEBLUE COPY INTERNALLY ILLUMINATED BACKLIT CABINET - DOUBLE SIDED AND PAINTED WHITE - WITH LOCKABLE VANDAL COVERS BOTH SIDES - SINGLE COLOR TRANSLUCENT HEADER - TRACK FOR 4" GEMINI LETTERS, BOTH SIDES		QUOTED	3220.00
			SUB-TOTAL	3220.00
			TAX	N/A
			INSTALL →	
			SHIPPING	
			TOTAL	
			DEPOSIT	
			BALANCE	
			AMT. PAID	
			TOTAL DUE →	
PAYMENT				
<input type="checkbox"/> CASH <input type="checkbox"/> CHECK <input type="checkbox"/> P.O. <input type="checkbox"/> CC NO. _____				
DELIVERY				
<input type="checkbox"/> CUSTOMER PICK UP <input type="checkbox"/> DELIVERED <input type="checkbox"/> MAIL - UPS <input type="checkbox"/> INSTALLED				
2	4" x 4" PAINTED STEEL POSTS			
	INSTALLATION (\$65/HOUR) AND LETTERS SEPARATE			

REMARKS

TERMS

50% DEPOSIT REQUIRED ON ALL ORDERS.
 BALANCE DUE UPON COMPLETION.
 If credit is granted payment is due 10 days after date of invoice.
 A service charge of 1.5% per month AN ANNUAL RATE OF 18% will be assessed on all past due invoices.

CUSTOMER'S SIGNATURE _____

Sign Design Inc.

Sign Contractors

P.O. Box 207
Westbrook, ME 04098
(207) 856-2600 * FAX: (207) 856-7600
1-800-949-9037
signdesi@maine.rr.com
A Full Service Sign Company

September 19, 2003

NOT THIS
VENDOR

Lisa Spague
Harrison Lyseth Elementary School
Lyman Moore Middle School
23 Bramble Wood Drive
Portland, Maine 04103

Dear Lisa:

Sign Design, Inc. is pleased to submit a proposal for sign work at the above mentioned site.

We propose to furnish material and labor to complete the following:
Sign Design will fabricate and install (1) double face 4' x 8' internally illuminated sign cabinet.

The sign cabinet will be built from an extruded aluminum frame system with an air dried enamel finish. The sign will be internally illuminated with high output fluorescent lamps and 110 volt cold starting ballast. The sign will bear the U.L. label as is required by state and local laws.

The sign faces will be built with break resistant polycarbonate (lexan) material with approved artwork and graphics in 3M high performance vinyl.

The bottom portion of face will be equipped with reader board tracking.

Sign Design will also supply customer with (1) set of 300 4" changeable letters.

Sign will be supported by (2) 4 x 4 steel poles set 3' below grade with a minimal amount of cement.

Total installed cost \$ 4,732.00.

Sign Design will acquire sign permit at customers request. Permit cost and staff time of \$75.00 per hour will be extra if applicable.

Primary electrical hookup is not included in this quote.



August 29, 2003

PTA Board
c/o Harrison Lyseth School
Attn: Lisa Sprague
171 Auburn Street
Portland, Maine 04103

NOT
THIS
VENDOR

RE: Signage

Dear Lisa:

Bailey Sign Company, Inc. is pleased to submit the price of \$ 7,500.00 to furnish and install the following:

- A.) Excavate and set two steel poles in cement bases.
- B.) Furnish a 4' X 8' double face lighted sign with approved artwork and changeable letter section equipped with clear break resistant lexan shields and lockable retainer system.
- C.) Second trip: Installation of sign onto posts. There will be an electrical line at base of pole for connection by customer's electrician.

Sales tax, permits, electrical, storage and/or disposal fees will be additional if applicable. Design work is included in our price, however, if more than three revisions are requested by customer for any reason, additional cost for design will be billed at \$65.00 per hour.

To begin manufacturing and installation, Bailey Sign, Inc. will require a 50% deposit and a signed copy of this proposal returned to its main office. Final payment will be due upon completion of work.

Ownership of the sign(s) or panel(s) provided by Bailey Sign, Inc. will rest with Bailey, Inc. until payment is made in full.