

June 15, 2016

RE: property located at 17 Wakely Court, Portland, Maine

Dear Department of Permitting and Inspections. It came to my attention while selling this condo unit that the town has it listed as a 2 bedroom and 2 bath unit. The listing agent was advertising it as a 3 bedroom, 3 bath unit.

After completing my due diligence I could not find any permits for the bedroom/bath finished space. I went the extra to search every Parsons Pond Condominium file to see if perhaps they were misplaced. I could find nothing. What I did find interesting is that many of the units that I have seen or sold finished off the loft space but no permits were found on file for these units either.

We have no idea when the bath and bedroom were finished nor did the current owner of the unit so we are guessing it was probably more than the 12 years because that is how long the current owner lived there. After speaking w/your office I was told records are only on file for the last 12 years and the previous owners very well could have had permits but the town just doesn't have a record of them. I was also told that the new owners could apply for a "permit after the fact".

As their Realtor I am trying to assist them with this process. Filling out the permits has been challenging given no one has any idea of who did the electrical or plumbing work or what the cost might have been at the time the space was completed. I have filled out the forms to the best of my ability.

Please let me know what else you might need for information. As I stated this is about all the information I have for this. I will be the contact person for the permitting as well as paying the fee so please contact me directly. Thank you so much for all your help in this matter.

Anne Marie Cooke

Maine Home Connection, #207-838-4705 or annemarie@annemariecooke.com

A handwritten signature in blue ink that reads "Anne Marie Cooke". The signature is written in a cursive, flowing style.