



**CITY OF PORTLAND**

November 4, 1999

Paul Gadbois  
Engineering & Surveying  
P.O. Box 327  
Saco, ME 04072

Paul White  
Albus Business Group  
50 Allen Ave.  
Portland, ME 04103

re: 446 Riverside Industrial Parkway

370-AA-002

Dear Mr Gadbois:

On November 4, 1999, the Portland Planning Authority granted minor site plan approval for an 8,000 sq. ft. addition to the existing building located at 446 Riverside Industrial Parkway.

The approval is based on the submitted site plan. If you need to make any modifications to the approved site plan, you must submit a revised site plan for staff review and approval.

Please note the following provisions and requirements for all site plan approvals:

1. The site plan approval will be deemed to have expired unless work in the development has commenced within one (1) year of the approval or within a time period agreed upon in writing by the City and the applicant. A one year extension may be granted by this department if requested by the applicant in writing prior to the expiration date of the site plan.
2. Prior to construction, a preconstruction meeting shall be held at the project site with the contractor, development review coordinator, Public Work's representative and owner to review the construction schedule and critical aspects of the site work. At that time, the site/building contractor shall provide three (3) copies of a detailed construction schedule to the attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the preconstruction meeting.
5. If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828. (Only excavators licensed by the City of Portland are eligible.)