Infinity Federal Credit Union

Proposed Alterations

June 6, 2014

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Date: 07/15/14

CARPENTRY:

- Construct new room dividing wall from floor to underside of suspended ceiling. Top track to be white "eliminator track". Wall to be constructed with ½" drywall and 3-1/2" metal studs 16" OC. Wall to be insulated for sound reduction.
- Cut through hallway wall into newly created office and install new 3/0 X 6/8 metal frame with solid wood door slab. Match existing hardware.

FLOORING:

- No carpet needed.
- Install cove base on new wall to match existing.

ELECTRICAL:

- Install 6 new duplex receptacles with cover plates as shown on plan.
- Install 6 new quad data boxes, jacks, and cover plates as shown on plan. Each jack (24) to run to company server located in basement using Cat 5e non plenum rated cable unless required by code. Cables to be terminated on both ends as needed by tenant.
- Discontinue existing electrical outlet where new wall meets outer brick wall.
- Move existing light switch as need and shown on plan so both office lights are controlled by separate switching.
- Move Time Clock and water cooler in hallway as shown. Install new electrical outlet and discontinue old if it is in the way of new door to be cut into wall.
- Rework any wires in the wall if needed where new door is to be cut into wall.

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PAINTING:

- Remove all wallpaper and patch walls as needed. Patch wall wh switch was removed.
- Walls of the entire space to be painted with one coat of latex egg shell finish paint. Color to be selected by Tenant. New walls to receive one coat primer and one coat finish paint. Door frames and slabs to be painted to match existing colors in a semi-gloss finish.

PLUMBING:

- No plumbing necessary.

LOCKS:

- No work needed.

SPRINKLERS:

- No work needed.

HVAC:

- Install new 2 X 2 ceiling mounted diffuser unit to match existing. Supply to be tied into exiting office ducts and controlled by thermostat control in existing office.

PERMITS:

- Building Permit obtained by DMC.
- All subcontractors responsible for permits required by their various trades.