Inspections Division
Date: 02/26/14

February 21st, 2014

City of Portland
Building Inspection Department
389 Congress St, Rm 315
Portland, ME 04101

RE: Mini Split Heat Pump Installation – 11 Wakely Court, Portland ME

Attached please find permit application for the installation of a mini-split heat pump system comprising of multiple indoor units connected to one outdoor compressor for heating and cooling.

Floor plans with notes for locations have been included. These units are not appliances requiring venting, therefore no information regarding venting etc is included.

Note: The owner of the property has purchased the property within the last 30 days. Hence proof of ownership would need to be obtained from them (if required). We do not have access to this information as the installer at this time but can request they provide this to you if required.

No plot plan has been included since there is no change to building structure or utilities. Please contact us if required as we do not have access to this information.

Should you have any questions, please do not hesitate to contact me at (207) 710-6116

Sincerely,

Michael "Mick" Dunn
Shift Energy, LLC

Ph. 207.710.6116
2 Main St., Suite #17-302T
Biddeford, ME 04005
www.shiftnrg.com